



# Cardinia

**MINUTES OF GENERAL COUNCIL MEETING**

**MONDAY, 15 APRIL 2019**

## MINUTES OF GENERAL COUNCIL MEETING

held in the Council Chambers, 20 Siding Avenue, Officer  
on Monday, 15 April 2019  
The meeting commenced at 7pm

### TEMPORARY CHAIRPERSON

The CEO opened the Meeting at 7pm and in the absence of the Mayor called for nominations for appointment of a temporary Chairperson

Cr Ray Brown nominated the Deputy Mayor, Cr Collin Ross, seconded by Cr Brett Owen

The Motion was carried.

Cr Ross took the Chair.

**PRESENT:** Councillors Michael Schilling, Carol Ryan, Jodie Owen, Collin Ross, Ray Brown, Jeff Springfield, Brett Owen

Messrs Carol Jeffs (CEO), Debbie Tyson (A/GMAS), David Jackson (A/GMCS), Doug Evans (MG)

### VALE JENNI MATHESON

With deep regret the Temporary Chair advised of the recent passing of Jenni Matheson, noting that Jenni was a larger than life individual involved with many local groups and organisation over a long period of time, her service to the red cross and 4c's was of particular note. Jenni's service was acknowledged with her being awarded the Cardinia Shire Citizen of the year in 2013. The Temporary Chair passed on the Councils condolences to Jenni's family and her many friends.

These sentiments were supported by Crs Jodie Owen, Brett Owen and further comments from the Temporary Chair.

### OPENING PRAYER

Almighty God we humbly request that you bestow your blessings upon this Council, direct and prosper our deliberations to the advancement of your glory and to the betterment of the peoples of Cardinia Shire. Amen.

### ACKNOWLEDGEMENT OF TRADITIONAL LANDOWNERS

The Cardinia Shire Council respectfully acknowledges that we are on the traditional land of the Bunurong and Wurundjeri people and pay our respects to their elders past and present.

### APOLOGIES:

Crs Graeme Moore, Leticia Wilmot and Carol Ryan.

### CONFIRMATION OF MINUTES OF MEETINGS

Moved Cr J Owen Seconded Cr R Brown

**THAT MINUTES OF THE FOLLOWING MEETINGS BE CONFIRMED**

- General Council Meeting 18 March 2019
- Town Planning Committee 1 April 2019

Cd.

**DECLARATION OF PECUNIARY AND OTHER INTERESTS**

Nil.

## TABLE OF CONTENTS

<b>GENERAL REPORTS.....</b>	<b>5</b>
1. COUNCIL PLAN, STRATEGIC RESOURCE PLAN AND COUNCIL PLAN ACTIONS .....	5
2. PROPOSED BUDGET 2019-20 .....	48
3. UPDATE ON THE BEACONSFIELD PARKING STUDY.....	132
4. LEASE TO PAKENHAM AUTO CLUB - 21 KEY LANE.....	145
5. PETITION OF RESIDENTS WHO OPPOSED THE PROPOSED DOG PARK FOR TODDINGTON AVENUE, OFFICER .....	148
6. CONTRACT 18/29 - KOO WEE RUP PRIMARY & SECONDARY SCHOOL OVAL UPGRADE.....	151
7. CONTRACT 18/02 - PB RONALD RESERVE CARPARK CONSTRUCTION & UPGRADE.....	159
8. CONTRACT 19/03 - ALMA TRELOAR BMX & SKATE DESIGN & CONSTRUCT .....	166
9. CONTRACT 18/47 - DEEP CREEK RESERVE PLANT NURSERY.....	173
10. CONTRACT 18/41 - TOOMUC CREEK PEDESTRIAN BRIDGES - NORTH & SOUTH .....	179
11. APPOINTMENT OF COUNCILLOR REPRESENTATIVES TO THE BIOSPHER FOUNDATION.....	186
<b>ACTIVITY REPORTS.....</b>	<b>189</b>
12. QUARTERLY REPORT - IMPLEMENTATION OF COUNCIL RESOLUTIONS.....	189
13. MAJOR PROJECTS REPORT .....	200
<b>REPORTS OR MINUTES OF COMMITTEES .....</b>	<b>215</b>
<b>REPORTS BY DELEGATES .....</b>	<b>215</b>
<b>PRESENTATION OF PETITIONS.....</b>	<b>215</b>
<b>NOTICES OF MOTION .....</b>	<b>215</b>
<b>COMMUNITY QUESTION TIME .....</b>	<b>215</b>
<b>URGENT BUSINESS AND MOTIONS WITHOUT NOTICE.....</b>	<b>ERROR! BOOKMARK NOT DEFINED.</b>
<b>COUNCILLOR QUESTION TIME.....</b>	<b>ERROR! BOOKMARK NOT DEFINED.</b>

## **1 COUNCIL PLAN, STRATEGIC RESOURCE PLAN AND COUNCIL PLAN ACTIONS**

FILE REFERENCE INT1923686

RESPONSIBLE GENERAL MANAGER David Jackson

AUTHOR Peter Philp

### **RECOMMENDATION**

That:

1. the following changes to the council plan are adopted as draft and released for public comment:
  - Updates to the Strategic Resource Plan (SRP) to align with budget papers,
  - Updates to the Council Plan actions that identify key initiatives to implement the Council Plan,
  - Updates to the Council Plan to accurately reflect updates to the Council Plan actions, and
  - Updates to the Council Plan in the areas of demographic data, key activities of Council, and strategies, policies, and plans that support the Council Plan.
2. That the Council Plan be released for comment and any persons wishing to speak in support of their submission made in accordance with Section 223 of the Local Government Act 1989, be heard at a Special Meeting to be held in the Council Chamber on 27 May 2019 commencing at 7pm.

### **Attachments**

- |   |  |          |
|---|--|----------|
| 1 | Draft Council Plan 2019                | 26 Pages |
| 2 | Draft Council Plan actions - 2019-2023 | 14 Pages |

### **EXECUTIVE SUMMARY**

To release the draft amended council plan and associated action plan for public comment

### **BACKGROUND**

Council Plan

Under the provisions of Section 125 of the Local Government Act, Council is required to consider if adjustments are required to the Council Plan. This is part of the annual planning / budgetary cycle. Council has reviewed the existing council plan in conjunction with its annual review of activities, finances and future direction. This review resulted in the changes that are contained in the recommendations given above.

The purpose of the SRP is to plan the resources required to achieve the Council's strategic objectives detailed in the Council Plan. Council agreed to include this in the plan as an appendix, mirroring the information contained in the budget document.

## Council Plan Actions

Council reviewed the key actions to deliver the Council Plan over the 2019-20 to 2022-23 timeframe as part of the annual planning / budgeting cycle. This review resulted in the attached Council Plan actions being for adoption in Draft form, for public circulation.

## POLICY IMPLICATIONS

There are no impacts on existing policy by these changes.

## RELEVANCE TO COUNCIL PLAN

The recommendations are a key part of the annual review of the Council Plan.

## CONSULTATION/COMMUNICATION

Council considers a variety of information when reviewing the Council Plan and associated actions. These include the views of residents, council management and officers and existing strategy plans. Feedback is sought during the public exhibition period.

## FINANCIAL AND RESOURCE IMPLICATIONS

The development and revision of the budget and associated financial documents has been coordinated across the consultation process for the Council Plan and Council Plan Action revisions, and the revised Strategic Resource Plan reflects these revisions.

## CONCLUSION

That council adopt the recommended changes to the council plan and associated Council Plan actions for release for public comment with the budget and strategic resource plan and consider any public submissions.

## **1 COUNCIL PLAN, STRATEGIC RESOURCE PLAN AND COUNCIL PLAN ACTIONS**

Moved Cr J Owen Seconded Cr J Springfield

That:

1. the following changes to the council plan are adopted as draft and released for public comment:
  - Updates to the Strategic Resource Plan (SRP) to align with budget papers,
  - Updates to the Council Plan actions that identify key initiatives to implement the Council Plan,
  - Updates to the Council Plan to accurately reflect updates to the Council Plan actions, and
  - Updates to the Council Plan in the areas of demographic data, key activities of Council, and strategies, policies, and plans that support the Council Plan.
2. That the Council Plan be released for comment and any persons wishing to speak in support of their submission made in accordance with Section 223 of the Local Government Act 1989, be heard at a Special Meeting to be held in the Council Chamber on 27 May 2019 commencing at 7pm.

Cd.

## **2 PROPOSED BUDGET 2019-20**

FILE REFERENCE INT1923674

RESPONSIBLE GENERAL MANAGER David Jackson

AUTHOR Scott Moore

### **RECOMMENDATION**

That:

1. The Proposed Budget annexed to this resolution be the budget prepared by Council for the purposes of section 127 of the Local Government Act 1989;
2. The Chief Executive Officer be authorised to give public notice of the preparation of such budget in accordance with section 129 of the Local Government Act 1989;
3. Council hear any submission on any proposal (or proposals) contained in such budget, made in accordance with sections 129 and 223 of the Local Government Act 1989 at a Special Council Meeting to be held at 7pm on Monday 27 May 2019 in the Council Chambers, Civic Centre, 20 Siding Avenue, Officer, 3809, and
4. Council consider the adoption of the budget and the declaration and levy of rates and charges for the 2019-20 financial year at the Council Meeting to be held on Monday 17 June 2019.

### **Attachments**

- 1 Proposed Budget 2019-20 79 Pages

### **EXECUTIVE SUMMARY**

To consider adopting the proposed budget for the 2019-20 financial year and release the budget for community consultation.

### **BACKGROUND**

A high level Long Term Financial Plan, incorporating the Strategic Resource Plan, for the years 2019-20 to 2027-28 has been developed to assist Council in adopting a budget within a financially responsible longer term framework. The key objective of the Financial Plan is to maintain financial sustainability and stability in the long term, while achieving Council's strategic objectives outlined in the Council Plan.

The Proposed 2019-20 Budget has been developed through a comprehensive process of review including four Councillor workshops and a briefing of Councillors. The draft budget is financially responsible, enables the achievement of the Annual Plan objectives and funds the strategies included in the Proposed Council Plan 2018-2022.

This budget was developed with a proposed 2.5% rate increase for 2019-20 (2.25% in 2018-19) consistent with the Average Rate Cap determined by the Minister for Local Government on 20 December 2018. This rate increase has been able to be achieved due to positive financial performance by Council over the last 5 years, which has allowed Council to absorb the lower rate increases proposed as part of this budget.



The forecast result for 2019-20 is a surplus of \$87.620 million, before adjusting for capital and other one-off items. After these adjustments, the underlying result is a surplus of \$4.137 million, which is \$1.090 million favourable to the 2018-19 forecast underlying result of a surplus of \$3.047 million. An average unit cost increase of 0 per cent for the residential garbage service charge also contributes to an operating result that will, with supplementation from new loan borrowings of \$3.0 million in 2019-20, fund a significant and progressive capital works program totalling \$60.686 million.

