

Office Use Only:

Receipt Number: \_\_\_\_\_

Date Paid: \_\_\_\_/\_\_\_\_/\_\_\_\_

## Real Estate Signage Application Form

For Sale/Auction Board

Community Local Law 2024



**IMPORTANT:** *Please note that proof of Public Liability Insurance must be submitted with every application.*

### Applicant Details (Please Print):

Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Mobile: \_\_\_\_\_ Phone: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Email Address (Permit will be sent here): \_\_\_\_\_

### Location Address:

Street Number: \_\_\_\_\_ Property Street Name: \_\_\_\_\_

Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_

### Type of Permit:

*(All fees below are GST Free and are an annual fee unless specified)*

- Auction / For Sale Board \$255.00 (3 months)
- A-Frame \$195.00 (each) (1200mm x 750mm, extension 500mm)
- Pointer Boards \$535.00

No permit is required to display pointer boards between 8.30am and 5pm on the same day as the real estate event and must only be on nature strip outside of the property and on closest intersection. Refer to Community Local Law 2024 Clause 23.7 for more information.

Applicants may apply for a permit if they wish to display pointer boards outside of these times. Council will not issue a permit for additional signage or for boards to remain out until the next day.

**Submitting your Permit Application:**

***Supporting Documentation: (Please ensure the following are attached to the Application)***

- Sketch or photo of requested location, showing safe pedestrian access.
- Clear visibility for drivers must be provided.
- Proof of current Public Liability Insurance – Minimum Coverage \$20, 000, 000.

**Disclaimer:**

I hereby undertake to comply with requirements of Cardinia Shire Council's Local Laws in relation to public safety and amenity in public places, Footpath Trading Code 2009 and any special conditions as required by an Authorised Officer of Council.

Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Privacy Statement**

"Personal information collected by Council is used for municipal purposes as specified in the Local Government Act 1989. The personal information will be held securely and used solely by Council for these purposes and/or directly related purposes. Council may disclose this information to other organisations if required or permitted by legislation. The applicant understands that the personal information provided is for the above purpose and that he or she may apply to Council for access and/or amendment of the information. Requests for access and/or correction should be made to Council's Privacy Officer on 1300 787 624 or [mail@cardinia.vic.gov.au](mailto:mail@cardinia.vic.gov.au)"