



Cardinia

MINUTES OF GENERAL COUNCIL MEETING

MONDAY, 19 FEBRUARY 2018

MINUTES OF GENERAL COUNCIL MEETING

held in the Council Chambers, 20 Siding Avenue, Officer
on Monday, 19 February 2018
The meeting commenced at 7pm

PRESENT: Mayor, Collin Ross, Chairman

Councillors Michael Schilling, Carol Ryan, , Graeme Moore, Ray Brown, Jeff Springfield, Leticia Wilmot, Brett Owen

Messrs Garry McQuillan (CEO), Mike Ellis (GMAS), Derek Madden (GMCS), Andrew Paxton (GMPD), Jenny Scicluna (GMCWB), Doug Evans (MG)

OPENING PRAYER

Almighty God we humbly request that you bestow your blessings upon this Council, direct and prosper our deliberations to the advancement of your glory and to the betterment of the peoples of Cardinia Shire. Amen.

ACKNOWLEDGEMENT OF TRADITIONAL LANDOWNERS

The Cardinia Shire Council respectfully acknowledged that we are on the traditional land of the Bunurong and Wurundjeri people and pay our respects to their elders past and present.

APOLOGIES:

Jodie Owen

CONFIRMATION OF MINUTES OF MEETINGS

Moved Cr G Moore Seconded Cr M Schilling

THAT MINUTES OF THE FOLLOWING MEETINGS BE CONFIRMED-

- General Council Meeting 22 January 2018
- Town Planning Committee 5 February 2018

Cd.

DECLARATION OF PECUNIARY AND OTHER INTERESTS

Nil.

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TOWN PLANNING**1 CARDINIA PLANNING SCHEME AMENDMENT C238**
REZONE THE LAND TO ALLOW FOR RESIDENTIAL DEVELOPMENT
AND IMPLEMENT THE GLISMANN ROAD DEVELOPMENT PLAN

FILE REFERENCE INT189657

RESPONSIBLE GENERAL MANAGER Andrew Paxton

AUTHOR Lorna Lablache

RECOMMENDATION

That:

1. Authorisation be sought from the Minister for Planning under Section 9(2) of the Planning and Environment Act 1987 to prepare amendment C238 to the Cardinia Planning Scheme to facilitate the following in the Glismann Road Development Plan area:
 - Rezone land from the Rural Living Zone (RLZ2) to the General Residential Zone (GRZ2)
 - Rezone 11 Mahon Avenue from General Residential Zone (GRZ1) to General Residential Zone (GRZ2)
 - Remove the amendment area from the Environmental Significance Landscape Overlay (ESO1)
 - Insert Planning Scheme Map 12EAO (Environmental Audit Overlay)
 - Amend the Schedule to Clause 43.04 (Development Plan Overlay) to include the Glismann Road Development Plan, February 2018 and include the development plan as a reference document
 - Amend Planning Scheme Maps 12, 12ESO and 12DPO
2. The Minister be advised that Council's request for authorisation is subject to the Minister's approval that:
 - an Infrastructure Contributions Plan (ICP) is applicable to the Glismann Road Development Plan area and not a Development Contributions Plan (DCP)
 - an Infrastructure Contribution Plan (ICP) for the Glismann Road Development Plan area will be implemented at a later stage via a separate amendment
 - should the future amendment for the Infrastructure Contribution Plan (ICP) for the Glismann Road Development Plan area impose only a standard levy and be in accordance with the Ministerial Direction that the Minister prepare an amendment under section 20A of the *Planning and Environment Act 1987 (the Act)*.
3. Council adopt the draft Glismann Road Development Plan (Rev. M dated 29 January 2018) (Attachment 1), as the 'plan' to form the basis of the Glismann Road Development document which is to be exhibited alongside Amendment C238 to the Cardinia Planning Scheme.
4. Officer's may make changes to the Glismann Road Development Plan (Rev. M dated 29 January 2018) (Attachment 1) that do not change the intent or direction of the plan.
5. That a Glismann Road Development Plan document be presented to Council prior to the exhibition of the Amendment seeking Council adoption of the document.

Attachments

1 Glismann Road Development Plan (Rev. M dated 29 January 2018) 1 Page

EXECUTIVE SUMMARY

In December 2013 the Beaconsfield Structure Plan was adopted by Council. An action of the structure plan is to rezone land in the 'Glismann Road area' from the Rural Living Zone to a residential zone to allow for residential subdivision through the use of a development plan and infrastructure plan.

The amendment is required to achieve this action and proposes to rezone the land from the Rural Living Zone (RLZ) to the General Residential Zone (GRZ) and apply a Development Plan Overlay (DPO) to the Glismann Road Development Plan area

The Glismann Road Development Plan will be exhibited as part of this amendment. The development plan is a planning tool used to ensure that properties are developed in a cohesive manner. The current title boundaries of the lots do not lend themselves to be developed in isolation of each other.

The amendment will also ensure development proponents within the amendment area will be bound to an Infrastructure Contributions Plan (ICP) via a separate planning scheme amendment.

Council is requested to seek authorisation from the Minister for Planning for Council to prepare Amendment C238 to the Cardinia Planning Scheme to rezone the land to allow for residential development and implement the Glismann Road Development Plan.

BACKGROUND

On 18 July 2016, Council resolved to undertake a number of actions in order to finalise the Glismann Road development plan. Since this time, a large amount of work has been undertaken which has resulted in a revised development plan and a change in direction of key elements of the plan, specifically in relation to public open space, the road network, housing densities and the DCP.

At the Council Briefing on the 25 September 2017 officers recommended that the pending council report to Council be considered 'in camera' due to the sensitive nature of the content that would be discussed. Council supported that a confidential report be presented to the 16 October 2017 Council Meeting regarding the Glismann Road Development Plan (DP) and Development Contributions Plan (DCP) – Preliminary Development Plan (July 2016) versus the Revised Development Plan (August 2017), pursuant to Section 89(2)(h) of the Local Government Act 1989.

Council resolved that to ensure transparency, the resolutions from this closed Council meeting would be made public at the Council meeting scheduled for the 19 February 2018 (this meeting).

Resolution of 16 October 2017 Council Meeting

The resolution of 16 October 2017 Council Meeting is as follows:

That Council:

- l'Hasupport the direction of the revised Glismann Road Development Plan (August 2017) and proceed with this plan in order to prepare for a future planning scheme amendment.
- support the following key elements of this plan which are as follows:

Public open space

- Reduce the amount of land allocated for public open space to 0.3 ha.
- Deliver public open space contributions through the schedule to Clause 52.01 of the Cardinia Planning Scheme which requires an 8% contribution for land allocated for standard and medium density and a 5% contribution for low density developments.

Road network

- Pedestrian and bicycle links from Patrick Place to the development plan area but no vehicular through road access.
- An access street level road is to follow the alignment of the Melbourne Water pipe (west of Glismann Road) and provide connectivity within the development plan area.
- Glismann Road is to be constructed at an access street level road and is to be designed having regard to the constraints of the current road reserve.

Housing density

- Unless the site is constrained by topography or other site conditions, residential densities should be either standard or medium.
- Steep areas to have limited development potential and be developed as low density.
- The development plan is to:
 - include a range of residential concepts with specifically relate to the varying undulating land form.
 - provide a greater level of detail to inform future subdivision for areas of steep and very steep slope in order to protect and retain qualities of this area and reduce visual scarring from earth works associated with cut and fill.

Development Contributions Plan (DCP)

- That the DCP for the Glismann Road Development Plan area include the following:
 - The full cost of the construction of Glismann Road as an access street.
 - The DP's share of the signalised intersection at Glismann Road / Old Princes Highway and Beaconsfield Avenue.
 - The full cost of the embellishment works of the public open space area located within the development plan area.
 - The full cost of the preparation of the Glismann Road Development Plan DCP.
- That Council Officers liaise with Beaconsfield Primary School and the Education Department, to explore the option for additional land to be provided to Beaconsfield Primary School through the amendment process to bring the school site to a comparable scale for all new primary schools and provide another street frontage to the school.
- That Council immediately commence a master plan for the O'Neil Road Reserve so it can be a supporting document when the Glismann Road amendment is exhibited.
- That a report be prepared on the timing of the construction of the O'Neil / Old Princes Hwy intersection for councillor's information.

Letter to the community

In a letter dated 27 October 2017 all owners and occupiers within and abutting the Glismann Road DP area (as well as those who had previously made a submission or responded to a survey in 2015/2016) were advised that a report would be presented to Council on 19 February 2018 (this report). The letter advised that Council would seeking authorisation from the Minister for Planning to place an amendment on exhibition to facilitate the development of the Glismann Road area. The letter also stated that Council proposed to allocate an eight-week community consultation/exhibition period for the future amendment (instead of the standard four-week exhibition period).

Amendment C238 to the Cardinia Planning Scheme

The Amendment applies to the 21 hectares of land in Beaconsfield. The amendment area contains large rural living style lots in Glismann Road. It also includes the 4 lots fronting Old Princes Highway road reserve at the southern end of Glismann Road and an irregular shaped lot which has a narrow frontage to Mahon Avenue. The land is currently held in 21 individual title lots (by 21 landowners).

The Amendment seeks to rezone land from Rural Living (RLZ) to the General Residential Zone (GRZ). The rezoning is supported by a Development Plan Overlay to guide the future development of the land.

More specifically, the amendment will:

What does the amendment do?	What does this achieve?
Rezone land from the Rural Living Zone (RLZ2) to the General Residential Zone (GRZ2)	<ul style="list-style-type: none"> The schedule links the land to the Glismann Road Development Plan, specifically areas that have site constraints where the standard setback, site coverage, etc of 'standard residential' development would not be suffice or the desired outcome.
Rezone 11 Mahon Avenue from General Residential Zone (GRZ1) to General Residential Zone (GRZ2)	
Remove the amendment from the Environmental Significance Landscape Overlay (ESO1)	<ul style="list-style-type: none"> Areas along either side of the ridgeline close to Glismann Road, as well as some lower lying areas near Old Princes Highway have been identified as the highest visual sensitivity of the amendment area. A visual impact appraisal and landscape assessment has informed the development plan and the content of this amendment to ensure future development within the amendment area retains identified significant landscape qualities.
Insert Planning Scheme Map 12EAO (Environmental Audit Overlay)	<ul style="list-style-type: none"> An assessment on the potential for environmental contamination was completed in 2015. Two (2) properties have a high potential contamination risk from the historic storage of fuels and the use of the land as a poultry farm. An Environment Audit Overlay for these sites form part of this amendment.
Amend the Schedule to Clause 43.04 (Development Plan Overlay) to include the Glismann Road Development Plan, February 2018	<ul style="list-style-type: none"> A development plan ensures best practice planning initiatives and solutions are considered in relation to subdivision layout, service provision and environmental considerations. A development plan also streamlines the future planning permit process by removing notice requirements and third-party review rights from planning permit applications for proposals that conform to the requirements of the development plan.
Amend Planning Scheme Maps 12, 12ESO, 12DPO	<ul style="list-style-type: none"> Updates Cardinia Planning Scheme maps

In General Provisions – Clause 61.03, insert a new overlay map 12EAO	<ul style="list-style-type: none"> Introduces a new map to the Cardinia Planning Scheme
** Infrastructure Contributions Plan (ICP)	<ul style="list-style-type: none"> The ICP for the Glismann Road Development Plan area will be implemented at a later stage via a separate amendment (this is discussed further detail later in this report).
** Glismann Road Development Plan	<ul style="list-style-type: none"> The development plan will be presented to Council for adoption prior to formal exhibition of the planning scheme amendment Details project items that are to be delivered via a future Infrastructure Contributions Plan (ICP) and what items must be provided by the developer. Will be exhibited as part of the amendment and be a reference document in the Cardinia Planning Scheme.

An infrastructure plan for the Glismann Road Development Plan area

Throughout the investigative work of the Glismann Road Development Plan area it was envisaged that a Development Contributions Plan (DPC) would be the mechanism used for the infrastructure plan for the area.

Council engaged Urban Enterprise to prepare a development contributions plan (DCP) for the Glismann Road Development Plan area. At the suggestion of Urban Enterprise, Council sought legal advice to confirm what mechanism Council must apply to collect an infrastructure contribution for land within the Glismann Road development area - would it be a development contributions plan (DCP) or the new system via an infrastructure contributions plan (ICP).

Council has been advised, that based on the assessment of the *Planning and Environment Act 1987* and the Ministerial Direction, Council *must* apply for an infrastructure contributions plan (ICP) and not a development contributions plan (DCP).

What is an Infrastructure Contributions Plan (ICP)?

The Infrastructure Contributions Plans (ICP) system has been designed to ensure :

- a more consistent and transparent approach to the application of infrastructure levies through access to new standard levy rates
- planning authorities, infrastructure providers and the development industry have more certainty about the levies payable and the type of infrastructure they will fund
- a reduced risk of escalating infrastructure charges by specifying the rates of indexation for the levies
- a simpler and faster process for preparing and approving infrastructure contribution plans to impose a levy.

Infrastructure Contributions Plans (ICP) took effect on 27 October 2016 and the system is based on standard levies that are pre-set for particular development settings and land uses, in order to fund the provision of essential infrastructure that will support new or growing communities. The ICP system applies to defined development settings and can only fund specified infrastructure, known as allowable items. The development settings and allowable items are both defined in the Ministerial Direction.

The infrastructure levy may be made up of a standard levy, a supplementary levy or both. The standard levy is a pre-set monetary rate that may be used to fund basic and essential local infrastructure. The supplementary levy is an optional levy that may be applied to fund infrastructure that cannot be adequately funded through a standard levy or that is required to 'unlock' the growth opportunity of an area.

If an ICP only proposes to impose a standard levy, the amendment will be dealt with under section 20A of the Act. A section 20A amendment is prepared by the Minister and is exempt from the notice requirements. A normal amendment process will apply for an ICP where a supplementary levy is proposed.

Glismann Road ICP

It is proposed to only apply a standard levy to the Glismann Road Development Plan, specifically the projects funded through the ICP will be;

- Plan preparation costs - preparing the ICP and the development plan. The Ministerial Direction fixes a cap on the standard levy that may be spent on plan preparation costs, which is up to 1% of the overall standard levy rate.
- The signalised intersection at Glismann Road and Old Princes Highway.
- The land for the local park.

The construction of Glismann Road is to be provided by the developers and will not be funded through the ICP. Glismann Road would not be an 'allowable item' of the standard levy and can only be introduced as a 'supplementary levy'. Introducing a 'supplementary levy' will require a 'normal' amendment process that would be a time consuming and costly exercise.

The Glismann Road Development Plan (exhibited as part of this amendment) will detail the project items that are to be delivered via a future Infrastructure Contributions Plan (ICP) and those that must be provided by the developer. Developers will be bound by an Infrastructure Contributions Plan (ICP) via a separate planning scheme amendment.

It is envisaged that the future amendment will be in accordance with this Ministerial Direction, therefore prepared under section 20A of the *Planning and Environment Act 1987*. The amendment will introduce an ICP for the Glismann Road Development Plan area into the Cardinia Planning Scheme via Infrastructure Contributions Plan Overlay and schedule.

POLICY IMPLICATIONS

The land in the development plan area is currently zoned Rural Living Zone (RLZ), which is an anomaly under the current planning provisions. It is also inconsistent with the surrounding areas (zoned General Residential Zone (GRZ)) and with State planning policy which is focused on reducing urban sprawl by promoting increased urban densities and maximising the use of existing infrastructure, particularly in areas that are close to public transport.

RELEVANCE TO COUNCIL PLAN

The development plan process is consistent with the vision for the Council Plan 2017 (April 2017), which is:

Cardinia Shire will be developed in a planned manner to enable present and future generations to live healthy and productive lives and to enjoy the richness of the diverse and distinctive characteristics of the shire.

CONSULTATION/COMMUNICATION

It is anticipated that Planning Scheme Amendment C238 documents will be exhibited to the public from late March 2018 for a period of 8 weeks.

FINANCIAL AND RESOURCE IMPLICATIONS

The development facilitated by this amendment triggers the need for additional infrastructure such as public open space, roads and traffic management within and on the boundary of the development plan area.

The amendment facilitates the Glismann Road Development Plan and the future infrastructure contributions plan (ICP) that provides certainty to developers, affected landowners and Council with regard to:

- the infrastructure that must be provided by the developer
- the infrastructure funded through the ICP
- standards and specifications of the infrastructure within the development plan area
- the timing of delivery.

This information ensures that the cost of this infrastructure is distributed in a fair and reasonable manner.

As Council has requested the planning scheme amendment, Council is liable for all the planning scheme amendment fees. Council resources will also need to be allocated towards the preparation of the amendment documentation, including supporting information and possibly expert witness reports for any future panel hearing if required.

CONCLUSION

The proposed amendment is a response to an action of the council adopted Beaconsfield Structure Plan.

The amendment:

- seeks to rezone land to all residential development
- develop land through the guidance of a development plan (DP) and the funding of infrastructure through an infrastructure contributions plan (ICP)
- provides clear direction and certainty for the fair and orderly provision of the road network, public open space and traffic management
- ensures that all major planning issues are resolved prior to the commencement of subdivision development
- safeguards natural features by carefully integrating them into the development of the land to minimise adverse impact on the amenity of the area
- balances the need for new housing against the environmental constraints and opportunities of the area.

It is recommended Council:

- seek authorisation from the Minister for Planning to prepare and exhibit Amendment C238 to the Cardinia Planning Scheme, subject to specific requirements as outlined in the recommendation.
- adopt the draft Glismann Road Development Plan (Rev. M dated 29 January 2018) (Attachment 1), as the 'plan' to form the basis of the Glismann Road Development document which is to be

exhibited alongside Amendment C238 to the Cardinia Planning Scheme. The Glismann Road Development Plan document will be presented to Council prior to the exhibition of the Amendment seeking Council adoption of the document.

1 CARDINIA PLANNING SCHEME AMENDMENT C238 **REZONE THE LAND TO ALLOW FOR RESIDENTIAL DEVELOPMENT AND** **IMPLEMENT THE GLISMANN ROAD DEVELOPMENT PLAN**

Moved Cr B Owen Seconded Cr L Wilmot

That:

1. Authorisation be sought from the Minister for Planning under Section 9(2) of the Planning and Environment Act 1987 to prepare amendment C238 to the Cardinia Planning Scheme to facilitate the following in the Glismann Road Development Plan area:
 - Rezone land from the Rural Living Zone (RLZ2) to the General Residential Zone (GRZ2)
 - Rezone 11 Mahon Avenue from General Residential Zone (GRZ1) to General Residential Zone (GRZ2)
 - Remove the amendment area from the Environmental Significance Landscape Overlay (ESO1)
 - Insert Planning Scheme Map 12EAO (Environmental Audit Overlay)
 - Amend the Schedule to Clause 43.04 (Development Plan Overlay) to include the Glismann Road Development Plan, February 2018 and include the development plan as a reference document
 - Amend Planning Scheme Maps 12, 12ESO and 12DPO
2. The Minister be advised that Council's request for authorisation is subject to the Minister's approval that:
 - an Infrastructure Contributions Plan (ICP) is applicable to the Glismann Road Development Plan area and not a Development Contributions Plan (DCP)
 - an Infrastructure Contribution Plan (ICP) for the Glismann Road Development Plan area will be implemented at a later stage via a separate amendment
 - should the future amendment for the Infrastructure Contribution Plan (ICP) for the Glismann Road Development Plan area impose only a standard levy and be in accordance with the Ministerial Direction that the Minister prepare an amendment under section 20A of the *Planning and Environment Act 1987 (the Act)*.
3. Council adopt the draft Glismann Road Development Plan (Rev. M dated 29 January 2018) (Attachment 1), as the 'plan' to form the basis of the Glismann Road Development document which is to be exhibited alongside Amendment C238 to the Cardinia Planning Scheme.
4. Officer's may make changes to the Glismann Road Development Plan (Rev. M dated 29 January 2018) (Attachment 1) that do not change the intent or direction of the plan.
5. That a Glismann Road Development Plan document be presented to Council prior to the exhibition of the Amendment seeking Council adoption of the document.

