

6.5 Activity Reports

6.5.1 Community Engagement Update

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Recommendation(s)

That Council notes the community engagement activities being undertaken this month.

Attachments

Nil

Executive Summary

Monthly update on community engagement opportunities commencing or continuing.

Background

Community engagement is a process whereby Council uses a variety of methods to proactively seek out information and feedback from the community, including their values, concerns, ideas and aspirations. Where possible and when required by legislation, Council will include the community in the development and delivery of identified initiatives and projects. This practice establishes an ongoing partnership, ensuring that community members continue to shape Council's decision making and implementation process.

Council's Community Engagement Policy (Policy) sets out Council's accountability for community engagement practices. The Policy meets the requirements of the Local Government Act 2020 and Council's commitment to undertaking best practice, high quality community engagement activities to receive input, feedback and ideas from the community on Council projects, services, plans, policies, strategies and other Council decisions.

Council uses the IAP2 Spectrum of Public Participation (see below) as the model for its community engagement activities depending on the nature of the project, legislative requirements affecting the project and level of influence the community can have on the project, the risk and level of complexity of the project and available resources.

	INFORM	CONSULT	INVOLVE	COLLABORATE	EMPOWER
PUBLIC PARTICIPATION GOAL	To provide the public with balanced and objective information to assist them in understanding the problems, alternatives and/or solutions.	To obtain public feedback on analysis, alternatives and/or decision.	To work directly with the public throughout the process to ensure that public issues and concerns are consistently understood and considered.	To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution.	To place final decision-making in the hands of the public.
PROMISE TO THE PUBLIC	We will keep you informed.	We will keep you informed, listen to and acknowledge concerns and provide feedback on how public input influenced the decision.	We will work with you to ensure that your concerns and issues are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision.	We will look to you for direct advice and innovation in formulating solutions and incorporate your advise and recommendations into the decisions to the maximum extent possible.	We will implement what you decide.
EXAMPLE TOOLS	<ul style="list-style-type: none"> • Fact sheets • Websites • Open houses 	<ul style="list-style-type: none"> • Public comment • Focus groups • Surveys • Public meetings 	<ul style="list-style-type: none"> • Workshops • Deliberate polling 	<ul style="list-style-type: none"> • Citizen Advisory committees • Consensus building • Participatory • Decision-making 	<ul style="list-style-type: none"> • Citizen juries • Ballots • Delegated • Decisions

Policy Implications

Community engagement is undertaken in line with Council’s *Community Engagement Policy*.

Relevance to Council Plan

5.1 We practise responsible leadership

5.1.1 Build trust through meaningful community engagement and transparent decision-making.

Climate Emergency Consideration

N.A

Consultation/Communication

This month, the following Engagement Plans are being implemented:

Community engagement activity March/April 2023			
Project	Project description	Proposed consultation date/s and details	Responsible Business Unit
Open Space Strategy	Round 2 engagement on draft Open Space Strategy further to earlier community engagement in late 2019. The strategy will shape Cardinia Shire's open spaces for the next 10 years.	<p>Survey on Creating Cardinia between 6 March – 2 April, 2023</p> <p>Community pop ups:</p> <ul style="list-style-type: none"> • Tuesday 14 March 9:00am- 10:30am PB Ronald Reserve, Pakenham • Friday 17 March 3:00pm – 4:30pm Kath Roberts Reserve, Beaconsfield • Saturday 18 March 9am- 10:30am Puffing Billy Park, Emerald • Monday 20 March 10am – 11:30am Dick Jones Park, Lang Lang • Friday 24 March 2:30pm – 4pm Koolangarra Bunyip <p>QR code posters directing people to the survey displayed in key locations. Emails to key stakeholders.</p>	Active & Connected Communities
Alma Treloar public toilet – round 2	Round 2 engagement to select historical image for the new public toilet façade further to initial engagement to select the design for the external façade.	<p>Survey on Creating Cardinia to vote on historical image to apply to the façade 17 – 31 March, 2023.</p> <p>Emails to key stakeholders. QR code posters directing people to the survey displayed in key locations.</p>	Buildings & Facilities
Garfield Skate Park reserve	Community engagement to seek feedback on improvements to access and overall amenity surrounding the skatepark.	<p>Survey on Creating Cardinia between 3 - 23 April, 2023.</p> <p>Community pop up at reserve Monday 10 April 3:15-4:15pm.</p> <p>QR codes posters directing people to the survey displayed in key locations.</p>	Active & Connected Communities

Some projects will involve more than one stage of engagement. The relevant Engagement Plans for each project will document the stages and purpose of engagement.

Financial and Resource Implications

N.A

Conclusion

The table above outlines projects for engagement that can be promoted to the community this month to support its awareness and involvement and will assist Council in the delivery of the Council Plan action.

The relevant Business Unit can be contacted for additional information and for further details on specific engagement activities planned (including dates).