The ongoing challenge for this Council is that 77.7% of Council's adjusted underlying revenue is received via rates and charges, with the remainder primarily consisting of government grants, fees & charges, and contributions from developers. While Council has worked to reduce costs to a level where it is one of the lowest cost providers of services, the ability to continue to find efficiencies and savings into the future will be challenging without potential reductions in services or service levels.

The financial plan adopted as part of its 2019-20 budget plan has been developed to ensure that Cardinia residents continue to be serviced with resources and facilities in line with expectations and on par with other Councils.

In a lower rating environment, it is important that a balanced budget continues to be achieved in future years to ensure Council can continue to meet current and future needs of its residents. The proposed budget attempts to balance the need to deliver infrastructure and services, while also providing the best possible value for residents and recognising the need for careful financial management.

The proposed budget is based on key principles, including:

1. Maintain financial sustainability in the medium to long term, while achieving Council's strategic objectives as specified in the Council Plan
2. Key services maintained at existing levels
3. Adjusted underlying result to remain in surplus
4. Effectively manage the Asset Renewal Gap
5. Continue to manage serviceable debt
6. Cash reserves are maintained above minimum statutory levels.

As one of Victoria's fastest growing municipalities, Cardinia Shire's population is expected to grow from the 2016 population of 97,625 to an estimated 192,694 in 2036, an increase of 97.4%. The number of dwellings in Cardinia Shire is forecast to grow from 35,625 in 2016 to 68,331 in 2036 an increase of 91.8%. This growth reflects the unique qualities of the municipality and confidence in its future. It does, however, continue to place services, infrastructure and resources under significant pressure.

The 2019-20 Proposed Budget will enable Council to continue to meet the challenges associated with this rapidly expanding population. A Capital Works program of \$60.686 million has been prepared to ensure residents across the shire have access to an expanding range of new recreational and leisure opportunities, and renewed and upgraded infrastructure. Included in this program are seven major projects for which Commonwealth grant funding totalling \$8.650 million

in 2019-20 has been announced and is subject to final written agreements from the Commonwealth Government. A detailed listing of these projects are contained in Appendix B.

Highlights of the Capital Works program are:

- New works totalling \$28.778 million, including:
- Land acquisition \$6.236m
- Lang Lang Recreation Facility \$2.700m
- Bunyip Soccer Facility design/construct \$1.080m
- Comely Banks Reserve Pavilion \$2.500m
- McGregor Rd and Pakenham Bypass interchange upgrade \$3.000m
- James Bathe Recreation Reserve \$5.572m,
- Koo Wee Rup High School sport facilities upgrade \$2.021m

Asset Renewal and Upgrade:

Expenditure of \$15.541 million on asset renewal, including roads, bridges, footpaths, drains, buildings and plant, and \$12.344 million on asset upgrades, the major projects being the Road Sealing Program across the Shire \$2.500 million, Princes Highway Intersections Officer \$1.000 million, Kenilworth Stage 2 \$2.223 million and Toomuc Reserve North Oval (Senior) Pavilion Upgrade - Netball Changerooms \$1.250 million.

In line with the SRP, the 2019-20 Proposed Budget has been designed to reflect Council's commitment to make Cardinia Shire the best possible place to live, work and raise a family.

## **POLICY IMPLICATIONS**

Council is required to prepare a Proposed Budget for public consultation

## **RELEVANCE TO COUNCIL PLAN**

The 2019-20 Proposed Budget outlines the financial resources for the successful delivery of the Council Plan.

## **CONSULTATION/COMMUNICATION**

The Proposed Budget was prepared in consultation with the Senior Leadership Team and all departmental managers. Managers were required to prepare their operating budgets based on the needs of their programs, whilst keeping in line with the prior year's Strategic Resource Plan. Financial implications of known changes were also taken into account.

Once the Proposed Budget is adopted, it is required to be available for public consultation for 28 days. Notice of adoption of the Proposed Budget will be communicated to the community through the local press. Members of the public are able to make budget submissions, which will be heard by Council once the 28 day consultation period has closed.

## **FINANCIAL AND RESOURCE IMPLICATIONS**

The Proposed Budget outlines the financial resources available to Council for continuous operation and delivery of the Council Plan.

## **CONCLUSION**

---

This budget addresses the key needs of our current community and with the Strategic Resource Plan caters for our current and future communities. It is a budget based on sound financial principles, prudent debt management, and responsible asset management.

## 2 PROPOSED BUDGET 2019-20

Moved Cr B Owen Seconded Cr M Schilling

That:

1. The Proposed Budget annexed to this resolution be the budget prepared by Council for the purposes of section 127 of the Local Government Act 1989;
2. The Chief Executive Officer be authorised to give public notice of the preparation of such budget in accordance with section 129 of the Local Government Act 1989;
3. Council hear any submission on any proposal (or proposals) contained in such budget, made in accordance with sections 129 and 223 of the Local Government Act 1989 at a Special Council Meeting to be held at 7pm on Monday 27 May 2019 in the Council Chambers, Civic Centre, 20 Siding Avenue, Officer, 3809, and
4. Council consider the adoption of the budget and the declaration and levy of rates and charges for the 2019-20 financial year at the Council Meeting to be held on Monday 17 June 2019.

Cd.

### **3 UPDATE ON THE BEACONSFIELD PARKING STUDY**

FILE REFERENCE INT1921890

RESPONSIBLE GENERAL MANAGER Debbie Tyson

AUTHOR Andrew Barr

#### **RECOMMENDATION**

That Council note the progress of the actions following the report to the December 2018 General Council meeting regarding the parking restrictions and railway station improvements at the Beaconsfield train station.

#### **Attachments**

1 Letters to residents and Ministers 9 Pages

#### **EXECUTIVE SUMMARY**

A petition was submitted at the May 2018 Council meeting requesting Council to install 4 hour parking restrictions in Railway Avenue, Beaconsfield.

Subsequently, Council undertook a parking study around Beaconsfield railway station and reported the findings at the December 2018 General Council meeting outlining a number of recommendations. Following this report to Council, a number of actions have been undertaken.

This report outlines the actions completed to date as well as future actions to be undertaken.

#### **BACKGROUND**

A petition was submitted at the May 2018 Council meeting requesting Council to install 4 hour parking restrictions in Railway Avenue, Beaconsfield. Council passed a motion at the July 2018 Council meeting to undertake a parking study of the area around Beaconsfield railway station to further investigate this issue and provide recommendations.

In 2018 Council undertook a parking study around Beaconsfield railway station and reported the findings to the December 2018 Council meeting.

The study found that the station car park is at or near capacity from 7am to 6pm. The local roads near the station also follow a similar pattern for on-street parking occupancy indicating that the majority of this parking is the result of overflow from the station.

The survey found commuters had little appreciation of the existing 4 hour parking restrictions, indicating that similar 4 hour parking restrictions in other local roads would also have limited impact without an increase in parking provisions at the station.

The study identified that there is VicTrack land available for extension of the existing station car park. This would also provide an opportunity to increase disabled parking, which was occupied for the duration of the day with no turnover.

The commercial section of Woods Street was found to have a high turnover rate of 2 hours or less patrons indicating that restrictions in this section of the road may assist business to avoid the impacts from station overflow parking.

Alternative transport modes were also investigated with opportunities available to increase cycling to the station if Public Transport Victoria provides secure bicycle parking at the station. This would reduce the car parking demand.

The following provides an update on the actions undertaken to date to address the resolution from the December report:

Item	Resolution	Action
1	That Council advocate to Public transport Victoria for: <ol style="list-style-type: none"> <li>Construction of additional car parking on vacant VicTrack land</li> <li>Increased disabled parking spaces</li> <li>Construction of secure bicycle parking</li> <li>Review bus routes to provide improved connection between bus and train services</li> <li>Update Beaconsfield railway station data to accurately reflect the parking provided.</li> </ol>	Letters advocating for these items have been sent to: <ul style="list-style-type: none"> <li>Minister for Transport Infrastructure,</li> <li>Head of Transport for Victoria</li> <li>CEO Public Transport Victoria</li> </ul>
2	Council undertake the following actions <ol style="list-style-type: none"> <li>Consultation with traders to provide parking restrictions within the commercial section of Woods Street still to occur</li> <li>Maintain existing restrictions outside the school along Beaconsfield Avenue</li> <li>Advise impacted residents that Council intends to hold the State Government to its commitment to provide 150 parking spaces at Beaconsfield Station and advocate for additional infrastructure improvements required to provide effective solutions to the current parking issues. - see letter to residents</li> <li>Investigate options to improve pedestrian and cyclist connections to Beaconsfield railway station within the Pedestrian and Bicycle Strategy which can be implemented following increased secure bicycle parking provisions.</li> </ol>	<p>This consultation is being scheduled and will be undertaken later this year.</p> <p>No changes required</p> <p>Letter dated December 19 2018 was sent to residents advising residents the outcome of the study and the follow up actions.</p> <p>This will be completed as part of annual footpath priority review</p>
3	Council write to all residents in the affected area (all residents south of Old princes Highway) informing them of the results of the survey and council's intended actions.	Letter date 19 December 2018 was sent to residents. See attached.
4	Council urgently seek a delegation/audience with the Minister for Public Transport and local state government MP's (Bass and Narre Warren South Electorates) to highlight the survey results, detail current pressures at Beaconsfield Railway Station and the impacts on neighbouring residents and to get a timeline of the expected construction of the additional car parking spaces at the railway station.	Letter requesting audience with the relevant delegated authorities has been issued. No date has been set at this stage.
5	That a further council report be presented to councillors by April 2019 detailing the results of the state government delegation with the expected timelines of the construction of the additional car parking spaces. This report will further consider the decision of whether or not to install, retain or remove timed limit parking in Railway Avenue, Beaconsfield and other impacted streets in the vicinity of the Beaconsfield	Meeting with relevant government delegations is yet to occur. Follow up actions from this meeting to be considered at that time.

	Railway Station. Dependant on outcome of meeting, suggest CEO or GM are the representatives to attend this meeting	
--	--	--

## **POLICY IMPLICATIONS**

Actions as part of the initial report are in line with the priority actions in the Beaconsfield Car Parking Precinct Plan and the implementation plan for the Beaconsfield Structure Plan.

Investigation into pedestrian and bicycle access to the train station may provide additional information to support the Pedestrian and Bicycle Strategy 2017 and therefore prioritisation of actions.

## **RELEVANCE TO COUNCIL PLAN**

This report is in line with Council Plan action 3.2 Transport linkages connecting towns and 3.5 Balancing needs of development, the community and environment.

## **CONSULTATION/COMMUNICATION**

Advocacy letters have been drafted and sent to the relevant delegated authorities advocating on behalf of the community for improved infrastructure to support the efficient operation of the railway station.

Additional letters have been sent to residents providing information of the findings of the study.

## **FINANCIAL AND RESOURCE IMPLICATIONS**

No financial implications have been identified in the actions to date.

Any potential future parking restrictions will require officers to undertake consultation and the cost of any signage required can be incorporated into the Traffic Management Devices budget, which funds new signage.

Once secure bicycle parking is provided at the Beaconsfield Railway Station improvements to the cycling links to the station can be incorporated into the Pedestrian Bicycle Strategy program or footpath program prioritisation.

