

APPLICATION FOR PAYMENT PLAN – RATES & CHARGES

Rates Assessment No: _____

Property Address: _____

Name or Company Name: _____

Postal Address: _____

Contact email: _____

Contact phone numbers: _____

Balance Outstanding: \$ _____

Payment Amount: \$ _____

Start Date: _____

Payment Plan Frequency: Weekly Fortnightly Monthly

Terms & Conditions

1. Payment Plans will only be considered as approved once confirmed in writing by Cardinia Shire Council.
2. Payments are to commence as per the start date outlined on application.
3. Payments are to be made using Council's accepted payment methods.
4. This Payment Plans is only accepted in relation to the current financial years rates and/or any overdue amount as of the date of the Payment Plan confirmation and specified in the details.
5. This Payment Plan will be cancelled if three (3) or more scheduled payments are missed.
6. Council will communicate with you by post or email.
7. Council may refer this Payment Plan to a third party to monitor payments and correspond with the applicant.
8. Any changes to ownership or occupancy of the property will end this payment plan.
9. Council may review and apply any other terms or conditions to the payment plan by noting these in an acceptance letter sent to the applicant.

Acknowledgment:

By signing this Application for Payment Plan, you acknowledge having read and understood the terms and conditions governing the agreement between you and Cardinia Shire Council

Signature: _____

Date: _____

(if signing for a company, sign and print full name and capacity for signing, eg. Director)

Privacy statement: Personal information collected by Council is used for municipal purposes as specified in the Local Government Act 1989. Personal information will be held securely and used solely by Council for these purposes and/or directly related purposes. Council may disclose this information to other organisations if required or permitted by legislation.