

### 6.3 Policy Reports

Nil.

### 6.4 Financial Reports

Nil.

### 6.5 Activity Reports

## 6.5.1 Quarterly resolutions report July to September 2023

**Responsible GM:** Debbie Tyson

**Author:** Doug Evans

### Recommendation(s)

That Council note the report detailing implementation of Council resolutions for the period July to September 2023

### Attachments

1. Resolutions report July - September 2023 [6.5.1.1 - 22 pages]

### Executive Summary

The attached report details all resolutions made for the quarter ended 30 September 2023, and includes the actions taken to implement the decisions; the report does not include matters listed for noting.

### Background

The Chief Executive Officer is responsible for ensuring that Council decisions are implemented without undue delay and when requested, to report to Council in respect of the implementation of these decisions.

The attached report informs the Council about the implementation of these decisions, in addition provides transparency to our community.

### Policy Implications

This regular report is in keeping with the Governance Rules.

### Relevance to Council Plan

#### 5.1 We practise responsible leadership

5.1.1 Build trust through meaningful community engagement and transparent decision-making.

5.1.5 Champion the collective values of the community through the Councillors' governance of the shire.

### **Climate Emergency Consideration**

There are no Climate Emergency considerations regarding this report

### **Consultation/Communication**

All relevant staff have been consulted regarding this report.

### **Financial and Resource Implications**

There are no financial considerations associated with this matter.

### **Conclusion**

This report is provided for the information of Councillors to ensure transparency regarding the implementation of Council decisions and provide confidence to the Council that the decisions are implemented without undue delay.

## Quarterly Resolutions report September quarter 2023

Meeting	Item No.	Item	Status	Resolution	Action Taken
Town Planning committee meeting 3 July 2023	5.1	T220208 - Use and Development of a Place of Worship at 14 O'Sullivan Street Pakenham - July 2023	Completed	<p>That Council refuse to grant Planning Permit T220208 for the use and development of a Place of Worship at Lot 17 PS747005 known as 14 O'Sullivan Street, Pakenham VIC 3810 on the following grounds:</p> <p>1) The proposal is incompatible with the industrial location, sought to be protected by:</p> <ul style="list-style-type: none"> <li>• Clause 33.01 Industrial 1 Zone</li> <li>• Clause 11.02-6S (Regional and Local Places Planning)</li> <li>• Clause 13.07-1S (Land use compatibility)</li> <li>• Clause 17.03-2S (Sustainable Industry)</li> <li>• Clause 17.03-3S (State-significant Industrial land), and</li> <li>• Clause 21.04-4 (Industry)</li> </ul> <p>2) The proposal undermines the protection of State-significant Industrial land, sought to be protected by Clause 17.03-3S (State significant Industrial land).</p> <p>3) Built form outcomes are contrary to the industrial area and do not provide functionality or adaptability, as sought by:</p> <ul style="list-style-type: none"> <li>• Clause 15.01-1S (Urban Design)</li> <li>• Clause 15.01-2S (Building Design)</li> <li>• Clause 21.06-1 (Urban Design)</li> </ul>	17/07/2023 Jason Gilbert Refusal notice issued to applicant.

Quarterly Resolutions report September quarter 2023

Meeting	Item No.	Item	Status	Resolution	Action Taken
Ordinary Council meeting 17 July 2023	6.1.1	Amendment C268 - 49 Garfield Road, Garfield	Completed	<p>4) The proposed site has limited accessibility, contrary to Clause 19.02-4S (Social and Cultural Infrastructure) and Clause 21.05-6 (Community services and facilities).</p> <p>5) The proposal does not appropriately respond to Clause 65 Decision Guidelines of the Cardinia Planning Scheme.</p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Adopt Amendment C268card to the Cardinia Planning Scheme, including proposed Planning Permit T190104, under Section 29 of the Planning and Environment Act 1987, generally in accordance with Attachments 2 and 3.</li> <li>Submit adopted Amendment C268card to the Cardinia Planning Scheme and Proposed Planning Permit T190104 to the Minister for Planning for approval under Section 31 of the Planning and Environment Act 1987</li> </ol>	<p>24/07/2023 Teresa Hazendonk</p> <p>17-07-2023 - Point 1 of Council resolution completed - Council adopted the amendment at the Council meeting on 17-07-2023</p> <p>8/08/2023 Teresa Hazendonk</p> <p>01-08-2023 - Point 2 of Council resolution completed - Amendment C268card was submitted to DTP applying for Ministerial Approval on 01-08-2023</p>
	6.2.1	2023/2024 Wellbeing Support Grants	Completed	<p>That Council approve 61 applications for funding under the 2023/24 Wellbeing Support Grant program to the value of \$93,261.84.</p>	<p>25/07/2023 Kym Ockerby</p>

