

## 6.5.2 Quarterly Resolutions Report April - June 2022

**Responsible GM:** Debbie Tyson  
**Author:** Doug Evans

### Recommendation(s)

That Council note the report detailing implementation of Council resolutions for the period April to June 2022.

### Attachments

1. Quarterly Resolutions report July 2022 [6.5.2.1 - 27 pages]

### Executive Summary

The attached report details all resolutions made for the period April 2022 to June 2022, with one matter still in progress from the meeting held in October last year.

It includes the actions taken to implement the decisions; the report does not include matters listed for noting.

### Background

The Chief Executive Officer is responsible for ensuring that Council decisions are implemented without undue delay and, when requested, to report to Council in respect of the implementation of these decisions.

The attached report informs the Council about the implementation of these decisions and provides transparency to the community regarding this.

### Policy Implications

This regular report is in keeping with the Governance Rules.

### Relevance to Council Plan

#### 5.1 We practise responsible leadership

5.1.1 Build trust through meaningful community engagement and transparent decision-making.

### Climate Emergency Consideration

There are no Climate Emergency considerations in regard to this report.

### Consultation/Communication

All relevant staff have been consulted in regard to this report.

### Financial and Resource Implications

There are no financial considerations associated with this matter.

**Conclusion**

This report is provided for the information of Councillors to ensure transparency regarding the implementation of Council decisions and provide confidence to the Council that the decisions are implemented without undue delay.

Quarterly Resolutions Report April – June 2022

Meeting	Item No.	Item	Status	Resolution	Action Taken
Council Meeting 18/10/2021	6.1.8	Response to petition requesting public toilet at Eastone Reserve	In progress	That Council: <ul style="list-style-type: none"> <li>Notes the request, through the submission of a petition by the Cardinia Lakes Early Learning Centre (ELC), for the installation of a new public amenity at Cardinia Lakes (Eastone Reserve). and</li> <li>Consult and work in conjunction with the Cardinia Lakes Resident Association, in seeking appropriate community feedback, to determine need and evidence for a new public amenity at Cardinia Lakes (Eastone Reserve).</li> </ul>	Responded to petitioner, Buildings & Facilities team undertaking investigations into potential sites for new facility. Eastone Reserve User Survey currently live on Connecting Cardinia Platform
Town Planning Committee 04/04/2022	5.1	T210185 PA – Construction of Additional Shops, alterations & Partial Demolition To Heritage Buildings, Construction of A Dwelling, Reduction In Car Parking & Alteration Of Access To A Road Zone Category 1 At 41-43 Nar Nar Goon-Longwarry Rd, Garfield	Completed	That Planning Permit Application T210185 for the Construction of additional shops, alterations & partial demolition to Heritage buildings, construction of a dwelling, reduction in car parking & alteration of access to a Transport Zone 2 at 41-43 Nar Nar Goon-Longwarry Road, Garfield be refused, based on the following grounds: <ol style="list-style-type: none"> <li>The proposal is an overdevelopment of the site as it is inconsistent with the protection and conservation of heritage-listed sites.</li> <li>The proposal results in unreasonable parking and traffic impacts as the proposal provides insufficient on-site car parking.</li> <li>The proposal is inconsistent with the vision of the Garfield Township Strategy, 2002 to protect and enhance heritage values in the town centre.</li> <li>The proposed shop-top dwelling results in unreasonable off-site amenity and visual bulk impacts and is inconsistent with the predominant single-storey character of the area.</li> </ol>	Refusal issued 12/04/2022
	5.2	Sale and	In progress	That Council form a position to support Planning Permit Application	Consent order agreed, matter

Meeting	Item No.	Item	Status	Resolution	Action Taken
		Consumption of Liquor (Producer’s Licence) in association with Industry (Micro-Brewery) and a Reduction of Car Parking Requirements At 1/9 Southeast Blvd Pakenham		<p>T210338 for the use of the land for a food and drink premises, manufacturing sales and the sale and consumption of liquor (producer’s licence) in association with industry (micro-brewery) and a reduction of car parking requirements at L1 PS815176, 1/9 Southeast Boulevard, Pakenham, on the following grounds:</p> <ul style="list-style-type: none"> <li>• The proposal delivers on objectives for local employment opportunities to meet the needs of a growing residential population</li> <li>• The proposal helps to achieve Cardinia’s strategic vision by enhancing the experience of people who live, work and visit the municipality</li> <li>• The proposal supports the diversification of industry through value-adding commercial activities</li> <li>• The proposal is well-located on a key road within Southeast Business Park and provides an acceptable number of car parking spaces</li> <li>• Any adverse impacts of the proposal can be effectively managed via planning permit conditions</li> <li>• The proposal represents an overdevelopment of the site and is not responsive to its surrounding context</li> </ul>	listed for VCAT hearing on 22 and 23 August
	5.3	T200644 PA - Construction of a Multi-Storey Apartment Building - 4-22 Rushgate St, Pakenham	Completed	<p>That Council issue a Notice of Decision to Grant Planning Permit T200644 for the construction of a multi-storey apartment building at 4-22 Rushgate Street, Pakenham subject to the following conditions:</p> <p>31 conditions listed</p>	NOD issued 13/04/2022
Council Meeting 11/04/2022	6.2.1	Notice of Intention - Sealing the Hills	In progress	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Acknowledge the majority property owner support as set out in this report to contribute to the construction of Naughton Street</li> </ol>	Notices given 15/04/2022

