

POLICY REPORTS

10 DOMESTIC ANIMAL MANAGEMENT PLAN - 2018-2022

FILE REFERENCE INT1767749

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RECOMMENDATION

That Council adopt the Domestic Animal Management Plan 2018-2022

Attachments

1 Domestic Animal Management Plan 33 Pages

EXECUTIVE SUMMARY

The Domestic Animal Management Plan is the principle strategic document for the management of Domestic Animals within Cardinia Shire Council. It will guide Council's animal management activities for the next four years.

BACKGROUND

Pursuant to Section 68A of the Domestic Animals Act 1994, every Council must prepare a domestic animal management plan, as follows:

Every Council must, in consultation with the Secretary, prepare at 4 year intervals a domestic animal management plan.

A domestic animal management plan prepared by a Council must:

- set out a method for evaluating whether the animal control services provided by the Council in its municipal district are adequate to give effect to the requirements of this Act and the regulations
- outline programs for the training of authorised officers to ensure that they can properly administer and enforce the requirements of this Act in the Council's municipal district
- outline programs, services and strategies which the Council intends to pursue in its municipal district
- to promote and encourage the responsible ownership of dogs and cats
- to ensure that people comply with this Act, the regulations and any related legislation
- to minimise the risk of attacks by dogs on people and animals
- to address any over-population and high euthanasia rates for dogs and cats
- to encourage the registration and identification of dogs and cats
- to minimise the potential for dogs and cats to create a nuisance
- to effectively identify all dangerous dogs, menacing dogs and restricted breed dogs in that district and to ensure that those dogs are kept in compliance with this Act and the regulations
- provide for the review of existing orders made under this Act and local laws that relate to the Council's municipal district with a view to determining whether further orders or local laws dealing with the management of dogs and cats in the municipal district are desirable
- provide for the review of any other matters related to the management of dogs and cats in the Council's municipal district that it thinks necessary
- provide for the periodic evaluation of any program, service, strategy or review outlined under the plan.

Every Council must:

- review its domestic animal management plan annually and, if appropriate, amend the plan

- provide the Secretary with a copy of the plan and any amendments to the plan
- publish an evaluation of its implementation of the plan in its annual report

POLICY IMPLICATIONS

Council adopted the previous Domestic Animal Management Plan in 2012 which was in effect until November 2016. The State Government extended the requirement to provide the next Domestic Animal Management Plan until November 3, 2017.

RELEVANCE TO COUNCIL PLAN

Our People - 1.7 Minimised Impact in Emergencies

CONSULTATION/COMMUNICATION

Targeted Consultation of key stakeholders was conducted in relation to the Domestic Animal Management Plan.

Peak industry bodies such as the Australian Veterinarian Association, Dogs Victoria, Cats Victoria, Feline Control Council of Victoria and the Governing Council of the Cat Fancy Australia and Victoria was directly requested to give feedback on the plan.

Furthermore, all Veterinarian clinics and Domestic Animal Businesses within Cardinia Shire Council were contacted and asked for feedback in relation to this draft.

The Draft plan was also placed on Councils website in the Consultation/Your Say section for public comment.

Council received two written submissions. One from the RSPCA congratulating Council for already including their 4 key strategies. The other was from the Cardinia Dog Walkers Group, who suggested more off leash parks within the municipality. This submission was forwarded to the Open Space Coordinator who is currently undertaken a review of off leash parks.

FINANCIAL AND RESOURCE IMPLICATIONS

The Domestic Animal Management Plan provided the strategic framework for the management of Domestic Animals within the Cardinia Shire Council. All activities outlined in the plan are achievable with no increases required to the current financial and staffing resources allocated to this activity.

CONCLUSION

The Domestic Animal Management Plan demonstrates Cardinia's commitment to successfully managing Domestic Animals within Cardinia Shire Council.

The Plan shows a number of key areas of success throughout the previous Domestic Animal Management Plan period, with a dramatic reduction in the number of euthanised dogs and cats, as well as a steady rate of registration of animals, with a large portion on these animals desexed.

By continuing the proven methods contained within the last Domestic Animal Management Plan, Cardinia is well placed to continue its strong trends of success in this area.

In addition, a number of innovations contained in this Domestic Animal Management Plan will further strengthen this program.

Some of the new key strategies contained include:

- Information Sessions with Retirement villages around Breed selection and responsible pet ownership
- Implementation of Website Portal, which allows residents to view their registration details and make minor changes.
- Exploring discounted or reduced registration fees for adopted dogs or cats in the first year of registration
- Implementation of SMS reminder alerts to owners of animals who haven't paid for registration by the due date.
- Implementation of website which will contain the photograph and description of any animal impounded by officers to allow animals to be reunited with owners without having to physically attend the pound prior to collection.
- Investigating the use of 84Y agreements with Vet Clinics
- Reviewing the Council Procedure in relation to the investigation of Barking Dog or nuisance noise complaints
- Improving signage at off leash park locations, including a QR code link to Council's website with important information
- Ensuring that an annual, unscheduled audit is completed on each Dangerous Dog in the municipality is conducted and recorded in Council's record management system



Cardinia Shire Council

Domestic Animal Management Plan 2018-22

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DOMESTIC ANIMAL MANAGEMENT PLANS

Under Section 68A of the Domestic Animals Act 1994, every Council must prepare a domestic animal management plan, as follows:

68A Councils to prepare domestic animal management plans

1. Every Council must, in consultation with the Secretary, prepare at 4 year intervals a domestic animal management plan.
2. A domestic animal management plan prepared by a Council must:
 - a) set out a method for evaluating whether the animal control services provided by the Council in its municipal district are adequate to give effect to the requirements of this Act and the regulations
 - b) outline programs for the training of authorised officers to ensure that they can properly administer and enforce the requirements of this Act in the Council's municipal district
 - c) outline programs, services and strategies which the Council intends to pursue in its municipal district –
 - i) to promote and encourage the responsible ownership of dogs and cats
 - ii) to ensure that people comply with this Act, the regulations and any related legislation
 - iii) to minimise the risk of attacks by dogs on people and animals
 - iv) to address any over-population and high euthanasia rates for dogs and cats
 - v) to encourage the registration and identification of dogs and cats
 - vi) to minimise the potential for dogs and cats to create a nuisance
 - vii) to effectively identify all dangerous dogs, menacing dogs and restricted breed dogs in that district and to ensure that those dogs are kept in compliance with this Act and the regulations
 - d) provide for the review of existing orders made under this Act and local laws that relate to the Council's municipal district with a view to determining whether further orders or local laws dealing with the management of dogs and cats in the municipal district are desirable
 - e) provide for the review of any other matters related to the management of dogs and cats in the Council's municipal district that it thinks necessary
 - f) provide for the periodic evaluation of any program, service, strategy or review outlined under the plan.
3. Every Council must:
 - a) review its domestic animal management plan annually and, if appropriate, amend the plan
 - b) provide the Secretary with a copy of the plan and any amendments to the plan
 - c) publish an evaluation of its implementation of the plan in its annual report.

