

## 6.4.4 Contract Award End User Computer Equipment Lease

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### Recommendation(s)

That the pricing submitted by HP PPS Australia Pty Ltd for a three year period for the lease of 481 end use computers for a cost of \$1,010,214 be accepted for CT23-014 End User Computer Equipment Lease.

### Attachments

1. Laptop Lease CT23 014 Confidential attachment [6.4.4.1 - 2 pages]

### Executive Summary

Council supply laptops to staff in the delivery of council services. Council wishes to utilise the Victorian State Government End User Computer Equipment Lease panel, contracting with supplier HP PPS Australia Pty Ltd for the supply and leasing finance to cover laptop hardware requirements.

### Background

Council currently leases laptops for staff to use in the course of delivering council services. The current lease agreement expires on 30 September 2023, and a refresh of the laptop fleet is required. Council staff have identified that utilisation of the State Government contract, End User Computer Equipment Lease panel provides the most advantageous result for council's requirements.

Staff have sourced the most appropriate hardware for operational use, together with the available budget. HP PPS Australia Pty Ltd have been selected as the best fit for council considering product, service, reliability, and value for money, for the next three years.

### Policy Implications

Procurement Policy

### Relevance to Council Plan

#### 5.1 We practise responsible leadership

5.1.2 Manage our finances responsibly and leave a positive legacy for future generations.

5.1.3 Strive to be a customer focused organisation and be a great place to work.

5.1.4 Maximise value for our community through efficient service delivery, innovation, strategic partnerships and advocacy.

### **Financial and Resource Implications**

All Information Technology costs are appropriately budgeted during each year's operational budget process. The funds required for the activation of this lease agreement is within current budget allocations.

### **Conclusion**

It is recommended that HP PPS Australia Pty Ltd are approved to provide a lease for 481 items over the course of three years.