Quarterly Resolutions report September quarter 2023

Meeting	Item No.	Item	Status	Resolution	Action Taken
	6.2.2	2023-2024 Community Capital Works Grants	Completed	<p>That Council formally endorses the following community grants:</p> <ul style="list-style-type: none"> <li>9 Community Capital Works Grants (Category One) – total value of \$170,000</li> <li>13 Community Capital Works Partnership Grants (Category Two) – a total value of \$209,469.97.</li> <li>4 Major Equipment Grants (Category Three) – a total value \$20,513.50</li> </ul>	<p>Grant applicants notified of their grant outcome.</p> <p>31/07/2023 Grant White</p> <p>Letters have been sent to all applicant groups notifying them of whether their project application was successful or not.</p>
	6.2.3	2023-2024 Festival and Events Grant Program	Completed	<p>That Council approve 51 applications under the Festival and Events Grant Program to the value of \$239,837.20.</p>	<p>All applicants advised</p>
	6.2.4	Re-appointment of Independent Members to Audit & Risk Committee	Completed	<p>That Council re-appoint Michael Said and Vincent Philipott as members of the Audit and Risk Committee for a further term of four years.</p>	<p>19/07/2023 Sarah Shaw</p> <p>Members advised and signed letters 19/07/2023</p>

Quarterly Resolutions report September quarter 2023

Meeting	Item No.	Item	Status	Resolution	Action Taken
	6.2.5	Petition Response - Hills Hub - Public access	Completed	<p>That Council</p> <ul style="list-style-type: none"> <li>note the response to the petition received from the Hills Photographic Society,</li> <li>note Council officers will continue to work with the Hills Hub Operations Group to increase the opening hours of the Hub within Council's approved resources,</li> <li>note the Hills Hub spaces are bookable by the public, during and outside of open-to-the-public times, and</li> <li>notify the head petitioner of Council's resolution.</li> </ul>	Petitioners advised of Council resolution
	6.2.6	Road Discontinuance and Sale Abutting 40 Jefferson Road Garfield	Deferred		This item was deferred.
	6.3.1	Open Space Strategy	Deferred	<p>That Council:</p> <ul style="list-style-type: none"> <li>Notes the program of community engagement undertaken, feedback received, and subsequent changes made to the Cardinia Shire draft Open Space Strategy.</li> </ul>	To be ratified at August meeting

## Quarterly Resolutions report September quarter 2023

Meeting	Item No.	Item	Status	Resolution	Action Taken
				<ul style="list-style-type: none"> <li>Adopts the revised Cardinia Shire Council Open Space Strategy.</li> <li>Provides the final Cardinia Shire Open Space Strategy to the community on its website and thanks the community for its feedback</li> <li>That Eastone Reserve be listed in the Strategy at a minimum of District level</li> </ul>	
	6.3.2	Asset Management Policy	Completed	That Council adopt the Draft Asset Management Policy 2023, replacing the previous Asset Management Policy 2018.	31/07/2023 Ash Tomkins Asset Management Policy has been updated on the Cardinia website and through internal systems
	6.3.3	Active Cardinia Strategy	Completed	<p>That Council:</p> <ul style="list-style-type: none"> <li>Endorse the Active Cardinia Strategy</li> <li>Endorse the Key Recommendations Plan for years 1-3 of the Strategy</li> </ul>	Strategy endorsed and in place
	6.4.1	Contract Variation CT21-025 Supply & Implementation of a SaaS based Financial	Completed	That Council accepts a contract variation of \$93,320 per annum (excl-gst), indexed in line with the terms of the contract, for CT21-025 Supply & Implementation of a	Contract variation in place