Cd.

2 ADOPTION OF PLANNING SCHEME AMENDMENT C230 - FIX-UP AMENDMENT

FILE REFERENCE INT189514

RESPONSIBLE GENERAL MANAGER Andrew Paxton

AUTHOR Celeste Grossi

RECOMMENDATION

That Council:

1. Note the granted exemption from Section 19(2)(notice in the local paper) and Section 19(3) (notice in the Government Gazette) of the Planning and Environment Act 1987.
2. Note that under Section 19(1)(c) of the Planning and Environment Act 1987 and Regulation 8 of the Planning and Environment Regulations 2005, the Amendment was placed on exhibition to the relevant Ministers only for a 2 week period of between 18 January 2018 to 1 February 2018.
3. Adopt Amendment C230 to the Cardinia Planning Scheme under Section 29 of the Planning and Environment Act 1987 (the Act) and submit to the Minister for Planning for approval under Section 31 of the Planning and Environment Act 1987.

Attachments

- 1 Planning Scheme Amendment C230 documents 596 Pages

EXECUTIVE SUMMARY

Planning Scheme Amendment C230 seeks to make corrections that are administrative in nature, and that are required to ensure that the Cardinia Planning Scheme is up-to-date and accurate by correcting minor zoning and overlay anomalies and wording clarifications. The proposed corrections provide clarity, ensure that appropriate land uses and development occurs across the shire, important sites are recognised and protected and planning permit applications are being assessed against the appropriate and relevant planning provisions.

The amendment proposes to achieve the following:

- Rezoning properties to a zone that more appropriately reflects the current and future land use of that property.
- Removes a heritage overlay on a property that no longer contains any significant heritage elements.
- Amends the mapping of several Heritage Overlay references to more accurately reflect the location of significant properties.
- Amend several schedules and clauses to ensure they are up-to-date and provide clarity when assessing planning permit applications.
- Amending the incorporated document "Cardinia Local Heritage Study Review, Volume 3: Heritage Places and Precinct citations (November 2013) (September 2015)" to ensure correct property addresses are provided.

Given the nature of the changes, Amendment C230 meets the test of a *Section 20(2) of the Planning and Environment Act 1987* ('the Act') amendment process as it is made up of corrections

to the planning scheme and plain English translations of an existing provision where the effect of the provision is unchanged.

Council was granted an exemption from the requirements of *sections 19(2)* (notice in local paper) and *19(3)* (notice in Government Gazette) of the Act given the amendment is policy neutral and simply improves the operation of the planning scheme. The Amendment was on public exhibition from Thursday 18 January 2018 to Thursday 1 February 2018 whereby notification was only given to the prescribed Ministers as identified at section 19(1)(c) of the Act. During the exhibition period, no submissions were received.

As no submissions have been made, it is recommended that the Amendment be adopted by Council under *Section 29 of the Act* and submitted to the Minister for Planning for approval pursuant to *Section 31 of the Act*.

BACKGROUND

Council occasionally undertakes 'fix-up' amendments where identified anomalies and errors in the Cardinia Planning Scheme are corrected. Amendment C230 is one such amendment. These errors have been identified by Council officers in their day-to-day work, or have been brought to Councils attention by landowners or occupiers. It is important for Council to ensure that the Cardinia Planning Scheme is consistent and up-to-date to ensure that it is functioning and operating effectively.

By ensuring land is in the most appropriate zone, landowners, the community and developers are well informed of what land uses are occurring across the Shire. This will also ensure that planning permit applications are being assessed against the most relevant controls. By amending heritage overlay mapping errors, Council is ensuring that heritage sites within the Shire are properly recognised and protected through the planning scheme.

During the development of the Amendment, advice was sort from the Department of Environment, Land, Water and Planning (DELWP) in relation to the preferred Amendment process. *Section 20(2) of the Act* provides the opportunity for Council to apply to the Minister for Planning for an exemption of *Section 19(2)* (notice in local paper) and *Section 19(3)* (notice in Government Gazette) as it was considered not necessary. Given the amendment is policy neutral and simply improves the operation of the planning scheme; by amending the form and wording of the Local Planning Policy, correcting mapping anomalies and removing redundant provisions. It is for these reasons Council officers consider that there would be minimal benefit in placing a notice in the local paper or Government Gazette.

It was for the above reasons that an application for a *Section 20(2)* fast track correction planning scheme amendment, with notification of only the prescribed ministers was the preferred process for this amendment. This request is supported by DELWP.

On 14 December 2017, under delegation, Council resolved to lodge a 20(2) Planning Scheme Amendment request for authorisation to the Minister for Planning to prepare Amendment C230 to the Cardinia Planning Scheme. Authorisation was received, and officers proceeded to place the Amendment on public exhibition from Thursday 18 January 2018 to Thursday 1 February 2018.

Next steps

We are at Stage 4 of the Planning Scheme Amendment Process as detailed below in Figure 1.

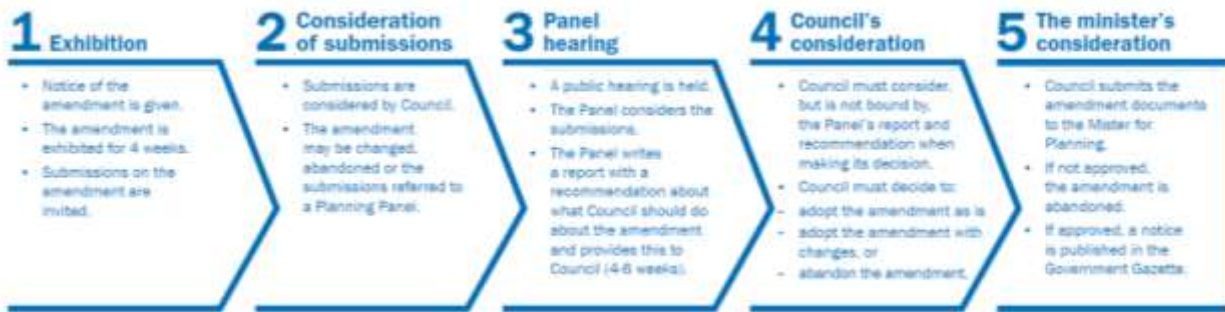


Figure 1. Steps in the Planning Scheme Amendment process

If Council resolves to adopt the Amendment, officers will prepare the final documents and submit these to the Minister for Planning for approval (Stage 5). Approval timeframes of the Amendment cannot be confirmed and are subject to processes undertaken by DELWP.

POLICY IMPLICATIONS

- **Plan Melbourne Metropolitan Planning Strategy 2017-2050**

Plan Melbourne is the Metropolitan Planning Strategy for Melbourne and sets the vision for and guides Melbourne's growth through the year 2050. Key directions of the Metropolitan Strategy relevant to this amendment are those relating to location, design and built form outcomes.

The relevant directions and initiatives of *Plan Melbourne* are as follows:

- **Direction 4.4** – Respect Melbourne's heritage as we build for the future.

Policy 4.4.2 – Recognise the value of heritage when managing growth and change.

Policy 4.4.4 – Protect Melbourne's heritage through telling its stories.

- **State Planning Policy Framework (SPPF)**

Amendment C230 has been prepared in accordance with Clauses 11.06 (Metropolitan Melbourne) and 15.03 (Heritage) of the State Planning Policy Framework (SPPF). The amendment supports the objectives of these policies for the following reasons:

- Recognises the value of heritage by carefully managing the ongoing processes of growth and change in the urban environment.
- Supports the regeneration of heritage assets through adaptive re-use.
- Encourages appropriate development through the application of the correct zone or overlay.

- **Local Planning Policy Framework (LPPF)**

The Municipal Strategic Statement (MSS) and Local Planning Policy Framework (LPPF) provides the vision for land use planning and development within Cardinia Shire. Clause 21.01-2 (Key Influences), 21.01-3 (Key Issues) and Clause 21.02-6 (Post-contact heritage) are relevant to Amendment C230. The Amendment supports the objectives and strategies of the above local policies for the following reasons:

- It defines the exact location of heritage places.
- Protects areas of heritage significance.

RELEVANCE TO COUNCIL PLAN

Amendment C230 is consistent with the Cardinia Shire Council - Council Plan 2017-2021. The following key actions are relevant to the Amendment:

Section 3 Our environment is relevant; *the objective is we will continue to plan and manage the natural and built environment for present and future generations.*

- Action 3.5.1 of the Council plan seeks to *review the Municipal Strategic Statement and the Cardinia Planning Scheme regularly to ensure it continues to meet Council objectives.*

CONSULTATION/COMMUNICATION

Amendment C230 was placed on limited exhibition from Thursday 18 January 2018 to Thursday 1 February 2018 as a 20(2) correction amendment as it is made up of corrections to the planning scheme and plain English translations of an existing provision where the effect of the provision is unchanged.

Council received an exemption from the requirements of *Section 19(2)* (notice in local paper) and *Section 19(3)* (notice in Government Gazette) as it is considered unnecessary, given the amendment is policy neutral and simply improves the operation of the planning scheme. By amending the form and wording of the Local Planning Policy Framework, correcting mapping anomalies and removing redundant provisions. It is for those reasons that Council saw minimal benefit in placing a notice in the local paper or Government Gazette.

Notification was only given to the prescribed ministers via e-mail as identified at *Section 19(1)(c) of the Planning and Environment Act 1987* (the Act). During the exhibition period, no submissions were received.

FINANCIAL AND RESOURCE IMPLICATIONS

The Amendment has been funded under the operating budget for the Strategic Planning department. Amendment C230 has no significant financial or resource implications for Council.

CONCLUSION

Planning Scheme Amendment C230 is seeking to make corrections that are administrative in nature, and that are required to ensure that the Cardinia Planning Scheme is up to date and accurate. The Amendment was undertaken via a *Section 20(2)* amendment process under the Act and was placed on limited exhibition from Thursday 18 January 2018 to Thursday 1 February 2018; no submissions were received during this period. Therefore, it is recommended that Council resolve to adopt Amendment C230 to the Cardinia Planning Scheme under *Section 29 of the Act* and submit to the Minister for Planning for approval under *Section 31 of the Act*.

2 ADOPTION OF PLANNING SCHEME AMENDMENT C230 - FIX-UP AMENDMENT

Moved Cr R Brown Seconded Cr G Moore

That Council:

1. Note the granted exemption from Section 19(2)(notice in the local paper) and Section 19(3) (notice in the Government Gazette) of the Planning and Environment Act 1987.
2. Note that under Section 19(1)(c) of the Planning and Environment Act 1987 and Regulation 8 of the Planning and Environment Regulations 2005, the Amendment was placed on exhibition to the relevant Ministers only for a 2 week period of between 18 January 2018 to 1 February 2018.
3. Adopt Amendment C230 to the Cardinia Planning Scheme under Section 29 of the Planning and Environment Act 1987 (the Act) and submit to the Minister for Planning for approval under Section 31 of the Planning and Environment Act 1987.

Cd.

3 ADOPTION OF PLANNING SCHEME AMENDMENT C226

FILE REFERENCE INT189387

RESPONSIBLE GENERAL MANAGER Andrew Paxton

AUTHOR Angela Gleeson

RECOMMENDATION

That Council adopt the Amendment C226 to the Cardinia Planning Scheme under Section 29 of the *Planning and Environment Act 1987* and submit the Amendment to the Minister for Planning for approval under Section 31 of the *Planning and Environment Act 1987*.

Attachments

- | | | |
|---|---|----------|
| 1 | Planning Scheme Amendment C226 documents | 24 Pages |
| 2 | Panel Report - Cardinia Planning Scheme Amendment C226 (5 January 2018) | 21 Pages |

EXECUTIVE SUMMARY

The amendment was considered under delegation as the Minister for Planning authorised the Amendment to be processed under section 20(2) of the Planning & Environment Act 1987, which involves limited notification in order to fix up inconsistencies in the Officer Precinct Structure Plan.

Amendment C226 was placed on public exhibition for a period from Thursday 22 June 2017 to Monday 24 July 2017. The amendment seeks to correct an inconsistency between Officer Precinct Structure Plan (PSP) (2011) Incorporated Document, the Urban Growth Zone Schedule 3 (UGZ3) and the Rural Conservation Zone (RCZ).

The Panel hearing was held on Tuesday 14th December 2017 at Cardinia Shire Council. On 5 January 2018, the Panel Report was received with a recommendation that the Amendment C226 be adopted as exhibited and Council Officers support the Panel's recommendations. There was no contest to the strategic justification of the Amendment or to the form of the controls apart from Keymore's submission that further changes should be made to the Amendment.

Following exhibition of the amendment two (2) opposing submissions were received, one from Keymore Pty Ltd and the other from APA VTS. APA VTS (referral authority for the major gas transmission pipeline) withdrew their submission. As a result only one submitter, Keymore presented at the panel hearing.

At the directions hearing the Panel expressed concern at its ability to consider matters outside the scope of the Amendment as sought by the submitter. The Officer Development Contributions Plan became the central issue for the submitter who claimed that the Amendment was piecemeal and should be reviewed.

Council Officer's contended and maintained that the Amendment was to correct an inconsistency between the Urban Growth Zone and Rural Conservation Zone schedules and the Officer Precinct Structure Plan to allow the landowners to be able to develop the land under the provisions of the Cardinia Planning Scheme. Otherwise, the landowners would not be able to develop their land. To further support this, the Minister for Planning allowed the Amendment to proceed as a 20(2) Amendment under the Act, which allows Council to undertake limited notification.

The Panel report states that Council had time to form a position regarding Keymore's request for clarification of Council's position about the application of the DCP, when in fact this matter was not brought to forefront at the directions hearing. Furthermore, Council advised in writing that the question around the review and DCP matters were outside the scope of the amendment and that it could not provide a response about matters that are to be dealt with at another time.

Council Officer's have undertaken that a review of the Officer Precinct Structure Plan will be commenced within two years in conjunction with the Victorian Planning Authority and the Department of Environment Land Water and Planning. Council is not able to commit other agencies to a process and timeline.

BACKGROUND

In 2011, the Minister for Planning approved the Cardinia Planning Scheme Amendment C149 which incorporated the Officer Precinct Structure Plan and Officer Development Contributions Plan. The land was already zoned Urban Growth Zone and the subject land zoned Rural Conservation Zone within the Urban Growth Boundary.

The Conservation Living Area is approximately 27.5 hectares of land in the north-west section of the precinct which has limited development potential. The majority of the area is located within the Bushfire Management Overlay (BMO) and remnant vegetation to be protected under the Officer Native Vegetation Precinct Plan (Officer NVPP).

The retention of vegetation protects the character and biodiversity values of the area. The area is of high landscape value providing a green backdrop of the southern foothills of the Dandenong Ranges.

Surrounding the Conservation Living Area is a zone that has a high risk of bushfire. The combination of topography and proximity to vegetation to be retained within the Officer NVPP limits the development potential of the area. Therefore, larger lots are required to achieve the vegetation protection objectives and adequate defendable space around dwellings and ensure dwellings can be constructed to an appropriate standard against bushfire.

The Amendment was placed on exhibition from Thursday 22 June 2017 to Monday 24 July 2017 with two (2) submissions received with both opposing the proposed planning scheme amendment. Council officers recommend that the submissions be referred to an independent planning panel to be appointed by the Minister for Planning.

The Panel report

The Panel hearing for Planning Scheme Amendment C226 was held on 14 December 2017 at the Cardinia Shire Council offices with Council and one submitter requesting to be heard. The Panel report was provided to Council and released to the public on 1 February 2018.

The Panel report recommends that the amendment be adopted as exhibited.

Council Officer's had concerns with the way in which the panel hearing was conducted on the day and the cost of the panel hearing being high in comparison to other recent planning panels. Council Officer's have taken further action but raising these concerns with Planning Panels Victoria and are currently awaiting a response.

Next steps

The Amendment is at Stage 4 of the Planning Scheme Amendment Process as detailed below in

Figure 1.



If Council resolves to adopt the Amendment, officers will prepare the final documents and submit these to the Minister for Planning for approval (Stage 5). Approval timeframes of the Amendment cannot be confirmed and are subject to process undertaken by DELWP.

POLICY IMPLICATIONS

Plan Melbourne Metropolitan Planning Strategy 2017 - 2050

Plan Melbourne is the Metropolitan Planning Strategy for Melbourne and sets the vision for and guides Melbourne's growth through to the year 2050.

The relevant directions and initiatives of Plan Melbourne are as follows:

- **Direction 2.1 - Manage the supply of new housing in the right locations to meet population growth and create a sustainable city**

Policy 2.1.1 - Maintain a permanent urban growth boundary around Melbourne to create a more consolidated, sustainable city

State Planning Policy Framework (SPPF)

The directions of Plan Melbourne are reflected in policy contained in the State Planning Policy Framework (SPPF) of the Cardinia Planning Scheme.

Clause 9 Plan Melbourne of the SPPF requires consideration of Plan Melbourne.

Clause 11 Settlement

Planning is to anticipate and respond to the needs of existing and future communities through provision of zoned and serviced land for housing, employment, recreation and open space, commercial and community facilities and infrastructure.

Of particular relevance is sub **Clause 11.02-1 Supply of Urban Land** which seeks to ensure that sufficient supply of land is available for residential uses and supporting infrastructure to support sustainable urban development is provided for. Planning for urban growth should consider as relevant:

- Neighbourhood character and landscape considerations.
- The limits of land capability and natural hazards and environmental quality.

Sub Clause **11.02-2 Planning for growth areas** to locate urban growth close to transport corridors and services and provide efficient and effective infrastructure to create benefits for sustainability while protecting primary production, major sources of raw materials and valued environmental

areas. Strategies include meet housing needs by providing diversity of housing type and distribution.

Sub **Clause 11.04-2 Housing Choice and affordability** to provide a diversity of housing in defined locations that cater for different households and are close to jobs and services. Strategies include understand and plan for expected housing needs.

Clause 12 Environmental and landscape values

To protect the health of ecological systems and biodiversity they support and conserve areas with identified environmental and landscape values.

