

6.5 Activity Reports

6.5.1 Community Engagement update

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Recommendation(s)

That Council notes the community engagement activities being undertaken for September and October 2023.

Attachments

Nil

Executive Summary

This report provides a monthly update on community engagement opportunities that have commenced and planned for September and October 2023.

Background

Community engagement is a process whereby Council uses a variety of methods to proactively seek out information and feedback from the community, including their values, concerns, ideas and aspirations. Where possible and when required by legislation, Council will include the community in the development and delivery of identified initiatives and projects. This practice establishes an ongoing partnership, ensuring that community members continue to shape Council's decision making and implementation process.

Council's Community Engagement Policy (Policy) sets out Council's accountability for community engagement practices. The Policy meets the requirements of the Local Government Act 2020 and Council's commitment to undertaking best practice, high quality community engagement activities to receive input, feedback and ideas from the community on Council projects, services, plans, policies, strategies and other Council decisions.

Council uses the IAP2 Spectrum of Public Participation (see below) as the model for its community engagement activities depending on the nature of the project, legislative requirements affecting the project and level of influence the community can have on the project, the risk and level of complexity of the project and available resources.

	INFORM	CONSULT	INVOLVE	COLLABORATE	EMPOWER
PUBLIC PARTICIPATION GOAL	To provide the public with balanced and objective information to assist them in understanding the problems, alternatives and/or solutions.	To obtain public feedback on analysis, alternatives and/or decision.	To work directly with the public throughout the process to ensure that public issues and concerns are consistently understood and considered.	To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution.	To place final decision-making in the hands of the public.
PROMISE TO THE PUBLIC	We will keep you informed.	We will keep you informed, listen to and acknowledge concerns and provide feedback on how public input influenced the decision.	We will work with you to ensure that your concerns and issues are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision.	We will look to you for direct advice and innovation in formulating solutions and incorporate your advise and recommendations into the decisions to the maximum extent possible.	We will implement what you decide.
EXAMPLE TOOLS	<ul style="list-style-type: none"> • Fact sheets • Websites • Open houses 	<ul style="list-style-type: none"> • Public comment • Focus groups • Surveys • Public meetings 	<ul style="list-style-type: none"> • Workshops • Deliberate polling 	<ul style="list-style-type: none"> • Citizen Advisory committees • Consensus building • Participatory • Decision-making 	<ul style="list-style-type: none"> • Citizen juries • Ballots • Delegated • Decisions

Policy Implications

Community engagement is undertaken in line with Council’s *Community Engagement Policy*.

Relevance to Council Plan

5.1 We practise responsible leadership

5.1.1 Build trust through meaningful community engagement and transparent decision-making.

Climate Emergency Consideration

There are no climate emergency considerations as part of this report.

Consultation/Communication

It is noted that some projects will involve more than one stage of engagement and that the Engagement Plans for each project documents the stages and purpose of engagement. This month, the following Engagement Plans are being implemented:

Community engagement activity September - October 2023			
Project	Project description	Proposed consultation date/s and details	Responsible Business Unit
Stage 1 Puffing Billy Play Space Renewal	Community engagement on equipment and infrastructure to be included in the renewal of the Puffing Billy Park play space area (with construction next financial year).	Creating Cardinia survey: 21 August – 18 September. QR code posters directing people to the survey on Creating Cardinia displayed in key locations. Mailout to residents within a 400m radius of play space. Email to key stakeholders.	Active and Connected Communities
Stage 1 William Bruce (WB) Ronald Reserve Renewal	Community engagement on equipment and infrastructure to be included in the renewal of play spaces within the William Bruce (WB) Ronald Reserve (with construction next financial year).	Creating Cardinia survey: 21 August – 18 September. QR code posters directing people to the survey on Creating Cardinia displayed in key locations. Mailout to residents within a 400m radius of play space. Email to key stakeholders. Community Pop up at William Bruce (WB) Ronald Reserve: Dates TBC*. *More details will be confirmed on Creating Cardinia as the project continues.	Active and Connected Communities
Council News and Information Survey 2023	Community engagement on how residents and community members like to receive council news and information.	Creating Cardinia survey: September 11 – October 9. Feature in Connect magazine in September edition.	Communications and Engagement
Phase 1 Toun-nun Public Art Project	Community engagement on design elements of a proposed public art mural on the exterior wall of the Toun-nun Childcare Centre.	Creating Cardinia survey: September TBC*. Community pop up on site – date TBC. *More details will be confirmed on Creating Cardinia as the project continues.	Arts, Advocacy and Economy

		<p>QR code posters directing people to the survey on Creating Cardinia displayed in key locations.</p> <p>Email to key stakeholders.</p>	
<p>Stage 2 Village Green Playground Renewal</p>	<p>Community engagement on the draft concept plan created from Stage 1 consultation.</p>	<p>Creating Cardinia survey – October TBC* *More details will be confirmed on Creating Cardinia as the project continues.</p> <p>QR Code Posters around playground and surrounding area.</p>	<p>Active and Connected Communities</p>
<p>Stage 2 Waterford Rise Pakenham Playground Renewal</p>	<p>Community engagement on the draft concept plan created from Stage 1 feedback.</p>	<p>Creating Cardinia survey – October TBC* *More details will be confirmed on Creating Cardinia as the project continues.</p> <p>QR Code Posters around playground and surrounding area.</p>	<p>Active and Connected Communities</p>
<p>Stage 2 Pepi’s Land BMX Track Upgrade</p>	<p>Community engagement on the draft concept plan created from Stage 1 feedback.</p>	<p>Creating Cardinia survey – October TBC* *More details will be confirmed on Creating Cardinia as the project continues.</p> <p>QR Code Posters around Pepi’s Land Reserve and around current BMX track area.</p>	<p>Active and Connected Communities</p>
<p>Sealing the Hills – Local Area Traffic Management for Station Rd, Naughton catchment and First- Grenville catchment, Cockatoo</p>	<p>Informing property owners, local businesses and community groups of Council’s plans to install LATM devices along roads that are currently being upgraded as part of the Sealing the Hills program.</p>	<p>Letter mailout and Creating Cardinia updates from 5 -19 September 2023</p> <p>Community information session on Wednesday 4 October from 5pm-6pm at Cockatoo Community Complex</p>	<p>Major Roads Projects</p>
<p>Huxtable Road, Pakenham Upper</p>	<p>Informing residents and the local Pony Club about Council’s upcoming plans to</p>	<p>Community information session with the Pony Club and affected residents – TBC October 2023</p>	<p>Major Roads Projects</p>

	seal and upgrade Huxtable Road under the Strategic Sealed Roads program.		
James Street carpark	Informing neighbouring residents, businesses and community groups about the upcoming works and temporary closure to the James Street carpark in Pakenham.	Letter mailout and follow up emails to key stakeholders from 18 September - 2 October 2023	Major Roads Projects

Financial and Resource Implications

There are no financial and resource implications as part of this report.

Conclusion

The table above outlines projects for engagement over the months of October and September which is provided to support awareness and involvement from our community, to seek their valued input into projects and will assist in the delivery of the Council Plan action.

The relevant Business Unit can be contacted for additional information and for further details on specific engagement activities planned.