Meeting	Item No.	Item	Status	Resolution	Action Taken
		- Naughton Street (Cockatoo) Catchment - Special Charge Scheme		and Carawa Street, Cockatoo (as shown in attachment 2), including sealed pavement, kerb & channel and associated drainage and incidental works. 2. Approve the assessment of the benefit ratio for the proposed special rate and charge scheme as set out in attachment 3 of this report. 3. Adopt the proposed area of the scheme and method of apportionment as set out in attachments 2 and 4 respectively. 4. Give notice of intention to declare a special charge scheme in accordance with the proposed declaration set out in attachment 5 to fund the construction of Naughton Street and Carawa Street, Cockatoo. 5. Consider the declaration (attachment 5) at its meeting of 20 June 2022, or such later date as necessary. 6. Appoint the Mayor and/or ward Councillor and/ General Manager Infrastructure and Environment as a Council committee with a quorum of one to consider submissions received to Section 223 of the Local Government Act with respect to this scheme. 7. Authorise the General Manager Infrastructure and Environment to determine the administrative arrangements to enable submissions to be heard and considered. 8. Approve the public notice as set out in attachment 6 to be advertised in the Pakenham-Berwick Gazette and Hills Trader as newspapers that service the area	
	6.2.2	Special Charge Scheme - Woodlands Catchment	In progress	That Council: 1) Acknowledge the majority property owner support as set out in this report to contribute to the construction of Colin Avenue, Woodlands Avenue, Belgrave Avenue Cockatoo (as shown in attachment 2), including sealed pavement, kerb & channel and associated drainage and incidental works. 2) Approve the assessment of the benefit ratio for the proposed special rate and charge scheme as set out in attachment 3 of this report.	Notices given 15/04/2022

Meeting	Item No.	Item	Status	Resolution	Action Taken
				<ol style="list-style-type: none"> <li>3) Adopt the proposed area of the scheme and method of apportionment as set out in attachments 2 and 4 respectively.</li> <li>4) Give notice of intention to declare a special charge scheme in accordance with the proposed declaration set out in attachment 5 to fund the construction of Colin Avenue, Woodlands Avenue, Belgrave Avenue Cockatoo.</li> <li>5) Consider the declaration (attachment 5) at its meeting of 11 April 2022, or such later date as necessary.</li> <li>6) Appoint the Mayor and/or ward Councillor and/ General Manager Infrastructure and Environment as a Council committee with a quorum of one to consider submissions received to Section 223 of the Local Government Act with respect to this scheme.</li> <li>7) Authorise the General Manager Infrastructure and Environment to determine the administrative arrangements to enable submissions to be heard and considered.</li> <li>8) Approve the public notice as set out in attachment 6 to be advertised in the Pakenham-Berwick Gazette and Hills Trader as newspapers that service the area.</li> </ol>	
	6.2.3	Notice of intention - Sealing the Hills - Christians Avenue- Emerald Catchment - Special Charge Scheme	In progress	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Acknowledge the majority property owner support as set out in this report to contribute to the construction of Christians Avenue &amp; Andrew Court, Emerald (as shown in attachment 2), including sealed pavement, kerb &amp; channel and associated drainage and incidental works.</li> <li>2. Approve the assessment of the benefit ratio for the proposed special rate and charge scheme as set out in attachment 3 of this report.</li> <li>3. Adopt the proposed area of the scheme and method of apportionment as set out in attachments 2 and 4 respectively.</li> <li>4. Give notice of intention to declare a special charge scheme in accordance with the proposed declaration set out in attachment 5 to fund the construction of Christians Avenue &amp; Andrew Court,</li> </ol>	Notices given 15/04/2022

Meeting	Item No.	Item	Status	Resolution	Action Taken
				<p>Emerald.</p> <ol style="list-style-type: none"> <li>5. Consider the declaration (attachment 5) at its meeting of 20 June 2022, or such later date as necessary.</li> <li>6. Appoint the Mayor and/or ward Councillor and/ General Manager Infrastructure and Environment as a Council committee with a quorum of one to consider submissions received to Section 223 of the Local Government Act with respect to this scheme.</li> <li>7. Authorise the General Manager Infrastructure and Environment to determine the administrative arrangements to enable submissions to be heard and considered.</li> <li>8. Approve the public notice as set out in attachment 6 to be advertised in the Pakenham-Berwick Gazette and Hills Trader as newspapers that service the area.</li> </ol>	
	6.2.4	Special Charge Scheme - First-Grenville	In progress	<p>That Council:</p> <ol style="list-style-type: none"> <li>1) Acknowledge the majority property owner support as set out in this report to contribute to the construction of First Avenue, Hazel Street, Marcelle Street, Neville Street, Second Avenue, Springs Street, Steane Street, Bailey Road Cockatoo (as shown in attachment 2), including sealed pavement, kerb &amp; channel and associated drainage and incidental works;</li> <li>2) Approve the assessment of the benefit ratio for the proposed special rate and charge scheme as set out in attachment 3 of this report.</li> <li>3) Adopt the proposed area of the scheme and method of apportionment as set out in attachments 2 and 4 respectively.</li> <li>4) Give notice of intention to declare a special charge scheme in accordance with the proposed declaration set out in attachment 5 to fund the construction of First Avenue, Hazel Street, Marcelle Street, Neville Street, Second Avenue, Springs Street, Steane Street, Bailey Road Cockatoo.</li> <li>5) Consider the declaration (attachment 5) at its meeting of 11 April 2022, or such later date as necessary.</li> <li>6) Appoint the Mayor and/or ward Councillor and/ General Manager</li> </ol>	Notice given 15/04/2022

Meeting	Item No.	Item	Status	Resolution	Action Taken
				<p>Infrastructure and Environment as a Council committee with a quorum of one to consider submissions received to Section 223 of the Local Government Act with respect to this scheme.</p> <p>7) Authorise the General Manager Infrastructure and Environment to determine the administrative arrangements to enable submissions to be heard and considered.</p> <p>8) Approve the public notice as set out in attachment 6 to be advertised in the Pakenham-Berwick Gazette and Hills Trader as newspapers that service the area.</p>	
	6.3.1	Change of Membership - CEO Performance Matters Committee	Completed	<p>That Council amend the Chief Executive Officer Employment Matters Policy to change the membership of the Chief Executive Officer Employment Matters Committee to be:</p> <ul style="list-style-type: none"> <li>• Independent Chair</li> <li>• Mayor</li> <li>• Deputy Mayor</li> <li>• Previous Mayor</li> </ul>	Policy amended 12/04/2022
	6.3.2	Information Privacy Policy	Completed	That Council adopt the updated Information Privacy Policy.	New Policy in place 12/04/2022
	6.3.3	Amendment to Councillor Travel Expenses Claim Form	Completed	That Council adopt the attached amended Travel Expenses Claim Form and amend the Councillor Expenses Policy accordingly to meet the recommendation of the Local Government Inspectorate.	Now policy in place 12/04/2022
	6.4.1	Mercury Vapour Street Lighting Replacement Project - Materials Procurement	Completed	That Council delegate authority to the CEO to enter into agreements to purchase an estimated \$1.6 million of materials for the mercury vapour street lighting replacement project through the MAV procurement process.	Delegation in place 12/04/2022 Agreements being negotiated



