

### **3 APPOINTMENT OF ACTING CHIEF EXECUTIVE OFFICER**

FILE REFERENCE INT1752668

RESPONSIBLE GENERAL MANAGER Garry McQuillan

AUTHOR Doug Evans

#### **RECOMMENDATION**

That Michael Ellis be appointed Acting Chief Executive Officer for the period 25 August to 15 September during a period of annual leave by the Chief Executive Officer

#### **Attachments**

*Nil.*

#### **EXECUTIVE SUMMARY**

To appoint an Acting CEO whilst the CEO is taking a period of annual leave.

#### **BACKGROUND**

The CEO Mr Garry McQuillan will be taking a period of annual leave between 25 August and 15 September and it is therefore necessary to appoint an Acting CEO for this period. Mr Michael Ellis, General Manager Assets and Services is available to full this role during this period.

#### **CONCLUSION**

It is considered appropriate for the Council to appoint Mr Michael Ellis as acting CEO during this period of annual leave by the CEO.