## Quarterly Resolutions report September quarter 2023

Meeting	Item No.	Item	Status	Resolution	Action Taken
		Management System		SaaS based Financial Management System.	
	10.1	Notice of Motion 1079 - Cr Kowarzik	Completed	<p>That Council write to the relevant Ministers and Departmental Heads requesting the following:</p> <p>urgent removal of dumped rubbish and spoil from the bus stop/road reserve area on Princes Highway, Pakenham (just south of Murphy Road).</p> <p>that a review be conducted into the appropriateness of all sites along the Princes Highway in Cardinia Shire for the stockpiling of construction materials, given the proximity to existing residential homes, current environmental problems and antisocial behaviour that is occurring, and</p> <p>That a dumped rubbish and litter management plan be developed by DOTP for these roadside locations across Cardinia, that includes – regular inspection and removal of dumped rubbish, preventative measures such as signage, fencing, beautification and landscaping, and enforcement action.</p>	Letter signed by the Mayor sent to Ministers Jacinta Allan and Melissa Horne on Friday 28 July 2023 to Ministers
Town Planning committee meeting 7 August 2023	5.1	Re-subdivision of land (house lot excision) - 4915 South Gippsland	Completed	That Council resolve to issue a Notice of Decision to Refuse to Grant a Permit for Planning Permit Application T220375 for Re-subdivision of land (house lot excision) on the following grounds:	NOD Issued



Quarterly Resolutions report September quarter 2023

Meeting	Item No.	Item	Status	Resolution	Action Taken
		Highway, LANG LANG		<p>1) The proposal is inconsistent with Planning Policy Framework and Local Planning Policy Framework, specifically:</p> <ul style="list-style-type: none"> <li>a. Clause 11.01-1S - Settlement</li> <li>b. Clause 11.01-1R - Green Wedges – Metropolitan Melbourne</li> <li>c. Clause 14.01-1S - Agriculture</li> <li>d. Clause 14.01-1S - Protection of Agricultural Land</li> <li>e. Clause 21.04-2 – Agriculture</li> <li>f. Clause 21.08-1 - Lang Lang</li> <li>g. Clause 22.05 – Western Port Green Wedge Policy</li> </ul> <p>2) The proposal is inconsistent with relevant purposes and decision guidelines of the Green Wedge Zone. with the proposal that compromises the preservation, protection or enhancement of primary production, the Green Wedge or agriculture land, while resulting in a smaller rural living lot that may conflict with existing or future large-scale farming operations.</p> <p>3) The proposal is inconsistent with Clause 52.01 - Metropolitan Green Wedge Land: Core Planning Provisions.</p>	

Quarterly Resolutions report September quarter 2023

Meeting	Item No.	Item	Status	Resolution	Action Taken
	5.2	T210808 PA - Development of the land for five (5) dwellings and a reduction in car parking requirements	Completed	<p>4) The proposal is inconsistent with the relevant considerations of Clause 65 Decision Guidelines and the orderly planning of the area</p> <p>That Council resolve to issue a Notice of Decision to Refuse to Grant a Permit for Planning Permit Application T210808 for development of the land for five (5) dwellings and a reduction in car parking requirements on the following grounds:</p> <ol style="list-style-type: none"> <li>1. The proposal does not respect or respond to the established neighbourhood character, contrary to:                             <ol style="list-style-type: none"> <li>a. Clause 15.01-5S (Neighbourhood character);</li> <li>b. Clause 21.03-1 (Housing);</li> <li>c. Clause 32.08 (General Residential Zone) and;</li> <li>d. Clause 55 (Two or More Dwellings on a Lot).</li> </ol> </li> <li>2. The proposal does not appropriately respond to the standards and/or objectives of Clause 55, including front setback and landscaping.</li> <li>3. The design is not site responsive and results in an excessive bulk, scale and massing to neighbouring properties.</li> </ol>	NOD issued

Quarterly Resolutions report September quarter 2023

Meeting	Item No.	Item	Status	Resolution	Action Taken
	5.3	Use and development of the land for a dwelling - 550 Scanlons Drain Road, CATANI	Completed	<p>4. The proposal has not justified the reduction of visitor car parking requirements and is not supported due to the location, size of the site and the loss of a street parking space.</p> <p>That Council resolve to issue a Notice of Decision to Refuse to Grant a Permit for Planning Permit Application T220366 for Use and development of the land for a dwelling on the following grounds:</p> <p>1. The proposal is inconsistent with Planning Policy Framework and Local Planning Policy Framework, that seeks to discourage non-agricultural and non-soil-based uses that are established on soil of high agricultural valued land, specifically:</p> <ul style="list-style-type: none"> <li>• Clause 13.07-1S - Land Use Compatibility</li> <li>• Clause 14.01-1S - Protection of Agricultural Land</li> <li>• Clause 14.01-1R - Protection of Agricultural Land – Metropolitan Melbourne</li> <li>• Clause 14.01-2S - Sustainable Agricultural Land Use</li> <li>• Clause 21.04-2 - Agriculture</li> <li>• Clause 22.05 - Westernport Green Wedge Policy</li> </ul>	NOD issued

