

## **7 CONTRACT 16/06 ENGINEERING TECHNICAL SERVICES**

FILE REFERENCE INT17537

RESPONSIBLE GENERAL MANAGER Michael Ellis

AUTHOR Stewart Pike

### **RECOMMENDATION**

That;

- The tenders submitted by SMEC Australia, Craig Civil Design, Civil Road Solutions, HDS Australia, Traffic Works, Morphum Environmental, Assetic Australia, Pitt and Sherry, Cardno Victoria, Chadwick Geotechnics, Taylors Development Strategists, Zenith Surveys, Archaeology at Tardis, Ecology and Heritage Partners, Taylor Miller, Meinhardt Infrastructure and Environment, 2MH Consulting, Engeny, Afflux Consulting, Water Tech, Traffic Focus, Powerplant Project Services, Biosis and Context be accepted for CT16/06 - Engineering Technical Services for an initial period of 3 years, with a 2 year option for extension;
- The remaining tenderers be advised accordingly and;
- The common seal of the Council be affixed to the contract documents.

### **Attachments**

- 1 Confidential memorandum detailing tenders received circulated to Councillors only 11 Pages

### **EXECUTIVE SUMMARY**

Tenders have been sought for Engineering Technical Services to streamline procurement across the Infrastructure Services and Environment teams as well as ensuring the compliance of the Local Government Act relating to the public tender of works for procurement of services.

This contract focuses on the engagement of specialists for specific engineering related services. This contract will supplement our existing professional services contract which caters for generalist consultancy services and project management.

This report provides consideration for the appointment of a panel of consultants to undertake the services required under CT16/06 - Engineering Technical Services for a period of 3 years with 2 year optional extension.

It is recommended that the selected 24 tenderers will provide a good balance of technical service and availability for the delivery of Council projects and programs including Engineering and Environmental Projects.

### **BACKGROUND**

Tenders have been sought for Engineering Technical Services to streamline procurement across the Infrastructure Services and Environment teams as well as ensuring the compliance of the Local Government Act relating to the public tender of works for procurement of services.

This contract focuses on the engagement of specialists for specific engineering related services. This contract will supplement our existing professional services contract which caters for generalist consultancy services and project management.

The contract is for an initial three year period with the option for a two year extension.

Tenders for a schedule of rates contract were advertised in The Age. Responses were received from forty one (41) tenderers of which twenty four (24) are recommended for acceptance.

The scope of specialist services includes:

- Civil and structural engineering (including flood modelling),
- Traffic and transport engineering,
- Asset management,
- Geotechnical services,
- Surveying,
- Environmental services,
- Recreation and drainage.

Each of these categories was further broken down into specific tasks which were allocated an hourly rate. Tenderers had the option to submit rates for any number of tasks across the different categories to reflect their firm's specialisation.

Tenders were evaluated against the stipulated criteria of Pricing and Value for Money, Compliance with Conditions of Contract, Compliance with Specifications, Capability and Capacity, Relevant Experience and Past Performance, Quality Systems, Customer Service, OHS, Financial Viability, Condition of Contract, Location and Insurance.

The selected 24 tenders will provide a good balance of technical service and availability for the delivery of council projects and programs including Engineering and Environmental Projects.

## **POLICY IMPLICATIONS**

Nil

## **RELEVANCE TO COUNCIL PLAN**

The appointment of consultants under this contract will build Council's capacity to deliver new infrastructure projects and manage existing infrastructure in accordance with the following Council Plan actions;

- Provide active and passive recreation facilities to meet the needs of our residents.
- Increase opportunities for our residents to participate in a range of sport, recreation and leisure activities.
- Maintain all Council roads and supporting infrastructure in accordance with the *Road Management Act 2004*.
- Develop new and maintain existing parks, gardens and reserves in a sustainable way.
- Provide accessible facilities to meet identified community needs.
- Manage Council's assets like roads, drainage, footpaths and buildings, etc. in a way that ensures they are adequately maintained over their life.
- Upgrade Council roads to improve safety while considering the traffic demand of the community.
- Continue the use of special charge schemes to finance road, drainage and footpath improvement programs.
- Plan and develop built environments that support improved health and wellbeing of our communities.

## CONSULTATION/COMMUNICATION

An internal assessment was undertaken to identify the services required to supplement Councils Engineering and Environmental expertise and will assist Council Officers deliver projects on behalf of the community

Community consultation will be undertaken based on the requirements of each individual project or program.

## FINANCIAL AND RESOURCE IMPLICATIONS

Prices have been sought on a schedule of rates basis. This contract does not guarantee work or prevent Council from engaging consultants outside of the contract. There is no fixed financial implication resulting from the award of these contracts.

Council's procurement policy indicates that *the purchase of all goods and services for which the estimated total expenditure exceeds \$150,000 ... excluding GST over a two year period..., shall be undertaken by public tender as per the thresholds contained in the Local Government Act.*

The creation of this panel of contractors assists Council officers in adhering with this requirement.

Services provided under this contract will be subject to individual project and program budgets and will be approved in line with the thresholds in Councils Delegated Authority Policy. The selection of individual consultants for any particular project will be based on tender price, the availability of the consultant and the level of service provided by the consultant.

## CONCLUSION

It is recommended that the tenders submitted by SMEC Australia, Craig Civil Design, Civil Road Solutions, HDS Australia, Traffic Works, Morphum Environmental, Assetic Australia, Pitt and Sherry, Cardno Victoria, Chadwick Geotechnics, Taylors Development Strategists, Zenith Surveys, Archaeology at Tardis, Ecology and Heritage Partners, Taylor Miller, Meinhardt Infrastructure and Environment, 2MH Consulting, Engeny, Afflux Consulting, Water Tech, Traffic Focus, Powerplant Project Services, Biosis and Context be accepted for CT16/06 - Engineering Technical Services.