## **CONCLUSION**

Advocacy letters have been sent to the relevant delegated authorities associated with the identified improvements for Beaconsfield railway station. Meetings to determine future works with these delegates has not yet been held and will be pursued to enable further progress.

### **3 UPDATE ON THE BEACONSFIELD PARKING STUDY**

Moved Cr B Owen Seconded Cr J Springfield

That Council note the progress of the actions following the report to the December 2018 General Council meeting regarding the parking restrictions and railway station improvements at the Beaconsfield train station.

Cd.



## **4 LEASE TO PAKENHAM AUTO CLUB - 21 KEY LANE**

FILE REFERENCE INT1922433

RESPONSIBLE GENERAL MANAGER David Jackson

AUTHOR Doug Evans

### **RECOMMENDATION**

That Council enters into a lease of 21 Key Lane Pakenham to the Pakenham Auto Club Incorporated.

The principal terms of the lease to be:

- Term 20 years
- Further term 20 years
- Rental \$104 pa
- Rental increase Annual by 3%
- Maintenance Responsibility of the tenant
- Special conditions Tenant to construct all facility subject to Council approval

### **Attachments**

Nil

### **EXECUTIVE SUMMARY**

To resolve to enter into a lease of Council's property at 21 Key Lane with the Pakenham Auto Club.

### **BACKGROUND**

Council at its meeting held on 18 February 2019 resolved to

1. commences the statutory procedures under Sections 190 and 223 of the Local Government Act 1989 (the Act) by giving public notice in the local paper circulating in the area of Pakenham advising of the proposal to lease 21 Key Lane Pakenham to the Pakenham Auto Club Incorporated.
2. In the event of submissions being received, a committee comprising Ward Councillors be appointed and the Chief Executive Officer be authorised to set the day, time and place for the hearing of such submissions.
3. Following the public notice process the matter will be reported to Council to consider a proposal to lease 21 Key Lane Pakenham.

The requisite public notice appeared in the Pakenham Gazette on 20 February 2019 and no submissions have been received.

Council is therefore in a position to resolve on this matter.

### **POLICY IMPLICATIONS**

The leasing of this property in accordance with Council's Leasing Policy however the period of the lease is in excess of that generally provided in the Leasing Policy (5 years), however section 4.3.4 of the Policy allows for longer lease terms as provided:

*'...Council will consider a longer term Lease in circumstances where the Tenant has substantially invested in the Council Facility or there will be community benefits derived by a longer Lease term*

### **RELEVANCE TO COUNCIL PLAN**

The relevant Council Plan objective is to provide a variety of recreation and leisure opportunities particularly to

- provide active and passive recreation facilities to meet the needs of residents, and
- Increase opportunities for residents to participate in a range of sport, recreation and leisure activities.

### **CONSULTATION/COMMUNICATION**

Consultation has been undertaken with all relevant parties and public notice has been given of the proposal to lease the land.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

The Club have agreed to fund the development of the facility that they require and the Club will be responsible for all ongoing maintenance and replacements of the Premises. A peppercorn rental is proposed and there is no expected contribution required by Council.

### **CONCLUSION**

As the statutory procedures involved in Section 190 and 223 of the Local Government Act 1989 have been completed in regard to the proposal to lease the land to the Pakenham Auto Club and no submissions have been received Council is in a position to proceed with the lease of the property.

#### **4 LEASE TO PAKENHAM AUTO CLUB - 21 KEY LANE**

Moved Cr B Owen Seconded Cr J Springfield

That Council enters into a lease of 21 Key Lane Pakenham to the Pakenham Auto Club Incorporated.

The principal terms of the lease to be:

- Term 20 years
- Further term 20 years
- Rental \$104 pa
- Rental increase Annual by 3%
- Maintenance Responsibility of the tenant
- Special conditions Tenant to construct all facility subject to Council approval

Cd.

## **5 PETITION OF RESIDENTS WHO OPPOSED THE PROPOSED DOG PARK FOR TODDINGTON AVENUE, OFFICER**

FILE REFERENCE INT1924279

RESPONSIBLE GENERAL MANAGER Kristen Jackson

AUTHOR Kevin Alexander

### **RECOMMENDATION**

Council acknowledge and receive the petition opposing the Leash Free dog area in Goldsborough Drive Reserve Officer.

### **Attachments**

*Nil.*

### **EXECUTIVE SUMMARY**

A petition with 26 signatures has been received from residents surrounding the Goldsborough Drive Reserve Officer, opposing the proposed Goldsborough Drive Reserve leash free dog area.

### **BACKGROUND**

A petition has been received from Officer residents the prayer of the petition states:

"Petition of residents who opposed the proposed dog park for Toddington Avenue, Officer". The petition has 26 signatures collected from residents surrounding the reserve known as Goldsborough Drive Reserve Officer.

It has been received in response to a public consultation which commenced in February 2019 to ascertain the local community response to a proposed leash free dog area which had been proposed for the reserve.

### **POLICY IMPLICATIONS**

The petition will be considered as part of the proposed leash free dog area implementation program.

### **RELEVANCE TO COUNCIL PLAN**

5.1.2 Enhance the community's confidence in Council's community engagement.

### **CONSULTATION/COMMUNICATION**

The petition will be considered as part of the wider public consultation process for the proposed leash free dog area within Goldsborough Drive Reserve, Officer.

Feedback has been received via a range of medium:

- Discussion tent on site

- 
- Face to face communication with council Officers.
  - Telephone communication.
  - Email correspondence
  - Social media poll.

#### **FINANCIAL AND RESOURCE IMPLICATIONS**

Nil.

#### **CONCLUSION**

A recommendation will come to Council in June 2019 regarding the proposed leash free dog area within Goldsborough Drive Reserve, Officer.

**5 PETITION OF RESIDENTS WHO OPPOSED THE PROPOSED DOG PARK FOR TODDINGTON AVENUE, OFFICER**

Moved Cr B Owen Seconded Cr M Schilling

Council acknowledge and receive the petition opposing the Leash Free dog area in Goldsborough Drive Reserve Officer.

Cd.

## **6 CONTRACT 18/29 - KOO WEE RUP PRIMARY & SECONDARY SCHOOL OVAL UPGRADE**

FILE REFERENCE INT1922891

RESPONSIBLE GENERAL MANAGER Debbie Tyson

AUTHOR Shell Wilkes

### **RECOMMENDATION**

That:

- The tender submitted by SJM Turf & Civil Pty Ltd to undertake the works associated with Contract 18/29 - Koo Wee Rup Primary & Secondary School Oval Upgrades be accepted for the contract sum of \$1,473,095.35 (excluding GST);
- The remaining Tenderers be advised accordingly; and
- The common seal of the Council be affixed to the contract documents.

### **Attachments**

- 1 Confidential memorandum, circulated to Councillors only 4 Pages

### **EXECUTIVE SUMMARY**

This report provides consideration for the appointment of a contractor to undertake the works associated with CT18/29 - Koo Wee Rup Primary & Secondary School Oval Upgrades.

This package of works under the contract includes the re-shaping of the two sports fields at the Koo Wee Rup Primary & Secondary School, including sub surface drainage and irrigation, as well as sports field lighting at the secondary school sports field and the hockey field.

The final revised tender price submitted by SJM Turf & Civil Pty Ltd for the sum of \$1,473,095.35 (GST exclusive) represents the best value for money to Council and it is therefore recommended that CT18/29 - Koo Wee Rup Primary & Secondary School Oval Upgrades be awarded accordingly.

### **BACKGROUND**

Council have been successful in obtaining two grants in relation to this project to increase the number of sports facilities available to cater for the increasing population of Koo Wee Rup.

A grant from Sport and Recreation Victoria has been received for the installation of sub-surface drainage on the primary school sports field and the construction of a 2 bay cricket net. A second grant for the secondary school, from the Victorian School Building Authority (VSBA), is to include the installation of sub-surface drainage on the secondary school oval, irrigation, lighting to the oval and lighting to the hockey pitch. The funding received for the secondary school from the VSBA also includes the construction of a pavilion but this is not included in this package of works and it will be tendered separately at a later date.

As such, the package of works under the contract includes the re-shaping of the two sports fields at the Koo Wee Rup Primary & Secondary School, including sub surface drainage and irrigation, as well as sports field lighting at the secondary school sports field and the hockey field.

Tenders for were advertised on 26 January 2019 and closed on 19 February 2019. The tenders were checked against a range of weighted and non-weighted selection criteria to ensure the viability of the tender submissions. These criteria include: compliance with the conditions of contract, occupational health and safety, financial viability, locality, risk and insurance, conflict of interest, compliance with the specification, capability and capacity, relevant experience and performance, quality system and project plan.

The final revised tender price submitted by SJM Turf & Civil Pty Ltd for the sum of \$1,473,095.35 (GST exclusive) provides the best value for money to Council. It is therefore recommended that the tender submitted by SJM Turf & Civil Pty Ltd be accepted for this contract.

## **POLICY IMPLICATIONS**

Nil.

## **RELEVANCE TO COUNCIL PLAN**

The delivery of this project aligns with Councils' plan to provide active and passive recreation facilities to meet the needs of our residents, increase opportunities for our residents to participate in a range of sport, recreation and leisure activities, develop new and maintain existing parks, gardens and reserves in a sustainable way and to plan and develop built environments that support improved health and wellbeing of our communities.

## **CONSULTATION/COMMUNICATION**

Throughout the design phase of this facility, extensive consultation has been undertaken with the Koo Wee Rup Primary & Secondary Schools for input into the design of the facilities as well as construction timelines. This consultation will continue through the delivery stage.

## **FINANCIAL AND RESOURCE IMPLICATIONS**

The funding for this project has been sourced through a number of funding bodies including:

- Sport and Recreation Victoria for \$100,000. This funding agreement also required a council co-contribution of \$80,000,
- Victorian School Building Authority (VSBA) for \$1.6 million. Of this grant, \$800,000 relates to the works associated with this contract. The remaining works associated with a new pavilion will be tendered separately,
- To supplement these grants there are funds available from within Council's capital works program to enable successful delivery of these projects.

Based on the tender submitted by SJM Turf & Civil Pty Ltd for \$1,473,095.35 (Excl. GST), there are adequate funds available to award this contract.

## **CONCLUSION**



The tender submitted by SJM Turf & Civil Pty Ltd for Koo Wee Rup Primary & Secondary School Oval Upgrades is considered to be the most beneficial to Council and it is recommended that Contract 18/29 - Koo Wee Rup Primary & Secondary School Oval Upgrades be awarded to SJM Turf & Civil Pty Ltd for the price of \$1,473,095.35 (Excl. GST).

**6 CONTRACT 18/29 - KOO WEE RUP PRIMARY & SECONDARY SCHOOL OVAL UPGRADE**

Moved Cr R Brown Seconded Cr J Springfield

That:

1. The tender submitted by SJM Turf & Civil Pty Ltd to undertake the works associated with Contract 18/29 - Koo Wee Rup Primary & Secondary School Oval Upgrades be accepted for the contract sum of \$1,473,095.35 (excluding GST);
2. The remaining Tenderers be advised accordingly; and
3. The common seal of the Council be affixed to the contract documents.

