

## **10 DOCUMENTS FOR SEALING**

FILE REFERENCE INT1716665

RESPONSIBLE GENERAL MANAGER Derek Madden

AUTHOR Sharon Voltan

### **RECOMMENDATION**

That Council note the fixing of the Common Seal to the documents listed below and the seal be affixed to the other documents as listed.

### **Attachments**

*Nil.*

### **EXECUTIVE SUMMARY**

Under Council's Meeting Procedure Local Law, the Common Seal may be affixed to a document for the purpose of giving effect to a decision:

- a) Made by Council resolution;
- b) Made by resolution of a Special Council meeting under delegation; or
- c) Made by the Chief Executive Officer under delegation.

Accordingly, the Council Seal was affixed to the following documents:

<b>Description</b>	<b>Authorisation</b>	<b>Seal Date</b>
<i>Creation of easement Section 45(1) transfer of land act 1958 Nash Road, Bunyip</i>	Council resolution 21 November	28 November 2016
<i>Trust for Nature Covenant, Lot 12 Sunnyside Terrace Emerald</i>	CEO under delegation	2 February 2017
<i>Trust for Nature Covenant Lot 10 &amp; 11 Sunnyside Terrace, Emerald</i>	CEO under delegation	2 February 2017
<i>Trust for Nature Covenant Lot 9 Sunnyside Terrace Emerald</i>	CEO under delegation	2 February 2017
<i>Trust for Nature Covenant Reserve 1 Monbulk Emerald Road Emerald</i>	CEO under delegation	2 February 2017
<i>Form of Agreement - Contract CT16/06D Engineering Technical Services - HDS Australia Pty Ltd</i>	Council resolution 16 January 2017	21 February 2017
<i>Form of Agreement - Contract CT16/06B Engineering Technical Services - Craig Civil Design Pty Ltd</i>	Council resolution 16 January 2017	21 February 2017
<i>Form of Agreement - Contract CT16/06E Engineering Technical Services - Trafficworks Pty Ltd</i>	Council resolution 16 January 2017	21 February 2017
<i>Form of Agreement - Contract CT16/06C Engineering Technical Services - Civil Road Solutions Pty Ltd</i>	Council resolution 16 January 2017	21 February 2017
<i>Form of Agreement - Contract CT16/06G</i>	Council resolution	21 February 2017

Description	Authorisation	Seal Date
<i>Engineering Technical Services – Assetic Australia Pty Ltd</i>	16 January 2017	
<i>Form of Agreement - Contract CT16/06Q Engineering Technical Services – 2MH Consulting Pty Ltd</i>	Council resolution 16 January 2017	21 February 2017
<i>Form of Agreement - Contract CT16/06R Engineering Technical Services – Engeny Management Pty Ltd</i>	Council resolution 16 January 2017	21 February 2017
<i>Form of Agreement – Contract 16/06G Engineering Technical Services Assetic Australia Pty Ltd</i>	Council resolution 16 January 2017	6 March 2017
<i>Form of Agreement Contract 16/06C Engineering Technical Services Civic Road Solutions Pty Ltd</i>	Council resolution 16 January 2017	6 March 2017
<i>Form of Agreement Contract 16/06E Engineering Technical Services Trafficworks Pty Ltd</i>	Council resolution 16 January 2017	6 March 2017
<i>Form of Agreement Contract 16/06T Engineering Technical Services Water Technology Pty Ltd</i>	Council resolution 16 January 2017	6 March 2017
<i>Form of Agreement Contract 16/06M Engineering Technical Services Archaeology At Tardis Pty Ltd</i>	Council resolution 16 January 2017	6 March 2017
<i>Form of Agreement Contract 16/06J Engineering Technical Services Tonkin &amp; Taylor Pty Ltd</i>	Council resolution 16 January 2017	6 March 2017
<i>Form of Agreement Contract 16/06X Engineering Technical Services Context Pty Ltd</i>	Council resolution 16 January 2017	6 March 2017
<i>Form of Agreement Contract 16/06R Engineering Technical Services Engeny Management Pty Ltd as trustee for Engeny M Trust</i>	Council resolution 16 January 2017	6 March 2017
<i>Form of Agreement Contract 16/06B Engineering Technical Services Craig Civil Design Pty Ltd</i>	Council resolution 16 January 2017	6 March 2017
<i>Form of Agreement Contract 16/06D Engineering Technical Services HDS Australia Pty Ltd</i>	Council resolution 16 January 2017	6 March 2017
<i>Form of Agreement Contract 16/06Q Engineering Technical Services 2MH Consulting Pty Ltd</i>	Council resolution 16 January 2017	6 March 2017
<i>Form of Agreement Contract 16/06W Engineering Technical Services Biosis Pty Ltd</i>	Council resolution 16 January 2017	6 March 2017
<i>Form of Agreement Contract 16/06O Engineering Technical Services Taylor Miller Pty Ltd trading as Taylor Miller Consulting</i>	Council resolution 16 January 2017	6 March 2017
<i>Form of Agreement Contract 16/06N Engineering Technical Services</i>	Council resolution 16 January 2017	6 March 2017

Description	Authorisation	Seal Date
<i>Ecology and Heritage Partners Pty Ltd</i>		
<i>Form of Agreement Contract 16/06U Engineering Technical Services Traffic Focus Pty Ltd</i>	Council resolution 16 January 2017	6 March 2017
<i>Form of Agreement Contract 16/06V Engineering Technical Services Powerplant Project Services Pty Ltd ATF Powerplant Trust</i>	Council resolution 16 January 2017	6 March 2017
<i>Form of Agreement Contract 16/06I Engineering Technical Services Cardno Victoria Pty Ltd</i>	Council resolution 16 January 2017	6 March 2017
<i>Form of Agreement Contract 16/06P Engineering Technical Services Meinhardt Infrastructure and Environment Pty Ltd</i>	Council resolution 16 January 2017	6 March 2017
<i>Form of Agreement Contract 16/06L Engineering Technical Services Zenith Surveys Pty Ltd</i>	Council resolution 16 January 2017	6 March 2017
<i>Form of Agreement Contract 17/03E Services General Conditions – Long Form Ultimate Group Australia Pty Ltd</i>	Council resolution 20 February 2017	6 March 2017
<i>Form of Agreement Contract 17/03F Services General Conditions – Long Form Uniscape Pty Ltd</i>	Council resolution 20 February 2017	6 March 2017
<i>Form of Agreement Contract 17/03A Services General Conditions – Long Form McDonough Contracting Pty Ltd</i>	Council resolution 20 February 2017	6 March 2017
<i>Form of Agreement Contract 17/03D Services General Conditions – Long Form Hydradig Pty Ltd</i>	Council resolution 20 February 2017	6 March 2017
<i>Form of Agreement Contract 17/03C Services General Conditions – Long Form Alan Ackland – All Repairs Building Maintenance</i>	Council resolution 20 February 2017	6 March 2017
<i>Form of Agreement Contract 17/03B Services General Conditions – Long Form Rabot Paving Pty Ltd</i>	Council resolution 20 February 2017	6 March 2017
<i>Form of Agreement Contract 16/06S Engineering Technical Services Afflux Consulting Pty Ltd</i>	Council resolution 16 January 2017	6 March 2017

The following documents require the affixing of the Council Seal:

**Lease – Premises known as art of 6e Henry Street, Pakenham  
CSC & Cardinia U3A**

## CONCLUSION

It is appropriate for the Council to note the fixing of the Common Seal to the documents listed above and resolve to seal the other documents listed.