## Quarterly Resolutions report September quarter 2023

Meeting	Item No.	Item	Status	Resolution	Action Taken
Ordinary Council meeting 21 August 2023	6.2.1	Appointment of committee members to the Nobelius Heritage Park and Emerald Museum Community Asset Committee	Completed	<p>2. The proposal is inconsistent with relevant purposes and decision guidelines of the Special Use Zone – Schedule 1.</p> <p>3. The proposal is inconsistent with Clause 51.02 - Metropolitan Green Wedge Land: Core Planning Provisions</p> <p>The proposal does not comply with the relevant considerations of Clause 65 and the orderly planning of the area.</p> <p>That the following appointments be made to the Nobelius Heritage Park and Emerald Museum Community Asset Committee for a two-year term.</p> <ul style="list-style-type: none"> <li>• Pauline Murphy (President)</li> <li>• Lynne Schrull (Secretary)</li> <li>• Julia Bell (Treasurer)</li> <li>• Kerry Champness</li> <li>• Anne Carter</li> <li>• Anne Deschepper</li> </ul>	Appointments confirmed
	6.2.2	Road Discontinuance and Sale Abutting 40 Jefferson Road Garfield	Completed	<p>That Council commence community engagement and consultation in accordance with s114 of the Local Government Act 2020 and s207A, Schedule 10 clause 3 and s223 of the Local Government Act 1989 for a proposal to proceed with negotiations to discontinue a 491.5m2 section of road and sell to the abutting landowner at 40 Jefferson Road Garfield.</p>	<p>14/09/2023</p> <p>Community engagement carried out in accordance with approved plan.</p>

Quarterly Resolutions report September quarter 2023

Meeting	Item No.	Item	Status	Resolution	Action Taken
	6.2.3	Update of Delegations to Chief Executive Officer	Completed	<p>If submissions are received and submitters request to be heard a submission hearing will be arranged and a further report will be presented to a future Council Meeting regarding the discontinuance.</p> <p>That in the exercise of the power conferred by s 11(1)(b) of the Local Government Act 2020 Council resolves that:</p> <ul style="list-style-type: none"> <li>There be delegated to the person holding the position, or acting in or performing the duties, of Chief Executive Officer the powers, duties and functions set out in the attached Instrument of Delegation to the Chief Executive Officer, subject to the conditions and limitations specified in that Instrument.</li> <li>The Instrument comes into force immediately the common seal of Council is affixed to the Instrument.</li> <li>The duties and functions set out in the Instrument must be performed, and the powers set out in the Instruments must be executed, in accordance with any guidelines or policies of Council</li> </ul>	New delegation in place

## Quarterly Resolutions report September quarter 2023

Meeting	Item No.	Item	Status	Resolution	Action Taken
				that it may from time to time adopt.	
	6.2.4	Lease - My Place 5-7 Main Street Pakenham	Completed	That Council proceed to lease the property 5-7 Main Street Pakenham to Community College Gippsland with a 5-year lease with 2 further terms of 5 years.	Lease in place
	6.2.5	Appointment of Authorised Officers pursuant to the Planning and Environment Act 1987	Completed	That Council resolve to appoint the following staff members as Authorised Officers pursuant to Section 147(4) of the Planning and Environment Act 1997, and resolve to attach the Council Seal to the instrument of appointment attached to this report: <ul style="list-style-type: none"> <li>Ms Taneekah CRAZE</li> <li>Ms Collette-Marie BELMUDA</li> </ul>	Staff members appointed
	6.3.1	Endorsement of decision to adopt Open Space Strategy debated at July Ordinary Council Meeting	Completed	That Council resolve to ratify the decision made at the 17 July 2023 Ordinary Council Meeting concerning the Cardinia Shire Council Open Space Strategy.	New Policy in place
	6.4.1	23-006 Garfield North Cannibal Creek Reserve Community Centre	Completed	That Council award More Building Group Pty Ltd, Contract 23-006 - Construction of Garfield North Cannibal Creek Reserve Community Centre for a final tender price including Provisional Sums of \$1,337,700.00 excluding GST.	Tenderers advised