EXECUTIVE SUMMARY

Cardinia Shire Council developed its' first Domestic Animal Management Plan (DAMP) for 2008 to 2012 in accordance with the Domestic Animals Act 1994, (the Act). This plan reviews the actions and planning for Cardinia Shire Council to set the direction for domestic animal management for the following four (4) years and to meet the requirements under The Act.

The plan details programs and actions to assist in implementing the mission statement of this plan. The plan has been developed with assistance from a broad range of stakeholders that seek to implement a balanced approach to domestic animal management in Cardinia.

The plan identifies a range of actions for animal management. The implementation of these actions gives Council the opportunity to monitor the progress of actions and arrange further improvements to promote and facilitate responsible animal management programs on a regular basis.

Council is committed to providing a high standard of animal management in accordance with legislative requirements. The objectives of the plan are to:

- Ensure Animal Management Officers (AMOs) are appropriately trained in all aspects of responsible animal management
- Encourage responsible dog and cat ownership
- Reduce public and environmental nuisance caused by dogs and cats
- Promote the effective management of dogs and cats
- Effectively identify all dangerous dogs, menacing dogs and restricted breed dogs in the Shire
- Minimise the risk of attacks by dogs on people and animals
- Address any over population and high euthanasia rates of dogs and cats
- Provide welfare for pets during periods of emergency.

There is an increasing public view that punitive enforcement of laws alone will not result in lasting voluntary changes in behaviour. Therefore, enforcement of the Act and Local Laws should be balanced with media and public education material for responsible animal management.

There is now considerable evidence to support the benefits of owning pets. Accordingly, Cardinia Shire recognises that companion animals are part of the community, contributing to the quality of life for its residents.

The strategies within this plan have been developed to provide Council with a sound foundation from which it can build, plan and co-ordinate sound animal management and ensure that future decisions meet the needs of the community.

In this progressively changing environment, it is essential that Council take a strategic approach to managing domestic pets.

INTRODUCTION

OUR SHIRE

Cardinia Shire is diverse. From the hills to the plains, we have a rich range of natural and built environments and communities.

Cardinia shire comprises 1,280 square kilometres of land and is situated 50 kilometres south-east of Melbourne. With a population of more than 90,000 people, we are one of the fastest growing Victorian municipalities. The Shire is one of eight 'interface Councils' forming the perimeter of metropolitan Melbourne and providing a transition between urban and rural areas.

Cardinia Shire Council has a huge responsibility to manage urban growth and support its diverse communities. Council embraces this challenge and responsibility. We are working to balance the needs and requirements of our 27 rural communities as well as the urban growth corridor of Beaconsfield, Officer and Pakenham.

By working together, Council and the community will build healthy strong and connected townships. This includes families with children and young adults, through farmers and business owners to older members of our community.

Council will promote access to housing, education, transport, employment and health services to meet the growing needs of the whole Cardinia community in a sustainable and environmentally responsible manner.

PURPOSE

This plan has been developed to ensure Council meets its obligations under the provisions of Domestic Animals Act in relation to Domestic Animal Management Plans. The plan sets out a method for evaluating whether the animal control services provided by Cardinia Shire Council is adequate to give effect to the requirements of the Act and the regulations; and outline programs for the training of authorised officers to ensure that they can properly administer and enforce the requirements of the Act in Cardinia Shire Council.

Such programs, services and strategies will promote and encourage the responsible ownership of dogs and cats and ensure that people comply with the Act, regulations and Local Law. Through education and services this will minimise the risk of attacks by dogs on people and animals and address any over-population of dogs and cats, encourage the registration and identification and minimise the potential for dogs and cats to cause a nuisance.

Identify all declared dangerous dogs, declared menacing dogs and restricted breed dogs within Cardinia Shire Council and to ensure that those dogs are kept in compliance with the Act and regulations.

MISSION STATEMENT

To encourage and facilitate responsible pet ownership through education and innovative strategies that allows people and pets to integrate safely and harmoniously within Cardinia Shire.

CONSULTATION PROCESS

The plan was developed in consultation with Cardinia Shire Councillors, Cardinia Shire Senior Management Team, Manager Compliance Services, Coordinator Compliance Services, Compliance Services Team, Cardinia community, Boarding Establishments and Pet Businesses.

DOMESTIC ANIMAL PLAN REVIEW 2012-16

The table below denotes reviews the outcome for the actions in the DAMP 2012-16.

Sec	Program/service initiative	Action	Completed/outcome
9.1	Conduct Animal Management Officer Training.	Arrange attendance at all Bureau of Animal Welfare Training Seminars. Animal management handling and training. Training programs with other Councils.	All staff attended Bureau of Animal welfare Training Sessions including, additional specific animal training programs. Training provided by local dog training organisation which included dog and cat handling using live animals.
9.2	Promote and Encourage responsible Pet Ownership.	Distribute pet brochures throughout Cardinia. Introduce dog off-leash areas. Display pet educational material at Cardinia Civic Centre and maintain and update information on Council's website. Encourage re-housing practices, where pet owners are unable to care for their pet. Enforce Council Local Laws that require all cats over 3 months of age to be de-sexed.	Brochures have been produced and distributed from Civic Centre. Information listed on Council's website. Extensive media releases during life of Plan. Agreement with Lost Dogs Home to rehouse all unclaimed pets where possible.
9.3	Ensure compliance with Act and Regulations.	Conduct an annual doorknock to identify and register all dogs and cats. Provide 24 hour 7 day per week response service. Enforce microchip requirements for all new pet registrations. Monitor compliance of dogs on leash in public areas.	Doorknocks have been conducted each year to identify unregistered dogs and cats. After hours service has continued dealing with all pet related issues. Council will only accept dog and cat registrations that show proof of micro chipping. All off leash parks are regularly patrolled with no incidents reported to date at any off leash location.
9.4	Minimise the risk of dog attacks.	Monitor and review dog off-leash areas. Conduct regular patrols of all council parks and reserves.	All off leash parks have been regularly checked by staff. Since introduction of leash free areas there have been no reports of

