

6.5.3 Community Engagement Update

Responsible GM: Debbie Tyson
Author: Emma Wilkinson

Recommendation(s)

That Council notes the community engagement activities being undertaken in January and February 2024.

Attachments

Nil

Executive Summary

This report provides a monthly update on Council's community engagement opportunities commencing or continuing for the months of January and February 2024.

Background

Community engagement is a process whereby Council uses a variety of methods to proactively seek out information and feedback from the community, including their values, concerns, ideas and aspirations. Where possible and when required by legislation, Council will include the community in the development and delivery of identified initiatives and projects. This practice establishes an ongoing partnership, ensuring that community members continue to shape Council's decision making and implementation process.

Council's Community Engagement Policy (Policy) sets out Council's accountability for community engagement practices. The Policy meets the requirements of the Local Government Act 2020 and Council's commitment to undertaking best practice, high quality community engagement activities to receive input, feedback and ideas from the community on Council projects, services, plans, policies, strategies and other Council decisions.

Council uses the IAP2 Spectrum of Public Participation (see below) as the model for its community engagement activities depending on the nature of the project, legislative requirements affecting the project and level of influence the community can have on the project, the risk and level of complexity of the project and available resources.

	INFORM	CONSULT	INVOLVE	COLLABORATE	EMPOWER
PUBLIC PARTICIPATION GOAL	To provide the public with balanced and objective information to assist them in understanding the problems, alternatives and/or solutions.	To obtain public feedback on analysis, alternatives and/or decision.	To work directly with the public throughout the process to ensure that public issues and concerns are consistently understood and considered.	To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution.	To place final decision-making in the hands of the public.
PROMISE TO THE PUBLIC	We will keep you informed.	We will keep you informed, listen to and acknowledge concerns and provide feedback on how public input influenced the decision.	We will work with you to ensure that your concerns and issues are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision.	We will look to you for direct advice and innovation in formulating solutions and incorporate your advise and recommendations into the decisions to the maximum extent possible.	We will implement what you decide.
EXAMPLE TOOLS	<ul style="list-style-type: none"> • Fact sheets • Websites • Open houses 	<ul style="list-style-type: none"> • Public comment • Focus groups • Surveys • Public meetings 	<ul style="list-style-type: none"> • Workshops • Deliberate polling 	<ul style="list-style-type: none"> • Citizen Advisory committees • Consensus building • Participatory • Decision-making 	<ul style="list-style-type: none"> • Citizen juries • Ballots • Delegated • Decisions

Policy Implications

Community engagement is undertaken in line with Council’s Community Engagement Policy.

Relevance to Council Plan

5.1 We practice responsible leadership

5.1.1 Build trust through meaningful community engagement and transparent decision-making.

Climate Emergency Consideration

There are no climate emergency considerations as part of this report.

Consultation/Communication

This month, the following Engagement Plans are being implemented:

Community engagement activity January 2024 – February 2024			
Project	Project description	Consultation date/s and details	Responsible Business Unit
Proposed Community Local Law 2024	<p>To replace the existing Local Law 17 and reflect:</p> <ul style="list-style-type: none"> emerging issues of community concern, amendments to improve the efficacy and effectiveness of the Local Law to achieve its purposes, and miscellaneous amendments to improve clarity, meaning and administration. 	<p>From 20 February for 28 day period:</p> <ul style="list-style-type: none"> Letters and survey for targeted business cohorts Creating Cardinia webpage 	Regulatory Services
Casey Cardina Shared Immunisation Service	<p>Engagement to assess demand and usage of immunisation sessions across Cardinia and Casey.</p>	<p>From 12 February for 4-6 weeks:</p> <ul style="list-style-type: none"> survey of existing clients at immunisation sessions or via external providers, and Creating Cardinia webpage, posters and postcards to promote the engagement. 	Regulatory Services
Lang Lang Public Art Project	<p>Phase 1 engagement on artwork themes.</p> <p>Phase 2 engagement to increase community involvement on design of the artwork with the appointed artist.</p>	<p>Mid-February 2024 Phase 1 community engagement on the themes for the artwork. Engagement activities to include:</p> <ul style="list-style-type: none"> a Creating Cardinia webpage, QR coded posters in post office community noticeboards Pop-up face to face engagement in Lang Lang. 	Arts, Advocacy and Economy.

		Phase 2 consultation with an appointed artists targeting: <ul style="list-style-type: none"> • community groups • local schools. Details of Phase 2 TBC.	
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Some projects will involve more than one stage of engagement. The relevant Engagement Plans for each project will document the stages and purpose of engagement.

Financial and Resource Implications

The activities undertaken fall within Councils existing budget and resourcing.

Conclusion

The table above outlines projects for engagement that can be promoted to the community this month to support its awareness and involvement and will assist Council in the delivery of the Council Plan action.

6.5.4 Quarterly resolutions report October to December 2023

Responsible GM: Debbie Tyson
Author: Doug Evans

Recommendation(s)

That Council note the report detailing implementation of Council resolutions for the period October to December 2023

Attachments

1. Resolutions report October December 2023 (1) [6.5.4.1 - 18 pages]

Executive Summary

The attached report details all resolutions made for the quarter ended December 2023, and includes the actions taken to implement the decisions; the report does not include matters listed for noting.

Background

The Chief Executive Officer is responsible for ensuring that Council decisions are implemented without undue delay and when requested, to report to Council in respect of the implementation of these decisions.

The attached report informs the Council about the implementation of these decisions, in addition provides transparency to our community.

Policy Implications

This regular report is in keeping with the Governance Rules.

Relevance to Council Plan

5.1 We practise responsible leadership

5.1.1 Build trust through meaningful community engagement and transparent decision-making.

5.1.5 Champion the collective values of the community through the Councillors' governance of the shire.

Climate Emergency Consideration

There are no Climate Emergency considerations regarding this report

Consultation/Communication

All relevant staff have been consulted regarding this report.

Financial and Resource Implications

There are no financial considerations associated with this matter.