## Quarterly Resolutions report September quarter 2023

Meeting	Item No.	Item	Status	Resolution	Action Taken
	6.4.2	Contract 23-008 - Supply of Asphalt and Asphalt Paving Services 2023 - 2026	Completed	That Council accept the tenders submitted by A1 Asphalt Pty Ltd, Boral Resources (VIC) Pty Ltd, Downer EDI Works, Fowlers Asphalt Pty Ltd, Prestige Paving Pty Ltd and R&C Asphalt Paving Pty Ltd for RFT 23-008 - Supply of Asphalt and Asphalt Paving Services 2023-26. The Contracts will be for an initial term of three years, with an option to extend for a further two years.	Tenderers advised
	10.1	Notice of Motion 1080 – Cr Ross	Completed	That future Quarterly Performance and Growth reports include progress on the implementation of the Gender Equality Action Plan (GEAP) and related gender equity activities undertaken by Cardinia Shire Council	GEAP reporting will be included in quarterly reports commencing October 2023
	10.2	Notice of Motion 1081 - Cr Ross	In progress	That Council receives an update on the progress of Cardinia's Social and Affordable Housing Strategy and opportunities to increase housing in the Shire for vulnerable members of the community. This could explore the options around building, funding and appropriate management similar to Viv's House in Dandenong.	8/9/2023 – Pieta Bucello A report is currently being prepared to update Councillors on 13 November 2023 (briefing) and 11 December 2023 (Council meeting).
Town Planning Committee meeting 4	5.1	T220754 PA - Removal of Native and Other Vegetation at 6	Completed		This application was withdrawn by the applicant and was not considered by the Committee

## Quarterly Resolutions report September quarter 2023

Meeting	Item No.	Item	Status	Resolution	Action Taken
September 2023	5.2	Koolbirra Road, Maryknoll T220285 PA – Use and development of land for a Medical Centre and alteration of an access in a Transport Zone Schedule 2 at 337 Belgrave-Gembrook Road, Emerald	In progress	That this application be deferred until the next meeting of the Town Planning Committee to allow the provision of further information on the traffic impacts of the application on Madigan Way	To be relisted for October TPC meeting.
	5.3	Subdivision of land into two lots - 4 Stringybark Road, Cockatoo VIC	Completed	Application T220343 for Subdivision of the land into two lots on the following grounds: That Council resolve to issue a Notice of Decision to Refuse to Grant a Permit for Planning Permit Application T220343 for Subdivision of the land into two lots on the following grounds:  1. The proposal is not in keeping with the existing and preferred subdivision pattern of the area. 2. The proposal is inconsistent with Clause 56- Standard O6 Neighbourhood Character objective. 3. The subdivision of this site is inconsistent with the Cockatoo township strategy, not in keeping	Permit issued



## Quarterly Resolutions report September quarter 2023

Meeting	Item No.	Item	Status	Resolution	Action Taken
				with the existing lot sizes within the surrounding neighbourhood and Clause 21.07-2 (Cockatoo). 4. The proposal does not represent the orderly planning of the area.	
	5.4	T220214 PA – Buildings and works (construction of an outbuilding and native vegetation removal at 155 Gordon Road, Pakenham Upper	In progress	Please note that this application was deferred, to be relisted for October council meeting.	To be relisted for October council meeting.
Ordinary Council meeting 18 September 2023	6.2.1	Discontinuance of commenced and previously declared special charge schemes – Sealing the Hills	Completed	That Council: 1. Discontinue the road sealing works for the following Special Charge Schemes that were previously declared and/or commenced community consultation, under the Sealing the Hills program, in accordance with Section 164 of the Local Government Act 1989. i. Alexander Road, Halcyon Grove, Maurice Street, Jeanne Street, Lowen Road, Stringybark Road, Fern Gully Road, Seaview Road and Gum Street, Cockatoo ii. Belgrave Avenue, Colin Avenue and Woodlands Avenue, Cockatoo	20/09/2023 Nicole Alvares Letters sent to community on discontinuance of SCS and charges not being levied to property.

