



Cardinia

MINUTES OF GENERAL COUNCIL MEETING

MONDAY, 21 MAY 2018

MINUTES OF GENERAL COUNCIL MEETING

held in the Council Chambers, 20 Siding Avenue, Officer
on Monday, 21 May 2018
The meeting commenced at 7pm

PRESENT: Mayor, Collin Ross, Chairman

Councillors Michael Schilling, Carol Ryan, Jodie Owen, Graeme Moore, Ray Brown, Jeff Springfield, Leticia Wilmot, Brett Owen

Messrs Garry McQuillan (CEO), Derek Madden, (GMCS), Andrew Paxton (GMPD), Jenny Scicluna (GMCWB), Doug Evans (MG) Andrew Barr (A/GMAS),

OPENING PRAYER

Almighty God we humbly request that you bestow your blessings upon this Council, direct and prosper our deliberations to the advancement of your glory and to the betterment of the peoples of Cardinia Shire. Amen.

ACKNOWLEDGEMENT OF TRADITIONAL LANDOWNERS

The Cardinia Shire Council respectfully acknowledged that we are on the traditional land of the Bunurong and Wurundjeri people.

APOLOGIES:
Nil

CONFIRMATION OF MINUTES OF MEETINGS

Moved Cr J Owen Seconded Cr C Ryan

THAT MINUTES OF THE FOLLOWING MEETINGS BE CONFIRMED-

- General Council Meeting 16 April 2018
- Town Planning Committee 7 May 2018
- Special Council Meeting 7 May 2018

Cd.

The Mayor took the opportunity to advise that Council had recently been successful in receiving several prestigious awards, namely:

Sir Rupert Hamer Award

Council recently won the Sir Rupert Hamer Records Management Award. The award recognises excellence and innovation in records management within the Victorian public sector. This team which is virtually unchanged won the award 4 years ago, the awards are only held every 2 years and the latest success of the team is a credit to them for staying intact and adapting to the changing world of records and data management. Congratulation to the Corporate Information team

Parks and Leisure Australia

Council won the award for best playground under \$500,000 for PB Ronald Reserve playground. Of particular note is the extensive community involvement in the decision making around the components of the new playground.

Now in the running for the national award in this category which will be announced in October this year.

Together we can

Cardinia Shire Council submitted a nomination for the National Local Government Innovation Award late March 2018. The Awards were decided through an inclusive process by all attendees at the 2018 National Local Government Innovation Conference.

Cardinia Shire Council was awarded the GOLD MEDAL for our innovative project – Together We Can.

DECLARATION OF PECUNIARY AND OTHER INTERESTS

Nil.

COMMUNITY QUESTION TIME

Due to the number of persons present in the gallery interested in Community Question Time the Mayor advised that he would bring Community Question time forward and dealt with the questions at this stage.

The Mayor advised of a question received from Jo Spencer and referred the question to the CEO to respond

Question

From 1998, the Koo Wee Rup Motorcycle Club (KWRMCC) lobbied Council over a 10 year period for land to use as a community motor sport facility. In 2008, Council granted use of the land at 335 McGregor Road to the KWRMCC and the Pakenham Auto Club for motorsport, and we thank you for that. Since 2008, the KWRMCC has continued to lobby Council to make McGregor our permanent home. Can Council please advise what is the blocker that prevents us being granted a permanent home at McGregor road? Thankyou

Answer

The CEO advised that he had sent a letter to the Secretary of the Club, dated 16 August 2017, advising the Club's occupation of the land under the powerlines under the terms and conditions established in 2010 can continue.

Council is still having discussions with the Department of Planning to have land rezoned for the Club to occupy.

Council is also evaluating whether a club facility can be established at McGregor Road and this will be known over the coming months.

The Mayor referred to a series of questions received from Gloria O'Connor and referred the first of the questions to General Manager Community Wellbeing to read and answer

Question 1

Regarding the former sports pavilion and football venue on the PB Ronald reserve, why is it to be removed instead of being restored as an historic and useful venue for community recreational use?