Cd.

## **7 CONTRACT 18/02 - PB RONALD RESERVE CARPARK CONSTRUCTION & UPGRADE**

FILE REFERENCE INT1922895

RESPONSIBLE GENERAL MANAGER Debbie Tyson

AUTHOR Malcolm Newman

### **RECOMMENDATION**

That Council:

- That the tender submitted by R & C Asphalt Pty Ltd for Contract No. 18/02 PB Ronald Reserve Carpark Construction & Upgrade be accepted for the contract sum of \$588,117.20 (excl. GST):
- Advise tenderers accordingly.
- The common seal of the Council be affixed to the contract documents.

### **Attachments**

- 1 Confidential memorandum, circulated to Councillors only 3 Pages

### **EXECUTIVE SUMMARY**

This report provides consideration for the appointment of a contractor to construct and deliver a new sealed car park and improve the existing sealed car park at PB Ronald reserve at 6c Henry road, Pakenham.

The tender submitted by R & C Asphalt complies with all the conditions of tendering. R & C Asphalt is a very experienced local company, delivering large scale asphalt and civil projects including many projects which have been constructed in Cardinia Shire, along with completing works on behalf of Cardinia Shire.

The tender price submitted by R & C Asphalt Pty Ltd provides the best value for money to Council.

### **BACKGROUND**

Council has committed to upgrading and improving various aspects of PB Ronald Reserve as part of the PB Ronald reserve masterplan, and improvements have been implemented over the past few years. Demolition works were undertaken in December 2018 removing several buildings to allow for the construction of a sealed car park to enhance parking requirements at the Reserve, adjacent to the Pakenham Bowling club and the Living and Learning centre. The existing sealed car park in front of the Living Learning centre will have some minor works also completed as part of the contract.

The works will vastly increase the number of vehicle parking, as well as providing more disabled parking bays and additional footpath links being implemented.

Tenders for the construction of the car park were advertised on Saturday the 19 January 2019 with seven (7) tenders being received by the closing date of 12 February 2019 from the following tenderers:

Contractor name	Contractor name
MACA Infrastructure Pty Ltd	A1 Civil Pty Ltd
R & C Asphalt Pty Ltd	Lincroads Pty Ltd
Ramsay Civil	Kent Excavations Pty Ltd
Gearon Civil	

A detailed assessment of the tenders was completed by the evaluation panel. The tenders received were checked against a range of non-weighted and weighted selection criteria to ensure the viability of the tender submissions. These criteria include: pricing and value for money, quality system, ohs, risk & insurance, compliance with the specifications, conditions of contract, financial viability, capability and capacity, relevant experience and past performance, quality systems and project plan.

Based on the tender assessment, the tender submitted by R&C Asphalt provides best value for money.

#### **POLICY IMPLICATIONS**

Nil.

#### **RELEVANCE TO COUNCIL PLAN**

This project is consistent with efforts to "Provide active and passive recreation facilities to meet the needs of our residents while providing accessible facilities to meet identified community needs." as established in the Council Plan, 2016-2020.

#### **CONSULTATION/COMMUNICATION**

Pakenham Bowling club and the Living Learning Centre will be notified of programmed works prior to commencement. Both are aware and supportive of the proposed parking improvements.

Works are planned to commence after the Yakkerboo Festival, to ensure there is no disruption to the festival.

#### **FINANCIAL AND RESOURCE IMPLICATIONS**

The project is funded by Council's Capital works budget. Following completion of other preparatory works to the site, the 2018/19 Capital works budget has an amount of \$246,329 to contribute to this contract. In addition, the 2019/20 Capital Works Budget provides an allocation of \$400,000, making available \$646,329 to contribute to this project. As such, there are sufficient funds to proceed with the award of this particular Contract.

#### **CONCLUSION**

---

It is recommended that Council accept the tender submitted by R & C Asphalt Pty Ltd for the construction and upgrade of PB Ronald reserve car park (CT 18/02), for the contract sum of \$588.117.20 (excl. GST). This recommendation is supported by the Tender Evaluation Panel.

**7 CONTRACT 18/02 - PB RONALD RESERVE CARPARK  
CONSTRUCTION & UPGRADE**

Moved Cr M Schilling Seconded Cr J Owen

That:

- That the tender submitted by R & C Asphalt Pty Ltd for Contract No. 18/02 PB Ronald Reserve Carpark Construction & Upgrade be accepted for the contract sum of \$588,117.20 (excl. GST):
- Advise tenderers accordingly.
- The common seal of the Council be affixed to the contract documents.

Cd.

## **8 CONTRACT 19/03 - ALMA TRELOAR BMX & SKATE DESIGN & CONSTRUCT**

FILE REFERENCE INT1923422

RESPONSIBLE GENERAL MANAGER Debbie Tyson

AUTHOR Thomas Nicholls

### **RECOMMENDATION**

That:

- The tender submitted by Common Ground Trails Pty Ltd to undertake the works associated with Contract 19 /03 - Alma Treloar BMX & Skate Design & Construct be accepted for the contract sum of \$350,00.00 (Excl. GST);
- The remaining Tenderers be advised accordingly; and
- The common seal of the Council be affixed to the contract documents.

### **Attachments**

- 1 Confidential memorandum, circulated to Councillors only 3 Pages

### **EXECUTIVE SUMMARY**

This report provides consideration for the appointment of a suitably qualified contractor to undertake construction works of a new BMX facility at the Alma Treloar Reserve, Cockatoo.

The tender for the Alma Treloar BMX & Skate Design & Construct submitted by Common Ground Trails Pty Ltd is the most advantageous for Council, providing the best value for money and excellent service through their experience in BMX and Skate design and construction.

It is therefore recommended that contract 19 / 03 Alma Treloar BMX & Skate Design & Construct be awarded accordingly.

### **BACKGROUND**

In July 2016, Council adopted the Cardinia Shire Council Skate and BMX Strategy. The preparation of this document included a review of the current and future provision of skate & BMX spaces across the municipality as well as the consideration of broader public recreation spaces for young people to enjoy. In relation to the existing skate space at Alma Treloar Reserve, the strategy recommended that Council consider changing walling and seating around the skate bowl and consider low level street skate obstacles.

In relation to the provision of a new BMX facility, the strategy identified that there has been a strong community push for a BMX jumps track at Cockatoo and given there is only a skate park at this location.

Residents are concerned that young people in the area are isolated and lack recreation and sporting opportunities in the local area. The development of the track will encourage participation in positive and healthy activities.

In November 2018, Council adopted the Alma Treloar Masterplan. The preparation of the Alma Treloar Masterplan, included extensive engagement with the local community. It was made very clear to Council that the installation of a BMX track and the enhancement of the skate area were still high priorities for many community members.

Tenders were advertised on 2 February 2019 and closed on 26 February 2019. A total of two (2) tenders were received.

Tenders were evaluated against the criteria of compliance with the specifications, financial viability, risk and insurance, conflict of interest, OHS, locality, pricing and value for money, compliance with the specifications, compliance to conditions of contract, capability and relevant experience, capacity and past performance of the tenderer, quality systems and project plan.

To provide best value for money, it is recommended that the Alma Treloar BMX & Skate Design and Construct be awarded to Common Ground Trails Pty Ltd for a sum of \$350,000.00 (Excl. GST).

## **POLICY IMPLICATIONS**

The works have been developed in accordance with Council's Asset Management Plans, Open Space Strategy and Recreation Facility Guidelines.

## **RELEVANCE TO COUNCIL PLAN**

The project is consistent with efforts to "Provide active and passive recreation facilities to meet the needs of residents", "Increase opportunities for residents to participate in a range of sport, recreation and leisure activities.

## **CONSULTATION/COMMUNICATION**

Throughout the design phase of this facility, consultation will be undertaken with internal managers, coordinators and Community members for input into the design of the BMX track.

## **FINANCIAL AND RESOURCE IMPLICATIONS**

Provisions within the capital works program provides for \$350,000 to undertake the works associated with this contract.

Based on the tender submitted by Common Ground Trails Pty Ltd, there is sufficient funding available within the 2018/19 Capital works to award these works.

## **CONCLUSION**



---

The tender submitted by Common Ground Trails Pty Ltd for the is considered to be the most beneficial to Council and it is recommended that Contract 19 03 Alma Trelaor BMX & Skate Design & Construct be awarded to Common Ground Trails Pty Ltd for \$350,00.00 (Excl. GST).

**8 CONTRACT 19/03 - ALMA TRELOAR BMX & SKATE DESIGN & CONSTRUCT**

Moved Cr J Springfield Seconded Cr B Owen

That:

- The tender submitted by Common Ground Trails Pty Ltd to undertake the works associated with Contract 19 /03 - Alma Treloar BMX & Skate Design & Construct be accepted for the contract sum of \$350,00.00 (Excl. GST);
- The remaining Tenderers be advised accordingly; and
- The common seal of the Council be affixed to the contract documents.

Cd.

## **9 CONTRACT 18/47 - DEEP CREEK RESERVE PLANT NURSERY**

FILE REFERENCE INT1924160

RESPONSIBLE GENERAL MANAGER Debbie Tyson

AUTHOR John Dowber

### **RECOMMENDATION**

That:

- Council accept the revised tender sum of \$950,000.00 (excl. GST) from Insight Construction Group Pty Ltd for Contract No. 18/47 Deep Creek Reserve Nursery,
- Shortfall in order to deliver this project be sourced from the recent Council's savings achieved through the success of the KWR football/cricket BBRF Round 3 grant application.
- The common seal of Council be affixed to the Contract documents.

### **Attachments**

1 Confidential memorandum, circulated to Councillors only 2 Pages

### **EXECUTIVE SUMMARY**

This report provides consideration for the appointment of a contractor to undertake the pavilion construction works required under Contract 18/47 - Deep Creek Reserve Plant Nursery.

### **BACKGROUND**

The Nursery Project is located on the Deep Creek Reserve 62 Cameron Way, Pakenham, Victoria 3810.

The Deep Creek Reserve masterplan has been developed to form a Regional Environmental Hub that will service Cardinia Shire and its neighbouring Councils Casey City Council, Baw Baw Shire Council and the entire Gippsland Region.

The Nursery Facility is part of the 48 hectare environment precinct located in Pakenham comprising of an Environmental Education Hub/Pakenham Golf Club, comprising of lecture rooms , large function room facility, café with views overlooking the golf course and wetlands areas, assessable , ambulant toilet facilities and changing place facility, an all abilities regional play garden with Barbeques/seating area , kick about recreation area and areas of wetlands and gardens interlinked by kilometres of shared pathways.

The Nursery Facility will comprise of two main buildings, one for sales, admin office, ambulant and assessable toilet and 'hands on' education facilities available for use by school children and general public groups.

The other building will provide working areas for propagation and climate controlled storage. The overall building footprint of around 375m<sup>2</sup>.

The Tender for the Deep Creek Nursery facility was advertised on January 26th 2019 and closed on February 19th 2019.

