

6.5 Activity Reports

6.5.1 Quarterly Resolutions Report to March 2024

Responsible GM: Debbie Tyson
Author: Doug Evans

Recommendation(s)

That Council note the report detailing implementation of Council resolutions for the period to the end of March 2024

Attachments

1. Quarterly resolutions report January to March 2024 [6.5.1.1 - 12 pages]

Executive Summary

The attached report details all resolutions made for the quarter ended 31 March 2024, and includes the actions taken to implement the decisions; the report does not include matters listed for noting.

This quarter, there were 18 decisions made in the Town Planning and Ordinary Council Meetings. Of these decisions, 15 have been implemented and completed, while only 3 decisions remain 'In-Progress'. The report includes three items from previous quarters that remain open with a status of 'In-Progress'

Background

The Chief Executive Officer is responsible for ensuring that Council decisions are implemented without undue delay and when requested, to report to Council in respect of the implementation of these decisions.

The attached report informs the Council about the implementation of these decisions, in addition provides transparency to our community.

Policy Implications

This regular report is in keeping with the Governance Rules.

Relevance to Council Plan

5.1 We practise responsible leadership

5.1.1 Build trust through meaningful community engagement and transparent decision-making.

5.1.5 Champion the collective values of the community through the Councillors' governance of the shire.

Climate Emergency Consideration

There are no Climate Emergency considerations regarding this report

Consultation/Communication

All relevant staff have been consulted regarding this report.

Financial and Resource Implications

There are no financial considerations associated with this matter.

Conclusion

This report is provided for the information of Councillors to ensure transparency regarding the implementation of Council decisions and provide confidence to the Council that the decisions are implemented without undue delay.

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Meeting	Item No.	Item	Status	Resolution	Assignee/action taken
<p>Ordinary Council meeting 18 September 2023</p>	<p>6.2.2</p>	<p>Mulcahey Road, Pakenham</p>	<p>In progress</p>	<p>That Council: 1. Resolve to acknowledge the consultation process that has been undertaken for the Proposed Mulcahy Road - Road Closure. 2. Resolve to proceed to close Mulcahy Road, Pakenham between Thewlis Road and Moritz Street in accordance with clause 9 schedule 11 of the Local Government Act, 1989, (the Act), 3. Resolve to proceed, in accordance with clause 3 of Schedule 10 to the Local Government Act, 1989 to discontinue the section of Mulcahy Road, adjoining the Pakenham Cemetery, in order that the Department of Energy Environment and Climate Action (DEECA) formerly Department of Environment Land Water and Planning (DELWP) can include this parcel of crown land under the management of the Pakenham Cemetery Trust.</p>	<p>Peter Harris Mulcahy Road Pakenham formally closed. Further work to be undertaken regarding section of Road adjoining Pakenham cemetery</p>

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<p>Ordinary Council meeting 20 November 2023</p>	<p>6.2.9</p>	<p>Pakenham Revitalisation Project - Public Realm Strategy</p>	<p>In progress</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. endorses the public realm strategy to support the implementation of the long-term plan to revitalise Pakenham. 2. provides further consideration towards the potential of a one-way traffic flow scenario for Main St Pakenham. 3. undertakes further assessment of the viability of a one-way traffic flow scenario that may potentially be implemented during future phases of this strategy. 4. commences engagement with the community and local traders to inform them of the Pakenham Revitalisation Project and the impacts for the delivery of Phase 1 of the project. 	<p>Revitalisation project subject to community engagement process. Discussions held regarding points 2,3 and 4. All Councillors will be briefed throughout 2024</p>
	<p>10.1</p>	<p>Notices of Motion 1084 – Cr Cameron</p>	<p>In progress</p>	<p>That Council:</p> <ul style="list-style-type: none"> • Notes the Victoria Planning Authority's intention to trial a staging approach in the development of the Officer South Employment Precinct and expresses its 	<p>Council has commenced an advocacy program surrounding the concerns with the proposed Officer South PSP and will continue to advocate</p>