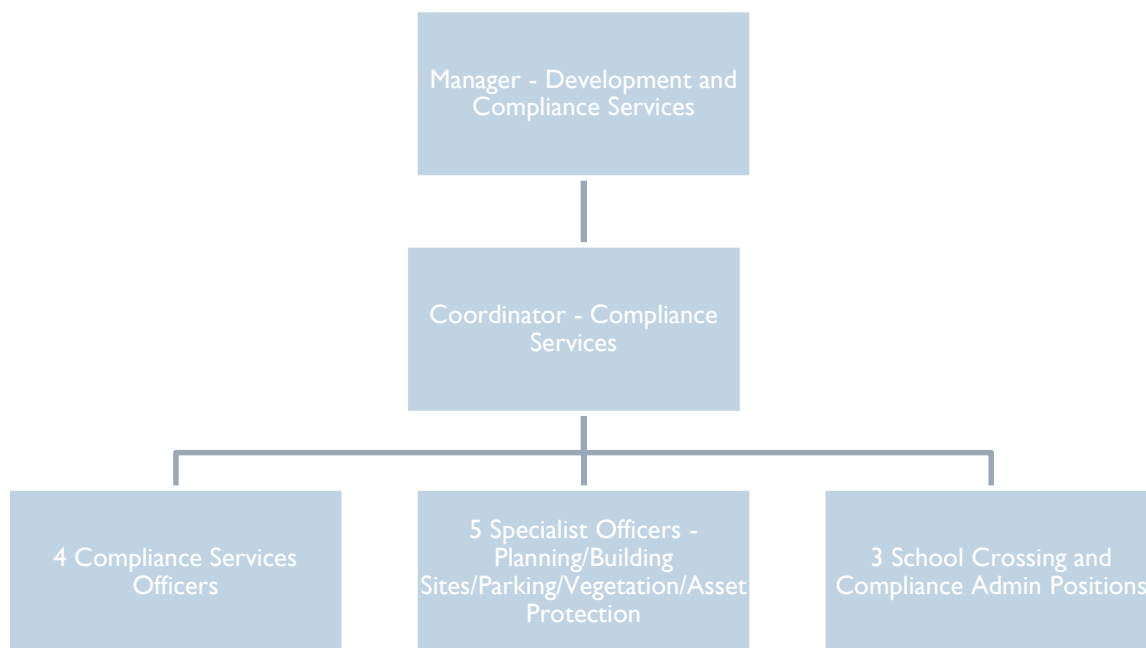
Sec	Program/service initiative	Action	Completed/outcome
		Ensure properties have suitable fencing to securely contain dogs.	any animal behavioural issue sat off leash parks. Notices have been issued to properties for failing to provide adequate fencing to secure dogs.
9.5	Address over population and high euthanasia of dogs and cats.	Encourage re-housing and adoption of unwanted dogs and cats. Hire of cat cages for trapping of feral cats.	Cat traps are readily available for hire. Unclaimed dogs and cats that pass assessments have been rehoused.
9.6	Encourage the registration and identification of dogs and cats.	Annual mail out of dog/cat registration renewal forms. Mail out reminder notices for unpaid animal registrations.	Registration renewal forms sent out mid-February each year. Final Reminder notices sent out mid-May each year. Regular media releases encouraging pet registration, web site notice referring to pet registration.
9.7	Minimise the potential for dogs and cats to create a nuisance.	Encourage the use of cat enclosures. Hire of anti-barking collars. Pet owners to carry dog tidy bags when walking dogs.	In cases of cat wandering issues officers have promoted the installation of cat enclosures. Letter box drops of brochures for reports of wandering cats. Cat cage hire available. Anti-barking collars readily available for hire.
9.8	Dangerous Dogs, Menacing Dogs and Restricted Breed Dogs.	Programmed inspections of registered properties housing Restricted, Declared or Menacing Dogs. Ensure information is readily available that clearly outlines restrictions for the above dogs.	All properties housing RBDs, Dangerous/Menacing dogs are audited. Inspections carried out on registered American Staffs, all new registration applications for American Staff/ Staffs are inspected prior to registration approval.
9.9	Review existing orders made under the Act and Local Laws.	Restrict the number of dogs and cats permitted on a property without a permit. Review of dog off-leash zones.	2 dogs and 2 cats permitted, an excess animal permit is available to residents to keep more than above providing relevant conditions are accepted with appropriate housing

TRAINING OF AUTHORISED OFFICERS

The purpose of this section is to ensure all animal management officers are skilled and appropriately trained to deliver our services and programs under Section 68A(2)(b) of the Domestic Animals Act 1994.

Context

There are eight field officers within the Compliance Services Unit, seven of which deal with animal management issues as part of their daily work activity. In addition to animal management all officers also undertake Planning Enforcement, Local Laws and Parking matters. The organisational structure is set out in the chart below.



Current and planned training table

Authorised Officer Training	Current (2017)	Planned
Industry training – animal handling, animal assessment, statement taking, prosecution, computer skills	Staff are routinely required to attend industry training.	Annually
OHS training – dealing with aggressive customers	Training is offered annually as internal training available to all council staff	Annually
Bureau of Animal Welfare – training and information days	All Compliance Staff attend these sessions on a rotating basis or as they become available	As listed by Bureau of Animal Welfare
Induction program for new staff – animal handling	All staff as part of their induction process are taken through a training program that covers such issues as, manual handling, use of animal specific equipment, procedures, animal diseases, dog/cat behaviour, aggressive dogs, feral cats and body language.	All new staff
Authorised Officer Training	Council's prosecution team is currently developing a comprehensive training program for new authorised officers to be completed within the first 6 months of starting	2017
Internal Organisational Training	Staff attend in-house training over a range of case management principles	Annually
Animal handling training provided by Accredited Trainer	All staff attended “hands on” animal handling training that deals with, seizing dogs, aggressive dogs, behavioural issues, cat trapping, handling cats.	Training will be offered on a rotational basis depending on availability
DNA sample taking	Currently investigating training courses for AMO's to be trained and authorised in DNA sample taking	2017/2018

REGISTRATION AND IDENTIFICATION

Encourage the registration and identification of dogs and cats under Section 68A(2)(c)(v) of the Domestic Animals Act 1994.

Current situation

Our current data 2016-2017

	Registered	Desexed (%)	Totals animals registered
Cats	3695	3400 (92%)	17239
Dogs	13511	11025 (82%)	

Our Current Orders, Local Laws, Council Policies and Procedures

- Compulsory desexing of all cats over the age of 3 months (Domestic Animals Act 1994 s.10A (1).
- Dogs must be on leash at all times unless in designated off-leash zones (Cardinia Shire Council Local Law 17 s. 45.)
- All cats must be secured to the premises of the owner (Domestic Animals Act 1994 s.25(1)).

Our Current Procedures

- Handling 'aggressive dogs'
- Collection of dogs after hours
- Decision making of declaring dogs 'Dangerous, Restricted Breed, Menacing.'
- Manual Handling - lifting into and removing dogs from vehicles.
- Manual Handling - transferring feral cats from cages.
- Difficult Client Procedure

Our Current Education/Promotion Activities

- Quarterly media releases promoting pet registration in all local newspapers, on Council's website and 'Connect' Magazine.
- Free registration of dogs and cats under the age of three months for first year of registration.
- Registration of pets readily available on Council's website.
- Annual mail out of dog and cat registration renewal forms, followed up with a reminder and final notice.
- Compulsory microchipping of dogs and cats for all registrations.
- Free dog and cat transfer of registration when relocating to Cardinia Shire Council, if the animals are currently registered with another Council.
- Follow up of non-renewal of registrations and conduct cold-calling to for registrations which have not been renewed and SMS reminders.