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	6.4.2	Contract Extension - Provision of Plant Tools Equipment and Traffic Management Hire Services (2019 - 2022) (Contract 19/02)	Completed	<p>That Council supports the:</p> <p>Extension of Contracts 19/02 for the Provision of Plant Tools Equipment and Traffic Management Hire Services for a further and final two-year period commencing 1 April 2022 and held with:</p> <ul style="list-style-type: none"> <li>• Accomplished Plumbing Services t/a APS Drainage and Civil</li> <li>• L&amp;R Ashley Cartage</li> <li>• Australian Traffic Control</li> <li>• Comar Constructions</li> <li>• Kennards Hire</li> <li>• Kent Environmental</li> <li>• LincRoads (Linct Group Pty Ltd)</li> <li>• Momentum Traffic Control</li> <li>• Pipeline Services</li> <li>• Porter Excavations</li> <li>• Sherrin Rentals</li> <li>• TFH Hire Services</li> <li>• Traffic Control Victoria</li> <li>• Tutt Bryant Hire</li> </ul>	Contracts extended
	6.4.3	Extension of Short-Term Recycling Processing Contract	Completed	<p>That Council:</p> <ul style="list-style-type: none"> <li>• approve the novation, extension and pricing for contract 19/35 for the processing of kerbside recyclables through an initial 3 year contract managed by Metropolitan Waste and Resource Recovery Group with Polytrade Operations Pty Ltd (including any required and approved extensions) from 1 July 2022 or sooner by mutual agreement with the contractor at an estimated amount of \$1.9M per annum providing annual savings of more than \$500,000, and</li> <li>• delegate authority to the Chief Executive Officer to finalise negotiations and sign relevant documentation and contracts related to the above resolution.</li> </ul>	Delegation in place 12/04/2022 negotiations finalised

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	6.4.4	Delegations to Chief Executive Officer - DCP's and ICP's	Completed	<p>That in the exercise of the power conferred by s 11(1)(b) of the Local Government Act 2020 Council resolves that:</p> <ul style="list-style-type: none"> <li>• There be delegated to the person holding the position, or acting in or performing the duties, of Chief Executive Officer the powers, duties and functions set out in the attached Instrument of Delegation to the Chief Executive Officer, subject to the conditions and limitations specified in that Instrument.</li> <li>• The Instrument comes into force immediately the common seal of Council is affixed to the Instrument.</li> <li>• The duties and functions set out in the Instrument must be performed, and the powers set out in the Instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.</li> </ul>	Delegation in place 12/04/2022
Town Planning Committee 02/05/2022	5.1	T210346 PA - Use of the land for an Education Centre (Adult Training Centre), Food & Drink Premises and associated buildings and works at 55 Southeast Bvd, Pakenham	Completed	<p>That Council refuses an application to grant a Planning Permit for the use of the land for an Education Centre (Adult Training Centre) and Food and Drink Premises and associated buildings and works on the following grounds:</p> <ol style="list-style-type: none"> <li>1. The proposal is incompatible with the industrial location and contrary to the purpose of the Industrial 1 Zone.</li> <li>2. The proposal undermines state and local policies which seek to protect state significant industrial land from non-industrial land uses that (have the potential to) prejudice the future availability of industrial land.</li> <li>3. The proposal results in unreasonable impacts to future and established industrial uses.</li> <li>4. The proposal does not represent the orderly planning of the area.</li> </ol>	Application refused 05/05/2022

Meeting	Item No.	Item	Status	Resolution	Action Taken
	5.2	T210321 PA - Use and development of the land for a dwelling and animal husbandry 145 Corses Road, Iona	Deferred	That this application be deferred for further consideration at the Town Planning Committee meeting to be held on 6 June to allow further discussion and provision of additional information for consideration by the planners and council.	Deferred
Council Meeting 16/05/2022	6.1.1	Amendment C238card Glismann Road - Review Panel Recommendations and Adopt Amendment	Completed	That Council: <ul style="list-style-type: none"> <li>• Adopt Amendment C238card to the Cardinia Planning Scheme, with changes as outlined in this report, under Section 29 of the Planning and Environment Act 1987, generally in accordance with Attachment 8</li> <li>• Submit adopted Amendment C238card to the Minister for Planning for approval under Section 31 of the Planning and Environment Act 1987.</li> </ul>	Amendment submitted to Minister 18/05/2022
	6.2.1	Officer Tennis Club Petition Response	Completed	That Council note the petition from the Officer Tennis Club has been received and will be investigated further for further consideration at the June Council Meeting	Matter listed for June Council Meeting
	6.2.2	Special Charge Scheme - Old Gembrook Catchment	Completed	<ol style="list-style-type: none"> <li>1. That Council notes that following the issue of the notice of decision by Council to declare a special charge scheme on 21 February 2022, to part fund the construction of Durban Road, Old Gembrook Road and Sherriff Road Emerald, 2 submissions were received by Council in the prescribed 28 day submission period following advertising this decision. Details of the submissions are outlined in attachment 5 to this report.</li> <li>2. That a special charge in accordance with Section 163 of the Local Government, 1989 (the Act) be declared as follows: <ol style="list-style-type: none"> <li>a. A special charge is declared for a period until the works have been completed and the scheme finalised.</li> </ol> </li> </ol>	Special charge scheme declared 17/05/20225