Quarterly Resolutions report September quarter 2023

Meeting	Item No.	Item	Status	Resolution	Action Taken
				<p>iii. Hillside Road, Haven Court, George Road, Edmunds Road, Dorchester Road, Laneway Access, Haylock Avenue and Salisbury Avenue, Cockatoo</p> <p>iv. Mackenzie Street, Maillard Street, Meyer Street, View Hill Road, Vincent Street and Woodrow Court, Cockatoo</p> <p>v. Boundary Road East, Legg Road, Steel Road, Curtis Road, Maisie Road, Nolan Road, Upton Road and Railway Road, Emerald</p> <p>vi. Alfred Grove, Elizabeth Court, Lawsons Road, Ronald Road and Royal Parade, Emerald</p> <p>vii. St Georges Road and Halford Street, Beaconsfield Upper I Montuna Grove, Guys Hills</p> <p>viii. Lenne Street, Haupt Place and Sutherland Road, Beaconsfield Upper</p> <p>ix. Boyd Road, Ramage Lane, Ritchie Street, Red Road and Williamson Road, Gembrook</p> <p>Identify those persons who are liable to pay the fixed special charge of \$7,000 per benefit unit that was previously declared to all included properties, of the discontinuance of the special charge in accordance with attachments 2 to this report.</p>	

## Quarterly Resolutions report September quarter 2023

Meeting	Item No.	Item	Status	Resolution	Action Taken
	6.2.2	Mulcahey Road, Pakenham – Road closure	In progress	<p>That Council:</p> <ol style="list-style-type: none"> <li>Resolve to acknowledge the consultation process that has been undertaken for the Proposed Muclahy Road Road Closure</li> <li>Resolve to proceed to close Mulcahy Road, Pakenham between Thewlis Road and Moritz Street in accordance with clause 9 schedule 11 of the Local Government Act, 1989, (the Act),</li> <li>Resolve to proceed, in accordance with clause 3 of Schedule 10 to the Local Government Act, 1989 to discontinue the section of Mulcahy Road, adjoining the Pakenham Cemetery, in order that the Department of Energy Environment and Climate Action (DEECA) formerly Department of Environment Land Water and Planning (DELWP) can include this parcel of crown land under the management of the Pakenham Cemetery Trust.</li> </ol>	<p>Mulcahy Road formally closed.</p> <p>Further work to be undertaken regarding section of Road adjoining Pakenham cemetery</p>
	6.2.3	Officer District Park Construction Tender	Completed	<p>That Council:</p> <ol style="list-style-type: none"> <li>Award Contract 23-019 Officer District Park Construction – Stage One to Warrandale Industries Pty Ltd for the sum of \$6,387,515.72 excluding GST.</li> <li>Approve the use of any remaining project budget for contingency items</li> </ol>	Tenderers advised

Quarterly Resolutions report September quarter 2023

Meeting	Item No.	Item	Status	Resolution	Action Taken
	6.2.4	Appointment of committee members to the Koo Wee Rup Community Centre Community Asset Committee	Completed	<p>under the contract should they arise throughout the course of the project.</p> <p>That Council</p> <ol style="list-style-type: none"> <li>make the following appointments to the Koo Wee Rup Community Centre Community Asset Committee under Section 65 of the Local Government Act (2020):                             <ul style="list-style-type: none"> <li>Gus Moore President</li> <li>Georgia Sharp Secretary</li> <li>Frank Cramer Treasurer</li> <li>Leonie Smith Bookings officer</li> <li>Gwenda Woff General committee</li> <li>Ellen Brown General committee</li> <li>Craig Fox General committee</li> <li>Garry Oates General committee</li> <li>Rex Sanders General committee</li> <li>Tina Kendall General committee</li> <li>Jan Fox General committee</li> </ul> </li> <li>Thank the outgoing members of the committee for their service to the community.</li> </ol>	20/09/2023 Helena Moloney Committee notified by email
	6.2.5	Appointment of Community Asset Committees for Recreation Reserves	Completed	<ol style="list-style-type: none"> <li>Appoint the following persons to the respective recreation reserve Community Asset Committees appointed by Cardinia Shire Council</li> </ol>	20/09/2023 Cameron Miller Actioned as per Council resolution.