Sub **Clause 12.01-1 Protection of biodiversity** aims to assist the protection and conservation of Victoria's biodiversity, including important habitat for Victoria's flora and fauna and other strategically valuable biodiversity sites. Planning ensures to avoid and minimise significant impacts on land use and development on Victoria's biodiversity.

Sub **Clause 12.01-2 Native vegetation management** aims to ensure that permitted clearing of native vegetation results in no net loss in the contribution made by native vegetation to Victoria's biodiversity.

Clause 13 Environmental Risks

Planning should adopt a best practice environmental management and risk management approach, which aims to avoid or minimise environmental degradation and hazards.

Sub **Clause 13.05-1 Bushfire planning strategies and principles** objective is to assist to strengthen community resilience to bushfire. Relevant strategies include the following:

- Prioritise the protection of human life over other policy considerations in planning and decision-making in areas at risk from bushfire.
- Where appropriate, apply the precautionary principle to planning and decision making when assessing the risk to life, property, community infrastructure from bushfire.
- Identify in planning schemes areas where bushfire hazards require that:
 - Consideration needs to be given to the location, design and construction of new development and the implementation of bushfire measures.
 - Development should not proceed unless the risk to life and property from bushfire can be reduced to an acceptable level.
- Consult with the relevant fire authority early in the strategic and settlement plan making process and implement appropriate bushfire protection measures.
- Ensure that planning to create or expand a settlement in an area at risk from bushfire:
 - Addresses the risk at both the local and broader context.
 - Reduces the risk to future residents, property and community infrastructure from bushfire to an acceptable level.
 - Ensures any biodiversity and environmental objectives specified in the planning scheme are compatible with planned bushfire protection measures.
 - Ensures the risk to existing residents, property and community infrastructure from bushfire will not increase as a result of future land use and development.
 - Ensures future residents can readily implement and manage bushfire protection measures within their own properties.

Development control strategies

In areas identified in the planning scheme as being affected by the bushfire hazard, require a site-based assessment to be undertaken to identify appropriate bushfire protection measures for development that has the potential to put people, property or community infrastructure at risk from bushfire. Only permit new development where:

- The risk to human life, property and community infrastructure from bushfire can be reduced to an acceptable level.
- Bushfire protection measures, including the siting, design and construction of buildings.
- Vegetation management, water supply and access and egress can be readily implemented and managed within the property.
- The risk to existing residents, property and community infrastructure from bushfire is not increased.

Clause 15 – Built Environment and Heritage

The objective is to ensure that planning creates quality built environments that supports the social, cultural, economic and environmental wellbeing of our communities, cities and towns.

The objective of sub **Clause 15.01-1 Urban design** is to create urban environments that are safe, functional and provide good quality environments with a sense of place and cultural identity.

The relevant strategy is as follows:

- Ensure new development or redevelopment contributes to community and cultural life by improving safety, diversity and choice, the quality of living and working environments, accessibility and inclusiveness and environmental sustainability.
- Require development to respond to its context in terms of urban character, cultural heritage, natural features, surrounding landscape and climate.

Sub Clause **15.01-3 Neighbourhood and subdivision design** aims to ensure that the design of subdivisions achieves attractive, liveable, walkable, cyclable, diverse and sustainable neighbourhoods. The relevant strategy aims to provide for a range of lot sizes to suit a variety of dwelling and household types to meet the needs and aspirations of different groups of people.

Sub Clause **15.01-4 Design for safety** of which the objective is to improve community safety and encourage neighbourhood design that makes people feel safe.

Clause 16 Housing

Planning should provide for housing diversity, and ensure the efficient provision of supporting infrastructure.

Sub Clause 16.01-2 Location of residential development of which the objective is to locate new housing in or close to activity centres and employment corridors and at other strategic redevelopment sites that offer good access to services and transport.

Sub Clause 16.01-4 Housing diversity to provide for a range of housing types to meet increasingly diverse needs.

In summarising how the Amendment supports and implements the State Planning Policy Framework (SPPF), the Amendment seeks to ensure that sufficient supply of land is available for

residential uses and supporting infrastructure. The land is located within the urban growth zone and suitably meets the housing needs by providing diversity of housing, lot type and distribution across this area.

The environmental objectives are supported in that planning ensures to avoid and minimise significant impacts on land use and development by ensuring that permitted clearing of native vegetation results in no net loss in the contribution made by native vegetation to Victoria's biodiversity.

The SPPF further supports the Amendment through adopting a best practice environmental management and risk management approach, which aims to avoid or minimise environmental degradation and hazards. Relevant strategies have been put in place to ensure that the protection of human life over other policy considerations in planning and decision-making in areas at risk from bushfire is at the forefront. Other strategies such as applying the precautionary principle to planning and decision making when assessing the risk to life, property, community infrastructure from bushfire where appropriate.

Another key strategy that is relevant is in relation to ensuring that planning schemes identify and consider the needs to be given to the location, design and construction of new development and the implementation of bushfire measures and that development should not proceed unless the risk to life and property from bushfire can be reduced to an acceptable level.

Consideration is to be given in consulting with the relevant fire authority early in the strategic and settlement plan making process and implement appropriate bushfire protection measures. This process was undertaken throughout the course of the Officer PSP amendment C149, in which bushfire measures were full considered in the development and adoption of the Officer PSP. The above ensures that any biodiversity and environmental objectives specified in the planning scheme are compatible with planned bushfire protection measures.

The amendment supports and responds to the State provisions by allowing the land to be developed in accordance with the Officer PSP, in addition to ensuring that the development of this land will provide for a choice in housing options. Furthermore, the environmental aspects of the area will be protected and conserved through the development of the land on larger lots.

Local Planning and Policy Framework (LPPF)

The Amendment is consistent with and gives effect to the Local Planning Policy Framework (LPPF) as outlined below:

Clause 21.01 Cardinia Shire Key Issues and Strategic Vision

This clause identifies that the anticipated population growth within the Cardinia Shire.

Sub ***Clause 21.01-3 Key issues*** identifies the following relevant key issues:

- *The protection of life and property in terms of flooding and wildfire.*
- *The management of urban growth.*

Sub ***Clause 21.01-4 Strategic vision*** includes the Strategic Vision for the municipality, which is to foster the sustained wellbeing of the community and environment in the Cardinia Shire through:

- *Developing a strong economic base.*
- *Recognising and protecting the diverse and significant environmental values in the municipality.*
- *Providing opportunities to create and maintain a cohesive and robust community.*

- *Enhancing the experience of people who live, work and visit the municipality.*

Clause 21.02-3 Biodiversity

The most relevant key issues for this amendment is recognising that native vegetation provides habitat for key fauna species and provides for diverse flora species throughout the municipality.

The objective is to achieve a net gain in the quantity and quality of native vegetation in the municipality.

Relevant strategies:

- Protect areas of significant remnant vegetation (particularly endangered and vulnerable Ecological Vegetation Classes) as shown on the mapped Ecological Vegetation Classes provided by the Department of Sustainability and Environment.
- Ensure that siting of buildings and works avoids and minimises the removal or fragmentation of native vegetation especially in areas of biodiversity significance and where appropriate, building envelopes should be approved as part of subdivision plans to minimise the removal of vegetation.

In response to the above, the applied zone is a Rural Conservation Zone with an Environmental Significance Overlay, Bushfire Management Overlay the Officer PSP and Officer Native Vegetation Precinct Structure Plan, which contains development, controls that address the strategies within the LPPF.

Clause 21.02-4 Wildfire management

This section further builds on the content of the Clause 13.05 Bushfire. The key issues as relevant to this amendment are as follows:

- Ensuring the appropriate design of subdivisions in areas of high wildfire risk.
- Designing and siting of accommodation, including individual dwellings on sites within areas of high wildfire risk. The key issues include the location, access to the site and access to water supply, type and form of vegetation in the area including required vegetation management.
- Balancing the protection of native vegetation with wildfire risk management.

The objective is to recognise that areas in the municipality are prone to wildfire and to minimise the potential risk to life, property and the environment.

Relevant strategies include:

Subdivision

- Ensure that the siting and design of subdivisions has fully considered the impact of existing slope, aspect and vegetation in terms of risks of wildfire, particularly with regard to the location of building envelopes.

Siting and design

- Ensure that the siting and design of houses and other accommodation in high risk wildfire areas minimises the potential risk of loss of life or property from wildfire, particularly in terms of the existing slope, aspect and vegetation.
- Ensure all development has appropriately designed access for emergency vehicles.
- Ensure development provides adequate access to water.

- Encourage the use of roads as a buffer between housing and bushland.

The strategies in relation to wildfire management will be implemented through the planning scheme by:

- Use of policy and exercise of discretion
- When deciding on applications for use and development of land including subdivision, considering, as appropriate:
- Reference documents listed in the State Planning Policy Framework at Clause 13.05 (Bushfire)
- When developing Precinct Structure Plans and Township Strategies, considering the issue of wildfire risk.

In response to the above, the Officer PSP further expands on the strength of the state and local planning policies by providing specific planning and design guidelines around the siting, design and assessment of planning applications within areas prone to bushfire.

Clause 21.03 - Settlement and Housing

Sub **Clause 21.03-1 Housing** identifies that housing within Cardinia Shire is currently dominated by detached dwellings in both urban and rural areas. The urban growth area in the Cardinia Shire will continue to attract predominantly young families into the foreseeable future. However, as the housing market progressively matures and the needs of households change there will be increasing demand for more diverse forms of housing. Housing needs may differ between the townships of the municipality and the urban growth area.

The relevant key issue is as follows:

- Providing for a diversity of housing types and densities, including increased housing density around activity centres.

Objective 1 seeks to encourage diversity in housing to meet the needs of existing and future residents.

The relevant strategy to achieve this objective is as follows:

- Ensure that future housing growth is effectively managed to maintain and enhance the qualities of the municipality.
- Encourage a range of lot sizes and housing types in new developments that satisfy the needs and aspirations of the community.

Sub **Clause 21.03-2 Urban growth area** identifies the subject site as being within the *Casey-Cardinia Growth Area Framework Plan* and located in the Pakenham Precinct. The objective of this clause is to create a functional, attractive, safe and sustainable urban environment for the existing and future community of the Cardinia Urban Growth Area.

It is considered that the Amendment supports the relevant clauses and their objectives of the LPPF by including a new schedule to allow the subdivision of the land in accordance with the Officer PSP.

RELEVANCE TO COUNCIL PLAN

The Liveability Plan 2017–29 focuses on liveability, and recognising the role of urban planning in creating environments which enhance the health and wellbeing of our community and the natural environment. The Victorian Government sets the policy for land use planning in Victoria, with Plan Melbourne 2017–2050 setting the long-term vision for Melbourne’s liveability. However, it is the responsibility of Council to govern and implement land use policy locally.

The relevant challenge within this plan is ‘open spaces and places’, specifically by ensuring that areas of environmental significance are protected and enhanced.

CONSULTATION/COMMUNICATION

All submitters have received email notification of the release of the Panel report and also notified of this General Council Meeting agenda.

FINANCIAL AND RESOURCE IMPLICATIONS

The adoption of the *Amendment* seeks to correct an inconsistency with the Officer Precinct Structure Plan required to allow the subdivision and subsequently the development of the land in accordance with the Officer Precinct Structure Plan (September 2011) and corrects an inconsistency between the policy intentions of the Officer Precinct Structure Plan (PSP), the Urban Growth Zone Schedule 3 (UGZ3) and the Rural Conservation Zone (RCZ). The Amendment will facilitate the subdivision of the land in accordance with the Officer Precinct Structure Plan.

Council is required to pay the costs of the panel hearing.

CONCLUSION

The approval of Amendment C226 corrects an inconsistency with the Officer Precinct Structure Plan required to allow the subdivision and subsequently the development of the land in accordance with the Officer Precinct Structure Plan (September 2011) and corrects an inconsistency between the policy intentions of the Officer Precinct Structure Plan (PSP), the Urban Growth Zone Schedule 3 (UGZ3) and the Rural Conservation Zone (RCZ). The Amendment will facilitate the subdivision of the land in accordance with the Officer Precinct Structure Plan and this was supported by the panel report.

Therefore, it is recommended that Council resolve to adopt Amendment C226 to the Cardinia Planning Scheme under Section 29 of the Act and submit to the Minister for Planning for approval under Section 31 of the Act.

3 ADOPTION OF PLANNING SCHEME AMENDMENT C226

Moved Cr R Brown Seconded Cr G Moore

That Council adopt the Amendment C226 to the Cardinia Planning Scheme under Section 29 of the *Planning and Environment Act 1987* and submit the Amendment to the Minister for Planning for approval under Section 31 of the *Planning and Environment Act 1987*.

Cd.

GENERAL REPORTS

4 PETITION - OBJECTION TO PLANNING PERMIT APPLICATION

FILE REFERENCE INT188277

RESPONSIBLE GENERAL MANAGER Derek Madden

AUTHOR Doug Evans

RECOMMENDATION

That the petition received objecting to planning permit application T170462 be received and noted and be considered together with the other objections received when this application is considered by the Town Planning Committee

Attachments

Nil.

EXECUTIVE SUMMARY

To receive and note the petition received in regard to planning permit application T170462 for an emergency accommodation facility in Savage Street Pakenham

BACKGROUND

At the last Council Meeting, a petition was tabled objecting to planning permit application T170462 for an emergency accommodation facility in Savage Street Pakenham.

The prayer of the petition reads;

We the undersigned strongly object to a Single Men's Emergency Accommodation Facility being built in Savage Street (T170462). We worry for our family's safety and security

In accordance with Council's Meeting Procedure Local Law this petition has laid on the table for consideration at this Meeting.

POLICY IMPLICATIONS

Nil

RELEVANCE TO COUNCIL PLAN

Nil

CONSULTATION/COMMUNICATION

Planning permit application T170462 has been advertised and a substantial number of objections have been received. The application will be considered by the Town Planning Committee and this petition will be included for the Committee's consideration with the other objections received.

FINANCIAL AND RESOURCE IMPLICATIONS

Nil

CONCLUSION

It is appropriate for the Council to receive and note the petition and refer it for consideration, together with the other objections received, when this application is considered by the Council's Town Planning Committee.

4 PETITION - OBJECTION TO PLANNING PERMIT APPLICATION

Moved Cr M Schilling Seconded Cr L Wilmot

That the petition received objecting to planning permit application T170462 be received and noted and be considered together with the other objections received when this application is considered by the Town Planning Committee

Cd.

Cr C Ryan voted against the motion.

5 PETITION - WINDERMERE BOULEVARD

FILE REFERENCE INT189899

RESPONSIBLE GENERAL MANAGER Derek Madden

AUTHOR Doug Evans

RECOMMENDATION

That Council receive and note the Petition received in regard to pedestrian safety of Windermere Boulevard and further consider this matter once further investigations have been undertaken.

Attachments

Nil.

EXECUTIVE SUMMARY

To consider a Petition tabled at the January Council Meeting regarding pedestrian safety on Windermere Boulevard.

BACKGROUND

Cr Schilling tabled a petition at the January Council Meeting.
The petition reads as follows:

The residents signing this petition request that Council investigate and implement the following.

1. As a matter of high priority identify and provide areas where pedestrians with access issues or prams can cross with provisions of ramps, preferably at all intersections in the road section of Windermere Boulevard between the Princes Hwy and the Superior waters Round about. Within 2 months of receipt of this petition
2. Identify the best location and provide a safe pedestrian crossing as close as practicable to the Windermere Boulevard Shops. Provision of crossing within 6 months of receipt of this petition.

It has been 12 months since submissions were asked for on priorities for this area. A safe pedestrian crossing was near the top of this list, daily parents with children put themselves at risk trying to cross Windermere Boulevard. People with disabilities have no options other than to use the roadway / driveways as crossing points.

Council's traffic engineering section have met on site with the organiser of this petition and are undertaking further investigation in regard to a pedestrian crossing.

POLICY IMPLICATIONS

Nil

RELEVANCE TO COUNCIL PLAN

Pedestrian safety is a key goal of the Council Plan specifically to:

'Upgrade Council roads to improve safety while considering the traffic demand of the community.'

CONSULTATION/COMMUNICATION

Council staff have met with the organiser of this petition on site to discuss the content of the petition and advise of progress of this matter. Advise of the

FINANCIAL AND RESOURCE IMPLICATIONS

At this stage, the financial implications are unknown

CONCLUSION

It is appropriate for Council to receive and note this petition as further investigations are required before resolving on this matter.

5 PETITION - WINDERMERE BOULEVARD

Moved Cr M Schilling Seconded Cr G Moore

That Council receive and note the Petition received in regard to pedestrian safety of Windermere Boulevard and further consider this matter once further investigations have been undertaken.

Cd.

6 COMMUNITY SUMMIT - PROGRESS REPORT

FILE REFERENCE INT189525

RESPONSIBLE GENERAL MANAGER Jenny Scicluna

AUTHOR Petrina Dodds Buckley; Sarah Dyce

RECOMMENDATION

That Council notes the Cardinia Community Summit report and progress to date.

Attachments

- | | | |
|---|---|----------|
| 1 | Cardinia Community Summits Report 2017 | 22 Pages |
| 2 | Current projects, ideas and offer cards Community Summit data | 2 Pages |

EXECUTIVE SUMMARY

Over the 28 and 30 of October the inaugural Community Summit was held at the Cardinia Cultural Centre. The aim of this initiative was firstly to identify current community programs and initiatives and align them to Council's policy areas; the second was to encourage community members and groups to collaborate in the creation of new initiatives and further develop existing ones.

Both existing and new projects were aligned to the seven social and health needs priorities as identified in Cardinia's Liveability Plan.

Over two days, 110 community members attended the Summits, representing over 60 local groups and organisations and 21 new community projects were created.

Council's Community Planner has been working with the project leaders to support, develop and implement these new initiatives.

BACKGROUND

In response to a Councillor 'aspiration', the concept of the Community Summit was developed with the aim being to strengthen community partnerships and work collaboratively on the social and health needs of our community (as identified through the development of the Liveability Plan 2017-2029 and the social and health data profile that underpinned this document).

The seven priority areas as presented to the community summit participants are:

- Social cohesion
- Mental health and wellbeing
- Safety
- Obesity
- Financial vulnerability
- Family violence
- Harm from tobacco, alcohol, drugs, and gambling

Summit objectives

The objectives for the Summits were:

- To inform community members about the current health and social challenges in Cardinia.
- To encourage community members to design and deliver new community projects/initiatives that address local social and health challenges.

- To support community members and groups in developing new projects including providing information about funding sources.
- To encourage individuals and groups to collaborate on the development of new projects/initiatives.
- To inform community members of existing initiatives they may be interested in supporting.
- To foster productive relationships with local groups and community members who have the capacity resources, knowledge and goodwill to improve social and health outcomes for the municipality.

Target groups

- Existing community and volunteer groups, already delivering or interested in delivering, projects to address social and community challenges.
- Community members interested in volunteer opportunities to address social and community challenges.
- Community members not affiliated with a group but would like the opportunity to be linked with an existing group.

Current community projects

Participants initially identified 59 existing initiatives or programs currently being offered to the community that respond to the Liveability Plan priority areas. This provided a high-level view of program delivery, and identified gaps where programs were not addressing priority areas.