Meeting	Item No.	Item	Status	Resolution	Action Taken
				<ul style="list-style-type: none"> <li>b. The special charge be declared for the purposes of defraying any expenses incurred by Council in relation to the construction of Durban Road, Old Gembrook Road and Sherriff Road Emerald including sealed road pavement, kerb &amp; channel and associated drainage and incidental works. Council considers that these works will be of special benefit to those persons required to pay the special charge, (and who are described in succeeding parts of this resolution).</li> <li>c. The special benefit accruing to those properties to be levied is considered to include improved access, improved amenity and appearance, improved roadside drainage, reduced mud and dust, reduced erosion and lessened nuisance.</li> <li>d. The following be specified as the area for which the special charge is declared:               <ul style="list-style-type: none"> <li>i. All those properties described in attachment 4 of this report and as highlighted on the plan included as attachment 2.</li> </ul> </li> <li>e. The following be specified as the land in relation to which the special charge is declared:               <ul style="list-style-type: none"> <li>i. All properties described in attachment 4 of this declaration.</li> </ul> </li> <li>f. The following be specified as the criteria which form the basis of the special charge so declared:               <ul style="list-style-type: none"> <li>i. Those properties fronting, abutting or adjacent to the works.</li> </ul> </li> <li>g. The following be specified as the manner in which the special charge so declared will be assessed and levied:               <ul style="list-style-type: none"> <li>i. Existing lots, either developed or vacant, that gain, or will gain, primary (vehicular) access from a road being constructed would generally be required to contribute one benefit unit.</li> <li>ii. Existing lots, either developed or vacant, with side or rear abuttal to a road being constructed would generally be required to contribute one half benefit unit.</li> <li>iii. Existing lots, either developed or vacant, that gain, or will gain, primary access and also have side or rear abuttal to roads being constructed would generally be required to contribute one benefit unit.</li> </ul> </li> </ul>	

Meeting	Item No.	Item	Status	Resolution	Action Taken
				<ul style="list-style-type: none"> <li>iv. Existing lots that have the potential to be further subdivided or developed may be allocated a multiple development benefit unit charge.</li> <li>v. The special charge will be levied by sending a notice to the person who is liable to pay, pursuant to Section 163 (4) of the Local Government Act, 1989.</li> <li>h. The total cost of the works is the amount shown in attachment 4 of this report estimated at \$2,390,000.00.</li> <li>i. The total amount of the special charge to be levied is the amount shown in attachment 4 of this report estimated at \$ 378,000.00.</li> <li>j. Having regard to the proceeding parts of this resolution but subject to Sections 166(1) and 167(6) of the Local Government Act, 1989, it is recorded that:               <ul style="list-style-type: none"> <li>i. The owners of the land described in columns A and B of the table in attachment 4 are estimated liable for the respective amounts set out in column F of the table in attachment 4 and;</li> <li>ii. Such owners may, subject to any further resolution of Council pay the special charge in the following manner:                   <ul style="list-style-type: none"> <li>- The charge will become due and payable within one month of the issue of the notice requesting payment pursuant to Section 167(3) of the Local Government Act, 1989.</li> <li>- The charge may be paid by:                       <ul style="list-style-type: none"> <li>Lump sum within one month of the issue of the notice without incurring interest, or</li> <li>Quarterly instalments of principal and interest over a period of up to seven years.</li> </ul> </li> <li>- Interest will not be charged for three months after the issue of the notice provided the person liable makes timely payment in accordance with the payment arrangements that may be agreed on by Council.</li> <li>- In accordance with Sections 167(6)(b) and 172 of the Act, the rate of interest which is payable on instalments is set at the 180 day bank bill rate as published in the Australian</li> </ul> </li> </ul> </li> </ul>	

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				<p>Financial Review plus one percent and reviewed every three months, (provided that it will not exceed the rate fixed by the Governor in Council by order of the purposes of Section 172(2A) in which case the rate of interest shall be the maximum rate fixed by the Governor in Council by order for the purposes of this section).</p> <p>k. There are no incentives for prompt payment, rebates or concessions associated with this special charge.</p>	
	6.2.3	<p>Notice of Intention - Sealing the Hills - Halcyon-Seaview (Cockatoo) Catchment - Special Charge Scheme</p>	In progress	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Acknowledge the majority property owner support as set out in this report to contribute to the construction of Alexander Road, Fern Gully Road, Halcyon Grove, Jeanne Street, Lowen Road, Maurice Street, Seaview Road, Stringybark Road and Gum Street, Cockatoo (as shown in attachment 2), including sealed pavement, kerb &amp; channel and associated drainage and incidental works.</li> <li>2. Approve the assessment of the benefit ratio for the proposed special rate and charge scheme as set out in attachment 3 of this report.</li> <li>3. Adopt the proposed area of the scheme and method of apportionment as set out in attachments 2 and 4 respectively.</li> <li>4. Give notice of intention to declare a special charge scheme in accordance with the proposed declaration set out in attachment 5 to fund the construction of Alexander Road, Fern Gully Road, Halcyon Grove, Jeanne Street, Lowen Road, Maurice Street, Seaview Road, Stringybark Road and Gum Street, Cockatoo.</li> <li>5. Consider the declaration (attachment 5) at its meeting of 15 August 2022, or such later date as necessary.</li> <li>6. Appoint the Mayor and/or ward Councillor and/ General Manager Infrastructure and Environment as a Council committee with a quorum of one to consider submissions received to Section 223 of the Local Government Act with respect to this scheme.</li> <li>7. Authorise the General Manager Infrastructure and Environment to determine the administrative arrangements to enable submissions to be heard and considered.</li> </ol>	Notice given 19/05/20225

Meeting	Item No.	Item	Status	Resolution	Action Taken
				8. Approve the public notice as set out in attachment 6 to be advertised in the Pakenham-Berwick Gazette and Hills Trader as newspapers that service the area.	
	6.2.4	Notice of Intention - Sealing the Hills - Red-Boyd (Gembrook) Catchment - Special Charge Scheme	In progress	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Acknowledge the majority property owner support as set out in this report to contribute to the construction of Red Road, Boyd Road, Ramage Lane, Ritchie Street and Williamson Road- Gembrook (as shown in attachment 2), including sealed pavement, kerb &amp; channel and associated drainage and incidental works.</li> <li>2. Approve the assessment of the benefit ratio for the proposed special rate and charge scheme as set out in attachment 3 of this report.</li> <li>3. Adopt the proposed area of the scheme and method of apportionment as set out in attachments 2 and 4 respectively.</li> <li>4. Give notice of intention to declare a special charge scheme in accordance with the proposed declaration set out in attachment 5 to fund the construction of Red Road, Boyd Road, Ramage Lane, Ritchie Street and Williamson Road, Gembrook.</li> <li>5. Consider the declaration (attachment 5) at its meeting of 15 August 2022, or such later date as necessary.</li> <li>6. Appoint the Mayor and/or ward Councillor and/ General Manager Infrastructure and Environment as a Council committee with a quorum of one to consider submissions received to Section 223 of the Local Government Act with respect to this scheme.</li> <li>7. Authorise the General Manager Infrastructure and Environment to determine the administrative arrangements to enable submissions to be heard and considered.</li> <li>8. Approve the public notice as set out in attachment 6 to be advertised in the Pakenham-Berwick Gazette and Hills Trader as newspapers that service the area.</li> </ol>	Notice given 12/05/2022
	6.2.5	Major Recreation Facilities	Completed	That Council endorse offering the final 3-year contract extension included in the Major Recreation Facilities Contract to Aligned Leisure.	Extension in place