One Tender was received and assessed against a range of non-weighted selection criteria to ensure the viability of the tender submissions. Criteria comprised of Financial Viability, Insurances, Conditions of Contract, Conflict of Interest, and Occupational Health and Safety.

Despite an initial interest from 14 Contractors only one contractor submitted a tender price. Insight Construction Group Pty Ltd, with a tender price of \$1,180,000.00 (excl. GST).

The Contractors who expressed interest but did not submit were contacted in order to ascertain the reasoning behind their decision not to submit. The reasons for withdrawal ranged from complexity of works not suiting their experience, not receiving all sub-contractor pricing within required deadline, other more urgent priorities and current workload.

A project cost reduction process was conducted with the Architect, Services Consultants, Main Contractor, Heather Stewart and CEC representation in order to identify any project savings which would not compromise the outcomes from this project.

An agreed and revised Tender Figure has been achieved to the reduced total of \$ 950,000.00 + GST

## **POLICY IMPLICATIONS**

Nil.

## **RELEVANCE TO COUNCIL PLAN**

The delivery of this project aligns with the Council's Plan objectives:

### **1 Our people**

- 1.1 Access to a variety of services for all
- 1.2 Access to support services and programs for your people
- 1.3 Learning opportunities for all ages and abilities
- 1.5 Variety of recreation and leisure opportunities

### **2 Our community**

- 2.1 Our diverse community requirements met

## **CONSULTATION/COMMUNICATION**

Extensive consultation has been undertaken in the development and design phases for this Nursery Facility project.

Council officers have consulted with the CEC (Cardinia Environmental Coalition) and have sought feedback and comments from relevant community/specialist groups, in particular, feedback was sought via specialist consultant in reference to providing all-inclusive access, educational function and use by multiple groups in their delivery of simultaneous activities and the connectivity of related community spaces.

In addition, there has also been broad internal consultation from related stakeholders such as Community Strengthening, Active Communities, Risk, Health & Safety, Governance, Buildings and Facilities, and Infrastructure Services.

## FINANCIAL AND RESOURCE IMPLICATIONS

The Deep Creek Reserve Pavilion project budget is \$650,000 (excl. GST),

The shortfall of \$300,000.00 is required to achieve the recommended tender price of \$950,000.00 (excl. GST) sourced from the recent Council's savings achieved through the success of the KWR football/cricket BBRF Round 3 grant application.

## CONCLUSION

The Deep Creek Reserve Nursery Facility project is not only an important element of the overall site development and resource for the local community but is also integral to providing environmental education infrastructure servicing for the East of Melbourne. It is obligating the CEC Fund financial commitment and project timeline expectations in order to open as part of the overall development of the site.

It is recommended that Council award Contract No. 18/47, for the construction of Deep Creek Reserve Nursery Facility to Insight Construction Group Pty Ltd, for the tender sum of \$965,000.00 ex GST.

## 9 CONTRACT 18/47 - DEEP CREEK RESERVE PLANT NURSERY

Moved Cr B Owen Seconded Cr M Schilling

That:

- Council accept the revised tender sum of \$950,000.00 (excl. GST) from Insight Construction Group Pty Ltd for Contract No. 18/47 Deep Creek Reserve Nursery,
- Shortfall in order to deliver this project be sourced from the recent Council's savings achieved through the success of the KWR football/cricket Building Better Region Fund Round 3 grant application.
- The common seal of Council be affixed to the Contract documents.

Cd.

## **10 CONTRACT 18/41 - TOOMUC CREEK PEDESTRIAN BRIDGES - NORTH & SOUTH**

FILE REFERENCE INT1924165

RESPONSIBLE GENERAL MANAGER Michael Ellis

AUTHOR John Dowber

### **RECOMMENDATION**

That:

1. The tender submitted by Open Space Infrastructure Australia Pty Ltd to undertake the works associated with Contract 18/41 – Toomuc Creek Pedestrian Bridges – North & South be accepted for the contract sum of \$459,000.00 (excluding GST).
2. The remaining Tenderers are advised accordingly; and
3. The Common Seal of Council be affixed to the contract documents.

### **Attachments**

- 1 Confidential memorandum circulated to councillors only 3 Pages

### **EXECUTIVE SUMMARY**

This report provides consideration for the appointment of a contractor to undertake the works associated with Contract CT18/41 - Toomuc Creek Pedestrian Bridges - North & South.

This package of works under the contract includes the design & construction of two pedestrian bridges over Toomuc Creek. The work associated with the Northern Bridge will be for the replacement of the existing pedestrian bridge adjacent to the Princes Highway between the Pakenham Consolidated school and Toomuc Reserve. The Southern Bridge will be the construction of a new pedestrian bridge that will connect the Edenbrook Estate with Heritage Springs, adjacent to the southern end of Growler St between the Railway Line and Bridge Rd.

Following a detailed tender assessment, the tender price submitted by Open Space Infrastructure Australia Pty Ltd represents the best value for money to Council and it is therefore recommended that CT18/41 - Toomuc Creek Pedestrian Bridges - North & South be awarded accordingly.

### **BACKGROUND**

This package of works includes the design & construction of two pedestrian bridges over Toomuc Creek. The northern bridge between Toomuc Reserve and the Pakenham Consolidated School has been identified through Council's asset management plans in need of renewal, while the other bridge to the South of the railway line is a new bridge identified through the relevant structure plans.

Tenders were advertised on 17 November 2018 and with seven (7) tenders being received by the closing date of 18 December 2018:

**Contractor name**

Open Space Infrastructure Australia Pty Ltd
Elite Crossings Pty Ltd
Fleetwood Urban Pty Ltd
DN McInnes Pty Ltd
Timber Restoration Pty Ltd
JC Butko Engineering Pty Ltd
MACA Pty Ltd

The tenders were checked against a range of weighted and non-weighted selection criteria to ensure the viability of the tender submissions. These criteria include: compliance with the conditions of contract, compliance with specifications, occupational health and safety, financial viability, locality, risk and insurance, conflict of interest, compliance with the specification, capability and capacity, relevant experience and performance, quality system, customer service and project plan.

Based on a tender comparison considering the above criteria, the tender price submitted by Open Space Infrastructure Australia Pty Ltd for the sum of \$459,042.00 (GST exclusive) provides the best value for money to Council.

It is therefore recommended that the tender submitted by Open Space Infrastructure Australia Pty Ltd be accepted for this contract.

#### **POLICY IMPLICATIONS**

Nil.

#### **RELEVANCE TO COUNCIL PLAN**

The delivery of this project aligns with Councils' plan to manage Council's assets like roads, drainage, footpaths and buildings, etc. in a way that ensures they are adequately maintained over their life.

#### **CONSULTATION/COMMUNICATION**

This bridge was originally constructed by the community through the Rotary Club and as such, the Rotary club have been advised of the need to decommission and replace the existing bridge.

Parents from the Pakenham Consolidated School regularly park their vehicles at the Toomuc Reserve as an alternate drop off and pick up location for their children attending the school. The school will be kept informed of the proposed dates and progress of the project to filter this information to the school community.

#### **FINANCIAL AND RESOURCE IMPLICATIONS**



---

The funding for this project is available through Council's Capital Works Bridge Renewal and Upgrade Program, as well as funding from the Cardinia Road DCP.

Based on \$420,000 funding available in the bridge program and subsequent funding coming from the Cardinia Road DCP, there is adequate funds to enable award of the tender submitted by Open Space Infrastructure.

## **CONCLUSION**

The tender submitted by Open Space Infrastructure Australia Pty Ltd for Toomuc Creek Pedestrian Bridges - North & South is considered to be the most beneficial to Council and it is recommended that Contract 18/41 - Toomuc Creek Pedestrian Bridges - North & South be awarded to Open Space Infrastructure Australia Pty Ltd for the price of \$459,042.00 (Excl. GST).

**10 CONTRACT 18/41 - TOOMUC CREEK PEDESTRIAN BRIDGES - NORTH & SOUTH**

Moved Cr J Springfield Seconded Cr J Owen

That:

1. The tender submitted by Open Space Infrastructure Australia Pty Ltd to undertake the works associated with Contract 18/41 – Toomuc Creek Pedestrian Bridges – North & South be accepted for the contract sum of \$459,000.00 (excluding GST).
2. The remaining Tenderers are advised accordingly; and
3. The Common Seal of Council be affixed to the contract documents.

Cd.

## **11 APPOINTMENT OF COUNCILLOR REPRESENTATIVES TO THE BIOSPHERE FOUNDATION**

FILE REFERENCE INT1922597

RESPONSIBLE GENERAL MANAGER David Jackson

AUTHOR Doug Evans

### **RECOMMENDATION**

That Council approves the appointment of Cr. McCormack (Primary from Frankston City Council and Cr. Whelan (Vice) from Mornington Peninsula Shire Council as the Councillor representatives on the Board of the Mornington Peninsula and Western Port Biosphere Reserve Foundation Ltd.

### **Attachments**

*Nil.*

### **EXECUTIVE SUMMARY**

To appoint the Councillor representatives to the Board of the Mornington Peninsula and Western Port Biosphere Reserve Foundation Ltd (Biosphere Board).

### **BACKGROUND**

Following the restructure of the Biosphere Board to move to a skills based Board Council no longer appoints a Councillor as its Board representative. Council now appoints a Councillor, currently Cr Ray Brown, to the Councillor Liaison Committee established as part of the Board restructure and that Committee then recommends a member of the Liaison Committee to sit on the Board. At a recent meeting of the Councillor Liaison Committee Cr. McCormack (Primary) and Cr. Whelan (Vice) were nominated to as the Councillor representative to the Board. Council needs to confirm these nominations.

### **POLICY IMPLICATIONS**

Nil

### **RELEVANCE TO COUNCIL PLAN**

Supporting the activities of the Biosphere is in keeping with the goal included in the Our Environment section of the Council of

*We will continue to plan and manage the natural and built environment for present and future generations.*

### **CONSULTATION/COMMUNICATION**

The nomination of Cr McCormack and Cr Whelan has been referred to the Council by the Biosphere Foundation's Councillor Liaison Committee.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

There are no financial implications in these appointments.

---

**CONCLUSION**

It is appropriate for the Council to approve the appointment of Cr. McCormack (Primary from Frankston City Council and Cr. Whelan (Vice) from Mornington Peninsula Shire Council as the Councillor representatives on the Board of the Mornington Peninsula and Western Port Biosphere Reserve Foundation Ltd.

**11 APPOINTMENT OF COUNCILLOR REPRESENTATIVES TO THE BIOSPHERE FOUNDATION**

Moved Cr R Brown Seconded Cr J Springfield

That Council approves the appointment of Cr. McCormack (Primary) from Frankston City Council and Cr. Whelan (Vice) from Mornington Peninsula Shire Council as the Councillor representatives on the Board of the Mornington Peninsula and Western Port Biosphere Reserve Foundation Ltd.

Cd.

## **12 QUARTERLY REPORT - IMPLEMENTATION OF COUNCIL RESOLUTIONS**

FILE REFERENCE INT1922767

RESPONSIBLE GENERAL MANAGER David Jackson

AUTHOR Doug Evans

### **RECOMMENDATION**

That Council note the report detailing the implementation of Council resolutions for the period January to March 2019.