Of the 59 projects identified, 42% focused on social cohesion in the community, which includes promoting the benefits of volunteering, outreach programs to families and encouraging harmony between community members. The second largest project section addressed financial vulnerability (18%) with food vans, harvest initiatives and delivering food parcels as suggested responses. The smallest project sections were obesity and family violence (each with 7%) and harm from tobacco, alcohol, drugs and gambling (3%).

Ideas for new programs

Participants identified new initiatives or programs they would like to deliver based on the social and health priority areas within Cardinia. They also considered existing programs, and how these could further developed by seeking assistance and collaboration from other participants. Over the two sessions, there were 21 new projects or initiatives developed. Around these initiatives, small working groups were formed. A summary of these new projects are below:

OUR IDEAS		
Short Name	About the idea (actions and reasons)	Project Status
<p>Children Safe Project</p> <p><i>How we keep our children safe project.</i></p>	<p>People no longer know how to fit into a community. This project will support the community to educate members how they should/could keep their children safe. Need more connections to CALD community and interfaith network.</p>	<p>Project plan finalised and work on initiative has commenced</p>
<p>New Resident Show Bag</p> <p><i>New resident showbag. Aimed at young families, retirees and immigrants. Volunteer 'buddy system' for new immigrants.</i></p>	<p>Social inclusion, finding out whats available to you in your community, support groups. Include list of hospitals, doctors, shops and clubs. Township committees. Connections with developers/Real Estate Agents/ Landsales office for possible distribution.</p>	<p>Initial project plan still being developed in conversation with working group</p>
<p>Seniors Communication Project</p> <p><i>Expand our reach to communicate with vulnerable senior residents through established home library service, Pakenham and Emerald libraries and mobile libraries bus to rural communities.</i></p>	<p>With changes to Aged Care reforms older residents who are not 'tech savvy' need paper based/personalised information to be provided to meet their communication needs. Gain approval from management. Discussions need to be had around delivery of materials and knowledge. Library to align project to Council's Liveability Plan. Scope the project to align to Age Friendly Strategy's 2017-19 Action Plan.</p>	<p>Project plan finalised and work on initiative has commenced</p>
<p>AOD Support Group for Parents of Users.</p> <p><i>Support group of parents of substance abusive/addicted children. Possibly online.</i></p>	<p>Allow parents to debrief with those that understand. So they don't feel alone. Not linked to DHHS or AOD service. IT Training, support from another organisation with venue, auspice, facilitator support. Setting parameters and boundaries.</p>	<p>Project plan finalised and work on initiative has commenced</p>
<p>Toomuc Creek Community Food Hub</p> <p><i>Establish a community food growing hub (5.7km) at Toomuc Creek/TVR in partnership with Beaconhills College and the community.</i></p>	<p>Makes good social use of the land. Meeting social need i.e. food security. 5% of adults eat enough fruit and veg. Increase in food security. Increase in school engagement. Lease land. Partnerships (committee) with Beaconsfield, Bless Collective, Conservation Volunteers Australia. Funding.</p>	<p>Initial project plan still being developed in conversation with working group</p>
<p>Family Cooking Classes</p> <p><i>Teaching skills in the kitchen to young families, single mums and dads or couples to learn to make healthy, economical meals.</i></p>	<p>It could help with obesity, social cohesion and financial vulnerability. A facility to be able to run these courses.</p>	<p>Initial project plan still being developed in conversation with working group</p>
<p>Cardinia Relay for Life</p> <p><i>To engage the broader CSC communities to get involved in Cardinia Relay for Life including: youth, big business, families, community organisations and members of council.</i></p>	<p>Empowering community members to be involved. Breaking barriers and assisting in connecting to community. Raising awareness. Key contact people in outlying areas (township committees). Media coverage. Information sessions (group or one on one). Education on what event is and expectation.</p>	<p>Initial project plan still being developed in conversation with working group</p>
<p>Coffee Van</p> <p><i>A coffee van staffed by special needs people/teens/mental illness.</i></p>	<p>To provide training for vulnerable people. Give a sense of self-worth and community. Source a van. Barista Training. Council Regs.</p>	<p>Project plan under review</p>

Information pack

At the end of the summit sessions, all participants were provided with an information pack. This information was designed to assist groups to develop their initiatives and included the following:

Community Initiative Planning Guide (INT1760748)

- Social data and demographics
- Volunteering
- Facilities
- Permits
- Risk Assessments
- Insurance

- Council Grants
 - Community wellbeing support grants
 - Festival and events grants
 - Arts and culture grants
 - Community capital works grants
- Local community grants
- Events calendar
- Community bus
- Incorporated associations

Event Planning Guide (INT1754991)

Event General Risk Assessment Template and Instructions (INC1569025).

Council's Health and Wellbeing grants

The Community Wellbeing Support grants fund initiatives that improve resident health and wellbeing, support opportunities for volunteering, or help community groups with minor projects and initiatives.

To be eligible to obtain a Community Wellbeing Support Grant, projects must now address one or more of the identified health and wellbeing priorities as identified in the Liveability Plan and as listed below:

- improve mental health and wellbeing
- improve social cohesion
- improve safety
- reduce obesity
- reduce family violence
- reduce financial vulnerability
- reduce harm from alcohol, tobacco, drugs and gambling.

Evaluation

Participants from the two summits were invited to provide feedback on the facilitation, information provided and their levels of confidence in project development in the future. Just under 80% of participants considered the information provided at the summits was excellent or good. It was apparent that some of the information was surprising and even shocking to some of the participants in terms of the levels of health and social disadvantage. Providing this information was a critical step in the Council's goal of having community groups develop programs that are closely aligned with the needs of the local community. 47% of attendees believed that the Summit was an excellent opportunity to meet new relevant and like-minded community members and service providers with 46% of attendees also feeling that their voice was heard in-group discussions.

Top 5 Summit achievements (to date)

1. The 'Art in the Garden' project is a local event that did not have a venue until its organisers attended the summit. They collaborated with the Koo Wee Rup Community Garden management team, which resulted in The 'Art in the Garden' event now going ahead in April 2018. The local community can now enjoy this event show casing wonderful art by local artists.
2. The Casey Cardinia Library Corporation have identified opportunities to host numerous community projects and events through their venue spaces. This partnership will lead to wider opportunities for local groups and individuals to access bookable spaces for their projects.
3. A number of community groups has identified synergies between their endeavours and have since established strong partnerships (i.e. the merge of the Hills and Cockatoo road safety action groups).

4. Since the summit, there has been a noticeable surge in the general community's passion, enthusiasm and desire to assist people in need. Council are continuing to be contacted by community members and groups with new initiatives they wish to share.
5. Positive Council discussions regarding potential partnership with a not-for-profit organisation to establish a social enterprise cafe within the Shire.

POLICY IMPLICATIONS

This initiative draws on priorities as identified in the:

- Cardinia's Liveability Plan 2017-2029
- Social and Health profile 2017
- Council's Community Wellbeing Grant guidelines have been updated to align to the new Liveability Health Plan and groups addressing the social and health priority areas are eligible for funding

RELEVANCE TO COUNCIL PLAN

Our people - 1.4: improved health and wellbeing for all
Our community - 2.1: our diverse community requirements met
Our community - 2.2: engaged communities
Our community - 2.3: increased levels of community participation
Our community - 2.4: improved health and wellbeing of our residents

CONSULTATION/COMMUNICATION

All community organisations listed on Council's Community Database were invited and communication flyers were posted on Council's website. Small postcards advertising the event were distributed throughout the Shire and regular news items were posted on Council's social media platforms. An article was placed in Connect and regular updates posted on electronic screens.

FINANCIAL AND RESOURCE IMPLICATIONS

A budget of \$8000 was allocated for this project.

CONCLUSION

Partnerships form an important component to strengthening and delivering planning and advocacy endeavours. In particular, developing partnerships with the local community can be seen as pooling resources, ideas, capacity and goodwill. An important investment is crucial to the health and wellbeing of the community and long-term sustainability of change. The Community Summit model serves to provide a strategic approach to collaboratively addressing social and health priorities for the benefit of the wider community.

6 COMMUNITY SUMMIT - PROGRESS REPORT

Moved Cr L Wilmot Seconded Cr M Schilling

That Council notes the Cardinia Community Summit report and progress to date.

Cd.

7 SALE OF LAND 20 AND 30 HAMILTON ROAD

FILE REFERENCE INT189681

RESPONSIBLE GENERAL MANAGER Derek Madden

AUTHOR Doug Evans

RECOMMENDATION

That, as previously resolved and in accordance with the adopted masterplan for Pepi's land, Council resolves that following the hearing of submissions received in accordance with sections 189 and 223 of the Local Government Act 1989 to proceed with the sale of land and authorises the Chief Executive Officer to:

- Effect the sale of the land by a public sale process and the property will not be sold for less than the market value of the land;
- Execute all documentation associated with the sale; and
- Advise the submitters of this decision.

Attachments

1	Locality Plan	1 Page
2	Plan of subdivision	3 Pages
3	Submissions received	4 Pages
4	Minutes of meeting to hear submissions	2 Pages
5	Council Report 18 March 2013	22 Pages

EXECUTIVE SUMMARY

This report recommends that Council, following the hearing of submissions in relation to the proposal to sell part of the former Pepi's site at 20 and 30 Hamilton Road, Emerald (shown on the attached locality plan) proceed with the sale of the land. The Plan of Subdivision, as attached, shows the land proposed for sale as Lot 2 and 3 PS702042V (Land) being part of the Pepi's site.

BACKGROUND

Council acquired "Pepi's land" at 16-24 Beaconsfield-Emerald Road, Emerald on 14 October, 1999 by way of a land exchange with the then Minister for Planning and Local Government. Council transferred to the Minister Lawson's Road Reserve adjoining the Emerald Secondary College and Chambers Reserve in Pakenham Upper in consideration for Pepi's land.

Since acquisition of the land several parts have been sold, portion was sold to Lucas Land Co Pty Ltd (formerly Hello Hello Pty Ltd), a portion was sold to Mr & Mrs Pepi (in accordance with the Land Exchange Agreement) and portion was sold to two adjoining property owners following discontinuance of a government road being the unused extension of Hamilton Road. A further lot was sold by public auction after an approach to the Country Fire Authority suggesting that the lot would be suitable as a site for the proposed new CFA station in Emerald was declined.

Council subsequently resolved to re-purchase the land previously sold to Lucas Land Pty Ltd and at that stage also resolved to further subdivide two lots adjoining Hamilton Road and sell these two lots to partially recoup the expenses involved in the re-purchase of the land. Also at that time Council formally adopted a master plan, dated 21 June 2004, for Pepi's Land which provided

amongst other activities an area abutting Hamilton Road designated as a suitable option for residential development.

Council resolved at its meeting held on 18 March 2013 to proceed with the sale of the two blocks in Hamilton Road. The procedures involved in obtaining a planning permit for the subdivision and subsequent issue of titles for the two lots was delayed and the titles were only released late in 2017. Due to the period that had elapsed between the public notification given in 2013 and the release of titles in 2017 Council was required to give further public notice of the intention to sell the land, this notice appeared in the local newspapers on 18 October 2017 and two objections to the sale were subsequently received.

The entire Pepi's site is currently known as Certificate of Title Vol. 10797 Fol. 684 and is more particularly described as Lot 1 PS 501792U. The land is zoned rural conservation with a minimum lot size of 15 hectares, however as the land is contained in three allotments the planning scheme provides for the re-subdivision of existing allotments. Nearby properties in Hamilton Road are predominately residential properties of between 1000 – 4000 square metres.

The Land proposed for sale is substantially cleared of vegetation, west facing with adequate clearance from the gully and waterways. Land capability assessments have been undertaken and in relation to the lots proposed for sale, the results of the assessment show they are suitable for residential development.

POLICY IMPLICATIONS

The State Government developed guidelines for the sale of Council land, known as “Local Government Best Practice Guidelines for the Sale and Exchange of Land” (the Guidelines). This document provides guidance for the sale of Council land but Council is not bound by the Guidelines. The Guidelines provide that all sales or transfers should be in the best interest of the community. Furthermore, the Guidelines propose that all sales should be by a market tested sales campaign. As such if a decision is made for Council to sell the Land it is proposed that an independent real estate agent be appointed to sell the Land by public auction.

RELEVANCE TO COUNCIL PLAN

The relevant Council Plan objective is that ‘We continue to plan and manage the natural and built environment for future generations’. The objective is to be achieved through balancing the needs of development, the community and the environment.

CONSULTATION/COMMUNICATION

Council gave public notice on 18 October 2017 in accordance with Sections 189 and 223 of the Local Government Act 1989 of the proposal to sell the land. Two submissions were subsequently objecting to the sale. These submissions were heard by a Committee established for this purpose and the minutes of that meeting are attached.

Copies of the submissions are attached.

The concerns raised by the objectors are the same concerns previously raised. In response to these concerns the following comments are provided:

- **Loss of open space**

Of a 28.61 hectare site it is proposed that 3.5 hectares will be sold and the remaining 25.12 hectares retained as open space for both passive and active recreational activities.

- **Traffic concerns on Hamilton Road and Cloverleigh Close**

Additional traffic generated by two extra residences is expected to have negligible impact and will not change the road functionality. Council has undertaken to undertake improvements to Hamilton Road to both improve the road surface and to increase sight lines around the bend near these two blocks of land.

- **Concerns in relation to contamination of the Land.**

A detailed land capability assessment and environmental audit of the land has been undertaken and these reports acknowledge the presence of dieldrin in the soil, but that the levels of dieldrin were within acceptable limits.

Based on the assessments the following land uses pose low and acceptable risks:

- low density residential scenarios.
- low density residential scenario including consumption of home grown produce – fruit, vegetables and eggs.
- -Open space/Recreational.
- -Keeping of goats or cows for milk for domestic purposes where less than 50% of milk consumed is produced at the site.
- -Keeping cows, lambs, pigs or chickens for meat production for domestic purposes if less than 10% of the meat consumed by residents is produced at the site.

- **Effect on wildlife**

Council is aware that 20 Hamilton Road is home to a large Wombat and works on this site may effect this habitat. Accordingly to protect this habitat a condition has been placed on the permit issued to the Council that requires the Council enter into a Section 173 agreement that requires the applicant, prior to the commencement of works associated with the construction of any driveway to Lot 2, to engage a suitably qualified zoologist to inspect the proposed driveway alignment, to capture and relocate any native fauna found on or within the driveway alignment. The zoologist must be present for the whole period when the earthworks are occurring for the driveway to remove to capture and relocate any remaining fauna, to the satisfaction of the Responsible Authority.

It is considered this requirement will effectively protect this habitat.

FINANCIAL AND RESOURCE IMPLICATIONS

If Council does not proceed with the sale a shortfall will exist in the budgeted cash balance of \$750,000 and this would be required to be replenished through other sources of revenue.

CONCLUSION

The submissions should be considered by Councillors and a decision made in light of the information provided within this report.

7 SALE OF LAND 20 AND 30 HAMILTON ROAD

Moved Cr R Brown Seconded Cr G Moore

That, as previously resolved and in accordance with the adopted masterplan for Pepi's land, Council resolves that following the hearing of submissions received in accordance with sections 189 and 223 of the Local Government Act 1989 to proceed with the sale of land and authorises the Chief Executive Officer to:

- Effect the sale of the land by a public sale process and the property will not be sold for less than the market value of the land;
- Execute all documentation associated with the sale; and
- Advise the submitters of this decision.

Cd.

8 CONTRACT 17/47 - SEALING OF ENTRANCE ROAD, CARPARK AND ASSOCIATED WORKS - IYU RESERVE

FILE REFERENCE INT189777

RESPONSIBLE GENERAL MANAGER Michael Ellis

AUTHOR Malcolm Newman

RECOMMENDATION

That:

1. That the tender submitted by All Waste Solutions Pty Ltd trading as AWS Civil to undertake the works associated with Contract 17/47 Sealing of entrance road, carpark and associated works - IYU Reserve, be accepted for the contract sum of \$811,289 (ex GST);
2. Any remaining tenders be advised accordingly
3. The common seal of the Council be affixed to the contract documents.

Attachments

- 1 Confidential memorandum circulated to councillors only 2 Pages

EXECUTIVE SUMMARY

This report provides consideration for the appointment of a contractor to undertake the construction of a sealed car park, internal entrance road and associated works such as footpath construction, drainage and some minor landscaping at IYU Reserve, Henry Street, Pakenham (Contract 17/47).

It is therefore recommended that Contract 17/47 for sealing of the entrance road, carpark and associated works at IYU Reserve, Pakenham be awarded to AWS Civil.

BACKGROUND

Following a number of major works in recent years, IYU Reserve in Henry Road, Pakenham is now regarded as Council's premier soccer venue and as per the masterplan there is future works required to make it into a first class athletics venue.

In the past few years, completed works at IYU Reserve have included construction of all services into the reserve, junior and senior soccer grounds, a senior synthetic soccer pitch, pavilions, and a crushed rock entrance road and car park. This contract is to seal the unsealed entrance road and car park to benefit users and visitors to the reserve.

Tenders for construction were advertised on 18 November 2017 and closed on 12 December 2017.

This tender from AWS Civil is considered to be conforming and evaluated positively against the stipulated criteria of Pricing and Value for money, Compliance to Council specifications, Capability and Capacity, Relevant experience and past performance, Project Plan, Quality Systems, OHS, Financial Viability, Risk and Insurance and Environmental commitments.

On this basis, the tender submitted by AWS Civil is recommended to be accepted.

POLICY IMPLICATIONS

The IYU Reserve project of which these works form part of has been developed in accordance with Council's Regional Soccer Strategy (2008) and Growth Corridor Sports Strategy and Recreation Facility Standards policy.

RELEVANCE TO COUNCIL PLAN

This project is consistent with Council's plan to increase opportunities for participation in a range of sport, recreation and leisure facilities. It is also consistent with the aim to "Provide active and passive recreation facilities to meet the needs of our residents while providing accessible facilities to meet identified community facilities" as established in the Council Plan 2016-2020.

CONSULTATION/COMMUNICATION

The tenant clubs at the reserve will be notified of programmed works prior to commencement. Media releases are also to be undertaken.

FINANCIAL AND RESOURCE IMPLICATIONS

The Capital works program has \$850,000 allocated to this project in the 17/18 financial year. Based upon the tender price of \$811,289 (ex GST) there is sufficient funding to undertake these works.

CONCLUSION

The tender submitted by All Waste Solutions Pty Ltd trading as AWS Civil for \$811,289.00 be accepted for Contract 17/47- Sealing of entrance road, carpark and associated works-IYU Reserve.

8 CONTRACT 17/47 - SEALING OF ENTRANCE ROAD, CARPARK AND ASSOCIATED WORKS - IYU RESERVE

Moved Cr M Schilling Seconded Cr B Owen

That:

1. That the tender submitted by All Waste Solutions Pty Ltd trading as AWS Civil to undertake the works associated with Contract 17/47 Sealing of entrance road, carpark and associated works - IYU Reserve, be accepted for the contract sum of \$811,289 (ex GST);
2. All other tenderers be advised accordingly
3. The common seal of the Council be affixed to the contract documents.