Meeting	Item No.	Item	Status	Resolution	Action Taken
		Contract Extension			
	6.3.1	Community Capital Works Grants Program Policy	Completed	That Council adopt the updated Community Capital Works Grants Policy	New Policy in place 17/05/2022
	6.3.2	Neighbourhood House Policy 2022-2025	Completed	That Council <ul style="list-style-type: none"> <li>adopt the revised Neighbourhood House Policy 2022-2025 and</li> <li>notes that the draft 22/23 Council budget for exhibition includes funding for Neighbourhood houses.</li> </ul>	New Policy in place 17/05/2022
Council Meeting 20/06/2022	6.1.1	Cardinia Planning Scheme Amendment C270card - Significant Tree Register	Completed	That Council: <ol style="list-style-type: none"> <li>Adopt the modified Amendment C270card to the Cardinia Planning Scheme under Section 29 of the <i>Planning and Environment Act 1987</i>, with changes, generally in accordance with attachment 1 and 2.</li> <li>Submit adopted Amendment C270card to the Cardinia Planning to the Minister for Planning for approval under Section 31 of the <i>Planning and Environment Act 1987</i>.</li> </ol>	Amendment submitted to Minister 23/06/2022
	6.2.1	Casey Cardinia Libraries Library Plan 2021-25, Strategic Resource Plan 2022-26 and Budget 2022-23	Completed	That Council: <ul style="list-style-type: none"> <li>approves the proposed Casey Cardinia Libraries Library Plan 2021-2025 (updated April 2022) and Strategic Resource Plan 2022-2026, and notes that these documents will be presented to the Board for adoption pending Council's approval.</li> <li>notes that funding of the Casey Cardinia Library Board is included in Council's 2022- 2023 budget and the Library Budget 2022-2023 will be presented to the Casey Cardinia Library Board for adoption pending Council's approval.</li> </ul>	CCLC advised 23/06/2022
	6.2.2	Declaration of Special Charge Scheme -	Completed	That Council: <ol style="list-style-type: none"> <li>Notes that following the issue of the notice of decision by Council to declare a special charge scheme on 11 April 2022, to part fund the</li> </ol>	Special charge scheme declared 20/06/2022



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		Sealing the Hills - Naughton Street (Cockatoo) Catchment		<p>construction of Naughton Street and Carawa Street, Cockatoo, only one written submission in support was received within the prescribed 28-day submission period following advertising this decision. Details of the submissions are outlined in attachment 5 to this report.</p> <p>2. That a special charge in accordance with Section 163 of the Local Government, 1989 (the Act) be declared as follows:</p> <ul style="list-style-type: none"> <li>a. A special charge is declared for a period until the works have been completed and the scheme finalised.</li> <li>b. The special charge be declared for the purposes of defraying any expenses incurred by Council in relation to the construction of Naughton Street and Carawa Street, Cockatoo including sealed road pavement, kerb &amp; channel and associated drainage and incidental works. Council considers that these works will be of special benefit to those persons required to pay the special charge, (and who are described in succeeding parts of this resolution).</li> <li>c. The special benefit accruing to those properties to be levied is considered to include improved access, improved amenity and appearance, improved roadside drainage, reduced mud and dust, reduced erosion, and lessened nuisance.</li> <li>d. The following be specified as the area for which the special charge is declared: <ul style="list-style-type: none"> <li>i. All those properties described in attachment 4 of this report and as highlighted on the plan included as attachment 2.</li> </ul> </li> <li>e. The following be specified as the land in relation to which the special charge is declared: <ul style="list-style-type: none"> <li>i. All properties described in attachment 4 of this declaration.</li> </ul> </li> <li>f. The following be specified as the criteria which form the basis of the special charge so declared: <ul style="list-style-type: none"> <li>i. Those properties fronting, abutting or adjacent to the works.</li> </ul> </li> <li>g. The following be specified as the manner in which the special charge so declared will be assessed and levied:</li> </ul>	

Meeting	Item No.	Item	Status	Resolution	Action Taken
				<ul style="list-style-type: none"> <li>i. Existing lots, either developed or vacant, that gain, or will gain, primary (vehicular) access from a road being constructed would generally be required to contribute one benefit unit.</li> <li>ii. Existing lots, either developed or vacant, with side or rear abuttal to a road being constructed would generally be required to contribute one half benefit unit.</li> <li>iii. Existing lots, either developed or vacant, that gain, or will gain, primary access and also have side or rear abuttal to roads being constructed would generally be required to contribute one benefit unit.</li> <li>iv. Existing lots that have the potential to be further subdivided or developed may be allocated a multiple development benefit unit charge.</li> <li>v. The special charge will be levied by sending a notice to the person who is liable to pay, pursuant to Section 163 (4) of the Local Government Act, 1989.</li> <li>h. The total cost of the works is the amount shown in attachment 4 of this report estimated at \$1,930,000.</li> <li>i. The total amount of the special charge to be levied is the amount shown in attachment 4 of this report estimated at \$388,500.</li> <li>j. Having regard to the proceeding parts of this resolution but subject to Sections 166(1) and 167(6) of the Local Government Act, 1989, it is recorded that: <ul style="list-style-type: none"> <li>i. The owners of the land described in columns A and B of the table in attachment 4 are estimated liable for the respective amounts set out in column F of the table in attachment 4 and;</li> <li>ii. Such owners may, subject to any further resolution of Council pay the special charge in the following manner: <ul style="list-style-type: none"> <li>– The charge will become due and payable within one month of the issue of the notice requesting payment pursuant to Section 167(3) of the Local Government Act, 1989.</li> </ul> </li> </ul> </li> </ul>	