### **Attachments**

1 Council Resolutions - January - March 2019 8 Pages

### **EXECUTIVE SUMMARY**

The attached report details all resolutions made at General and Special Council and Town Planning Committee Meetings for the quarter ended March 2019 and the actions taken to implement the decision.

### **BACKGROUND**

One of the responsibilities of the Chief Executive officer is ensure that Council decisions are implemented without undue delay, this report is intended to inform the Council about the implementation of these decisions and provide transparency to the community regarding this.

### **POLICY IMPLICATIONS**

Nil

### **RELEVANCE TO COUNCIL PLAN**

This regular reporting is relevant to the Council Plan goals included in the Our Governance section, in particular:

- 5.2.1 Embrace and demonstrate effective governance and transparency, notwithstanding that on occasions, matters under consideration will be confidential.
- 5.2.2 Govern and make decisions in the best interests of the Cardinia Shire community.

### **CONSULTATION/COMMUNICATION**

All Council staff have been consulted in the preparation of this report

### **FINANCIAL AND RESOURCE IMPLICATIONS**

Nil

---

**CONCLUSION**

This report is provided for the information of Councillors to provide a transparent report and provide confidence to the Council that the decisions taken are implemented in a timely manner and without undue delay.

## **12 QUARTERLY REPORT - IMPLEMENTATION OF COUNCIL RESOLUTIONS**

Moved Cr J Owen Seconded Cr J Springfield

That Council note the report detailing the implementation of Council resolutions for the period January to March 2019.

Cd.



## **13 MAJOR PROJECTS REPORT**

FILE REFERENCE INT1924180

RESPONSIBLE GENERAL MANAGER Jenny Scicluna; Debbie Tyson

AUTHOR Andrew Barr; Walter Carmignani; Kristen Jackson; Desiree Lovell; Ben Wood

### **RECOMMENDATION**

That the report be noted.

### **Attachments**

*Nil.*

### **EXECUTIVE SUMMARY**

As part of the reporting process to Council, this monthly report provides an update of the status of major projects and strategies in progress. It includes an update on major projects, capital works, special charge schemes, asset management and strategies current at the time of this report.

### **CONCLUSION**

This regular activity report is provided for Councillors' information.

### **CAPITAL WORKS**

#### **Reserves**

##### *James Bathe Recreation Reserve civil works*

Project description	Construction of two football/cricket ovals, netball courts and play space.
Funding	The project is funded by Council and a contribution through Sport and Recreation Victoria.
Timelines	The works are expected to be complete by May 2019.
Update	<p>The following elements are complete:</p> <ul style="list-style-type: none"> <li>• bulk earthworks, irrigation and drainage to both ovals</li> <li>• the car park</li> <li>• playground areas</li> <li>• shelters have been installed.</li> <li>• the pump shed, tank and ball catch net poles have also been installed.</li> <li>• sprigging to oval 1</li> <li>• light poles have been stood</li> </ul> <p>The following elements are underway:</p> <ul style="list-style-type: none"> <li>• fencing works to the ovals</li> <li>• electrical installation</li> <li>• Sprigging to oval 2</li> </ul>

##### *James Bathe Recreation Reserve pavilion*

Project	Construction of a new pavilion servicing netball, football, cricket
---------	---

description	activities and includes provision for community use.
Funding	Council and the Victorian Government's Growing Suburbs Fund are jointly funding this project.
Timelines	Construction is expected to be complete December 2019.
Update	Structural steel framing installation is being finalised while the carpentry framing is ongoing. Roofing works have commenced along with the first fix services.

*Deep Creek Reserve*

Project description	<p>Deep Creek Reserve is a 48-hectare Council 'greenfield' site, bounded by the Pakenham Golf Course to the North and the railway line to the south.</p> <p>The development of this site will include new paths and car park, development of infrastructure (including a sustainable environment complex, including new golf club rooms, all abilities playground, indigenous plant nursery, wetland and education facilities, kick about area, car park and associated drainage) and Melbourne Water wetlands.</p>
Funding	The Deep Creek Reserve development is jointly funded by Council and the Victorian Government's Growing Suburbs Fund, with in-kind support from Pakenham Golf Club
Timelines	The reserve should be ready for public access by mid 2019.
Update	<p>Civil works package: complete. This includes the car park, lighting, golf cart shed, drainage , kick-a-bout area and demonstration wetland</p> <p>Play garden: complete. The site will remain closed until works on the main building are complete to allow an establishment period for the plants. Final play items will be installed prior to opening of the reserve.</p> <p>Landscape package: general landscaping and shaping works are underway, with the balance of planting currently taking place as the weather conditions become more favourable.</p>

*Deep Creek Reserve – Nursery and education centre*

Project description	Construction of a community driven indigenous plant nursery including outdoor education space, retail display garden, propagation facilities, irrigation, shade houses and green houses to grow the plants.
Funding	This project is jointly funded by Council and the Andrew's Foundation and is part of the Deep Creek Reserve.
Timelines	Construction is due to be complete by August 2019.
Update	Tenders closed in February. Tender received came in higher than anticipated; negotiations with proposed contractor has been

undertaken in an attempt to review costs. The tender assessment report is expected to be presented to the May Council meeting.

#### *Deep Creek Reserve – Cardinia Community and Education Centre*

Project description	The Cardinia Community and Education Centre is a multi-user shared facility, combining ecological values, education and sport. The building will combine the requirements of the Pakenham and District Golf Club and Cardinia Environment Coalition (CEC). The building will incorporate separate and shared spaces for the golf club and CEC users, including a multi-function room, lounge/dining/bar area, café, pro shop, environmental training areas, administration areas, and a commercial kitchen. Kirchner Constructions Pty Ltd have been appointed to undertake the building works.
Funding	This part of the Deep Creek Reserve project is funded by Council.
Timelines	Works expected to be complete in July 2019.
Update	<p>The following works have been completed:</p> <ul style="list-style-type: none"> <li>• all in ground mains services</li> <li>• floor slab</li> <li>• internal timber stud framing</li> <li>• roof construction</li> <li>• air conditioning units have been installed</li> <li>• final window/door framing installation works</li> <li>• driveway and pathways to the building perimeter and access to the centre via Eco Playgarden</li> </ul> <p>The following works are underway:</p> <ul style="list-style-type: none"> <li>• installation of internal services (power /data /ducting)</li> <li>• wall-lining works</li> <li>• internal wall cladding finishes</li> </ul>

#### *Emerald netball facility*

Project description	<p>Construction of the new Emerald Netball Facility and associated infrastructure at Pepi's Land. The works will be undertaken in the following three stages:</p> <ul style="list-style-type: none"> <li>• Stage 1a - External works including road widening in Beaconsfield Emerald Road adjacent to the site.</li> <li>• Stage 1b - Internal works including carpark, retaining walls, site services, stormwater drainage, netball courts, lighting and building platform for future pavilion.</li> <li>• Stage 2 – Construction of new pavilion.</li> </ul>
Funding	The project is funded by Council.(\$2.6m)
Timelines	<p>Construction of Stage 1b works are complete. Tendering of Stage 1a works are to occur in mid 2019.</p> <p>Tenders for the pavilion is expected to be advertised in mid 2019 also.</p>
Update	The internal civil works have reached practical completion.

Stage 1a: Council officers are still pursuing service authority approvals and some additional requests from VicRoads.

The detail design of the pavilion for Stage 2 is continuing, with the liaison with service authorities for the provision of services to the site. A revised concept design is to be reviewed/approved by the club in order to commence detail design.

#### *Catani tennis courts*

Project description	Construction to upgrade two tennis / netball courts including new lighting, surfacing and shelters.
Funding	The Victorian Government and Council jointly fund this project.
Timelines	Project complete
Update	The project is now complete with the netball club able to commence their season.

#### *Officer Recreation Reserve no. 2 (western) oval reconstruction*

Project description	Reconstruction of the western oval at the Officer Recreation Reserve, Starling Road Officer.  The works include, but are not necessarily limited to reorientation, reshaping and resurfacing of the oval and the installation of subsurface drainage, irrigation and perimeter fence.  A funding application has been made to the Australian Government for ball catch nets, lighting upgrades and to upgrade the proposed gravel footpaths to a concrete footpath
Funding	This project is fully funded by Council
Timelines	Works are expected to be complete in June 2019.
Update	Irrigation to the oval is nearing completion, the spoon drain has been placed and oval fencing is nearing completion. External drainage is complete with subsurface drainage nearing completion.

#### *Bunyip Recreation Reserve Soccer Pavilion*

Project description	Construction of a new pavilion servicing soccer, cricket activities and includes provision for community use.
Funding	Council and the Victorian Government's Building Better Regions Fund are jointly funding this project.
Timelines	Construction is to be completed by December 2019.
Update	Insight Construction Group have set up on site, the building permit has been received and construction works can now commence.

#### *Worrell Recreation Reserve pavilion upgrade*

Project description	Construction of a new pavilion for football and cricket. Facilities will also include a gym for community use.
Funding	The project is fully funded by Council.(\$2.8m)
Timelines	Works are due to commence early April with completion expected in late January 2020.
Update	Lloyd Construction Group were awarded the construction contract at the March Council meeting. Contractor is commencing with site preparation /set up following pre-commencement site meeting.

#### *Worrell Recreation Reserve oval upgrade*

Project description	Redevelopment of the football and cricket oval.
Funding	The project is fully funded by Council.
Timelines	Construction is expected to be complete early 2019, with a maintenance period to follow.
Update	<p>The oval works are now complete, with the oval now in the establishment period.</p> <p>The cricket practice wicket nets and synthetic surface have been installed along with the fencing. Some minor site demobilisation and clean up works remain to be done.</p>

#### *Lang Lang Community and Recreation Precinct Pavilion*

Project description	The construction of a major recreation and community precinct being undertaken in partnership with the Lang Lang Community Bank. It will include sporting facilities, multipurpose community spaces, parks and other spaces for recreational activities.
Funding	<p>Lang Lang Community Bank purchased the 36-hectare parcel of land upon which the precinct will be constructed, and have committed \$3.2 million including land purchase to the project. \$1.5 million has been received from the Australian Government's Building Better Regions Fund.</p> <p>Council and our partners have committed in excess of \$10 million to the project between 2015-16 and 2020-21.</p>
Timelines	The pavilion is due to be completed by December 2019
Update	<p>The following works are complete:</p> <ul style="list-style-type: none"> <li>• foundation works (piers)</li> <li>• slab works</li> </ul>

- sewer pipe route has been confirmed

The following works are underway:

- ground works

#### *Comely Banks Recreation Reserve – civil works*

Project description	Design and construction of a multi purpose grassed area which can accommodate either 2 ovals or 4 rectangular pitches, along with associated car park and other infrastructure to service a recreation reserve.
Funding	The project is fully funded by Council.
Timelines	The detailed design for the civil works now complete.
Update	The detailed design for the civil works is now complete. Works are expected to commence in 2020-21.

