

## 5 DOCUMENTS FOR SEALING

FILE REFERENCE INT181480

RESPONSIBLE GENERAL MANAGER Derek Madden

AUTHOR Sharon Voltan

### RECOMMENDATION

That Council note the fixing of the Common Seal to the documents listed below.

### Attachments

*Nil.*

### EXECUTIVE SUMMARY

Under Council's Meeting Procedure Local Law, the Common Seal may be affixed to a document for the purpose of giving effect to a decision:

- a) Made by Council resolution;
- b) Made by resolution of a Special Council meeting under delegation; or
- c) Made by the Chief Executive Officer under delegation.

Accordingly, the Council Seal was affixed to the following documents:

Description	Authorisation	Seal date
Casey Cardinia Regional Library Agreement	Council resolution 16 October 2017	25 October 2017
Renewal of licence agreement for car park at the rear of 10-16 Station Street Koo Wee Rup	CEO under delegation	To be signed
Transfer of land – road R1 on PS043563, Vol 11439 Folio 385	CEO under delegation	To be signed
Amended from general conditions of contract AS2124-1992. Construction contract No. 17/27	Council resolution 18 September 2017	27 November 2017
Conditions of tendering for Deep creek reserve – Regional all-abilities playspace	Council resolution 16 October 2017	27 November 2017
Form of agreement – short form CSC & Skillinvest limited supply of temporary contract labour 16/50	CEO under delegation	27 November 2017
Contract 17/39 RC Asphalt Paving P/L & CSC – Holm Park Carpark resurfacing, Beaconsfield	Council resolution 16 October 2017	13 December 2017
CSC sale to Grove Investments – Lot 55, 22 Southeast Boulevard, Pakenham (SE Business Park)	Council resolution – SE Business Park	12 December 2017
Contract 17/48 – CSC and Insight Construction Group P/L – Pakenham Main Street Kindergarten redevelopment	Council resolution 11 December 2017	22 December 2017

### CONCLUSION

It is appropriate for the Council to note the fixing of the Common Seal to the documents listed above and resolve to seal the other documents listed.