Summary

Cardinia Shire Council currently has a total of 17,239 registered dogs and cats. The municipality is located within a growth corridor, with an average of six families relocating to the Shire every day. During the next four years there will be significant growth, subsequently resulting in additional work for Council's Compliance Services Department. Major consideration has been given towards business planning for the future.

Action plan – registration and identification

Objective 1: To ensure all dogs and cats which are over the age of three months which reside within the municipality are registered with the Cardinia Shire Council and ensure that they are either implanted with a microchip and/or displaying identification.

Activity	When	Evaluation
Conduct an annual proactive audit of unpaid registrations by way of cold calling or systematic door knocking program	Annually (Oct)	Assists the public and gives them every opportunity to comply. Increases animal registration and ability to reunite missing animals, by providing an opportunity to cleanse data.
Media releases through Council's Communication Department, published in the internal Council magazine notifying residents of the requirements relating to registration requirements, including renewal date and animals to which a reduced fee applies. Publish articles in local paper prior to start of renewal period.	Annually (Feb)	Raises awareness relating to responsible ownership. Assists AMOs ensuring strays can be returned as soon as collected. Promotes compliance.
Explore the use of SMS reminder alerts to owners of animals who haven't paid for registration by the due date.	Annually (May)	Increase in payment of registrations
Mail out of registration renewal forms.	Annually (Feb)	Provides residents every opportunity to register their pets prior to 10 April.
Mail out of final notices for registration renewals.	Annually (June)	Increases registered number of dogs/cats
Free transfer of current registration from other municipalities	Ongoing	Encourages new residents to transfer registration
Accessibility to online registration/renewal, and a range of registration payment methods – credit card, BPay, cheque.	Ongoing	Convenience for public.
Use Council's website to provide information to residents on when registration is due, how and where to register, fee structure, registration form, what information they need to provide (e.g. microchipping, desexing certificates), letting Council know they are no longer the owner, have changed address or the pet is deceased. Highlight renewal period on website in March and April.	Annually (Feb)	Promotes compliance.
Implementation of Website Portal, which allows residents to view their registration details and make minor changes.	End 2017	Promotes accurate information and customer friendly access.
Pro rata rates for the yearly registration mid-year.	October, annually	To encourage greater uptake of registration throughout the year
Explore discounted or reduced registration fees for adopted dogs or cats in the first year of registration	2018	To reward residents who adopt animals through pounds or shelters.

Information Sessions with Retirement villages around Breed selection and responsible pet ownership	Ongoing	Increased registrations
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NUISANCE

The purpose of this section is to minimise the potential nuisance that may be caused by dogs or cats under Section 68A(2)(c)(vi) of the Domestic Animals Act 1994.

Cardinia Shire Councils Local Law 17 sets out laws which must be complied with by all residents and provides Compliance Services Officers the tools required to handle such complaints.

Current situation

Our current data

Activity	2016/2017
Pick up constrained dog	543
Dogs reported wandering at large	321
Barking dog complaints	379
Pick up constrained cat	266
Cat nuisance	163
Dog attack	139

Our Current Orders, Local Laws, Council Policies and Procedures

- Compulsory de-sexing of all cats over the age of 3 months (Domestic Animals Act 1994 s.10A(1)).
- Dogs must be on leash at all times unless in designated off-leash zones (Cardinia Shire Council Local Law 17 s. 45.)
- All cats must be secured to the premises of the owner (Domestic Animals Act 1994 s.25(1)).

Our Current Procedures

- Handling 'aggressive dogs'
- Collection of dogs after hours
- Decision making of declaring dogs 'Dangerous, Restricted Breed, Menacing.'
- Manual Handling - lifting into and removing dogs from vehicles.
- Manual Handling - transferring feral cats from cages.
- Difficult Client Procedure
- Cardinia Shire Council's Local Law 17

Refer Appendix A,B,C,D,E and F

Our Current Education/Promotion Activities

- Provide educational material through letterbox drops and advocate responsible ownership relating to confinement of cats and dogs and animal nuisance.
- Provide information on Council's web site to report nuisance animal complaints.
- Media releases - Animal Nuisance.

Our Current Compliance Activities

Prosecute pet owners where applicable, relating to breaches of Council's Local Law and non-compliance with the Domestic Animals Act 1994.

Actively deal with barking dog complaints and take enforcement action where applicable;

- Issue 'Warning Notices' and 'Notices to Comply.'
- Issue Infringement Notices.
- Programmed patrols of areas.
- Provide cat and dog traps.
- Provide 24-hour service for the collection of dogs, nuisance animals, stray animals and dog attacks.
- Initial robust inspection and consideration of all excess animal permits, including consultation with potential affected residents
- Unscheduled inspections of all declared Dangerous, Menacing and Restricted Breeds dogs.

Summary

The Cardinia Shire Council's current process relating to nuisance animals is received well by the community through the hiring of cat and dog traps. Council has introduced a 24 hour curfew cat control order which requires all cats to be confined to their property, mandatory de-sexing prior to registration, and the requirement to have all dogs on a lead, chain or cord while in all public places unless in a designated off leash dog park.

Effective control of dogs in public places reduces the likelihood of dog attacks, enables residents to comfortably enjoy these open spaces without the fear of dog attacks and ensures public safety.

Mandatory de-sexing of cats prior to registration encourages responsible ownership and prevents potential feral and unwanted litters.

The 24-hour cat curfew was introduced in 2000 and has proved effective by reducing the number of cats entering private properties, reduction of native wildlife being killed and reduction of requests that Compliance Services Officers receive to attend to collect contained cats.

Action plan – nuisance

Objective 1: To provide readily accessible information to the public relating to animal nuisance (Education/Promotion Activities).

Activity	When	Evaluation
Review of Council's Off Leash Park Criteria and Designated Parks and Reserves	2018	Extensive review of current off leash parks and criteria for designating new parks and reserves, including community consultation.
Educate the community to keep cats and dogs secure to their properties.	Ongoing	Doorknocks by AMOs. Letter drops. Media releases.
Provide information on Council's web site to report nuisance animal complaints.	Ongoing	Easily accessible for public. Assists AMO's.
Media releases – responsible ownership/nuisance activities.	Quarterly	Informs and educated the public.
Advise residents using cat traps that they must immediately notify Council to collect the cat.	Ongoing	Information issued with cat trap hire application and followed up with a conversation when hiring the trap.
Promote and inform residents of the designated off-leash locations and the requirements in these areas.	Ongoing	Media releases web page and face to face contact at the civic centre.
Investigate the use of 84Y agreements with Vet Clinics	2018	Increased information gathering at point of return, which is able to be followed up by Compliance Officers.
Information Sessions with Retirement villages around Breed selection and responsible pet ownership	Ongoing	Increased information and reduced complaints

Objective 2: To provide readily accessible information to the public relating to animal nuisance. Promote responsible ownership through education and promotional activities (Barking Dogs).