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				<p>concerns regarding the following:</p> <ul style="list-style-type: none"> • The proposed staging plan, which is proposed to be delivered in four stages, as it would delay the development of employment land and the attraction of up to 22,000 jobs locally. • The proposed staging plan would unduly restrict the development of the upgrade and extension of Thompsons Road, which is required for development of employment land and will be a regional connection to Casey, Dandenong, and Frankston. • Commences an advocacy program that will call on the Victorian State Government to prioritise the delivery of the critical infrastructure, employment land and the upgrade and extension of Thompsons Road. 	<p>on behalf of the community to the VPA and out state MPs in the lead up to the panel hearing due to be held in late Feb 2024.</p>
Town Planning Committee meeting 5 February 2024	5.1	T230400 PA - Subdivision of Land	Completed	That Council resolve to issue a Notice of Decision to Refuse to Grant a Permit for Planning Permit Application T230400 for subdivision of	Lisa Hall Refusal issued 7 February 2024

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				land on the following grounds: <ul style="list-style-type: none"> The application is not generally in accordance with the Officer Precinct Structure Plan 	
	5.2	T230399 PA - Subdivision of Land	Completed	That Council resolve to issue a Notice of Decision to Refuse to Grant a Permit for Planning Permit Application T230399 for subdivision of land on the following grounds: <ul style="list-style-type: none"> The application is not generally in accordance with the Officer Precinct Structure Plan 	Lisa Hall Refusal issued 7 February 2024
Ordinary Council meeting 19 February 2024	6.2.2	Expression of Interest – Management of Seniors Housing	In progress	That Council support officers to: <ul style="list-style-type: none"> commence an Expression of Interest campaign that identifies suitable registered community housing providers who are interested in providing management and wrap around services for seniors housing within Cardinia Shire. prepare a report recommending a preferred provider to Council for 	Pieta Bucello Expressions of interest sought

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				endorsement following the Expression of Interest campaign.	
	6.2.3	Quinn Road, Gembrook - petition response	Completed	That Council: <ul style="list-style-type: none"> Note the actions already undertaken to address safety issues along Quinn Road Advise petitioner of road safety actions already undertaken by Council and that a Special Charge Scheme would need to be supported by residents and considered by Council in any future Council annual budget process for the road to be sealed. 	Petitioners advised.
	6.2.4	Multiple Sports Field Lighting Package Tender	Completed	That Council accept the Tender submitted by Commlec Services for RFT000030 Sports Field Lighting Package for the total amount of \$1,050,638.00 excluding GST. The contract completion date is 1 June 2025.	Tenderers advised.
	6.2.5	Right hand turns within the Brunt and Rix Road corridor	In progress	That Council <ul style="list-style-type: none"> For the road safety and operational reasons described in this report and in the attached traffic impact assessment it is 	Dan Hammond Communication plan to address Blue Gum Lifestyle Village residents being prepared and

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				<p>recommended that a centre median opening not be provided at the entrance to the Blue Gum Lifestyle Village, or within the wider Brunt-Rix Road corridor, in line with the requirements of the Officer PSP.</p> <ul style="list-style-type: none"> • Council Officers further engage with the Blue Gum Lifestyle Village regarding the access arrangements and future works required in the Officer PSP in the local area. 	<p>community information session being booked.</p>
	6.3.1	Proposed Community Local Law 2024	Completed	<p>That Council resolve, in accordance with Part 3 – Division 3 of the Local Government Act 2020,</p> <ul style="list-style-type: none"> • to propose to make a Local Law, known as the Cardinia Shire Council Community Local Law 2024, and • to commence community engagement regarding the proposed Local Law in accordance with the Cardinia Shire Council Community Engagement Policy, • And to further consider the proposed Local Law at 	<p>Owen Hardidge Community Engagement process commenced.</p>

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				a future Ordinary Council meeting.	
		Confidential - Advanced Waste Processing – Procurement Approach update	Completed	That Council: 1.Note the progress and current status of the SEMAWP procurement, and 2.Endorse the SEMAWP Boards decision to request Veolia to submit an amended tender, noting that such a request falls within the bounds of the current 'live' procurement, and 3.Notes the pending provision of a further report on the progress of the procurement by end March 2024.	Jacqui Kelly Contractor advised and CEO delegated authority to sign documentation.
Town Planning Committee meeting 4 March 2024	5.1	Request for consent under covenant - 8 Portobello Road, Pakenham	Completed.	That Council resolve to provide written consent under clause 1.1 of the Covenant to allow the land at Lot 1080 PS447443, 8 Portobello Road, Pakenham to be used for: <ul style="list-style-type: none"> • Restricted retail premises; and • Restricted recreation facility. 	Karen Egan Written consent issued.
	5.2	T230101 - Mary Street, Bunyip - Construction of Eleven (11) Dwellings	Completed.	That Council resolve to issue a Notice of Decision to Grant a Permit for Planning Permit	Jason Gilbert