Quarterly Resolutions report September quarter 2023

Meeting	Item No.	Item	Status	Resolution	Action Taken
				<p>in accordance with the Local Government Act 2020.</p> <p><u>Huxtable Road Reserve</u>                      President Laurence Brown                      Vice President Pat Langley                      Secretary Leanne McLean                      Treasurer Alison McHenry                      Committee Member Ben Barrett                      Committee Member Mark Gulen                      Committee Member Rebecca Reynolds                      Committee Member Sally Moser                      Committee Member John Baillie</p> <p><u>Sutherland Park Recreation Reserve</u>                      President Glenn Burrridge                      Secretary Matt Hutchinson                      Treasurer Sandra Butler                      Committee Member Carol Gibson                      Committee Member Sue Simmons</p> <p><u>Worrell Reserve</u>                      Committee Member Matt Byron</p> <p>2. Thanks Community Asset Committee Members for their valuable contribution to the management of community recreation reserves.</p>	

## Quarterly Resolutions report September quarter 2023

Meeting	Item No.	Item	Status	Resolution	Action Taken
	6.4.1	Financial Report and Performance Statement 2022-23	Completed	<p>That Council:</p> <ol style="list-style-type: none"> <li>Pursuant to Section 99(2) of the <i>Local Government Act 2020</i>, Council gives its approval in principle to the annual financial statements and performance statement for the year ended 30 June 2023, subject to any changes recommended or agreed to by the auditor;</li> <li>Pursuant to Section 99(3) of the <i>Local Government Act 2020</i>, Council authorises Cr. Jack Kowarzik and Cr. Stephanie Davies to certify the annual financial statements and performance statement for the year ended 30 June 2023, in their final form after any changes recommended or agreed by the auditor have been made, in accordance with the <i>Local Government (Planning and Reporting) Regulations 2020</i>; and</li> <li>Scott Moore, Chief Finance Officer, is appointed as the Principal Accounting Officer for the purposes of Section 99(3b) of the <i>Local Government Act 2020</i>.</li> </ol>	<p>19/09/2023 Scott Moore</p> <p>Signatures have been affixed to the 'in-principle' Council approved financial and performance statements for the financial year ended 30 June 2023 and emailed to HLB Mann Judd, audit agent of the VAGO, to arrange issuance of the audit reports by VAGO. Once received, the audit reports will be included in Council's 2022/23 Annual Report, together with the signed statements.</p>
	10.1	NOM 1082 – Cr Cameron	Completed	<p>That Council:</p> <ol style="list-style-type: none"> <li>Implement a "Developer Contact Register" from 1st October 2023. The register will enable all Councillors to list</li> </ol>	27/9/2023

Quarterly Resolutions report September quarter 2023

Meeting	Item No.	Item	Status	Resolution	Action Taken
				<p>ALL CONTACT (phone, email, text, messaging applications, written mail, face to face and the like) with developers within Cardinia Shire, in relation to any proposed, current or future PLANNING APPLICATIONS.</p> <p>2. Makes the Developer Contact Register compulsory for all Councillors.</p> <p>3. Requires that the Developer Contact Register be updated monthly and appear on the Council Website under the Governance and Integrity page.</p> <p>4. Establishes the Developer Contact Register to be in the format as per Attachment 1.</p> <p>5. Amends the Councillor Code of Conduct to make the Developer Contact Register compulsory.</p> <p>6. Updates Council policy to include the Decision Making Connection Disclosure (as per Attachment 2) in all Council decisions from 1st October 2023.</p> <p>7. Includes the following definition of “Developer” means an individual, body corporate or company engaged in a business that:</p> <p>8. Regularly involves the making of relevant planning applications with the exclusion of single dwelling residential developments in connection with the residential or commercial development of land, with the ultimate purpose of the sale or lease of the land for profit; and</p>	<p>Developer Contact Register has been implemented and is now on website.</p>

Quarterly Resolutions report September quarter 2023

Meeting	Item No.	Item	Status	Resolution	Action Taken
				<p>9. Includes any consultant, lobbyist, advisor, agent, representative or person closely associated with a Developer and who is appointed to promote or advocate for the Developer's interests or proposal, except when they are representing someone who is not regularly involved in the making of relevant planning applications or the development of land.</p> <p>10 Asks Council officers to develop guidelines on the recording of any contact between Councillors and Developers relating to a planning or development proposal, including proposals in a preliminary stage, for which the Developer is a proponent.</p>	