Activity	When	Evaluation
Provide information on the causes of excessive barking, including: separation anxiety, boredom, external stimuli, traffic, other dogs barking, cats trespassing and territorialism.	Upon receipt of barking dog complaint	Provides dog owner information to prevent barking. Promotes good neighbourly relations.
Encourage owners of barking dogs to seek advice from Council/professional dog trainer/animal behaviourist on how to reduce their dog's barking.	Upon receipt of barking dog complaint	Provides dog owner information to prevent barking. Promotes good neighbourly relations.
Review the Council Procedure in relation to the investigation of Barking Dog or nuisance noise complaints	2018	Provided guidance for AMO's investigating complaints.

Objective 3: To provide readily accessible information to the public relating to animal nuisance, promote responsible ownership through education and promotional activities (Dog Excrement).

Activity	When	Evaluation
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Advise dog owners of legal requirements relating to cleaning up dog excrement by distributing education material on Council website and handouts.	Quarterly	Educating the public reduces the amount of complaints received
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DOG ATTACKS

Minimise the risk of dog attacks throughout Cardinia under Section 68A(2)(c)(iii) of the Domestic Animals Act 1994.

Current situation

Our current data

During this financial year 2016/2017, the Cardinia Shire Council has brought 26 matters before the Court in relation to section 29 breaches of the Domestic Animals Act 1994. All complaints of dog attacks are treated seriously and Council continually advocates that dog owners will be dealt with through enforcement if these breaches of law occur.

Cardinia Shire Council has implemented a Dog Attack Policy to ensure that a consistent approach is taken by all Compliance Services Officers when investigating dog attack offences and when referring matters to the Magistrates Court.

Council on occasion exercises its discretionary power to impose a Dangerous Dog declaration, Menacing Dog declaration and to euthanize dogs in certain circumstances.

Our Current Orders, Local Laws, Council Policies and Procedures

- Dogs must be on leash at all times unless in designated off-leash zones (Cardinia Shire Council Local Law 17 s. 45.)
- After Hours Procedure, this tightly monitors all requests that come in after hours.
- Dealing with difficult people procedure.
- Cardinia Shire Council's Local Law 17
- Dog Control Decisions Policy
- Compliance and Enforcement Policy
- Dog Attack Policy

Our Current Education/Promotion Activities

- Quarterly media releases in all local newspapers, on Council's website and Cardinia 'Connect' Magazine advocating to the public to choose pets carefully.
- Media releases to inform the public of Council's prosecution results.
- Web site information to report all dog attacks immediately.
- Designated off-leash parks

Summary

The Cardinia Shire Council has a strong focus on responsible pet ownership; Council is constantly advocating to the public to report all dog attacks which take place. Publication of Court outcomes is critical to keep the public informed and used as a deterrent. If an attack occurs, it is Council's responsibility to conduct a full investigation and bring the owner before the Court. The complaint of a Dog Attack is treated with the up most seriousness and always followed up. Communication with the public is essential to give them every option to lodge a complaint. One dog attack is too many.

Action plan – dog attacks

Objective 1: To provide readily accessible information to the public relating to the prevention of Dog Attacks (Education/Promotional Activities).

Activity	When	Evaluation
<ul style="list-style-type: none"> • Raise awareness of risk of dog attacks in the home, in the street and in parks and how to reduce these risks through: <ul style="list-style-type: none"> ▪ Distribution of brochures, factsheets and other material developed by the Bureau of Animal Welfare and/or Council, regarding dog attacks ▪ Information included with registration renewals ▪ Media releases in relation to successful prosecutions of dog attacks ▪ Actively promoting the Bureau of Animal Welfare Responsible Pet Ownership (RPO). ▪ Providing information to vets, pet shops, breeders, shelters, etc, to display and/or hand out ▪ Council's social media (Facebook, Twitter) 	Ongoing throughout each year.	Reduction in the number of dog attacks Less dogs and cats at large Reduction in the number of nuisance animal complaints
<ul style="list-style-type: none"> • Provide residents with information on how to report dog attacks – if bitten or witness an attack on a person or animal • Promote and encourage the reporting of dog attacks whether on public or private property 	Ongoing throughout each year.	Media releases Council website Council magazine
<ul style="list-style-type: none"> • Identify clearly public places that are off-leash areas, areas in which dogs are required to be effectively controlled/on-leash, and areas in which dogs are prohibited • Promote effective confinement and control of dogs 	Quarterly Ongoing	Media releases Council website Council magazine Face to face contact
<ul style="list-style-type: none"> • Improved signage at off leash park locations, including a QR code link to Council's website with important information 	2018	Council's website On ground signage

Objective 2: To provide readily accessible information to the public relating to the prevention of Dog Attacks (Compliance Activities).

Activity	When	Evaluation
<ul style="list-style-type: none"> ▪ Dog attack investigation and enforcement policy and procedures. 	<ul style="list-style-type: none"> ▪ In place 	<ul style="list-style-type: none"> ▪ Ensures consistency
<ul style="list-style-type: none"> ▪ Investigate all complaints regarding alleged dog attacks 	<ul style="list-style-type: none"> ▪ Ongoing 	<ul style="list-style-type: none"> ▪ Audit carried out to ensure complaints have been investigated thoroughly
<ul style="list-style-type: none"> ▪ Respond to/attend dog attack reports as a matter of top priority for AMOs. 	<ul style="list-style-type: none"> ▪ Ongoing 	<ul style="list-style-type: none"> ▪ Ensures public safety
<ul style="list-style-type: none"> ▪ Conduct regular patrols to make sure dogs are confined to premises. 	<ul style="list-style-type: none"> ▪ Ongoing 	<ul style="list-style-type: none"> ▪ Day to day process ▪ Promotes compliance ▪ AMOs visible to public
<ul style="list-style-type: none"> ▪ Report outcomes of major dog attack prosecutions to local media to raise awareness in the community of the need to report dog attacks and Council's action in relation to attacks. 	<ul style="list-style-type: none"> ▪ Ongoing 	<ul style="list-style-type: none"> ▪ Public interest ▪ General deterrence
<ul style="list-style-type: none"> ▪ Educate construction workers in new estate areas, etc, of the requirement to prevent their dogs from roaming. 	<ul style="list-style-type: none"> ▪ Ongoing 	<ul style="list-style-type: none"> ▪ Day to day patrols
<ul style="list-style-type: none"> ▪ Provide an after-hours number to report dog attacks. 	<ul style="list-style-type: none"> ▪ Ongoing 	<ul style="list-style-type: none"> ▪ Through after hours' number ▪ Website ▪ Face to face
<ul style="list-style-type: none"> ▪ Dog control decision process is in place, and each prosecuted attack is considered in relation to this policy 	<ul style="list-style-type: none"> ▪ Ongoing 	<ul style="list-style-type: none"> ▪ Provided to owners of attacking dogs and victims
<ul style="list-style-type: none"> ▪ Proactively patrol all designated off leash dog parks 	<ul style="list-style-type: none"> ▪ Ongoing 	<ul style="list-style-type: none"> ▪ Ensures public safety

DANGEROUS, MENACING AND RESTRICTED BREED DOGS

The purpose of this section is to effectively identify all dangerous dogs, menacing dogs and restricted breed dogs in that district and to ensure that those dogs are kept in compliance under Section 68A(2)(c)(vii) of the Domestic Animals Act 1994.