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				Application No. T230101 for 'Construction of Eleven (11) Dwellings on a Lot' subject to the conditions in the report.	Decision has been issued in accordance with council motion.
	5.3	T230420 PA - Use and development of a Childcare Centre and Construction and Display of Signs - 43 Hope Street Bunyip	Completed	That Council resolve to issue a Notice of Decision to Grant a Permit for Planning Permit Application T230420 for the use and development of a Childcare Centre and the construction and display of Signs, subject to the conditions in the report.	Sasha Savanovic Decision has been issued in accordance with council motion
Ordinary Council meeting 18 March 2024	6.1.1	Response to Notice of Motion to review Places of Assembly (Places of Worship)	In progress	That Council endorse introducing a new section on Council's planning website to provide future applicants with guidance on where you can apply for planning permits for Places of Assembly (Places of worship) within Cardinia Shire, and provide links to State and Local policies, option 3 of this report.	Flora Lau/Mir Faruque Website update in progress
	6.2.1	Appointment of Authorised Officers	Completed	In the exercise of the powers conferred by s 147(4) of the Planning and Environment Act 1987, Cardinia Shire Council (Council) RESOLVES THAT – 1. The members of Council staff referred to in the instrument attached be	Samantha McMahon Officers appropriately appointed and authorised.

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				appointed and authorised as set out in the instrument. 2. The instrument comes into force immediately it is signed by Council’s Chief Executive Officer and remains in force until Council determines to vary or revoke it.	
	6.2.2	Community Infrastructure Plan Endorsement	Completed	That Council endorse the Community Infrastructure Plan and Community Infrastructure Implementation Plan that has been finalised following consideration of feedback and findings that were received during the community engagement process.	Leon Calvert Plans endorsed and in place.
	6.2.3	Finalisation of special charge scheme - Station, Innes, Anzac, Heroes (Gembrook) Catchment - Sealing the Hills	Completed	That Council having declared a special charge on Monday, 18 October 2021, for the purposes of partially recovering the expenses incurred by Council in relation to the survey, design, and construction of Anzac Street, Heroes Avenue, Innes Road and Station Road, Gembrook, including a sealed road pavement, kerb and channel and associated drainage and ancillary works:	Nicole Alvares Final cost of scheme adopted.

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				<ol style="list-style-type: none"> 1. Adopt a final scheme cost of \$2,438,407.76, which is 18% less than the previously advised total estimated scheme cost of \$2,970,450.00 on which the scheme was declared. 2. Note that a fixed charge of \$7,000 per benefit unit was declared on all included properties within the scheme area in accordance with attachments 2 and 3 to this report. 	
	6.2.4	Community Safety Framework	Completed	That Council endorses the Community Safety Framework finalised following consideration of feedback received after a period of community engagement.	Mark Carter Framework endorsed and in place.
	6.4.1	Contract Contingency against Building Contracts	Completed	That Council delegates authority to the CEO to approve contract variations for unforeseen circumstances, utilising allocated project contingency funds, subject to the approval by the Contract Superintendent as detailed in the confidential attachment	Aanchal Meshram Variations approved.

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				<p>for the delivery of the following contracts:</p> <ol style="list-style-type: none"> 1. Contract 22-038 Construction of Brunt Road Early Learning Centre (CT000113) 2. Contract 22-057 Construction of Garfield Netball Pavilion (CT000115) 3. Contract 23-006 Construction of Garfield North Cannibal Creek Reserve Community Centre (CT000495) 4. That Council note this approval is to ensure the timely delivery of each of the projects and that any variation will only be accessed following a full review and assessment of the Contract Superintendent in accordance with the Contract terms and conditions. 5. That Council note the full expenditure against each of the projects is publicly reported in the quarterly reports to the community. 	
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	6.4.2	Facility Management & Maintenance Contracts - Interim Agreements	Completed	<p>That Council;</p> <ol style="list-style-type: none"> 1. Approves the month-to-month extension of the Cleaning and Internal Waste Contract 18-03 - Pickwick Group Pty Ltd. 2. Acknowledges that Contract No. 17-13 Facility Management and Maintenance - Campeyn Group Pty Ltd expires with no further extension on 30 June 2024. 	Melissa Nichols Contractors advised.
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