#### *Koo Wee Rup Recreation Reserve netball pavilion upgrades*

Project description	Extend and upgrade the netball pavilion to provide home and away change and unisex toilet and shower facilities
Funding	Council and the Victorian Government (\$800,000) fund this project.
Timelines	The project is due for completion by December 2020
Update	Council has been working with the netball club and the reserve committee of management to prepare draft concept plans for the pavilion upgrade project. The plans for the upgrade of the netball pavilion have reached detailed design phase.

#### *Koo Wee Rup Recreation Reserve football/cricket pavilion upgrades*

Project description	Construct new football/cricket change rooms on the site of the existing building.
Funding	Council and the Australian Government (\$1.208m) through the Building Better Regions Fund 3 Program fund this project
Timelines	The project is due for completion by December 2020
Update	Council has been working with the football, cricket and equestrian clubs and the reserve committee of management to prepare draft concept plans for the pavilion upgrade/replacement project. The preparation of the concept plan for the new football/cricket pavilion is progressing following funding approval received in March.

#### *Cora Lynn change room upgrades*

Project description	Construction of new change rooms at Cora Lynn Recreation Reserve.
---------------------	---

Funding	This project is fully funded by Council.
Timelines	Project is currently in the design phase. A construction timeline is to be developed.
Update	Concept plans have been prepared for the new change rooms. The scope of the project is currently being finalised with the Victorian Government, Reserve Committee of Management and reserve user groups.

### *Hills Hub*

Project description	The Hills Hub will be a multipurpose facility that will enhance existing community activities delivered by the Emerald Mechanics Institute, establishing a long-term base for Emerald U3A, Emerald Men's Shed and other existing stakeholders. It will also provide opportunity to respond to emerging local needs, including skill development, training and employment creation. An advisory group of community stakeholders across a wide range of community organisations was established. Council has undertaken extensive consultation and negotiations to design a multipurpose facility.
---------------------	--

Funding	The project is jointly funded by: <ul style="list-style-type: none"> <li>• Council (\$4.88 million)</li> <li>• Australian Government's National Stronger Regions Fund (\$1.5 million)</li> <li>• Victorian Government Growing Suburbs Fund (\$1.5 million)</li> <li>• Eastern Dandenong Ranges Group/Dandenong Ranges Community Bank Group (\$250,000).</li> </ul>
---------	--

Timelines	Construction is due to be complete by September 2019.
-----------	---

Update	The following works are complete: <ul style="list-style-type: none"> <li>• structural steel installation at first floor level</li> <li>• blockwork walls</li> <li>• steelwork to all areas</li> </ul>
--------	---

The following works are underway:

- fixing framing /cladding detail
- first fix services installation

### *Cochrane Park Tennis Courts*

Project description	The construction of two new tennis courts and the refurbishment of the existing tennis courts. The works include acrylic surfacing, improved lighting and shelters.
---------------------	---

Funding	Council and the Victorian Government (\$250,000) are jointly funding this project.
---------	--

Timelines	Project completion is scheduled for April 2019.
-----------	---

Update	The four courts have been constructed with final landscape and pavement works underway for opening. The courts will be open to the public for the start of May.
--------	---

## Roads, paths, drains and bridges

### *Bridge Road duplication*

Project description	Duplication of the northern carriageway of Bridge Road between Niki Place and Optima Street.
Funding	This project is funded through Council Roads program, the Cardinia Road DCP and the Australian Government's Roads To Recovery Program jointly fund the program.
Timelines	The project is due for completion in May.
Update	Works on site are progressing with the pavement construction ready for asphalt in the first week of April. Drainage and electrical works are complete. The road is programed to be opened for traffic at the start of May.

### *Kenilworth Avenue construction*

Project description	Construction of the first stage of Kenilworth Avenue, extending from Brunt Road to the Princes Highway underpass. The works include a sealed road pavement, kerb and channel on both sides, underground drainage, a concrete path on the south side and a shared concrete pathway on north side.
Funding	This project is funded through the Officer Developer Contributions Plan and is being delivered by an active developer in the immediate area as works in kind against payment of their developer contributions.
Timelines	Stage 1 (Brunt Road to Princess Highway underpass) works will recommence once the legal dispute is resolved.
Update	<p>Prior to Christmas, Council officers were able to broker a deal between the developer and the contractor which was agreed to by all parties. It is anticipated that once all of the requirements of the agreement have been met that construction will commence shortly.</p> <p>Stage 2 works will be tendered shortly to allow for the timely follow-on from stage 1.</p>

### *Emerald Lake Park*

Project description	<p>Replacement of outfall drainage pipe and reconstruction of Emerald Lake Park Road dam wall.</p> <p>The leak in the Emerald Lake Park outfall drain was discovered in March, with expert dam and hydraulic engineers attending the site on the same day. Road closure, response program and inspection regime was put in place immediately.</p>
Funding	The works are fully funded by Council.
Timelines	This project is due for completion in May 2019.
Update	The dam wall downstream protection works will be awarded to the successful contractor within the next month. It is expected that these



works will take place after the Easter weekend, when park usage numbers decline.

*Toomuc Creek pedestrian bridges north and south*

Project description	Toomuc Creek pedestrian bridges are a design and construct project which involves removal and replacement of the existing pedestrian bridge near Toomuc Reserve and design and installation of a new pedestrian bridges over Toomuc Creek south of the train line.
Funding	Council funds the northern bridge and the new pedestrian bridge south of the rail line is funded through the DCP.
Timelines	The project is due for completion by mid 2019.
Update	This tender for the construction of the two bridges has closed and have been assessed. A tender assessment report will be presented separately to this Council meeting.

*PB Ronald Reserve car park*

Project description	The removal of the fuel tanks from the old depot site, the demolition of the old depot building and the construction of a car park.
Funding	The program is fully funded by Council.
Timelines	3 underground fuel tanks were removed and this part of the project is complete. The project is due for completion June 2019
Update	This tender for the construction of the two bridges has closed and have been assessed. A tender assessment report will be presented separately to this Council meeting.

*Blackspot project – installation of w-beam safety barriers at Paternoster Road – blackspot project*

Project description	Installation of profiled (audio tactile) edge lines along entire section of Paternoster Road and installation of w-beam safety barriers at two accident-prone locations identified as black spots.
Funding	VicRoads fully funds this project through their Black Spot Program.
Timelines	The project is due for completion by December 2019
Update	Final design for this project have been accepted. Tender documents are being prepared with advertisement for tenders for construction proposed within weeks.

*Blackspot project – guardrail and w-beam safety barriers on Main Drain Road south*

Project description	A 2.3km section of Main Drain Road South, Bunyip, from Bunyip Modella Rd to 13 Mile Road, has been identified for blackspot works. The works include installing W Beam Safety Barriers along the Bunyip River side, and guardrail along the residential side of the road
Funding	VicRoads fully funds this project through their Black Spot Program.

Timelines	The project is due for completion by December 2019
Update	Negotiations with Melbourne Water (MW) on a final and agreed design and boundary delineation issues between Council land and MW land are continuing. Following this, invitation to tender will be advertised.

### *2018–19 Drainage program*

Project description	The maintenance and upgrading of Council's drainage network.
Funding	The \$421,000 program is fully funded by Council.
Timelines	This program is due to be completed by end of May 2019.
Update	Final designs and updated flood modelling are underway for the stormwater drainage replacement and realignment works to be undertaken in the rear of properties along Caroline Avenue, Cockatoo. The final design is now to be completed by mid-April with construction to commence immediately after.

### *2018–19 Road renewal and resurfacing program*

Project description	The significant proactive maintenance and upgrade of Councils road network as per Council's asset management system.
Funding	Council and the Australian Government's Roads To Recovery Program jointly fund the program.
Timelines	It is anticipated that the program will be complete by the end of May.
Update	<p>With regards to the road reseal program, works commenced with the rectification works to address identified concerns relating to the 2017-18 reseals. These have now all been completed with works on the 2018/19 program now underway.</p> <p>Taplins Road and Garfield North Road rehabilitation projects are now complete, with a final road seal to be completed late 2019.</p> <p>The works at Garfield North Road include the extension of Garfield North Road past the entrance to Mt. Cannibal. Works here are being monitored and will likely require additional work following significant damage to the new pavement following the fires.</p> <p>Works on the Army Road roundabout in Pakenham are now complete.</p> <p>Berglund Rd, Beaconsfield Upper works are now complete. The works included the extension of the sealed area on this very steep section of road to improve safety.</p> <p>Works on the asphalt overlay program are complete.</p>

### *2018-19 Footpath maintenance program*

Project	The maintenance of Council's existing footpath network, as set out in
---------	---

description	Council's Road Management Plan (RMP).
Timelines	This is an ongoing program. Regular inspections are carried out on Council's footpath networks and defects outside the intervention levels as set out in the RMP are rectified. Customer notifications of footpath issues are covered as part of this program.
Funding	The program is fully funded by Council.
Update	Any defects outside the intervention levels that are highlighted as part of the regular inspections on Council's footpath network or through requests from residents are currently being repaired.  Council officers have started the planning for the full inspection of Council's entire footpath networks, which is required to occur this year.

*2018-19 Unsealed footpath re-sheeting program*

Project description	This program aims to replenish approximately 4 kilometres of unsealed gravel footpaths with new crushed rock material that has been lost due to varied weather conditions and general wear and tear, resulting in an improved and safer surface for users of these footpaths.
Timelines	It is anticipated that the program will be completed by March 2019
Funding	This program is fully funded by Council
Update	The 2018-19 unsealed gravel footpath re-sheeting program has been completed

### 2018-19 New footpath program

**Project description** Council's footpath program looks to extend the footpath network in and around townships. The footpaths to be constructed in 2018-2019 are:

Footpath location	Construction dates (proposed)	Status
Tivendale Road, Officer	October	Complete
Station Street, Pakenham	Pedestrian Crossing	In Design
Kennilworth Ave , Beaconsfield	October	Complete
Bald Hill Road, Pakenham	January	Complete
Anderson Road, Bunyip	October/November	Complete
Main Street, Bunyip	October/November	Complete
Gembrook Road and Redwood Road , Gembrook	November	Complete
Pinnocks Road, Emerald (Gravel path)	April 2019	Ongoing
Grange Court, Koo Wee Rup	January/February 2019	Complete
O'Neil Road, Beaconsfield	October/November	Complete
Webster Way, Pakenham	October/November	Complete
Princes Hwy: Brunt Road to Panorama Avenue, Beaconsfield	October/November	Complete

**Funding** The \$680,000 program is fully funded by Council through the footpath and pedestrian and bicycle strategy programs.

**Update** The concrete footpath component of the program is complete.

Pinnocks Road gravel path - boundary titles have been confirmed and discussion with residents on type and location of footpath is being undertaken. Proposed to be constructed by end of April 2019

### OTHER CAPITAL PROJECTS

#### *Cardinia Cultural Centre (CCC), Stage 1 upgrade incorporating arts space*

**Project description** The upgrade of the CCC is stage 1 of a proposed 3-stage upgrade. Stage 1 includes the provision of an arts space, significant improvements to the foyer/crush space and the provision of flexible dance of flexible dance/rehearsal rooms.