Current situation

Declared	2012	2016
Dangerous Dogs	12	12
Restricted Breed Dogs	2	0
Menacing Dogs	10	37

Our Current Orders, Local Laws, Council Policies and Procedures

- Coordinator Compliance Services maintains and provides details of Dangerous Dogs, Restricted Breed Dogs and Menacing Dogs on the Victorian Declared Dog Registry (VDDR) (s.44AE).
- Dog Control Decisions Policy
- Compliance and Enforcement Policy
- Dog Attack Policy
- Dogs must be on leash at all times unless in designated off-leash areas (Cardinia Shire Council Local Law 17 s. 45.)
- After Hours Procedure that manages all requests that come in after hours.
- Dealing with difficult people procedure.
- Cardinia Shire Council's Local Law 17

Refer Appendix A and G

Our Current Education/Promotion Activities

- Quarterly media releases in all local newspapers, on Council's website and Cardinia 'Connect' Magazine advocating to the public to choose pets carefully.
- Media releases to inform the public of Council's prosecution results.
- Web site information to report all dog attacks immediately
- Brochure sent to all dog owners "Things you should know about restricted breed dogs."

Our Current Compliance Activities

- Unscheduled audits of all properties housing declared dangerous and restricted breed.
- Regular patrolling by all Compliance Services Officers of all areas of municipality to monitor dog behaviours and possible breaches relating to dogs being walked off-lead.
- Coordinator - Compliance Services maintains and provides details of Dangerous Dogs, Restricted Breed Dogs and Menacing Dogs on the Victorian Declared Dog Registry (VDDR) (s.44AE).
- Investigations when the public reports possible restricted breed dogs.
- Monitoring of owners when such declared dogs are being walked, random checking of housing, and random checking of restraint requirements.
- After investigations have occurred regarding breaches to the keeping of declared dogs, where applicable, prosecution referral is implemented.

Summary

Cardinia Shire Council's current stance relating to dangerous, menacing and restricted breed dogs is received well by the community, since the update in legislation, there has been quite a few enquires and reports made by members of the public relating to possible restricted breed dogs. All enquires have been dealt with immediately and on every occasion the complainant has been informed every step of the way.

The Compliance Services stance relating to the monitoring of declared dogs is very strict, with on the spot checks, and formal inspections, to ensure compliance and overall public safety. All breaches are dealt with through enforcement, through the issue of infringement notices or lodgement before a Magistrate.

Action plan – dangerous, menacing and restricted breed dogs

Objective 1: To provide readily accessible information to the public relating to Dangerous, Menacing and Restricted Breed Dogs (Education/Promotional Activities).

Activity	When	Evaluation
Provide residents with information on: The types of declared dogs and how they are to be identified and kept in compliance with the Act and Regulations, including prescribed collars, signage at premises, housing requirements, muzzling, etc How to report menacing dogs, dog bites	Ongoing	Website. Face to face. Media releases.
Ensure all owners of declared dogs are aware of their obligations under the Act regarding identification and keeping these dogs by providing them with relevant sections of the Act, brochures, fact sheets/develop information kit.	Annually (Feb)	Education. Gains compliance. Provides owners of declared dogs every opportunity to comply.
Ensure that an annual, unscheduled audit is completed on each Dangerous Dog in the municipality is conducted and recorded in Council's record management system	Annually	Gains compliance Provides opportunity to educate Ensures correct signage to alert community of dangerous dog locations
Patrol industrial sites or building sites that may have guard dogs to promote legislative requirements.	Ongoing	Education. Promotes public safety and compliance with the Act.

Objective 2: To provide readily accessible information to the public relating to Dangerous, Menacing and Restricted Breed Dogs (Compliance Activities).

Activity	When	Evaluation
Ensure that Council's declaration policies and procedures are sound and robust to support any appeals to VCAT. Ensure Council has specific declaration procedures for each of type of declaration: Dangerous dogs Menacing dogs Restricted breed dogs	Annually	Ensures consistency.
Ensure all declared dogs are accurately registered on the Victorian Declared Dog Registry and that details regarding change of owner/change of address/death of dog are updated as soon as possible.	Ongoing	Legislative requirement. Consistency. Accurate record keeping.
Respond to complaints regarding Menacing, Dangerous and Restricted Breed dogs as a matter of priority and urgency.	Ongoing	Promotes public safety. Public awareness.
Report outcomes of all prosecutions regarding non-compliance with declared dog identification. Promote compliance requirements through the media to raise awareness in the community about Dangerous, Menacing and Restricted Breed dogs.	Ongoing	Promotes compliance.
Annual, unscheduled audits of all dangerous or restricted dogs	Annually	Ensures compliance
Follow-up non-compliance issues until owner complies.	Ongoing audits	Legislative requirement.

OVERPOPULATION AND HIGH EUTHANASIA

Address any over-population and high euthanasia rates for dogs and cats under Section 68A(2)(c)(iv) of the Domestic Animals Act 1994.

CURRENT SITUATION

Our current data 2016/2017

Status	Dog	Cat	Total
Euthanized	17	66	83
Adopted	25	27	52
Reclaimed	458	33	491
Total	500	126	626

Our current Orders, Local Laws, Council Policies and Procedure

- Compulsory de-sexing of all cats over the age of 3 months, Cardinia Local Law No 17 Section 46
- Cat Control Order - All cats must be secured to the premises of the owner. In accordance with section 25 of Domestic Animals Act.
- Cardinia Shire Council's Local Law 17

Our Current Education/Promotion Activities

- Media releases promoting responsible pet ownership and issues relating to breeding in local newspapers, on Council's website and Cardinia 'Connect' Magazine.
- Free registration of dogs and cats under the age of 3 months for first year of registration.
- Readily accessible information through brochures and fact sheets from the DPI relating to animal keeping.
- Reduced rate for the first year of registration for any adopted dogs and cats

Our Current Compliance Activities

- Ensure all cats are de-sexed prior to registration.
- All cats must be secured to the premises of the owner
- Hire of cat traps
- Issue infringement notices for dogs and cats found at large

Summary

The Cardinia Shire Council currently has six (6) families moving into the Shire every day, there is need for education through new resident's packs, and media releases to ensure compliance relating to animal keeping. The implementation of compulsory de-sexing of all cats over the age of 3 months and the requirements to secure all cats to the owner's premises are a few tools used by Council to curb overpopulation and therefore reduce the euthanasia rate. Council hires cat traps to the public, which is received well.

Action plan - overpopulation and high euthanasia

Objective 1: To provide readily accessible information to the public relating to Overpopulation and High Euthanasia (Education/Promotion Activities).