Cd.

9 CONTRACT 17/49 - IMPLEMENTATION OF NATIVE VEGETATION OFFSET WORKS

FILE REFERENCE INT189519

RESPONSIBLE GENERAL MANAGER Michael Ellis

AUTHOR Alicia Brown

RECOMMENDATION

That the:

1. tender submitted by Habitat Creations be accepted for Cardinia Lakes habitat zone 1, Cardinia Lakes revegetation zone, and Bunyip and District Pony Club for the contract sum of \$106,373.10 (excl. GST) be accepted for an initial period of 3 years with a 2 year option for extension;
2. tender submitted by Envirogain Pty. Ltd. be accepted for Deep Creek, Cardinia Aqueduct Trail, Ridgetop Reserve, Melissa Way Reserve, and Peppermint Gum Reserve for the contract sum of \$66,779.00 (excl. GST) be accepted for an initial period of 3 years with a 2 year option for extension;
3. tender submitted by Indigenous Design Environmental Management be accepted for Pakenham Ridge Bushland Reserve for the contract sum of \$30,906.71 (excl. GST) be accepted for an initial period of 3 years with a 2 year option for extension;
4. remaining Tenderers be advised accordingly; and
5. Common seal of the Council be affixed to the contract documents.

Attachments

- 1 Confidential memorandum circulated to councillors only 4 Pages

EXECUTIVE SUMMARY

This report provides consideration for the appointment of a panel of contractors to undertake the implementation of native vegetation offset works in nine reserves within Cardinia Shire (Contract 17/49).

Tenders were advertised on 28 October 2017 and closed 5 December 2017. Tenders were received from eight tenderers.

The evaluation panel determined that allocating a panel of contractors including Habitat Creations, Envirogain Pty. Ltd., and Indigenous Design Environmental Management to specific offset reserves represented the best value and most advantageous for Council. It is therefore recommended that Contract 17/49 for the implementation of native vegetation offset works be awarded accordingly.

BACKGROUND

When removal of native vegetation is permitted, Clause 52.17 of the Victorian Planning Provisions states that applicants must offset the biodiversity loss from the removal, destruction, or lopping of native vegetation in accordance with the Guidelines.

This tender applies to third party native vegetation offsets Council has been paid to manage. Council opted to provide third party offsets in eligible Council reserves, as it enables the biodiversity gains to be located as close as possible to where biodiversity has been lost. Offering third party native vegetation offsets creates an opportunity for council to receive additional financial resources to further protect and improve Council reserves. Enhancing natural ecosystems and bushland reserves also provides benefit to the local community.

This tender will implement native vegetation offset works in the following reserves:

- Cook Spring Reserve and Eastone Reserve, Cardinia Lakes, Pakenham.
- Deep Creek, Pakenham (different location to Deep Creek Eco-Centre).
- Pakenham Ridge Bushland Reserve, Pakenham.
- Melissa Way Reserve, Pakenham.
- Peppermint Gum Reserve, Pakenham.
- Cardinia Aqueduct Trail, Officer.
- Ridgetop Reserve, Beaconsfield Upper.
- Bunyip and District Pony Club, Bunyip.

Works to be undertaken include:

- Eliminate high threat weeds.
- Enhancement planting within existing stands of vegetation.
- Control spread of high threat pest animals.
- Introduction of logs into stands that are deficient in this attribute.
- Additional site-specific management actions, such as rubbish removal.
- Annual reporting from contractors to Council. This is a requirement from DELWP, with potential to be audited.

Tenders were advertised on 28 October 2017 and closed 5 December 2017. A total of eight tenders were received from the following:

Contractor name
Envirogain
Habitat Creations
Indigenous Design Environmental Management
Landlinks Environmental Services
SEEDS
Environmental Restorations
Land Management Systems
Felix Botanica

Tenders were evaluated against the stipulated criteria of Compliance with Specifications, Capability and Capacity, Relevant Experience and Past Performance, Quality Methods and Management, Customer Service, Innovation, Risk & Insurance, OHS, Location, and Experience with Local Traditional Landowner Groups.

Value for Money was determined for each native vegetation offset reserve, by dividing the cost each tenderer submitted per reserve by the total weighted scores for the scored evaluation criteria. This method is defined in condition 11 of the Evaluation Plan procurement template.

To provide the best value for money, it is recommended that the implementation of native vegetation offset works be awarded to a panel of contractors consisting of Habitat Creations, Envirogain Pty. Ltd, and Indigenous Design Environmental Management for the sum of \$204,058.81.

POLICY IMPLICATIONS

The offsetting requirements in this tender are consistent with 'Victoria's Native Vegetation Management – A Framework for Action' (Department of Natural Resources and Environment, 2002), which was incorporated into the Victoria Planning Provisions from 2003 – 2014, and the guiding policy under which the funds were taken.

RELEVANCE TO COUNCIL PLAN

3.1. Provision and maintenance of assets on a life-cycle basis

- 3.1.2. Develop new and maintain existing parks, gardens and reserves in a sustainable way.

3.3. Enhanced natural environment

- 3.3.7. Protect and improve biodiversity by increasing the area of natural ecosystems across the shire.
- 3.3.8. Preserve and improve our bushland and natural environment by implementing weed management programs and continuing work on high conservation bushland reserves and roadsides.

CONSULTATION/COMMUNICATION

- DELWP - Appropriate offset locations determined and approval cited in Offset Management Plans. Discussed outstanding issues, and clarify essential management actions.
- Ecological consultants that authored Offset Management Plans - to seek additional information and images. Clarify discrepancies between net gain requirements and works.
- CFA and Melbourne Water - consulted during planning process for each permit application.
- Aboriginal Victoria - to ensure offset locations did not contain sites of cultural significance.
- Operations Unit - committed to manage slashing of firebreaks where appropriate.
- GIS officer - native vegetation offset locations layer added to Cardimap.

FINANCIAL AND RESOURCE IMPLICATIONS

There will be no impact on the operating or capital works budgets. Funding for these works has been paid to Council by permit applicants. These payments have been held in a reserve account to use for the implementation of native vegetation offset works.

The recommended panel of tenderers is within the funding available for these works.

CONCLUSION

It is recommended that the tenders submitted by Habitat Creations, Envirogain Pty. Ltd, and Indigenous Design Environmental Management for a total of \$204,058.81 (excl. GST) be accepted as a panel of contractors.

9 CONTRACT 17/49 - IMPLEMENTATION OF NATIVE VEGETATION OFFSET WORKS

Moved Cr R Brown Seconded Cr G Moore

That the:

1. tender submitted by Habitat Creations be accepted for Cardinia Lakes habitat zone 1, Cardinia Lakes revegetation zone, and Bunyip and District Pony Club for the contract sum of \$106,373.10 (excl. GST) be accepted for an initial period of 3 years with a 2 year option for extension;
2. tender submitted by Envirogain Pty. Ltd. be accepted for Deep Creek, Cardinia Aqueduct Trail, Ridgetop Reserve, Melissa Way Reserve, and Peppermint Gum Reserve for the contract sum of \$66,779.00 (excl. GST) be accepted for an initial period of 3 years with a 2 year option for extension;
3. tender submitted by Indigenous Design Environmental Management be accepted for Pakenham Ridge Bushland Reserve for the contract sum of \$30,906.71 (excl. GST) be accepted for an initial period of 3 years with a 2 year option for extension;
4. remaining Tenderers be advised accordingly; and
5. Common seal of the Council be affixed to the contract documents.

Cd.

10 CONTRACT 17/50 - BEACONSFIELD SKATE PARK, HOLM PARK RECREATION RESERVE, BEACONSFIELD

FILE REFERENCE INT189517

RESPONSIBLE GENERAL MANAGER Michael Ellis

AUTHOR Jim Donohue

RECOMMENDATION

That the:

1. Tender submitted by Trinity Skate Parks to undertake the works associated with Contract 17/50 - Beaconsfield Skate Park be accepted for the Contract Sum of \$272,104.75 (excl. GST);
2. Unsuccessful tenderers be advised accordingly; and
3. Common seal of the Council be affixed to the contract documents.

Attachments

- 1 Confidential memorandum circulated to councillors only 3 Pages

EXECUTIVE SUMMARY

The Holm Park Recreation Reserve masterplan nominates the development of a skate park adjacent to Oval No 3 and the access to the Reserve from Beaconsfield Emerald Road.

This report provides consideration for the appointment of a contractor to undertake the construction of this skate park. The works include the construction of a skate park, with various different skate-able elements, drainage, a shelter and landscaping.

The tender for the Beaconsfield Skate Park submitted by Trinity Skate Parks is the most advantageous for Council, providing the best value for money.

It is therefore recommended that Contract 17/50 for the construction of this skate park be awarded accordingly.

BACKGROUND

Tenders were advertised on 11 November 2017 and closed on 12 December 2017. A total of three (3) tenders were received.

Tenders were evaluated against the criteria of compliance with specifications, compliance with conditions of contract, capability and capacity, relevant experience and past performance of the tenderer, quality system and project plan, financial viability, insurance, conflict of interest, OH&S, pricing and value for money.

To provide best value for money, it is recommended that the construction of the Beaconsfield Skate Park be awarded to Trinity Skate parks for the sum of \$272,104.75 (excl. GST).

POLICY IMPLICATIONS

The works have been developed in accordance with Council's Asset Management Plans.

RELEVANCE TO COUNCIL PLAN

This project is consistent with efforts to "Provide active and passive recreation facilities to meet the needs of residents", "Increase opportunities for residents to participate in a range of sport, recreation and leisure activities", and "Provide accessible facilities to meet identified community needs".

CONSULTATION/COMMUNICATION

Consultation has been held with Holm Park Recreation Reserve Committee of Management throughout the master planning, planning, funding application and design stage of this project and will be notified prior to works being undertaken

FINANCIAL AND RESOURCE IMPLICATIONS

Funding for this project has been made available through a grant that council received from Australian Government's Department of Infrastructure and Regional Development for \$500,000 and this is supplemented by Council Capital Works program with \$350,000. The total amount of \$850,000 is to fund the construction of the skate park under this contract as well as the car park and other ancillary works under a separate contract.

The recommended tender price submitted by Trinity Skate Parks is within the funding available to deliver this portion of the project.

CONCLUSION

The tender submitted by Trinity Skate Parks for the construction of the Beaconsfield Skate Park is considered to be the most beneficial to Council and it is therefore recommended that Contract 17/50 - Beaconsfield Skate Park, Holm Park Recreation Reserve, Beaconsfield be awarded to Trinity Skate Parks for \$272,104.75 (excl. GST).

10 CONTRACT 17/50 - BEACONSFIELD SKATE PARK, HOLM PARK RECREATION RESERVE, BEACONSFIELD

Moved Cr B Owen Seconded Cr J Springfield

That the:

1. Tender submitted by Trinity Skate Parks to undertake the works associated with Contract 17/50 - Beaconsfield Skate Park be accepted for the Contract Sum of \$272,104.75 (excl. GST);
2. Unsuccessful tenderers be advised accordingly; and
3. Common seal of the Council be affixed to the contract documents.

Cd.

11 CONTRACT 17/52 - BRIDGE REPLACEMENT - JOLLEY ROAD, TONIMBUK

FILE REFERENCE INT189526

RESPONSIBLE GENERAL MANAGER Michael Ellis

AUTHOR Shell Wilkes

RECOMMENDATION

That the:

1. The tender submitted by Victorian Green Work Pty Ltd to undertake works associated with CT17/52 - Bridge Replacement - Jolley Road, Tonimbuk be accepted by Council for the lump sum amount of \$434,898 (exc GST);
2. The remaining tenderers be advised accordingly; and
3. The common seal of Council be affixed to the contract documents.

Attachments

- 1 Confidential memorandum circulated to councillors only 3 Pages

EXECUTIVE SUMMARY

This report provides consideration for the appointment of a contractor to undertake the works required under CT17/52 - Bridge Replacement - Jolley Road, Tonimbuk.

The works under this contract include demolition of the existing structure, construction of a new reinforced concrete bridge, installation of bridge barriers, guard rails, signage and linemaking.

The tender submitted by Victorian Green Work for the sum of \$434,898 (GST exclusive) represents the best value for money to Council and it is therefore recommended that CT17/52 - Bridge Replacement - Jolley Road, Tonimbuk be awarded accordingly.

BACKGROUND

The Jolley Road Bridge over Diamond Creek in Tonimbuk is a load limited timber structure and has been identified within the current Bridge Renewal Program for replacement.

Tenders were advertised on the 18 November 2017 and closed on 19 December 2017 at 2.00pm.

The tenders were checked against a range of non-weighted and weighted selection criteria to ensure the viability of the tender submissions. These criteria include: compliance with the specification, occupational health and safety, financial viability, risk and insurance, compliance to conditions of contract, capability and capacity, relevant experience and past performance, quality system, project plan and conflict of interest.

The tender submitted by Victorian Green Work for the sum of \$434,898 (GST exclusive) provides the best value for money to Council. It is therefore recommended that the tender submitted by Victorian Green Work be accepted for this contract.

POLICY IMPLICATIONS

Nil.

RELEVANCE TO COUNCIL PLAN

The delivery of this project aligns with Councils' plan to "Maintain all Council roads and supporting infrastructure in accordance with the Road Management Act 2004", "Manage Council's assets using a life cycle approach that ensures adequate maintenance over the life of the asset" and to "Upgrade local roads to improve safety while considering the traffic demand".

CONSULTATION/COMMUNICATION

The design of the bridge has been subjected to an extensive internal consultative process. A communication plan has been prepared to ensure the restricted access across the structure is well communicated to residents and commuters prior to and during the time of construction

FINANCIAL AND RESOURCE IMPLICATIONS

This project will be funded through an agreement between Cardinia Shire Council and the Australian Federal Government. Cardinia Shire Council were successful in obtaining a grant for this project, whereby the Federal funding will contribute 50% of the overall project cost with Council contributing the other 50%.

Based on this funding agreement, there is sufficient funds available in the 2017/18 Capital Works Bridge Renewals Budget to fund Councils portion of these works.

Based on the tender submitted by Victorian Green Work, there is adequate funding available to award this contract.

CONCLUSION

It is recommended that the tender submitted by Victorian Green Work Pty Ltd for the lump sum amount of \$434,898 (exc GST) be accepted for CT17/52 - Bridge Replacement - Jolley Road, Tonimbuk.

**11 CONTRACT 17/52 - BRIDGE REPLACEMENT - JOLLEY ROAD,
TONIMBUK**

Moved Cr R Brown Seconded Cr G Moore

That the:

1. The tender submitted by Victorian Green Work Pty Ltd to undertake works associated with CT17/52 - Bridge Replacement - Jolley Road, Tonimbuk be accepted by Council for the lump sum amount of \$434,898 (exc GST);
2. The remaining tenderers be advised accordingly; and
3. The common seal of Council be affixed to the contract documents.

Cd.

12 CONTRACT 17/53 - ULMER ROAD WEST, EMERALD – SEALED ROAD CONSTRUCTION

FILE REFERENCE INT189775

RESPONSIBLE GENERAL MANAGER Michael Ellis

AUTHOR Milan Patel

RECOMMENDATION

That:

1. Following receipt of funding for this project that the tender submitted by A1 Civil Pty Ltd to undertake the works associated with Contract 17/53 - Ulmer Road West, Emerald – Sealed Road Construction be accepted for the contract sum of \$273,589.58 (Excl. GST);
2. The remaining Tenderers be advised accordingly; and
3. The common seal of the Council be affixed to the contract documents.

Attachments

- 1 Confidential memorandum circulated to councillors only 3 Pages

EXECUTIVE SUMMARY

Council is proposing to upgrade currently unsealed Ulmer Road West from the intersection of Beaconsfield - Emerald Road up to the Temple gates. The project will include constructing a sealed road with associated drainage & kerbs for North-South section of the road.

This report provides consideration for the appointment of a contractor to undertake the civil works package, which will provide sealed road access to the temple, as well as neighbouring residential properties and will remove the need to Council to regrade the road on regular basis due to its steep gradients.

The tender for the Ulmer Road West civil works package submitted by A1 Civil Pty Ltd is considered the most suitable for the project.

It is therefore recommended that Contract 17/53 for the road & drainage construction for Ulmer Road West be awarded accordingly.

BACKGROUND

Ulmer Road West provides access to a Buddhist temple (The Nan Hai Pu Tuo Temple of Australia) as well as two rural residential properties (28 William Street & 73 Beaconsfield-Emerald Road).

The temple houses one of the largest outdoor stone sculptures of the Maitreya (Laughing) Buddha in Australia, therefore attracting considerable tourist traffic which includes tourist buses too. The existing unsealed road has been requiring repeated regrading following heavy rainfall events. Council had lately reconstructed the gravel road & built a concrete lined open drain along the western edge of the road to reduce the erosion. However, the steep gradient of the road near the sealed Beaconsfield-Emerald road has still been deteriorating the road even after each moderate rainfall event.

The Temple management (The Abbot) approached Council officers with a proposal for the Temple to fund the design and construction of a sealed road with kerb & channel.

The scope of works which was tendered includes construction of sealed road pavement, drainage, Kerb & channel and associative line marking & signage works for NS section of Ulmer Road West.

Tender assessment

Tenders were advertised on 25 November 2017 and closed on 19 December 2017. A total of two (2) tenders were received.

Tenders were evaluated against the criteria of compliance with specifications, compliance with conditions of contract, capability and capacity, relevant experience and past performance of the tenderer, quality system and project plan, financial viability, insurance, conflict of interest, OH&S, pricing and value for money.

To provide the best value for money, it is recommended that the Ulmer Road West sealed road construction contract be awarded to A1 Civil Pty Ltd for the sum of \$273,589.58 (Excl. GST).

POLICY IMPLICATIONS

Nil.

RELEVANCE TO COUNCIL PLAN

Nil.

CONSULTATION/COMMUNICATION

Consultation has been held with the representative of the Temple, as well as affected private property owners during planning and design stage of the project. The Temple's Abbot has been regularly liaised with by Council officers to ensure agreement to scope of the works & project costs.

Further consultation with the affected property owners to notify them of disruptions, if any, throughout the construction works will form part of the project planning and delivery after the award of this Contract.

FINANCIAL AND RESOURCE IMPLICATIONS

This project is being funded by the Temple management and include the design and construction components.

An initial lump sum payment is to be made to Council prior to the commencement of works, with the balance to be paid following the completion of works.

CONCLUSION

The tender submitted by A1 Civil Pty Ltd for the civil works package at the Ulmer Road West is considered to be the most beneficial and it is recommended that Ulmer Road West, Emerald – Sealed Road Construction be awarded to A1 Civil Pty Ltd for \$273,589.58 (Excl. GST).

12 Contract 17/53 - Ulmer Road West, Emerald – Sealed Road Construction

Moved Cr B Owen Seconded Cr L Wilmot

That:

1. Following receipt of funding for this project that the tender submitted by A1 Civil Pty Ltd to undertake the works associated with Contract 17/53 - Ulmer Road West, Emerald – Sealed Road Construction be accepted for the contract sum of \$273,589.58 (Excl. GST);
2. The remaining Tenderers be advised accordingly; and
3. The common seal of the Council be affixed to the contract documents.