Meeting	Item No.	Item	Status	Resolution	Action Taken
				<ul style="list-style-type: none"> <li>- The charge may be paid by: Lump sum within one month of the issue of the notice without incurring interest, or Quarterly instalments of principal and interest over a period of up to seven years.</li> <li>- Interest will not be charged for three months after the issue of the notice provided the person liable makes timely payment in accordance with the payment arrangements that may be agreed on by Council.</li> <li>- In accordance with Sections 167(6)(b) and 172 of the Act, the rate of interest which is payable on instalments is set at the 180 day bank bill rate as published in the Australian Financial Review plus one percent and reviewed every three months, (provided that it will not exceed the rate fixed by the Governor in Council by order of the purposes of Section 172(2A) in which case the rate of interest shall be the maximum rate fixed by the Governor in Council by order for the purposes of this section).</li> </ul> <p>k. There are no incentives for prompt payment, rebates or concessions associated with this special charge.</p>	
	6.2.3	Declaration of Special Charge Scheme - Sealing the Hills - Christians Avenue (Emerald) Catchment	Completed	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Notes that following the issue of the notice of decision by Council to declare a special charge scheme on 11 April 2022, to part fund the construction of Christians Avenue and Andrew Court, Emerald, no submissions were received by Council in the prescribed 28-day submission period following advertising this decision.</li> <li>2. That a special charge in accordance with Section 163 of the Local Government, 1989 (the Act) be declared as follows:               <ol style="list-style-type: none"> <li>a. A special charge is declared for a period until the works have been completed and the scheme finalised.</li> <li>b. The special charge be declared for the purposes of defraying any expenses incurred by Council in relation to the construction of</li> </ol> </li> </ol>	Special charge declared 20/06/2022

Meeting	Item No.	Item	Status	Resolution	Action Taken
				<p>Christians Avenue &amp; Andrew Court, Emerald including sealed road pavement, kerb &amp; channel and associated drainage and incidental works. Council considers that these works will be of special benefit to those persons required to pay the special charge, (and who are described in succeeding parts of this resolution).</p> <ul style="list-style-type: none"> <li>c. The special benefit accruing to those properties to be levied is considered to include improved access, improved amenity and appearance, improved roadside drainage, reduced mud and dust, reduced erosion, and lessened nuisance.</li> <li>d. The following be specified as the area for which the special charge is declared:                             <ul style="list-style-type: none"> <li>i. All those properties described in attachment 4 of this report and as highlighted on the plan included as attachment 2.</li> </ul> </li> <li>e. The following be specified as the land in relation to which the special charge is declared:                             <ul style="list-style-type: none"> <li>i. All properties described in attachment 4 of this declaration.</li> </ul> </li> <li>f. The following be specified as the criteria which form the basis of the special charge so declared:                             <ul style="list-style-type: none"> <li>i. Those properties fronting, abutting or adjacent to the works.</li> </ul> </li> <li>g. The following be specified as the manner in which the special charge so declared will be assessed and levied:                             <ul style="list-style-type: none"> <li>i. Existing lots, either developed or vacant, that gain, or will gain, primary (vehicular) access from a road being constructed would generally be required to contribute one benefit unit.</li> <li>ii. Existing lots, either developed or vacant, with side or rear abuttal to a road being constructed would generally be required to contribute one half benefit unit.</li> <li>iii. Existing lots, either developed or vacant, that gain, or will gain, primary access and also have side or rear abuttal to roads being constructed would generally be required to contribute one benefit unit.</li> <li>iv. Existing lots that have the potential to be further subdivided</li> </ul> </li> </ul>	

Meeting	Item No.	Item	Status	Resolution	Action Taken
				<p>or developed may be allocated a multiple development benefit unit charge.</p> <ul style="list-style-type: none"> <li>v. The special charge will be levied by sending a notice to the person who is liable to pay, pursuant to Section 163 (4) of the Local Government Act, 1989.</li> <li>h. The total cost of the works is the amount shown in attachment 4 of this report estimated at \$430,000.</li> <li>i. The total amount of the special charge to be levied is the amount shown in attachment 4 of this report estimated at \$105,000.</li> <li>j. Having regard to the proceeding parts of this resolution but subject to Sections 166(1) and 167(6) of the Local Government Act, 1989, it is recorded that:               <ul style="list-style-type: none"> <li>i. The owners of the land described in columns A and B of the table in attachment 4 are estimated liable for the respective amounts set out in column F of the table in attachment 4 and;</li> <li>ii. Such owners may, subject to any further resolution of Council pay the special charge in the following manner:                   <ul style="list-style-type: none"> <li>- The charge will become due and payable within one month of the issue of the notice requesting payment pursuant to Section 167(3) of the Local Government Act, 1989.</li> <li>- The charge may be paid by:                       <ul style="list-style-type: none"> <li>Lump sum within one month of the issue of the notice without incurring interest, or</li> <li>Quarterly instalments of principal and interest over a period of up to seven years.</li> </ul> </li> <li>- Interest will not be charged for three months after the issue of the notice provided the person liable makes timely payment in accordance with the payment arrangements that may be agreed on by Council.</li> <li>- In accordance with Sections 167(6)(b) and 172 of the Act, the rate of interest which is payable on instalments is set</li> </ul> </li> </ul> </li> </ul>	

