

## 6.5 Activity Reports

### 6.5.1 Community Engagement Update

**Responsible GM:** Jenny Scicluna  
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#### **Recommendation(s)**

That Council notes the community engagement activities being undertaken this month.

#### **Attachments**

Nil

#### **Executive Summary**

Monthly update on community engagement opportunities commencing or continuing.

#### **Background**

Community engagement is a process whereby Council uses a variety of methods to proactively seek out information and feedback from the community, including their values, concerns, ideas and aspirations. Where possible and when required by legislation, Council will include the community in the development and delivery of identified initiatives and projects. This practice establishes an ongoing partnership, ensuring that community members continue to shape Council's decision making and implementation process.

Council's *Community Engagement Policy* (Policy) sets out Council's accountability for community engagement practices. The Policy meets the requirements of the *Local Government Act 2020* and Council's commitment to undertaking best practice, high quality community engagement activities to receive input, feedback and ideas from the community on Council projects, services, plans, policies, strategies and other Council decisions.

Council uses the IAP2 Spectrum of Public Participation (see below) as the model for its community engagement activities depending on the nature of the project, legislative requirements affecting the project and level of influence the community can have on the project, the risk and level of complexity of the project and available resources.

|                           | INFORM   | CONSULT  | INVOLVE  | COLLABORATE  | EMPOWER   |
|---------------------------|--|--|--|--|---|
| PUBLIC PARTICIPATION GOAL | To provide the public with balanced and objective information to assist them in understanding the problems, alternatives and/or solutions. | To obtain public feedback on analysis, alternatives and/or decision.   | To work directly with the public throughout the process to ensure that public issues and concerns are consistently understood and considered.  | To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution.                            | To place final decision-making in the hands of the public.  |
| PROMISE TO THE PUBLIC     | We will keep you informed.   | We will keep you informed, listen to and acknowledge concerns and provide feedback on how public input influenced the decision.          | We will work with you to ensure that your concerns and issues are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision. | We will look to you for direct advice and innovation in formulating solutions and incorporate your advise and recommendations into the decisions to the maximum extent possible. | We will implement what you decide.  |
| EXAMPLE TOOLS             | <ul style="list-style-type: none"> <li>• Fact sheets</li> <li>• Websites</li> <li>• Open houses</li> </ul>                                 | <ul style="list-style-type: none"> <li>• Public comment</li> <li>• Focus groups</li> <li>• Surveys</li> <li>• Public meetings</li> </ul> | <ul style="list-style-type: none"> <li>• Workshops</li> <li>• Deliberate polling</li> </ul>  | <ul style="list-style-type: none"> <li>• Citizen Advisory committees</li> <li>• Consensus building</li> <li>• Participatory</li> <li>• Decision-making</li> </ul>                | <ul style="list-style-type: none"> <li>• Citizen juries</li> <li>• Ballots</li> <li>• Delegated</li> <li>• Decisions</li> </ul> |

### Policy Implications

Community engagement is undertaken in line with Council's *Community Engagement Policy*.

### Relevance to Council Plan

#### 5.1 We practise responsible leadership

5.1.1 Build trust through meaningful community engagement and transparent decision-making.

### Climate Emergency Consideration

N.A

### Consultation/Communication

This month, the following Engagement Plans are being implemented:

| <b>Community engagement activity end October - November 2022</b>  |   |   |  |
|---|---|---|--|
| <b>Project</b>  | <b>Project description</b>  | <b>Proposed consultation date/s</b>   | <b>Responsible Business Unit</b>       |
| <b>ROADS: Better Local Roads - Sealing the Hills</b>              | Package 24: View Hill Rd, Vincent St, Mackenzie St, Meyer St, Maillard St & Woodrow Crt in the View Hill Catchment, COCKATOO  | Community information session:<br>- Time: 5pm – 6pm<br>- Date: Wednesday 23 November 2022<br>- Location: Cockatoo Public Hall, 79 Pakenham Rd.  | Community Infrastructure Delivery (IE) |
|   | Package 25: Lawsons Rd, Elizabeth Crt, Alfred Grv, Ronald Rd & Royal Pde in the Emerald Lake Catchment, EMERALD; and<br>Package 26: Albert Rd, Hamilton Rd & Cloverleigh Av in the Station-William Catchment No. 1, EMERALD   | Combined community information session:<br>- Time: 5pm – 6pm<br>- Date: Wednesday 30 November 2022<br>- Location: Hills Hub Emerald – 402 Belgrave-Gembrook Rd  | Community Infrastructure Delivery (IE) |
| <b>ROADS: Mulcahy Road, Pakenham</b>                              | Proposed formal closure of the western end of Mulcahy Road between Thewlis Rd and Moritz Street to motor traffic. Engagement to seek feedback on the proposal.  | Public Notice period 19 October to 16 November 2022.<br>Letters to nearby landowners/occupiers advising of public notice period and opportunity to make written submissions.<br>Creating Cardinia page to seek feedback on the proposal.<br>Drop in information session:<br>- Time: 5pm – 6pm<br>- Date: Wednesday 2 November 2022 -<br>Location: Civic Centre, 20 Siding Avenue, Officer | Community Infrastructure Delivery (IE) |
| <b>PLANNING: Planning Scheme Amendment - proposed subdivision</b> | Amendment C268 applies to the land at 49 Garfield Road, Garfield. It is a combined planning scheme amendment and planning permit application. At its meeting on 21 February 2022 Council resolved to place this amendment on public exhibition, in accordance with the Planning and Environment Act 1987. | The public exhibition period will commence on Thursday 13 October 2022 and close on Monday 14 November 2022. Engagement opportunities to include letters to potentially impacted residents in line with legislation to provide opportunity for written submissions.   | Planning and Design (LC)               |

|  |   |  |                                       |
|--|---|--|---------------------------------------|
| <b>RESERVES: Bonette Reserve (Beaconsfield Structure Plan implementation)</b>                | The Beaconsfield Structure Plan sets out strategies to improve the area around the War memorial on the corner of Woods Street and Princes Highway. Community engagement is being undertaken to refine the concept plan for a landscape upgrade. | Engagement period: 28 October to 25 November 2022<br>On site 'pop up' sessions:<br>- Sunday 13/11/22 between 11.00am – 1.00pm<br>- Wednesday 16/11/22 between 3.30pm – 5.30pm.<br>Creating Cardinia page to replicate pop up engagement online.  | Planning and Design (LC)              |
| <b>RESERVES: Worrell Reserve - Skate park and youth plaza concept design (Grant related)</b> | Skate park and youth plaza. Phase 2 engagement on drafted concept plan.   | Engagement open: 14 November 2022 – 5 December 2022<br>On site 'pop up' session: on site at Worrell Reserve on 23 November 2022 between 3.30pm – 5.30pm. Pop ups at Emerald Primary School and Secondary College on 23 November 2022(subject to confirmation).(subject to confirmation).<br>Creating Cardinia page seeking feedback on concept design. | Active and Connected Communities (LC) |
| <b>Council 23/24 annual budget</b>   | Round 1 engagement to inform preparation of draft 23/24 council budget.   | Engagement open 14 Nov - 16 Dec 2022. Pop ups across Shire at events - locations and times TBC.<br>Online survey via Creating Cardinia.  | Communications and Engagement (CPP)   |

Some projects will involve more than one stage of engagement. The relevant Engagement Plans for each project will document the stages and purpose of engagement.

**Financial and Resource Implications**

N.A

**Conclusion**

The table above outlines projects for engagement that can be promoted to the community this month to support its awareness and involvement and will assist Council in the delivery of the Council Plan action.

The relevant Business Unit can be contacted for additional information and for further details on specific engagement activities planned (including dates).