Cd.

13 TEMPORARY ADVERTISING SIGNS IN ROAD RESERVES

FILE REFERENCE INT189859

RESPONSIBLE GENERAL MANAGER Andrew Paxton

AUTHOR Debbie Tyson

RECOMMENDATION

That Council:

1. Adopt the Temporary Advertising Signage in Road Reserve Policy; and
2. Incorporate location for temporary signage as listed in Policy into future master plans.

Attachments

- 1 Advertising signs in road reserves policy 13 Pages

EXECUTIVE SUMMARY

The regulation of advertising signs is an important function of Council; it ensures the orderly display of advertising signs in Council's road reserves, can reduce visual clutter that could otherwise detract from the natural environment of Cardinia Shire and potentially reduce risk to road users. These controls need to be balanced with the needs of community groups and organisations to successfully advertise events in their community.

BACKGROUND

Council's Compliance and Community Development teams have received several concerns over the past year from community members in the ranges area of the Shire, in particular the Emerald Village Committee, in regards to excess signage along road networks. With no clear policy or designated sites, it is difficult for Council to provide direction and consistency for the community; it also limits Council's ability to enforce signage removal.

This policy applies to all signage on Council owned/managed land, as permission is required for the display of temporary community event signs from Council as the land manager/owner. In particular, this policy seeks to allow temporary community event signage in permitted locations only that have been approved by Council's Traffic Engineering department.

A temporary community event sign is a sign publicising a local educational, cultural, religious, social or recreational event, which is for a non-commercial purpose. The signs are often sponsored by a private company, such as a Real Estate Agent. The community event must be held within the municipality, with the signage displayed for a limited time.

Council's Senior Traffic Engineer, Planning Enforcement Officer and Community Development Officer undertook a review of four townships in the ranges area to establish appropriate sites to locate signage. This policy aims to provide direction for these towns, being Gembrook, Cockatoo, Avonsleigh and Emerald, with the commitment to review all townships in the Shire over the following year. Once recognised, these sites will also form part of the policy.

The towns of Gembrook, Cockatoo and Avonsleigh have had sites easily identified; however, the Emerald Township has been problematic. The main area that would enable safe installation of

signs, free from distraction of drivers, as well as allowing easy viewing to the public is within the Worrell Recreation Reserve, the car park and along the toilet block.

Initial conversations were had with the Worrell Recreation Committee, they have been adamant that they will not accept signage of this nature at the reserve. This would result in one small area within Emerald that meets the criteria, Puffy Billy Park, to be the designate site for all the Emerald community events.

This site is not large enough to accommodate the requirements of the community. It is also away from main thoroughfares, which is desired by community groups to ensure maximum exposure. With a resolution for the Emerald area required to allow community groups to advertise events safely and legally, the Worrell Recreation Reserve is the soundest option

A Worrell Recreation Masterplan is currently being undertaken, this document will propose to include two designated locations to enable temporary community signage within the reserve

POLICY IMPLICATIONS

Councils Compliance team has suspended issuing any temporary signage permits due to the confusion within the community, unavailable safe sites and the visual cluster of signs in unsafe areas. The introduction of this policy and the confirmation of sites in Emerald will allow Council to commence issuing permits for Temporary Advertising Signage in Road Reserve and enable enforcement throughout the towns.

The key risks to Council in not having such a policy in place are:

- Signs can be placed in location that may cause hazard to motorist or pedestrians
- Excessive amounts of signs in location causing an impact on the visual amenity
- No clear direction for community groups wishing to advertise their event
- No clear enforcement policy to allow for the removal of signage if they do not comply
- Poor customer service and not meeting community expectations

RELEVANCE TO COUNCIL PLAN

This policy is in alignment with the Council Plan, in that it will encourage community participation, supporting community groups in their activities as well as protecting the built and natural environment.

CONSULTATION/COMMUNICATION

In the development of this policy three departments were engaged, the Compliance team who will manage the process, issuing permits and undertaking enforcement if required. The Traffic Engineering area who undertook site visits to the townships, identify safe areas, free from potential risk where signs can be placed. In addition, the Community Development team who have engaged with the Emerald Community and EVC throughout the process in relation to the potential policy. As this is an internal policy that affects Council land (road reserve) greater community consultation was not undertaken.

FINANCIAL AND RESOURCE IMPLICATIONS

There is no implication on the financial budget; the Compliance team will absorb the work involved in their normal functions. A small administration fee will be required for each permit issued to assist in covering cost of stickers and permits, and fines may occur if signage does not abide by the policy.

CONCLUSION

The issue of an excessive amount of Temporary Community Signage in our ranges region is escalating with Council receiving several complaints weekly. Currently there is no guidance for the community or Council Officers of where these signs should be located to limit the impact on the amenity of towns and to ensure safety for motorist and the public.

Officers have undertaken a thorough investigation of appropriate sites, which are specifically detailed in the policy. Emerald is considered one of the most problematic towns for community signage with a grave need to allocate appropriate sites in the township, to this end, the logic location is at Worrell Recreation Reserve.

13 TEMPORARY ADVERTISING SIGNS IN ROAD RESERVES

Moved Cr R Brown Seconded Cr G Moore

That Council:

1. Adopt the Temporary Advertising Signage in Road Reserve Policy; and
2. Incorporate location for temporary signage as listed in Policy into future master plans.

Cd.

14 APPOINTMENT OF COMMITTEE MEMBERS TO: THE EMERALD VILLAGE COMMITTEE

FILE REFERENCE INT189765

RESPONSIBLE GENERAL MANAGER Jenny Scicluna

AUTHOR Kym Ockerby

RECOMMENDATION

That the following amendments and appointments be made to the Committee for Emerald Village under Section 86 of the Local Government Act (1989).

Emerald Village Committee:

Peter Maloney	Committee member
Ian Wakefield	Committee member

These recommendations fill current vacancies for this committee.

Attachments

Nil.

EXECUTIVE SUMMARY

This report advises Council of the membership of the Committees of Management that have been appointed as the result of public meetings.

BACKGROUND

Members of Special Committees require appointment by Council resolution pursuant to Section 86 of the Local Government Act. The election of Special Committees of Management is organised by Council and takes place annually or at other specified times.

The Act requires that Council approve the membership of Special Committees. It also notes those who are no longer members.

At a meeting held on Tuesday 23rd January 2018 the members detailed above were elected to be appointed by Council to the Emerald Village Committee to fill current vacancies for the current term as specified in the Instrument of Delegation.

POLICY IMPLICATIONS

Nil.

RELEVANCE TO COUNCIL PLAN

Establishing and maintaining Committees of Management is directly relevant to the Council Plan goals of actively engaging with communities and increasing levels of community participation.

CONSULTATION/COMMUNICATION

Nil.

FINANCIAL AND RESOURCE IMPLICATIONS

Nil.

CONCLUSION

It is appropriate for the Council to confirm the appointment of these new members to the Emerald Village Committee.

14 APPOINTMENT OF COMMITTEE MEMBERS TO: THE EMERALD VILLAGE COMMITTEE

Moved Cr R Brown Seconded Cr G Moore

That the following amendments and appointments be made to the Committee for Emerald Village under Section 86 of the Local Government Act (1989).

Emerald Village Committee:

Peter Maloney	Committee member
Ian Wakefield	Committee member

These recommendations fill current vacancies for this committee.

Cd.

15 DOCUMENTS FOR SEALING

FILE REFERENCE INT183419

RESPONSIBLE GENERAL MANAGER Derek Madden

AUTHOR Sharon Voltan

RECOMMENDATION

That Council note the fixing of the Common Seal to the documents listed below.

Attachments

Nil.

EXECUTIVE SUMMARY

Under Council's Meeting Procedure Local Law, the Common Seal may be affixed to a document for the purpose of giving effect to a decision:

- a) Made by Council resolution;
- b) Made by resolution of a Special Council meeting under delegation; or
- c) Made by the Chief Executive Officer under delegation.

Accordingly, the Council Seal was affixed to the following documents:

Description	Authorisation	Seal Date
Transfer of land R1 Plan of subdivision 043563 Durban Road, Emerald from JG and CG Ratcliffe to Cardinia Shire Council.	Council resolution 20 November 2017	16 January 2018
Blackspot Intersection treatment - Thirteen Mile Road/Bunyip River Road, Vervale CT 17/29 - CSC and A1 Civil Pty Ltd	Council resolution 11 December 2017	30 January 2018
Deep Creek Reserve Landscape package CT 17/36 - CSC & Australian Ecosystems Pty Ltd	Council resolution 11 December 2017	30 January 2018
Emerald Netball facility Stage 1B - Beaconsfield Emerald Road, Emerald CT 17/32 - CSC & A1 Civil Pty Ltd	Council resolution 11 December 2017	30 January 2018
Deep Creek Reserve Civil works package CT 17/34 - CSC & A1 Civil Pty Ltd	Council resolution 11 December 2017	30 January 2018
Road resurfacing of various roads CT 17/28 - CSC & QR Construction (Gippsland) Pty Ltd	Council resolution 18 September 2017	30 January 2018
Deep Creek Reserve - Pakenham Golf Course, construction of new holes CT 17/42 - CSC & SJM Turf & Civil Pty Ltd	Council resolution 11 December 2017	31 January 2018
Transfer of land for Gembrook-Cockatoo trail - CSC & GM & MK Elphinstone - 320 Belgrave-Gembrook Road, Gembrook	Council resolution 19 April 2015	31 January 2018

The following documents require the affixing of the Common Seal:

CONCLUSION

It is appropriate for the Council to note the fixing of the Common Seal to the documents listed above and resolve to seal the other documents listed.

15 DOCUMENTS FOR SEALING

Moved Cr R Brown Seconded Cr G Moore

That Council note the fixing of the Common Seal to the documents listed below.

Cd.

ACTIVITY REPORTS

16 QUARTERLY PERFORMANCE REPORT

FILE REFERENCE INT189376

RESPONSIBLE GENERAL MANAGER Derek Madden

AUTHOR Jo Battin

RECOMMENDATION

That the quarterly Performance Report for quarter 2, 2017-18 be received and noted.

Attachments

1 Quarterly Performance Report 60 Pages

EXECUTIVE SUMMARY

To present the Quarterly Performance Report for the October to December 2017-18 period.

BACKGROUND

The second quarter of 2017-18 saw the daily average of new households established in Cardinia Shire increase to six families per day. Cardinia Shire Council continues its work to deliver results in alignment with the Council Plan 2017-21 to meet the needs of our growing population. Some highlights are included here.

In November, Central Ward Councillor Collin Ross was elected Mayor of Cardinia Shire and our previous Mayor, Cr Brett Owen, was elected Deputy Mayor for 2017-18.

Promoting the health and wellbeing of residents

In September, Council adopted Cardinia Shire's Liveability Plan 2017-29, recognising Council's role in coordinating local public health planning. The plan aims to bring together a range of organisations and local groups to collectively protect, improve and promote the health and wellbeing of all our residents.

Aligning with the Liveability Plan, we hosted our inaugural Community Summit in October. The event set out to inform both Council and the community about our health and wellbeing needs now and into the future, and to encourage collaboration and the sharing of ideas for a liveable and healthy Cardinia Shire.

The Cardinia Food Circles Project was launched at the Cardinia Food Forum in November, with a focus on protecting land to grow food, growing a vibrant local food economy, enhancing food knowledge, and closing the food loop on waste, water and space. In other news, Cardinia Life became the first Council-owned facility in Victoria to convert their health club to 24/7 operations, giving people the best chance to maintain a healthy lifestyle by removing any barriers around operational hours.

Encouraging inclusive and engaged communities

We also launched our Child, Youth and Family Strategy 2017-21 in October, reinforcing Council's commitment to the shire being a UNICEF 'Child Friendly City'. It incorporates five focus areas for

local children, young people and their families to be safe, healthy, happy and connected, and to realise their potential and achieve economic wellbeing.

Cardinia Shire Council's first ever Youth Council was selected in early December and they will have the opportunity to work collaboratively with Council on issues that impact on young people in the shire. The nine youth councillors from across the shire will each receive guidance from a Councillor mentor, helping to build their knowledge and experience as leaders.

The Cardinia Community Leadership Program celebrated its first graduates in November, empowering participants to engage in active citizenship within the local community. The success of the program will see a second intake in 2018, continuing its work to further the leadership capacity and community participation of emerging leaders.

Reflecting our commitment to safe and inclusive communities, Cardinia Shire Council became the seventh municipality in Australia to achieve designation as an International Safe Community. In related activities, the Mayor signed the Refugee Welcome Scroll when it visited Cardinia Shire as one of 113 Refugee Welcome Zone Councils and Council supported a community walk against family violence for White Ribbon Day.

Providing infrastructure and facilities

Council progressed and completed a number of major projects this quarter, delivering quality facilities for our community. Updates include:

Emerald Community Hub

A building contractor has been appointed for the Emerald Community Hub (Hills Hub) development after many years of engaging with community stakeholders. The multi-purpose facility aims to enhance existing community activities and meet local needs for skill development, training and employment creation.

Deep Creek Reserve

The Deep Creek Reserve development continues to move ahead with contracts awarded and works commencing on the all abilities playspace and the Cardinia Community and Education Centre. Contractors have also been appointed to undertake the civil works package, the landscape package and the construction of new holes at Pakenham Golf Course.

The Lang Lang Community and Recreation Precinct

Work has progressed well on the Lang Lang Community and Recreation Precinct with many elements of the Stage 1 works complete, including cricket practice nets, netball courts, netball players' shelter and irrigation to Oval No 1. The remaining works are well underway.

Park Upgrades

The upgrades at Alma Treloar Reserve and Lakeside Park were completed this quarter as part of a six-park upgrade, with the final park, PB Ronald Reserve currently underway. Garfield Recreation Reserve, O'Neil Road Oval and Don Jackson Reserve were completed earlier in the year.

Footpaths

The footpath program has progressed further, with completed footpaths in Bald Hill Road, Pakenham; Macclesfield Road, Avonsleigh; Fourteen Mile Road/Beswick Street, Garfield; and Pinnocks Road, Emerald.

Managing our environment

The new Waste and Resource Recovery Strategy (2017-26) was adopted by Council in December 2017. It is a roadmap for the future direction and actions of our waste and resource recovery

services, waste-related education and advocacy activities – ensuring these provide value for money and produce improved environmental benefits and amenity for our community.

Supporting Council's aim to sustainably manage the natural and built environments, a free green waste drop off service was trialled in November. The service set out to assist residents in reducing the fuel load on residential properties, to minimise the risk of illegal dumping of material and to reduce the amount of organic material ending up in landfill.

In other initiatives, Emerald Library launched its 76-panel solar system in October, contributing toward an excess of 250kW of installed capacity across 15 sites throughout the shire, which collectively saves more than \$70,000 per annum in energy costs on Council buildings. In November, the Cardinia Digitisation Centre was launched at Cardinia Civic Centre. It provides digitisation services to Council and other organisations, achieving greater cost and time efficiency in the end-to-end automation and processing of data, records, correspondence, invoices and information.

POLICY IMPLICATIONS

Nil.

RELEVANCE TO COUNCIL PLAN

A major component of the attached report details progress in delivering the actions adopted to deliver the Council Plan.

CONSULTATION/COMMUNICATION

Nil.

FINANCIAL AND RESOURCE IMPLICATIONS

There are no financial implications involved in receiving this quarterly performance report

CONCLUSION

It is appropriate to receive the quarterly performance report and note the contents.

16 QUARTERLY PERFORMANCE REPORT

Moved Cr R Brown Seconded Cr G Moore

That the quarterly Performance Report for quarter 2, 2017-18 be received and noted.

Cd.

17 ENVIRONMENT QUARTERLY REPORT

FILE REFERENCE INT189549

RESPONSIBLE GENERAL MANAGER Michael Ellis

AUTHOR Desiree Lovell

RECOMMENDATION

That the report be noted.

Attachments

Nil.

EXECUTIVE SUMMARY

This report provides a summary of some key environmental sustainability projects currently being undertaken by Council. Projects have been categorised according to the Sustainable Environment Strategy themes:

- Climate change and energy conservation
- Development and built environment
- Water conservation
- Waste minimisation and sustainable procurement
- Natural systems

A similar report will be presented each quarter highlighting new programs or projects that have achieved significant milestones.

BACKGROUND

There are a broad range of environmental actions taking place throughout the organisation. While many of these occur within or are led by the Environment Unit, the vast majority of the organisation is involved in environmental sustainability to some degree. Below is a highlight of some of the key projects currently being undertaken.

All actions fall within the Council Plan 2017–18 under the key performance area of Environment 'we will continue to plan and manage the natural and built environment for present and future generations'.

Climate change and energy conservation

Council Plan action – Reduce Council's energy consumption and help the community to do likewise.

1 Emerald Library solar event

The installation of a 22.8kW solar photovoltaic system on the Emerald Library aligns itself with Council's Aspiration energy transition plan (AETP) and supports the transition towards carbon neutrality. The system consists of 76, 300-watt high efficiency solar panels. The system will produce approximately 30,000 kWh of electricity per annum and will reduce emissions by approximately 33 tonnes of CO₂e per annum.

The system includes the 1000th solar panel installed on a Cardinia Shire Council owned building. The system was launched at a small public event in October.

Chris Buckingham, CEO of Casey Cardinia Library Corporation attended the launch event, where the energy savings and emission reduction benefits of the system were presented. Mr Buckingham has contacted Council officers with interest to become the first library organisation in Australia to pledge to the Take 2 climate action initiative.

2 *Sustainable community workshops*

The sustainable community workshops, at the Hewitt Eco House in Koo Wee Rup will start in February 2018. Sessions are scheduled once a month for four months and topics of the workshops will include:

- waste and water management
- sustainable gardening
- climate change adaptation and resilience
- energy efficiency and emergency planning

The workshops will provide the community with valuable information and recommendations towards developing sustainable practices and resilient communities. Last year the workshops focused on sustainable homes and drew in community members from all over the Shire.

3 *High performance zero emissions home project*

The Cooperative Research Centre for Low Carbon Living (CRCLCL) will be building a 'high performance zero energy house' in the Shire. The project is a collaboration between Council, Parklea, SJD homes, Low Carbon Living, SECCCA, Curtin University and Josh Byrne and Associates.

The high performance display home in Officer will provide the community with access to a functioning zero energy dwelling, where SECCCA officers will be onsite to provide advice and information on residential energy efficiency and building design to support high performance homes. The project presents the opportunity to raise the profile of Council in the emerging zero energy homes market and engage builders, towards improving energy efficiency and reducing community emissions, as growth and residential development in the Shire continues.

Development and built environment

4 *Sustainable environment strategy update*

The Sustainable environment strategy (SES) is an overarching document encompassing the areas of climate change, biodiversity, waste, water, and Council leadership in this space. The aim is to ensure a consistent direction towards protecting and enhancing Cardinia Shire's natural environment and ensuring that our Shire is a productive and healthy place to live, now and in the future. Internal consultation is complete, along with sourcing all the required data for the SES. The plan will be presented to Council for consideration and adoption mid this year.