Meeting	Item No.	Item	Status	Resolution	Action Taken
				<p>at the 180 day bank bill rate as published in the Australian Financial Review plus one percent and reviewed every three months, (provided that it will not exceed the rate fixed by the Governor in Council by order of the purposes of Section 172(2A) in which case the rate of interest shall be the maximum rate fixed by the Governor in Council by order for the purposes of this section).</p> <p>k. There are no incentives for prompt payment, rebates or concessions associated with this special charge.</p>	
	6.2.4	Special Charge Scheme - Woodlands Catchment	Completed	<ol style="list-style-type: none"> <li>1. That Council notes that following the issue of the notice of decision by Council to declare a special charge scheme on 11 April 2022, to part fund the construction of Colin Avenue, Belgrave Avenue and Woodlands Avenue Cockatoo, no submissions were received by Council in the prescribed 28 day submission period following advertising this decision</li> <li>2. That a special charge in accordance with Section 163 of the Local Government, 1989 (the Act) be declared as follows:               <ol style="list-style-type: none"> <li>a. A special charge is declared for a period until the works have been completed and the scheme finalised.</li> <li>b. The special charge be declared for the purposes of defraying any expenses incurred by Council in relation to the construction of Colin Avenue, Belgrave Avenue, and Woodlands Avenue Cockatoo including sealed road pavement, kerb &amp; channel and associated drainage and incidental works. Council considers that these works will be of special benefit to those persons required to pay the special charge, (and who are described in succeeding parts of this resolution).</li> <li>c. The special benefit accruing to those properties to be levied is considered to include improved access, improved amenity and appearance, improved roadside drainage, reduced mud and dust, reduced erosion and lessened nuisance.</li> <li>d. The following be specified as the area for which the special charge</li> </ol> </li> </ol>	Special charge scheme in place 20/06/2022

Meeting	Item No.	Item	Status	Resolution	Action Taken
				<p>is declared:</p> <ul style="list-style-type: none"> <li>i. All those properties described in attachment 4 of this report and as highlighted on the plan included as attachment 2.</li> <li>e. The following be specified as the land in relation to which the special charge is declared:                             <ul style="list-style-type: none"> <li>i. All properties described in attachment 4 of this declaration.</li> </ul> </li> <li>f. The following be specified as the criteria which form the basis of the special charge so declared:                             <ul style="list-style-type: none"> <li>i. Those properties fronting, abutting or adjacent to the works.</li> </ul> </li> <li>g. The following be specified as the manner in which the special charge so declared will be assessed and levied:                             <ul style="list-style-type: none"> <li>i. Existing lots, either developed or vacant, that gain, or will gain, primary (vehicular) access from a road being constructed would generally be required to contribute one benefit unit.</li> <li>ii. Existing lots, either developed or vacant, with side or rear abuttal to a road being constructed would generally be required to contribute one half benefit unit.</li> <li>iii. Existing lots, either developed or vacant, that gain, or will gain, primary access and also have side or rear abuttal to roads being constructed would generally be required to contribute one benefit unit.</li> <li>iv. Existing lots that have the potential to be further subdivided or developed may be allocated a multiple development benefit unit charge.</li> <li>v. The special charge will be levied by sending a notice to the person who is liable to pay, pursuant to Section 163 (4) of the Local Government Act, 1989.</li> </ul> </li> <li>h. The total cost of the works is the amount shown in attachment 4 of this report estimated at \$1,310,000.00.</li> <li>i. The total amount of the special charge to be levied is the amount shown in attachment 4 of this report estimated at \$ 213,500.00.</li> </ul>	

Meeting	Item No.	Item	Status	Resolution	Action Taken
				<p>j. Having regard to the proceeding parts of this resolution but subject to Sections 166(1) and 167(6) of the Local Government Act, 1989, it is recorded that:</p> <ul style="list-style-type: none"> <li>i. The owners of the land described in columns A and B of the table in attachment 4 are estimated liable for the respective amounts set out in column F of the table in attachment 4 and;</li> <li>ii. Such owners may, subject to any further resolution of Council pay the special charge in the following manner:                             <ul style="list-style-type: none"> <li>- The charge will become due and payable within one month of the issue of the notice requesting payment pursuant to Section 167(3) of the Local Government Act, 1989.</li> <li>- The charge may be paid by:                                     <ul style="list-style-type: none"> <li>Lump sum within one month of the issue of the notice without incurring interest, or</li> <li>Quarterly instalments of principal and interest over a period of up to seven years.</li> </ul> </li> <li>- Interest will not be charged for three months after the issue of the notice provided the person liable makes timely payment in accordance with the payment arrangements that may be agreed on by Council.</li> <li>- In accordance with Sections 167(6)(b) and 172 of the Act, the rate of interest which is payable on instalments is set at the 180 day bank bill rate as published in the Australian Financial Review plus one percent and reviewed every three months, (provided that it will not exceed the rate fixed by the Governor in Council by order of the purposes of Section 172(2A) in which case the rate of interest shall be the maximum rate fixed by the Governor in Council by order for the purposes of this section).</li> </ul> </li> </ul> <p>k. There are no incentives for prompt payment, rebates or concessions associated with this special charge.</p>	



Meeting	Item No.	Item	Status	Resolution	Action Taken
	6.2.5	Special Charge Scheme - First Grenville Catchment	Completed	<ol style="list-style-type: none"> <li>1. That Council notes that following the issue of the notice of decision by Council to declare a special charge scheme on 11 April 2022, to part fund the construction of Neville Street, First Avenue, Steane Street, Springs Street, Hazel Street, Second Avenue and Grenville Road Cockatoo, 2 submissions were received by Council in the prescribed 28 day submission period following advertising this decision. Details of the submissions are outlined in attachment 5 to this report.</li> <li>2. That a special charge in accordance with Section 163 of the Local Government, 1989 (the Act) be declared as follows:                         <ol style="list-style-type: none"> <li>a. A special charge is declared for a period until the works have been completed and the scheme finalised.</li> <li>b. The special charge be declared for the purposes of defraying any expenses incurred by Council in relation to the construction of Neville Street, First Avenue, Steane Street, Springs Street, Hazel Street, Second Avenue and Grenville Road, Cockatoo including sealed road pavement, kerb &amp; channel and associated drainage and incidental works. Council considers that these works will be of special benefit to those persons required to pay the special charge, (and who are described in succeeding parts of this resolution).</li> <li>c. The special benefit accruing to those properties to be levied is considered to include improved access, improved amenity and appearance, improved roadside drainage, reduced mud and dust, reduced erosion and lessened nuisance.</li> <li>d. The following be specified as the area for which the special charge is declared:                                 <ol style="list-style-type: none"> <li>i. All those properties described in attachment 4 of this report and as highlighted on the plan included as attachment 2.</li> </ol> </li> <li>e. The following be specified as the land in relation to which the special charge is declared:                                 <ol style="list-style-type: none"> <li>i. All properties described in attachment 4 of this declaration.</li> </ol> </li> <li>f. The following be specified as the criteria which form the basis of the special charge so declared:</li> </ol> </li> </ol>	Special charge scheme in place 20/06/2022