Activity	When	Evaluation
Promote confinement of animals to owner's premises to prevent straying and possible euthanasia, if not registered.	Ongoing	Promotes compliance. Assist public. Convenience for public.
Promote 'saving a life' by adopting cats/dogs from pound or shelter and promote the benefits of adoption from pound or shelter – e.g. usually cheaper than buying from a pet shop, breeder or on-line (especially when taking micro chipping, registration and desexing costs into account).	Annually	Promotes compliance. Assist public. Convenience for public. Media releases. Website. Council magazine.
Explore options for first registration half price if proof provided that animal was adopted from pound or shelter.	Ongoing	Promotes compliance. Assist public. Convenience for public. Media releases. Website. Council magazine.
Endeavour to return animals to owners on the first offence, if applicable	Ongoing	Provides an education opportunity
Actively promote the updating of microchipping information	Ongoing	Face to Face Website

Objective 2: To provide readily accessible information to the public relating to Overpopulation and High Euthanasia (Compliance Activities).

Activity	When	Evaluation
Promote confinement of animals to owner's premises to prevent straying and possible euthanasia, if not registered.	Ongoing	Promotes compliance. Assist public. Convenience for public.
Promote 'saving a life' by adopting cats/dogs from pound or shelter and promote the benefits of adoption from pound or shelter – e.g. usually cheaper than buying from a pet shop, breeder or on-line (especially when taking micro chipping, registration and desexing costs into account).	Annually	Promotes compliance. Assist public. Convenience for public. Media releases. Website. Council magazine.
Explore options of providing first registration half price if proof provided that animal was adopted from pound or shelter.	Ongoing	Promotes compliance. Assist public. Convenience for public. Media releases – Connect. Website.
Return animals to their owners, before utilising the pound.	Ongoing	Encourages registration and microchipping of pets Reduces fees and charges for owners
Cat trap hire available for residents to assist with overpopulation of cats	Ongoing	Promotes compliance Assists public

		Reduces feral population and wildlife being killed
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DOMESTIC ANIMAL BUSINESSES

Ensure all domestic animal businesses are managed appropriately and comply with Section 68A (2)(c)(ii) of the Domestic Animals Act 1994.

Current situation

Our current data

- Cardinia Shire Council currently has a total of 14 registered Domestic Animal Businesses (DABs);
- Seven Boarding Establishments
- Three Breeding Establishments
- Two Pet Shops
- Two Training Establishments

Our Current Orders, Local Laws, Council Policies and Procedures

- Cardinia Shire Council currently has no orders in place relating to Domestic Animal Businesses. Therefore, Council acts in accordance with the requirements set in the Act.
- Cardinia Shire Council's Local Law 17

Our Current Education/Promotion Activities.

- Council provides all Domestic Animal Businesses with a copy of Code of Practice.
- Council provides information relating to Domestic Animal Businesses on the website.
- Any Bureau of Animal Welfare fact sheets are available at the Council offices and distributed to all Domestic Animal Businesses as required.

Our Current Compliance Activities

- All Domestic Animal Businesses must be registered with Council as per the Act.
- The registration fee for Domestic Animal Businesses is as of July 2017 \$475.25 pa with CPI increase each year.
- Annual and random audits of all Domestic Animal Businesses.
- All Domestic Animal Businesses are subject to random audits.
- Animal Management Officer regularly patrol for newly set up or unregistered Domestic Animal Businesses.
- Enforcement of breaches in relation to permit conditions, non-compliance and unregistered businesses.
- Information regarding Domestic Animal Businesses is listed on Council's web site.
- Animal Management Officers will carry out pre permit inspections, prior to granting a permit.

Summary

Council has a strong focus on ensuring that businesses are operating in accordance with the requirements set. Cardinia Shire Council's Animal Management Officers have kept up with their annual and random inspections of all Domestic Animal Businesses.

Action plan - domestic animal businesses

Objective 1: Annually inspect and audit all registered Domestic Animal Businesses (DABs) and investigate any suspected unregistered business.

Activity	When	Evaluation
Conduct annual inspections of all DABs located within the municipal district.	Annually	Ensure that all DAB's are in compliance with the Code of Practice.
Respond to complaints regarding unregistered DAB's as a priority	Ongoing	Record any unregistered businesses. Ensure compliance
Ensure Planning Department notify Compliance when enquiries or permit applications are received for Domestic Animals	Ongoing	To follow up and ensure compliance
Follow-up DAB non-compliance issues with information on required actions and timeframe for resolution, further inspections, and prosecutions where necessary.	Ongoing	To ensure compliance.
Respond to complaints regarding advertisements being placed in local newspapers, vet clinics and the internet to detect any unregistered DABs within the municipal district.	Ongoing	Record any unregistered businesses. Follow up with enforcement.
Register all identified DAB's	Annually	Breeding and rearing establishments Pet Shops Shelter and Pounds Boarding establishments. Dog Training establishments.

OTHER MATTERS

Ensure any other matter that may arise is considered under Section 68A (2) (e) of the Domestic Animals Act 1994.

Current situation

Our current data

The municipal district of the Cardinia Shire Council is located within a bushfire prone area and also a flood prone area, therefore, in recent times there has been some consideration given on how to cater for domestic animals during an emergency relating to fire or flood.

Our Emergency Management Team has implemented several locations within Cardinia to assist animal owners in such emergencies. Council also has engaged several boarding facilities which would cater for animals during these emergencies.

Action plan – other matters

Objective 1: To ensure the safety through management of all domestic animals in emergency situations (Education/Promotion Activities).

Activity	When	Evaluation
Provide support for Council's Emergency Management Team in the development, review and implementation of the Municipal Emergency Animal Management Plan (MEAMP)	Ongoing	Mock Run Throughs Real Life Scenarios Education of Community
Ensure the Council's Pound Services Contract caters for displaced animals	2017	Provisions in place Education of Community

Objective 2: To ensure the safety through management of all domestic animals in emergency situations (Compliance Activities).

Activity	When	Evaluation
Provide support for Council's Emergency Management Team in the development, review and implementation of the Municipal Emergency Animal Management Plan (MEAMP)	Ongoing	Mock Run Throughs Real Life Scenarios Education of Community
Ensure all Domestic Animal Businesses have a current Emergency Management Plan	Ongoing	AMO's to assess each year as part of audits

ANNUAL REVIEW OF PLAN AND ANNUAL REPORTING

68A(3) Every Council must—

- (a) review its domestic animal management plan annually and, if appropriate, amend the plan
- (b) provide the Department of Primary Industries' Secretary with a copy of the plan and any amendments to the plan
- (c) publish an evaluation of its implementation of the plan in its annual report.

Action plan – annual review of plan and annual reporting

Objective 1: To achieve compliance with Domestic Animals Act Sec 68A (3)

Activity	When	Evaluation
Conduct annual reviews of Domestic Animal Management Plan	November each year	Ensures the content of The Plan meets the current needs of the community and any legislative changes
Update DAMP if required	November each year	Provide the Department of Environment, Land, Water and Planning a copy of the plan including any amendments

Our Current Education/Promotion Activities

- Information as is in body of DAMP.
- Our Current Compliance Activities
- Information as is in body of DAMP.