5 *Pakenham Library, Hall and U3A solar energy system*

Modelling is complete to determine the appropriate solar electricity system size for the Pakenham Library, Hall and U3A. A project specification for an 83.5 kWp system has been developed and issued for quotations. Indicative modelling has indicated the system will save approximately \$16,500 per annum, and have a payback period of approximately 6 years. Installation of this system is planned for later this financial year.

6 *Civic Centre energy efficiency*

Various initiatives have been implemented to reduce the energy consumption of the civic centre in recent months. These include:

- adjustments to the building's natural ventilation mode to enable the windows to open more often. When the windows open, the majority of the building's fans and air conditioning turns off, leading to energy savings.

- moving to a booking system for air conditioning for the Council chambers, gallery and dining room and upgrading the controls for these rooms. Air conditioning now only operates for these rooms when the rooms are in use.
- installing sensors and controls for selected exhaust fan operation, so they only operate as required.

Water conservation

Council Plan action – Plan to manage water in an integrated manner, including the reduction of potable water consumption by Council and households.

7 Healthy waterways strategy

Council officers have been involved in the consultation phase of Melbourne Water's Healthy Waterway Strategy for the Westernport catchment. The catchment extends from the Mornington Peninsula to Drouin, north to Bunyip State Park and south to the bay.

The Healthy Waterway Strategy will guide investment planning through these areas for the next 10 years. Representation and input at this stage is vital as it determines Melbourne Water's priorities, including threats, opportunities or ongoing projects that require support. Melbourne Water consultation workshops were attended by a range of stakeholders including community groups, farming groups, the Westernport biosphere and Councils. The social value of waterways, effects of urbanisation through the growth corridor and environmental conditions were broad themes of the discussion. A final workshop is scheduled for mid this year.

Waste minimisation and sustainable procurement

Council Plan action – promote practices that result in the reduction per household of the amount of waste going to landfill, particularly food waste.

8 Green waste drop off trial

Council, in partnership with Cleanaway opened two local transfer stations to offer free green waste drop off to residents of Cardinia Shire over a nine-day period in November. This free service aimed to assist residents in reducing the fuel load on residential properties to reduce the fire risk in the municipality, but also to minimise the risk of illegal dumping of material and to reduce the amount of organic material ending up in landfill. This trial was in line with Waste and resource recovery strategy action to "implement a suite of options that provide alternatives to burning off. A total of 603 drop offs resulting in 107.33 tonnes of green waste collected and sent for recycling.

Cleanaway Pakenham recorded 396 vehicles and together they dropped off 69.65 tonnes of green waste material. Cleanaway Lysterfield recorded 207 vehicles and together they dropped off 37.68 tonnes of green waste material.

The data is being reviewed, along with feedback from the community, contractors, and other stakeholders to consider the future of this service.

9 Hard waste service sorting

The Biannual green and hard waste collection service continued its innovation with a sorting trial occurring at the landfill during November's collection. This recent collection saw 50 per cent of collected loads diverted from landfill to a manual sorting process to extract further materials for recycling. Initial data identified opportunities to extract cardboard and metal via this method. The complete data will be analysed to assess how this may be incorporated into future collections.

10 Recycling concrete on Council projects

Recycled concrete has been used instead of newly quarried aggregate on Council projects such as Deep Creek reserve car park and footpath, and the Eastern Dandenong Ranges multi use trail. The concrete originated from Council's operations. Using recycled concrete instead of virgin materials

saves on resources involved in making/quarrying virgin material, as well as water, and reduces waste sent to landfill.

Natural systems

Council Plan action – Preserve and improve our bushland and natural environment by implementing weed management strategy and programs and continuing activities on high conservation bushland reserves and roadsides.

11 Gardens for wildlife program update

The Gardens for Wildlife program is a partnership between Council and community volunteers, to provide advice to residents on creating wildlife habitat in their gardens. Council's website has the online registration form along with, 16 fact sheets, links to our online indigenous plant guide and other useful resources. Nineteen volunteers from eight local conservation groups have volunteered to carry out garden assessments within their local townships. Volunteer assessors were trained in occupational health and safety, community liaison, and tips for carrying out garden assessments.

The program was launched in Spring 2017, 55 households have since registered for the program. Following their garden visit, the assessor sends the homeowner a follow up report based on their discussion that details weeds and control methods, suitable indigenous plants, and other habitat features discussed during the assessment.

In response to a number of questions from volunteer garden assessor, Council officers organised an example garden assessment carried out by an experienced Gardens for Wildlife assessor from the Knox Environment Society. This additional information was well received, with assessors feeling comfortable in their understanding of their role, and also using the opportunity to discuss ideas and concerns with their peers.

12 Roadside Weeds and Pests Program (RWPP) 2017-19

The Department of Environment, Land, Water and Planning (DELWP) recently advised that Council has been awarded \$52,172 under the Roadside Weeds and Pests Program (RWPP) for 2017-19. As a requirement to receive this funding, Council has completed a Roadsides Weeds and Pests Control Plan for 2017-19, which was submitted to DELWP in December 2017. We expect this plan to be approved and the grant received early in the new year.

This year, activities under this program will include treating regionally prohibited and regionally controlled weeds, including Blackberry, four different Broom species, Ragwort and Spear Thistle on municipal roadsides in five localities - Cardinia, Officer, Pakenham, Lang Lang and Heath Hill.

These activities aim to follow-up treatment works for projects funded in Council's previous weed control plans, and support other investment for integrated landscape protection projects or address particular community concerns.

In addition to the on ground works, GIS data capture on weed species will be collected on roadsides across Dalmore, Kooweerup, Monomeith, Bayles and Caldermeade, to inform the 2018-19 roadside weed control program.

13 Emerald Lake Park Vegetation Management Project update

Council has received a grant of \$29,710 for the Friends of Emerald Lake Park through the Port Phillip and Westernport Catchment Community Grants, for 2017-18 works towards the ELP vegetation management project.

This grant adds to the Council budget of \$50,000, and will be used to build on past works, including continued removal of exotic invasive trees in the park, and revisit previously treated sites, addressing new weed and emerging infestations.

Council is the project manager and is responsible for delivering the projects objectives and satisfying the grant milestones, with close liaison with the Project Steering Committee, in particular the Friends of Emerald Lake Park.

14 Weed control grant

This program has been overwhelmingly popular this year, with the entire budget of \$21,000 fully allocated prior to December. As a result, the 2017-18 grant is now closed to applications, and will reopen again in July 2018, in line with the start of the new financial year.

15 Environmental volunteer network meeting

On 23 November, officers hosted the annual volunteer network meeting with 51 participants. The event provides an opportunity to update community groups on the latest environmental news, legislation and safety information that they need to be aware of and provides Council staff an opportunity to thank the community for their volunteer work throughout the year. The community members were appreciative of the acknowledgment and valued the opportunity to network with other volunteer members.

POLICY IMPLICATIONS

Nil.

RELEVANCE TO COUNCIL PLAN

Nil.

CONSULTATION/COMMUNICATION

Where internal and external consultation has taken place it is captured in the background information above.

FINANCIAL AND RESOURCE IMPLICATIONS

NI.

CONCLUSION

Council continues to be a leader in the environmental field with their partnerships and innovation to deliver great programs for the community. This is evident in the interest Council has received in the gardens for wildlife program, 1000th solar panel installation event and volunteer participation across the shire.

17 ENVIRONMENT QUARTERLY REPORT

Moved Cr M Schilling Seconded Cr J Springfield

That the report be noted.

Cd.

18 QUARTERLY FINANCIAL REPORT

FILE REFERENCE INT189850

RESPONSIBLE GENERAL MANAGER Derek Madden

AUTHOR Richard Williams

RECOMMENDATION

That the quarterly financial report for the period 1 July 2017 – 31 December 2017 be received and noted.

Attachments

1 Quarterly financial report 1 July 2017 - 31 December 2017 10 Pages

EXECUTIVE SUMMARY

This report details Council's financial performance for the six months ended 31 December 2017.

BACKGROUND

The report is broken into a number of parts highlighting different components that affect the financial performance of Council:

- Income Statement – Analysed by Income, Expenditure and Non-Recurrent Items;
- Balance Sheet;
- Cashflow Statement; and
- Capital Works.

POLICY IMPLICATIONS

Nil.

RELEVANCE TO COUNCIL PLAN

Monitoring the financial performance of the organisation against the annual budget and longer term financial outlooks. Manage the municipality's finances and assets in a responsible way.

CONSULTATION/COMMUNICATION

Accountants within the Finance business unit meet monthly with Departmental Managers to discuss their year-to-date progress against the budget for both the Operating and Capital Works programs. Results of these discussions provide input to the completion of the Monthly Financial Performance Report and are further discussed with the relevant General Manager.

FINANCIAL AND RESOURCE IMPLICATIONS

The analysis undertaken as part of the Financial Performance Report is based on the differences between the 2017-18 budget adopted in May 2017 and the actual result as at 31 December 2017. The operating result for the six months ended 31 December 2017 is a surplus of \$3.635m. This is \$3.815m better than the budgeted deficit of \$180k.

Operating income is \$1.689m favourable to budget, predominantly in Interest, Operating Grants, and Statutory Fees & Fines. Operating expenditure is \$2.125m favourable to budget, mainly in Materials & Services and Depreciation. Detailed variance analysis is included in the attached report.

The total cash balance as at 31 December 2017 is \$95.215m, which is \$4.016m higher than at the end of June 2017. Excluding developer related funds, the cash balance is \$57.354m. Total project expenditure for the six months to 31 December 2017 is \$15.148m, which is \$2.304m less than at the same time last year.

For further details, Councillors are referred to the detailed Financial Performance Report attached.

CONCLUSION

It is appropriate that the Council receives and notes the Financial Performance Report for the period 1 July 2017 to 31 December 2017.

18 QUARTERLY FINANCIAL REPORT

Moved Cr R Brown Seconded Cr G Moore

That the quarterly financial report for the period 1 July 2017 – 31 December 2017 be received and noted.

Cd.

19 MAJOR PROJECT AND STRATEGIES ACTIVITY REPORT

FILE REFERENCE INT189631

RESPONSIBLE GENERAL MANAGER Michael Ellis

AUTHOR Desiree Lovell; Andrew Barr; Walter Carmignani; Ben Wood

RECOMMENDATION

That the report be noted.

Attachments

Nil.

EXECUTIVE SUMMARY

As part of the reporting process to Council, this monthly report provides an update of the current status of major projects and strategies in progress. It includes an update on major projects, capital works, special charge schemes, asset management and strategies current at the time of this report.

CONCLUSION

This regular activity report is provided for Councillor's information.

CAPITAL WORKS

Reserves

Deep Creek Reserve

Deep Creek Reserve is a 48-hectare Council 'greenfield' site, bounded by the Pakenham Golf Course to the North and the railway line to the south.

The development of this site will include new paths and car park, development of infrastructure (including a sustainable environment complex, including new golf club rooms, all abilities playground, indigenous plant nursery, wetland and education facilities, kick about area, car park and associated drainage) and Melbourne Water wetlands.

Deep Creek Reserve – civil works package

Project description	The civil works package includes the construction of 200 plus car space car park and drainage, demonstration wetland, the kick-a-bout area, footpaths, solar lighting and associated works
Funding	This part of the Deep Creek Reserve project is funded by Council
Timelines	Works are expected to be completed in the second half of the year.
Update	The contractor has commenced early works on site, they will return in March/April to continue the project to allow the necessary building components to be completed unhindered.

Deep Creek Reserve – regional all abilities playspace

Project description	The installation of play structures and equipment, shelters and barbeques including a community meeting space, landscaping and
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sensory gardens, sand and water play and associated works. Red Centre Nominees Pty Ltd have been appointed to undertake the playspace works.

Funding	This part of the Deep Creek Reserve project is jointly funded by Council and the Victorian Government's Growing Suburbs Fund.
Timelines	The playspace is due to be completed early 2019 along with the other components of the site.
Update	Works are underway, while the fabrication of many of the larger items takes place off site. The play items will be withheld until the overall site works are complete (early 2019) to assist in preventing unauthorised access to the site

Deep Creek Reserve – Cardinia Community and Education Centre

Project description	The Cardinia Community and Education Centre is a multi-user shared facility, combining sports, ecological values and education. The building will combine the requirements of the Pakenham and District Golf Club and Cardinia Environment Coalition (CEC). The building will incorporate separate and shared spaces for the golf club and CEC users, including a multi-function room, lounge/dining/bar area, café, pro shop, environmental training areas, administration areas, and a commercial kitchen. Kirchner Constructions Pty Ltd has been appointed to undertake the building works.
Funding	This part of the Deep Creek Reserve project is funded by Council
Timelines	Works expected to be complete in early 2019
Update	The preliminary earthworks undertaken directly by Council included the pad area for the new building, which is now complete. The newly appointed building and services contractor has commenced works and is installing the major services to the building site and other areas.

Deep Creek Reserve – landscape package

Project description	The landscape works will complement the civil and building works and includes planting, furniture installation, hydro seeding, and other associated works. The landscape component of the project was tendered separately to ensure high environmental outcomes are achieved, with a focus on the use of indigenous plants of local providence.
Funding	This part of the Deep Creek Reserve project is jointly funded by Council and the Victorian Government's Growing Suburbs Fund.
Timelines	Works will commence following completion of the civil works package – estimated spring 2018.
Update	The Contractor will commence works following the completion of the civil works package. They have commenced sourcing of seed stock and

growing plant stock. There are approximately 32,500 plants as well as extensive works included under this contract.

Deep Creek Reserve – construction of new holes at Pakenham Golf Course

Project description	The construction of two new holes, practise areas, irrigation and associated works at the Pakenham Golf Course. The proposed works involve drainage, earthworks, landscaping, footpath and buggy path construction, irrigation, shaping and other associated works.
Funding	This part of the Deep Creek Reserve project is funded by Council
Timelines	Works are expected to be completed mid 2018.
Update	The contractor recently commenced works on site and are expected to take 4-5 months to complete. Works are being completed in close contact with the golf club to minimise any impact during construction and ensure a quality completed product.

Lang Lang Community and Recreation Precinct

Project description	<p>The construction of a major recreation and community precinct which is being undertaken in partnership with Lang Lang Community Bank. It will include sporting facilities, multipurpose community spaces, parks and other open spaces for recreational activities.</p> <p>Stage 1 includes the construction of:</p> <ul style="list-style-type: none"> • 2 x ovals including cricket wickets, subsurface drainage, irrigation and flood lighting • 4 x netball court and flood lighting • 1 x practice cricket facility • sedimentation basin, wetlands and water re-use pond (for irrigation purposes) • internal access roads, carparks, footpaths and associated drainage • earthworks for the future pavilion, car parking and associated drainage • landscaping
Funding	<p>Lang Lang Community Bank purchased the 36-hectare parcel of land upon which the precinct will be constructed and have committed \$3.2 million including land purchase to the project. \$1.5 million has been received from the Australian Government's Building Better Regions Fund.</p> <p>Council and our partners have committed in excess of \$10 million to the project between 2015-16 and 2020-21</p>
Timelines	Stage 1 works are scheduled to be complete by April 2018, with the ovals being ready by the middle of the 2018-19 cricket season (weather dependent).
Update	<p>Works have progressed on site, with the following items complete:</p> <ul style="list-style-type: none"> • construction of netball courts including fencing, acrylic overlay and line marking

- construction of oval no. 1 including perimeter spoon drain, concrete path and sprigging of turf
- installation of conduits for future electronic scoreboards on both ovals
- installation of subsurface drainage and irrigation to oval no. 2
- construction of perimeter spoon drain and sand layer to oval no. 2
- construction of irrigation system including pump and controller
- construction of basecourse to all roadway and carparks
- planting of wetlands

The following works are well advanced:

- sprigging of turf to oval no. 2
- construction of perimeter path to oval no. 2

Officer Recreation Reserve no. 2 oval reconfiguration

Project description	Reconstruction of western oval at the Officer Recreation Reserve, Starling Road Officer.
	The works include but are not necessarily limited to reorientation, reshaping and resurfacing of the oval and the installation of subsurface drainage and irrigation. The existing floodlighting will also be upgraded.
Funding	The project is funded by Council
Timelines	Works scheduled to be commence in the 2018–19 financial year.
Update	Design is nearing completion and is expected to be submitted to Council officers for review and comment in late February/early March 2018.

Shared trail and pedestrian crossing of Puffing Billy Railway

Project description	Construction of a shared trail from Como Street to Pinnocks Road and a pedestrian crossing of Puffing Billy railway at Pinnocks Road Emerald. The works include the construction of concrete sleeper walls and associated fencing, asphalt and crushed rock pathways.
Funding	The project is funded by Council
Timelines	Works scheduled to be completed by the end of April 2018.
Update	Design for the path works and associated civil works are complete including a review by Puffing Billy. Quotes are currently being sought for construction.

Koo Wee Rup Primary and Secondary School oval upgrades

Project description	Reconstruction of the Koo Wee Rup Primary School oval and the adjacent Koo Wee Rup Secondary School oval.
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The primary school oval upgrade includes new sub-surface drainage, two new cricket nets and some portable barrier netting to protect school infrastructure.

The secondary school oval upgrade includes new sub-surface drainage and irrigation and flood lighting, installation of a bore, power upgrade, construction of a new pavilion and extension of the synthetic hockey pitch to meet Australian standards.

Funding	The primary school upgrade is funded by Sport and Recreation Victoria (\$100, 000) and Council (\$50,000)
	The secondary college is funded by the Victorian Government's Department of Education (\$1.6 million), of which \$500,000 is allocated for the oval upgrade works.
Timelines	Works are scheduled to commence in the 2018–19 financial year.
Update	Design is nearing completion and is expected to be submitted to Council officers for review and comment in late February/early March 2018

Holm Park Recreation Reserve Skate Park

Project description	Construction of a concrete skate park at Holm Park Recreation Reserve, Beaconsfield.
Funding	The project is funded by the Australian Government's Department of Infrastructure and Regional Development and Council
Timelines	Works scheduled to commence mid March and completed by end of April.
Update	Tenders closed in December 2017 and a separate report recommending a preferred contractor will be considered at this meeting..

Holm Park Recreation Reserve Carpark Resurfacing

Project description	Construction and sealing of the northern carpark and associated access roads
Funding	The project is funded by the Australian Government's Department of Infrastructure and Regional Development and Council.
Timelines	Works scheduled to be complete by the end of February
Update	Works are complete

IYU Recreation Reserve carpark resurfacing

Project description	Construction and sealing of the entrance road, carpark and associated access roads. The works include pavement and drainage works.
Funding	The project is funded by Council

Timelines	The works are expected to be completed by May 2018.
Update	Tenders closed in December 2017 and a separate report recommending a preferred contractor will be considered at this meeting..

James Bathe Recreation Reserve civil works

Project description	Construction of two football/cricket ovals, netball courts and playspace.
Funding	The project is funded by Council and a contribution through Sport and Recreation Victoria.
Timelines	The works are expected to be completed by February 2019.
Update	The civil works construction commenced works in late January.