**Funding** The project is jointed funded by Council and the Victorian Government's Growing Suburbs Fund.

**Timelines** This project is due for completion in 2019.

**Update** Steelwork, roofing and framing is complete and external cladding commencing. The installation of services and internal fitout works are continuing. The new carpark has been completed. Temporary toilet facility is still in place.

*My Place and the Operations Centre solar electricity systems*

**Project description** Installation of solar electricity systems at the Operations Centre on the new office building and My Place.

**Funding** This project is funded by Council.

**Timelines** This project is due for completion by the end of the financial year.

**Update** A contractor has been appointed for these works. System designs are being finalised and the installation works for My Place are due to commence in April.

*Officer Town Centre landscape works*

**Project description** Developer delivered landscape embellishments to northern part of Siding Avenue, around Central Energy Plant and Stormwater Tanks Park. Finalisation of landscape works around the Civic Centre.

In addition to the required infrastructure around the tank, the works around the stormwater tank are designed to create a public square in the middle of officer. Stairs and decking leading up to the existing generator shed will have garden beds and will form an amphitheatre to allow this to become a 'city square' style park for all to enjoy.

**Funding** Fully funded by Development Victoria under their permit for Officer Town Centre. Works on the tank park itself are costed at over \$750,000

**Timelines** Works are due to be completed by October 2019.

**Update** Works are well under way on the tank park. Tank stabilisation, underground drainage and subsurface requirements are complete. Formwork for decking and walls are complete with cladding commencing. Works on the main structure will begin shortly.

Works around the central energy plant are close to complete with only grassing and plant installation to go. Works on this area should be complete by the end of April.

### *Kaduna Park Neighbourhood Park*

Project description	Developer delivered landscape embellishments to 1ha public open space being created in the first stages of Kaduna Park Estate  The centrepiece of the park is a 6m tall slide tower complimented by other play elements such as swings and climbing units. There is also a basketball half court, large kickabout zone, shelters and BBQ facilities being delivered. The park will be landscaped with predominantly indigenous and native vegetation fitting the Australian Landscape Theme in the PSP.
Funding	Embellishment works are part of the DCP provisions for Cardinia Road Employment Precinct and any overspend will be fully funded by Parklea. Total cost is estimated at \$1M.
Timelines	Works are due to be complete in Spring 2019.
Update	All drainage and subsurface works are complete and decking, concrete and retaining walls are well underway.

### *Arcadia neighbourhood 2 (NH02) reserve*

Project description	Developer delivered landscape embellishments to 1ha public open space adjoining future drainage reserve in Arcadia Estate. Park is adjacent to Officer South Road and Flanagan Avenue.  The theme of the park is 'Where the Wild Things Are' highlighted by 5m tall tree sculptures on site. A dual flying fox, accessible carousel, swings, climbing frames, shelters and skate zone will ensure this park caters to all ages and abilities, given its proximity to Officer Specialist School and Officer Secondary College.
Funding	Fully funded by Satterley under their permit for Arcadia Neighbourhood 2. Works are valued at over \$1.4M
Timelines	Works are due to be completed late 2019.
Update	Drainage works are complete for the reserve and structural work for the amphitheatre and seating areas is underway with other concrete formwork continuing.

### **13 MAJOR PROJECTS REPORT**

Moved Cr J Owen Seconded Cr J Springfield

That the report be noted.

Cd.

## REPORTS OR MINUTES OF COMMITTEES

The Temporary Chair advised of several reports from various committees that had been received in addition to minutes of recent council briefing sessions and these were available if any councillors wished to view them.

## COUNCILLOR REPORTS

Cr Ray Brown advised of his attendance at the Melbourne to Brisbane Inland Rail Symposium held in Melbourne on 12 April noting that matters discussed and advising that the Symposium was well worth attending.

Cr Brown advised of his attendance at the Cora Lyn Football Club dinner and noted that the Club were providing transport and uniforms for a group of Sudanese players at a cost of approx. \$7,000 per annum and complimented the club on the initiative.

Cr Ross advised of his attendance at the community meeting held in the Tonimbuk Hall as part of the Bunyip Bushfire Recovery efforts and praised all those involved in the recovery.

## PRESENTATION OF PETITIONS

Nil

## NOTICES OF MOTION

Nil

## COMMUNITY QUESTION TIME

The Temporary Chair advised that a question had been received from Rebecca Smith and referred the question to the Acting General Manager Assets and Services, Ms Deb Tyson to read and answer. Rebecca was not present in the gallery so will be responded to in writing.

### Question

Why isn't Main Drain Rd being kept in a safe and decent manner for its rate payers? Despite many requests it never gets any better. We are unable to use our road. The last person we spoke to at the council said " bad luck it will never change". This is not acceptable. We deserve a road kept in a state that can be used.

### Answer

Thank you for your question Ms Smith. Council is acutely aware that unsealed roads in our municipality causes concern and frustration to some residents and road users. In regards to Main Drain Road, this has been graded 3 times since the start of 2019, in 2018 it was graded 8 times. Maintenance has at all times been in accordance with Council's Road Management Plan.

Council recognises that much dryer than normal conditions have resulted in defects reappearing more quickly than normal over the last two summers, and we have increased maintenance effort to minimise the impact of this on our road users as much as possible.

We are investing in improvements both in the short term and long term to improve the performance of the unsealed network including council's largest ever investment in road sealing, the Connect Cardinia 2 Road Sealing Program. Main Drain Road from Denhams to Ballarto is a candidate for this program.



Again thank you for your question.

The Temporary Chair advised that a question had been received from Mr Nisarg Modi and referred the question to the Acting General Manager Assets and Services, Ms Deb Tyson to read and answer.

**Question.**

People living in Arden Estate has no park or play area within reasonable walking distance. Land which was marked as reserve in advertising material is now approved to build town houses. In that case, would like to request council to help the community by providing solution. Tomer Place (off gallery way) is one of the best location available for the park. It is covered from all sides with only one entry to the area so can be proved safe for kids.

**Answer**

In response Mr Modi, although advertising material form Arden Estate, may have stated that further land was identified as a reserve, this was never a requirement of the subdivision or approved as part of a planning permit. Unfortunately, Council has no control over advertising material from developers.

The Tomer Lane site is not owned by Council, it is owned by a Developer. However it is recognised that the parcel of land has a number of constraints on it and not suitable for Public Open Space. This includes a major gas and fuel pipeline underneath, it being surrounded by noisewall panels and it is located beside the future onramp to the freeway. It also has limited opportunity for natural surveillance, with rear fences on one side and the noisewall on the other .

However a parcel of land, just over 1200sqm2 will be provided at the last stage of the development in Arden Estate, this reserve can accommodate a park and playground, however the delivery of this reserve will be undertaken by the developer, at the timeframes they set.

Thank you for your question.

The Mayor referred a question received from Wilma Van Eyk on behalf of the Cardinia Art Society to Manager Governance to read and answer.

**Question**

Cardinia Shire Question to Council 15th April 2019 The Cardinia Art Society (CART) is a volunteer community based incorporated organisation whose mission is to 'Draw Cardinia Together through Art'.

On the last weekend in September 2019 CART plans to hold the Resin Flow Art Show and Expo in support of our mission statement.

This will be the first of its kind to be held in Australia.

The Resin and Flow Art Sector is the fastest growing area in the Art World. Our Art Show and Expo is attracting interest Australia wide and it is exciting that this event will be held at the Officer Community Hub.

My question to the CEO is.... In view of the confusion and lack of clarification regarding the number of Temporary Signs permitted in the Cardinia Shire will the Cardinia Art Society's application for 15 signs be viewed favourably

**Answer**

Council has been receiving an increasing number of complaints regarding the proliferation of signage across the shire. Locations available to place these types of signs is at a premium, and Council must consider the requirements of all groups, and seek to balance the need for signage

and the amenity and safety of the community.

Council introduced a temporary signage on Council land policy last year and in implementing this policy, and considering the increasing number of requests for such signage, Council's compliance services Department implemented a limit of 3 signs per event.

This has been the case for all events which are seeking to locate signage on Council land.

The policy is currently under review, and will seek to address the oversight of the initial policy, which was silent on the number of signs per event.

The application by CART will be reconsidered once this review of the policy is completed. At this stage if you wish to nominate 3 locations where you want your signage to be placed, Council officers can process the application as soon as possible pending the review of the policy.

I might add that signage is just one part of modern advertising tactics, with social media playing a large part in advertising, Council has in the past assisted groups in using these platforms effectively.

The Mayor referred a question received from Mrs Gloria O'Connor to the CEO to respond.

### **Question**

It is evident that there have been some changes in senior council staff during recent months. Is it possible for interested ratepaying residents to note names of newly arrived officers and their responsibility, the name and title of who has left and who is their replacement. Is there information to be on Council website concerning staffing changes, as ratepayers who contribute to the huge revenue that funds administrative activity are entitled to know these things and who is responsible for policy and decisions.

### **Answer**

As advised at the February Council meeting, the resignation of the General Manager Corporate Services and retirement of General Manager Assets and Services has resulted in two acting General Managers working for the past six months. We have also had General Manager Community Wellbeing working full time as the Municipal Emergency Manager over the past 6 weeks due to the Bunyip State Forest bushfire and therefore there have been leaders acting in their roles. During that time, I have undertaken an organisational realignment to provide a structure at senior level that meets the councils needs going forward and is financially responsible.

A recruitment process has been underway over the past 4 weeks for the vacant roles and those appointments will be announced over the next few weeks

I will be very happy to update councils website when the appointees commence in their roles and provide names and responsibilities

I would like to reiterate that those leaders who have been acting in General Manager roles for extended periods of time during the last six months have done an amazing job and I express my appreciation for their expertise and professionalism.

The Mayor referred Mrs O'Connor's next question to Manager Governance to respond

### **Question**

Would you please advise the Council process by which it was decided to provide the well preserved historic church building on the corner of Main Street and McGregor Road Pakenham for use as a youth centre. What are plans for the surrounding site, entry and exit, parking of vehicles etc. Are both buildings in use, who is responsible for management of the site and will the historic character of both the church and site be preserved and maintained?

### **Answer**

Council has been aware for some time that the successful My Place youth facility on Main Street is at capacity. With the Cardinia Performing Arts Company vacating the Church and Chapel properties, the opportunity arose to provide a facility to attract much needed services to Pakenham. The services now being provided are recreation, learning and development opportunities for young people within the Church and mental health support services being provided by an organisation called EACH in the Chapel.

There is adequate parking on site for the number of young people and families attending programs. Approx 70% of young people who access youth service programs are not of driving age and either walk or catch public transport.

The Chapel –youth mental health service is by appointment only and therefore means the current car parking will not be at capacity even when the facility has all staff on site.

Finally both buildings are in use. Council will continue to manage both facilities Council has ensured that both buildings have been renovated to a high standard that preserves the heritage and historic character of the buildings.

Meeting closed at 8.52pm

---

Minutes Confirmed  
Chairman