Meeting	Item No.	Item	Status	Resolution	Action Taken
				<ul style="list-style-type: none"> <li>i. Those properties fronting, abutting or adjacent to the works.</li> <li>g. The following be specified as the manner in which the special charge so declared will be assessed and levied:                             <ul style="list-style-type: none"> <li>i. Existing lots, either developed or vacant, that gain, or will gain, primary (vehicular) access from a road being constructed would generally be required to contribute one benefit unit.</li> <li>ii. Existing lots, either developed or vacant, with side or rear abuttal to a road being constructed would generally be required to contribute one half benefit unit.</li> <li>iii. Existing lots, either developed or vacant, that gain, or will gain, primary access and also have side or rear abuttal to roads being constructed would generally be required to contribute one benefit unit.</li> <li>iv. Existing lots that have the potential to be further subdivided or developed may be allocated a multiple development benefit unit charge.</li> <li>v. The special charge will be levied by sending a notice to the person who is liable to pay, pursuant to Section 163 (4) of the Local Government Act, 1989.</li> </ul> </li> <li>h. The total cost of the works is the amount shown in attachment 4 of this report estimated at \$9,500,000.00.</li> <li>i. The total amount of the special charge to be levied is the amount shown in attachment 4 of this report estimated at \$ 1,823,500.00.</li> <li>j. Having regard to the proceeding parts of this resolution but subject to Sections 166(1) and 167(6) of the Local Government Act, 1989, it is recorded that:                             <ul style="list-style-type: none"> <li>i. The owners of the land described in columns A and B of the table in attachment 4 are estimated liable for the respective amounts set out in column F of the table in attachment 4 and;</li> <li>ii. Such owners may, subject to any further resolution of Council pay the special charge in the following manner:                                     <ul style="list-style-type: none"> <li>- The charge will become due and payable within one</li> </ul> </li> </ul> </li> </ul>	

Meeting	Item No.	Item	Status	Resolution	Action Taken
				<p>month of the issue of the notice requesting payment pursuant to Section 167(3) of the Local Government Act, 1989.</p> <ul style="list-style-type: none"> <li>- The charge may be paid by: Lump sum within one month of the issue of the notice without incurring interest, or Quarterly instalments of principal and interest over a period of up to seven years.</li> <li>- Interest will not be charged for three months after the issue of the notice provided the person liable makes timely payment in accordance with the payment arrangements that may be agreed on by Council.</li> <li>- In accordance with Sections 167(6)(b) and 172 of the Act, the rate of interest which is payable on instalments is set at the 180 day bank bill rate as published in the Australian Financial Review plus one percent and reviewed every three months, (provided that it will not exceed the rate fixed by the Governor in Council by order of the purposes of Section 172(2A) in which case the rate of interest shall be the maximum rate fixed by the Governor in Council by order for the purposes of this section).</li> </ul> <p>There are no incentives for prompt payment, rebates or concessions associated with this special charge.</p>	
	6.2.6	Local Law 20 - Open Air Fires Local Law	Completed	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Notes the outcomes of community consultation described in this report that followed the Council resolutions on 16th August 2021 and 21 March 2022 to propose Local Law 20 – Open Air Fires Local Law,</li> <li>2. Notes the Community Impact Statement prepared in respect of Local Law 20, and</li> <li>3. Notes the certification by an Australian Lawyer who has been admitted to the legal profession for at least 5 years, that Local Law</li> </ol>	Local Law in place 21/06/2022

Meeting	Item No.	Item	Status	Resolution	Action Taken
				<p>20 – Open Air Fires Local Law is consistent with the requirements of the Local Government Act 2020,</p> <p>4. Resolves to make Local Law 20 – Open Air Fires Local Law (version 4.3 attached to this report, including zone mapping), pursuant to Part 3, Division 3 of the Local Government Act 2020, and</p> <p>5. Resolves that the Chief Executive Officer is instructed to cause all necessary actions to implement the local law so made, and</p> <p>6. Resolves to adopt the Open Air Fires Local Law Policy (version 2.0), pursuant to Clause 38 (2) of Local Law 20 – Open Air Fires Local Law to guide Council officers in the issuing of permits under the local law so made.</p>	
	6.2.7	Council's Road Management Plan	Completed	<p>That Council:</p> <ul style="list-style-type: none"> <li>• revoke the Road Management Plan which it made on 10 December 2018; and</li> <li>• make the new Road Management Plan; and</li> <li>• publish final Notices in the Government Gazette and Daily newspaper as required by the Road Management Act 2004.</li> </ul>	New Road Management Plan in place 21/06/2022
	6.3.1	Draft Crown Land Hall & Recreation Reserve Policy	In progress	That Council support the draft Crown Land Hall and Recreation Reserve Policy and seek comment from hall and reserve community Committees of Management and DELWP.	Community input sought from 21/06/2022
	6.3.2	Domestic Animal Management Plan 2021 - 2025	Completed	That Council adopts the Domestic Animal Management Plan 2021-2025.	New Plan in place 21/06/2022
	6.3.3	Asset Plan Update	Completed	That Council adopt the Cardinia Shire Council Asset Plan (June 2022)	New Plan in place 21/06/2022
	6.3.4	Crime	Completed	That Council endorses the CPTED Policy to be incorporated in Council's	New Policy in place

Meeting	Item No.	Item	Status	Resolution	Action Taken
		Prevention Through Environmental Design (CPTED) Policy		Community Safety Action Plan and notes that the CPTED Policy will be incorporated into any future Community Safety Policies.	21/06/2022
	10.2	Notice of Motion #1074	Completed	That council creates a report on the 'Deputy Mayor' role in the other 79 Victorian Councils. The report shall issue they have in it the statistics of whether a Council has or doesn't have a Deputy Mayor position at present. If they don't have a Deputy Mayor did they ever have one, and if discontinued when did they cease to have one	Report drafted for July Council Meeting