Summary

Since the recent floods and fires within the municipality, Council has needed to pay attention to catering for animals in emergency situations. Council will provide advice/brochures/media releases on what to consider for pets in an emergency – include their needs as part of their emergency planning, e.g. food, water, bowls, bedding, cage, medication, registration and micro chipping to help reunite pets with their owners after emergencies, external identification – e.g. collar with registration tag.

APPENDIX

Cardinia Shire Council's Local Law 17

Appendix A

43. Animal noise

43.1 An owner or occupier of any land must take all reasonable steps:

43.1.1 to prevent any animal making unreasonable noise on the land; or

43.1.2 to prevent any noise caused by an animal being emitted from the land which in the opinion an Authorized Officer is:

43.1.2.1 unreasonable or objectionable to a person on other land or premises; or

43.1.2.2 adversely affects the amenity of any person on other land or premises.

Maximum penalty: 20 penalty units

43.2 For the purposes of Clause 43.1, in determining whether noise is unreasonable, objectionable or adversely affecting the amenity, regard must be had to:

43.2.1 its volume, intensity or duration; and

43.2.2 the time, place and other circumstances in which it is emitted.

43.3 For the purposes of Clause 43.1, reasonable steps to prevent the noise include (but are not limited to):

43.3.1 identifying and modifying stimuli or conspicuous causes of the animal's behaviour, and

43.3.2 controlling or modifying the physical environment in which the animal is kept, and

43.3.3 (where the animal causing the noise is a dog) the owner and the dog participating in behavioural training, and

43.3.4 (where the animal causing the noise is a dog) using an anti-barking citronella collar, and

43.3.5 (where the animal causing the noise is a dog, and where veterinary approval has been obtained) using a shock collar, and

43.3.6 obtaining advice from a veterinarian or animal behaviourist and implementing that advice, and

43.3.7 securing the animal within a dwelling unless supervised by a person capable of preventing the animal from making unreasonable or objectionable noise, or noise adversely affecting the amenity of any person on other land or premises, and

43.3.8 considering removal of the animal from the land or dwelling, and

43.3.9 keeping records of any steps taken, including the dates and times that steps were taken and the effectiveness of such steps, and providing those records to the Council upon request by an Authorised Officer.

Appendix B

44. Animal Waste

44. An owner or person in charge of a dog must:

61.1 not allow any part of that dog's excrement to remain on any road or public place or any other property not occupied by that person; and

61.2 ensure that the means by which to collect and dispose of that dog's excrement are carried and used by any person in charge of the dog.

61.3 not allow any animal excrement to be moved (whether by washing, sweeping of otherwise) from any property on to a road.

Penalty: 20 Penalty Units

Appendix C

57. Keeping Animals

57.1 Unless in accordance with a permit, an owner or occupier of any residential property having an area less than or equal to 4,000 m² must not keep or allow to be kept on any such property (not being a flat) more than 2 dogs or 2 cats.

57.2 Unless in accordance with a permit, an owner or occupier of any residential property having an area greater than 4,000 m² must not keep or allow to be kept on any such property more than 4 dogs or 4 cats.

57.3 Unless in accordance with a permit, an owner of a residential property having an area less than 1,000 m² must not keep or allow to be kept on any such property any livestock.

57.4 This Clause does not apply where a town planning permit under the Cardinia Planning Scheme has been issued for the keeping of animals.

57.5 Despite the provisions of this Clause an authorised officer may allow a greater number of animals to be kept on premises.

Penalty: 20 Penalty Units

Appendix D

42. Animal buildings and cleanliness

42. 42.1 A person must not:

42.1.1 erect or use, or

42.1.2 allow the erection or use,
of a kennel, poultry house or pigeon loft unless it is:

42.1.3 in the case of a kennel, at least 1 metre from the boundary of any adjoining land, and

42.1.4 in the case of a poultry house or a pigeon loft, at least 3 metres from any neighbouring dwelling.

Maximum penalty: 20 penalty units

42.2 A person must not keep: 42.2.1 any poultry other than in a poultry house; or

42.2.2 any pigeons other than in a pigeon loft.

Maximum penalty: 20 penalty units

42.3 An owner or occupier of any land on which an animal is kept must ensure that the part of the property in which the animal is kept or which is used by the animal is: 42.3.1 maintained in a clean, inoffensive and sanitary condition; and

42.3.2 maintained so as not to cause a nuisance to any person or to be offensive, injurious to health or dangerous; and

42.3.3 provided with adequate clean drinking water; and

42.3.4 provided with adequate sustenance to the satisfaction of an Authorised Officer.

Maximum penalty: 20 penalty units

42.4 An owner or occupier of land on which any stallion, colt, bull, stag or other large sexually entire male animal is kept must ensure that the animal is kept in a secure enclosure, to the satisfaction of an Authorised Officer.

Maximum penalty: 20 penalty units

42.5 An owner or occupier of land on which any animal is kept must ensure that all food for consumption by animals (except hay) is kept or stored in rodent-proof receptacles or rodent-proof buildings.

Maximum penalty: 20 penalty units

60. Animal Noise

60.1 An owner or occupier of any property shall take all reasonable steps necessary to prevent any:

60.1.1 animal making a noise; or

60.1.2 noise caused by an animal being emitted from the property which is in the opinion of an authorized officer deemed to be

60.1.2.1 unreasonable or objectionable to or;

60.1.2.2 adversely affect the amenity of a person on other premises

60.2 For the purposes of Clause 61.1, in assessing whether noise is unreasonable, objectionable or adversely affecting the amenity, regard must be had to

60.2.1 its volume, intensity or duration; and

60.2.2 the time, place and other circumstances in which it is emitted.

Appendix E

45. Dogs to be on leads

45. A person who owns or is in apparent control of a dog in a public place must keep the dog under control by a leash, chain or cord connecting that person to the dog unless the public place is designated by Council signage to be an 'off leash' area.

Appendix F

46. Cats to be de-sexed

46. The owner of a cat over the age of 6 months must not keep the cat unless it is desexed, without a permit.

Appendix G

13. Behaviour in municipal buildings

13. A person must not, without the written consent of the Council:

13.1 organise, conduct or hold any function or event in a municipal building;

13.2 bring any animal into, or allow any animal under his or her control to remain in, a municipal building, except for a service dog being used by a person with a disability;

13.3 bring any vehicle or toy vehicle into a municipal building,

13.4 smoke any tobacco product inside or within 10 metres of any Municipal building;

13.5 bring into a municipal building any substance, liquid or powder which may:

13.5.1 be dangerous or injurious to health, or

13.5.2 have the potential to foul, pollute or soil any part of the municipal building;

or

13.5.3 cause discomfort to persons.

Maximum penalty: 20 penalty units