Emerald Netball Facility

Project description	<p>Construction of new Emerald Netball Facility and associated infrastructure at Pepi's Land. The works will be undertaken in the following three stages:</p> <ul style="list-style-type: none"> • Stage 1b - Internal works including carpark, retaining walls, site services, stormwater drainage, netball courts, lighting and building platform for future pavilion • Stage 1a - External works including road widening in Beaconsfield Emerald Road adjacent to the site. • Stage 2 - Construction of new pavilion
Funding	The project is funded by Council
Timelines	Construction of Stage 1b works has commenced and practical completion is expected to be reached in May .
Update	<p>The contract for the construction of Stage 1b was awarded to A1 Civil Pty Ltd with works commencing on Tuesday 16 January 2018. Works are progressing in accordance with the approved construction program</p> <p>Design of Stage 1a is being finalised to reflect the comments of VicRoads. On completion of the amendments, the works will be tendered. Works on Stage 1a cannot commence until existing Telstra conduits are relocated which is in progress.</p> <p>Stage 2 design has been completed in readiness to tender prior to June 2018.</p>

Eastern Dandenong Ranges Trail

Project description	The Eastern Dandenong Ranges Trail is a multipurpose trail linking Emerald to Gembrook. The Emerald-Cockatoo component through Emerald Lake Park and Wrights State Forest providing a link between the two towns was completed some time ago.
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Council has been successful in securing funds to construct the final 6.5km length from McBride Street, Cockatoo to Gembrook Station. The trail follows existing road reserves and the Puffing Billy train line between the towns to create a unique and scenic trail.

Funding	The project is jointly funded by Council (\$900,000), the Australian Government's Department of Infrastructure (\$1 million election commitment) and the Victorian Government's Growing Suburbs Fund (\$545,000).
Timelines	The Cockatoo to Gembrook section is expected to be complete early 2018.
Update	The works are now mostly complete with some minor works outstanding including signage and fencing. The realignment of the Old Gembrook Road intersection is almost complete, while a small section of trail outside Cockatoo Primary School is awaiting relocation of a power pole. AusNet Services has advised that they do not undertake pole relocation works during the summer (bushfire) season as their resources are dedicated to bushfire related works.

Emerald Community Hub

Project description	The Hills Hub project has been in development since late 2014. The Hills Hub will enhance existing community activities delivered by the Emerald Mechanics Institute, establishing a long term base for Emerald U3A, Emerald Men's Shed, 3MDR Community Radio station and other existing stakeholders. It will also provide opportunity to respond to emerging local needs, including skill development, training and employment creation. An Advisory Group of community stakeholders across a wide range of community organisations was established. Council has undertaken extensive consultation and negotiations to design a multi-purpose facility.
Funding	The project is funded by Council (\$4.88 million), the Australian Government's National Stronger Regions Fund (\$1.5 million), Victorian Government Growing Suburbs Fund (\$1.5 million) and the Eastern Dandenong Ranges Group/Dandenong Ranges Community Bank Group (\$250,000)
Timelines	Construction is due to be complete by May 2019.
Update	Building contractor (Melbcon) has been appointed with site establishment works starting in February 2018.

Arcadia Park, Officer

Project description	The design and construction of a neighbourhood park and playground at Arcadia Estate Neighbourhood 1 (east of Gum Scrub Creek). The park includes: <ul style="list-style-type: none"> • large climbing forest • swings • existing large trees
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- additional tree and garden bed planting
- park features that relate to well-known children's stories
- free Wi-Fi
- a large deck and sand pit
- feature paving

The theme of the park is based on well-known children's stories including 'Mother Goose', 'The 100 Storey Treehouse' and 'The Very Hungry Caterpillar' and ties in with the estate street names of famous authors.

Funding	This project is funded by Satterley (the developer of the estate) and is valued over \$1million
Timelines	The playground is anticipated to be opened by late January
Update	Works are substantially complete with minor works to be completed. Council officers are expecting the park to be available for the community by Easter.

Cochrane Park Tennis Courts

Project description	The construction of two new tennis courts and the refurbishment of the existing tennis courts. The works include synthetic surfacing, improved lighting and shelters.
Funding	The project is fully funded by Council
Timelines	Detailed design is due to be completed by the end of March.
Update	The site survey is complete with detailed design is underway.

Roads, paths, drains and bridges

Bridge Road Duplication

Project description	Duplication of Bridge Road between Viridian Avenue and Cardinia Road
Funding	The project is funded by Council through the Cardinia Road Development Contribution Plan
Timelines	Works are expected to be completed by late 2018.
Update	Tenders closed in December 2017 with the assessment ongoing.

Thirteen Mile Road/Bunyip River Road Blackspot Project

Project description	This intersection has been identified as a high risk intersection. The offsetting of the western leg of the Bunyip River Road to the north at this intersection will improve safety at this location.
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Funding	The project is being funded through VicRoads Blackspot Program
Timelines	Work to commence in early 2018.
Update	Council officers are currently working with the Department of Education and Training and the Department of Treasury and Finance regarding acquisition of the former Iona State School site, which is required for the road realignment. We expect a licence agreement between the parties to be finalised within the coming weeks, allowing construction to commence. .

Wheeler Road Special Charge Scheme

Project description	Construction of 270m of Wheeler Road west of Bundilla Road, Maryknoll, includes seal, pavement, kerb & channel (north side only), underground drainage and associated engineering survey, design and administration.
Funding	This project is jointly funded by Council and benefiting property owners through a special charge scheme.
Timelines	Works are expected to be complete by February.
Update	Works on Wheeler Road are at a stage where they have reached practical completion, with only some minor works outstanding.

Kenilworth Avenue construction

Project description	Construction of the first stage of Kenilworth Avenue, extending from Brunt Road to the Princes Highway underpass. The works include a sealed road pavement, kerb and channel on both sides, underground drainage, a concrete path on the south side and a shared concrete pathway on north side.
Funding	This project is funded through the Officer Developer Contributions Plan and is being delivered by an active developer in the immediate area as works in kind against payment of their developer contributions.
Timelines	Stage 1 (Brunt Road to Princess Highway underpass) expected to be completed in March 2018. Stage 2 (extending to Coach House Lane) will proceed following the completion of stage one and will be undertaken by Council.
Update	Stage 1 works on Kenilworth Avenue are underway with the drainage and pavement works continuing. Stage 2 design works are progressing

2017-18 New footpath program

Project description Council’s footpath program looks to extend the footpath network in and around townships. The following footpaths have been selected to be constructed in the 2017-18 new footpath program:

Footpath location	Status	Timing (estimate)
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Carnarvon Street, Lang Lang	Complete	
Railway Avenue, Bunyip	Complete	
Bald Hill Road, Pakenham	Complete	
Macclesfield Road, Avonsleigh	Complete	
Fourteen Mile Road/Beswick Street Garfield	Complete	
Pinnocks Road, Emerald	Complete	
Rossiter Road, Kooweerup	Complete	
Fairbridge Lane, Cockatoo	To commence	February
Belgrave Gembrook Road, Gembrook	To commence	February/March
Belgrave Gembrook Road/Puffing Billy Rail	To commence	March/April

Funding The \$850,000 program is fully funded by Council through the footpath and pedestrian and bicycle strategy programs

Update Works have been completed on the Rossiter Road, Koo Wee Rup footpath.

2017-18 Footpath maintenance program

Project description	The maintenance of Council’s existing footpath network, as set out in Council’s Road Management Plan (RMP).
Timelines	This is an ongoing program. Regular inspections are carried out on Council’s footpath networks and defects outside the intervention levels as set out in the RMP are rectified. Customer notifications of footpath issues are also covered as part of this program.
Funding	The \$563,000 program is fully funded by Council
Update	The new software management system is working well. Any defects outside the intervention levels that were highlighted as part of these inspections are currently being repaired.

2017-18 Road renewal and resurfacing program

Project description	The significant proactive maintenance and upgrade of Councils road network as per Council’s asset management system.
Funding	The \$4.8 million program is jointly funded by Council and the Australian Government’s Roads To Recovery Program.
Timelines	It is anticipated that the program will be completed by the end of April

Update Road rehabilitation works are well progressed with works on Manks Road and Dalmore have recently been completed. Works on Seven Mile Road, Nar Nar Goon are being undertaken in two stages due to the length. Stage 1 is complete with stage 2 due to be complete by the end of February, Hall Road, Pakenham South will follow the completion of Seven Mile Road.

The service road on Beaconsfield-Emerald Road was also recently completed, including car park and intersection upgrades.

Works on the asphalt overlay program recently commenced with the majority of overlay works expected to be completed during the summer months.

Works on the spray seal program also recently commenced with a program of approximately three weeks of sealing covering over 75 different roads.

2017-18 Unsealed road re-sheeting program

Project description The unsealed roads re-sheeting program is aimed to replenish approximately 45 kilometres of unsealed roads throughout the shire with new crushed rock that has been lost due to storms and general wear and tear.

Funding The \$960,000 program is fully funded by Council

Timelines It is anticipated that the program will be completed by March 2018

Update The 2017-18 program is progressing well with approximately 18 kilometres of roads completed to date.

2017-18 Unsealed footpath re-sheeting program

Project description This program aims to replenish approximately 8 kilometres of unsealed gravel footpaths with new crushed rock material that has been lost due to varied weather conditions and general wear and tear, resulting in an improved and safer surface for users of these footpaths.

Funding The \$92,000 program is fully funded by Council

Timelines It is anticipated that the program will be completed by March 2018

Update Quotations have been received and are currently being evaluated for the 2017-18 unsealed gravel footpath re-sheeting program . Works are scheduled to commence in February 2018.

2017-18 Drainage program

Project description The maintenance and upgrading of Council's drainage network.

Funding	The \$400,000 program is fully funded by Council
Timelines	It is anticipated that the program will be completed by the end of April
Update	Works on drainage upgrade at A'Beckett Road, Bunyip are complete and stage 2 works at Beaty Parade, Cockatoo are underway.
	Major culvert replacement on Ingram Road, Nar Nar Goon North is awaiting Melbourne Water permits and approvals.

Jolley Road Bridge Replacement

Project description	Replacement of existing timber bridge with a contemporary reinforced concrete structure. The existing bridge was constructed in the 1930's and has a 10 tonne load limit which severely restricts the bridge being able to be used by large agricultural machinery and CFA fire fighting vehicles.
Funding	The project is funded by Council and the Australian Governments Bridges Renewal Programme.
Timelines	Works to be completed by mid 2018
Update	Tenders closed in December 2017 and a separate report recommending a preferred contractor will be considered at this meeting

Other capital projects

Cardinia Cultural Centre (CCC), Stage 1 upgrade incorporating arts space

Project description	The Upgrade of the CCC is Stage 1 of a proposed 3-stage upgrade. Stage 1 includes the provision of an Arts Space, significant improvements to the Foyer/Crush Space and the provision of flexible dance of flexible dance/rehearsal rooms.
Funding	The project is funded by Council and a contribution through the Growing Suburbs Fund
Timelines	Tenders will open on the 27 January and close on the 27 February 2018.
Update	The tender closes on 27 February and it is anticipated a tender report will be presented to Council in April..

Pakenham Depot construction of stages 3 and 4 for the administrative building

Project description	<p>Stages 3 and 4 include:</p> <ul style="list-style-type: none"> • completion of the lower and upper level of the concrete portion of the redeveloped building • refurbishment of the metal shed portion providing full occupancy of the lower level and with opportunity for upper level as need may arise • formal toolbox and meeting space for over 100 staff • lift adjacent to reception and stair access to both buildings • lunchroom incorporating kitchen, amenities including toilets for the disabled and showers • multi-purpose room and sick bay, and • formal meeting rooms and informal spaces
Funding	The project is funded by Council.
Timelines	Completion end of May 2018.
Update	Works are progressing well with installation of mezzanine floor and sub-contractor services rough-ins underway (mechanical, electrical and hydraulic), as well as commencement of the external wall cladding.

Pakenham Kindergarten redevelopment

Project description	<p>The redevelopment includes</p> <ul style="list-style-type: none"> • new 100m² extension accommodating a new multipurpose area, storage room, staff room, amenities and covered outdoor storage space • renovations throughout the remainder of the building • replacement of weatherboards, timber fascia and gutters • replacement of evaporative cooler with two new multi-head air conditioning units <p>Students and teachers will be accommodated in another facility during construction</p>
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Funding	The project is funded by Victorian Government Department of Education and Training grant (\$350,000) and Council.
Timelines	Works are due to commence late January 2018 and are due to be finished in June, with students and teachers to commence classes in Term 3.
Update	The contractor (Insight Construction Group) has established themselves onsite

19 MAJOR PROJECT AND STRATEGIES ACTIVITY REPORT

Moved Cr R Brown Seconded Cr G Moore

That the report be noted.

Cd.

REPORTS OR MINUTES OF COMMITTEES

REPORTS BY DELEGATES

Tourism Advisory Committee Meeting.

Cr Wilmot advised of her attendance at the Tourism Advisory Committee Meeting where the committee was working towards transition to independent body and moving to a skills based board that should be completed by June.

Ash Wednesday 35th Anniversary

Cr Wilmot advised of her attendance at the Ash Wednesday 35th Year Anniversary held at the AWBEC centre in Cockatoo where an Ash Wednesday memorial recognising all 8 different fires that occurred across the State together with a memorial garden.

The Mayor also commented on the event and launch of the memorial garden

Cr Ray Brown also commented on the anniversary congratulating Cr Wilmot for her participation

Casey Cardinia Local History Reference Group

Cr Ryan reported on her attendance Casey Cardinia Local History Reference Group meeting held at the Fisherman's Cottage in Tooradin, noting that the Casey Cardinia Heritage Festival will be held in Upper Beaconsfield in May with 150 history stories.

Cr Ryan also advised of her attendance at several events and functions such as Blood Bank, Pink Ladies luncheon that raised \$10,000, in company with Cr Schilling a a street talk in Pakenham, Beacon Hills College, RAP Launch, Blue Light Disco where concerns were raised when Library Opening Hours have been extended

Victorian Planning Authority meeting

Graeme Moore advised of his attendance at the Victorian Planning Authority meeting in Nar Nar Goon re Pakenham East PSP

Pakenham Parking Strategy consultation

Cr Moore advised of his attendance at a community consultation session where 50 persons gave opinions

Upper Beaconsfield Festival

Cr Graeme Moore advised of his attendance in company with the Mayor and Cr Brett Owen, at the recent Upper Beaconsfield Festival.

Cr Brett Owen also commented on Upper Beaconsfield Festival which was conceived after Ash Wednesday therefore celebrating its 35th Anniversary.

PRESENTATION OF PETITIONS

Cr Brett Owen presented a [petition received from residents of the Panorama Estate requesting improvements to a reserve within the estate.

Manager Governance tabled a petition received from shopkeepers in Beaconsfield requesting the Council's assistance in solving a problem relating to 'vagrants' at the rear of shops on Old Princes Highway.

The Mayor advised that these petitions will lay on the table for consideration by the Council at its next meeting.

COMMUNITY QUESTION TIME

The Mayor advised of a question received from Mr John Copeland which was referred to General Manager Assets and Services to respond.

Mr Copeland presented his question which read:

Since monkey G's children play center closed down in December 2017 it has been impossible to walk to any of the children playcenters in Pakenham as there is no connecting footpath for the approximate 200m along Bald Hill Road between the Racecourse Road roundabout and the factory complex at 100 Bald hill Road. Within this complex of factory's there are croc's playcenter, Jump Crazy and the school uniform shop. Bald Hill Road is way to busy for parents with prams as well as children

Answer

As Bald Hill Road is located in an industrial area, limited footpaths exist. Conditions are placed on new developments to provide footpaths where appropriate eg: the McDonalds Restaurant. Missing links of footpath would be considered for construction by Council under its' Special Charge Scheme Policy. Council have advocated to the State Government for an extension of the public transport bus service down Bald Hill Road to access employment and entertainment.

Mr Copeland advised that he worked for Outlook Employment and that the lack of public transport and lack of pedestrian traffic to this industrial area he was concerned that this was disadvantaging disabled persons in seeking employment in this area.

The Mayor advised of a question received from Mr Ted Bould and referred the question to General Manager Assets & Services, Mike Ellis to read and answer.

General Manager Assets & Services advised that Mr Bould's question related to a closure of Thewlis Road and asked who organised to have the road closed on Wednesday 14 February and for how many hours.

Answer

The Thewlis Road closure on the 14th of February was by a power utility authority. Council received notification on the 29th of December that works would be undertaken in the area between the 22nd of January to 28th of February. The traffic management plan submitted said they would ensure property owners affected would be notified in advance of works. The utility authority used exemptions for minor works rather than seeking approval of Council. Council will pursue the opening of Thewlis Road with the utility service where no advice was provided to affected residents.

The Mayor asked Mr Bould whether he wished to ask a supplementary question.

Mr Bould reiterated his concerns with the road closure.

The Mayor commented that the works should not have been undertaken without advise being given to the residents and confirmed that the matter would be taken up with SP Ausnet

The Mayor advised of a series of questions received from Mr Rodner Mclvor and referred the question to General Manager Planning and Development to read and answer.

Questions 1.

I would like to ask how many of the current residents at this developers (Marjo Australia P/L) 25 Dunbarton Drive have served prison time

Answer

Council has no knowledge of the residents history nor is it a requirement under the planning system.

Question 2.

How many future single men's facilities are planned for Pakenham and will Pakenham be the place to grow & live in the future

Answer

Developments such as this are developer driven and typically respond to fill a gap in the market. Council has no other applications in the system at this time.

The Mayor asked Mr Mclvor if he wanted to ask a supplementary question.

Mr Mclvor spoke to his question raising concern with the potential problems associated with the residents

The Mayor advised of a series of questions received from Mrs Gloria O'Connor and referred the questions to General Manager Planning and Development to read and answer.

Question 1

Now that the community information sessions concerning the Pakenham East Precinct Structure Plan have finished, can you please advise the costs of the project to date and whether Cardinia Shire Council or Victorian Planning Authority are responsible, or have the costs been shared from the beginning of preparation for Amendment C234 ?

Answer

Council put in place Land Owner funding agreements for the preparation of the background studies. The terms of these agreements and the costs are not public, where the report will form the background to the amendment.

The VPA has gained funding from the State Government to facilitate this amendment.

Question 2

Also, as Council is now a submitter to the project, is it also still proponent for Amendment C234, where does the Victorian Planning Authority now stand in the project, and are they now requesting Amendment C234 to be approved by the State Planning Minister?

Answer

The Victorian Planning Authority is the proponent for this amendment and is now running this amendment

Cardinia Council will be a submitter through the process & represent these views at a future panel

Question 3.

Ratepayers and residents are entitled to know the amount of Council funding that is being directed towards this major State planning project.

Answer

The funding agreements mentioned earlier are based on the % areas of land for each property owner and Council reconciles the costs against these agreements over the years.

Council's commitment is the Officer time in the amendment process.

The Mayor asked Mrs O'Connor whether she wished to ask a supplementary question.

Mrs O'Connor asked a range of additional questions that were responded to by General Manager Planning & Development.

Meeting closed at 8.58pm

Minutes Confirmed
Chairman