Answer

The Masterplan for PB Ronald Reserve is soon to be revised but the original Masterplan included demolition of the building known as the Lion's Den to create more much needed open space in the Pakenham area. The reserve purpose has changed over time to be more focussed on passive recreation rather than structured sports activities.

The building comprises of two main sections. The first being a change room facility at one end of the building. This area has been utilised by the Cardinia Performing Arts Company as a rehearsal and storage space for many years. Council has recently been able to secure alternative premises for the performing arts company as the old change rooms are beyond servicing the needs of the group and are in quite a dilapidated state. For this reason, the old change room section of the building will be demolished later this year.

The second half of the building is the previous clubrooms which have been more recently used by the Pakenham Racing Club as a gaming facility and bistro. You would be aware that once the Officer Club was opened, the Racing Club vacated the building.

Council has received a proposal from a locally based alternative education institution who wishes to be relocated to the building to increase the numbers of young people that it services. These young people are at risk of being disengaged from education. This educational institution will contribute half the costs of renovating the building and Council's draft budget has proposed to meet the other half of the costs. It is anticipated that the renovated building will be functioning as a school by the middle of next year.

The Mayor referred Mrs O'Connor next question to the General Manager Planning and Development

Question 2

Are you able to advise regarding the preparation of the government initiated Pakenham East Precinct Structure Plan and consequent CSC Amendment C234 the approximate amount of Council revenue that has had to be spent since 2016 for ongoing consultant studies and reports currently in preparation for the Victorian Planning Authority panel hearing in June? Is this is a major development project resulting from the government Logical Inclusions process in 2012?

Answer

Agreements are in place with the land owners to reimburse the costs of all background reports to the planning scheme amendment. There is no liability to Council in the funding of these reports and studies.

The Mayor referred Mrs O'Connor's next question to the Acting General Manager Assets and Services

Question 3

What Council action is planned to deal with the serious condition of the large amount of rural roads that are in urgent need of improved maintenance works?

Answer

In addition to the usual seasonal issues that Summer presents, the first 4 months of this year were some of the driest we have had in recent history. The immediate issues associated with the extremely dry conditions has abated with changed weather conditions and the average condition of the unsealed road network now is much better than it was 6 weeks ago.

Furthermore, the 2018/19 Capital works budget makes provisions for \$20m to go towards upgrading strategic unsealed roads across the shire. This significant investment in roads

announced in next year's budget is a clear indication of council's commitment to drive long term improvement in the road network.

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TOWN PLANNING**1 PAKENHAM CAR PARKING PRECINCT PLAN AMENDMENT C244**

FILE REFERENCE INT1831711

RESPONSIBLE GENERAL MANAGER Andrew Paxton

AUTHOR Mark Sheehan

RECOMMENDATION

That Council:

1. Resolve to adopt the updated *Pakenham Parking Precinct Plan* (May 2018).
2. Resolve that authorisation be sought from the Minister for Planning under Section 9 of the *Planning and Environment Act* (1987) to prepare Amendment C244 to introduce a Parking Overlay to the Pakenham Activity Centre to provide a statutory mechanism to collect a financial contribution when permits are issued for a reduction of car parking, and include the *Pakenham Parking Precinct Plan* (May 2018) as a reference document in the Cardinia Planning Scheme.

Attachments

- 1 Pakenham Parking Precinct Plan (May 2018)
- 2 Amendment C244 documents

EXECUTIVE SUMMARY

Through the development of the *Pakenham Structure Plan* (March 2017), concerns were raised by the community in relation to traffic movement and insufficient car parking supply within the Pakenham Activity Centre. As a result, the draft *Pakenham Parking Precinct Plan* (November 2017) was prepared by Salt3 Traffic Engineers in conjunction with Council officers and a reference group comprising of members of the local community. The draft Parking Precinct Plan was adopted by Council in December 2017.

Following adoption by Council, the plan was exhibited to the community for any comments with a public consultation period held from 23rd January to 5th March 2018. Community feedback has been positive in support of the objectives of the plan.

As a result of feedback from the public consultation process, some amendments have been made to the adopted plan. These amendments are minor in nature and do not change the intent of the document. They include corrections of some minor arithmetic calculations, changes to graphic tables, new graphic tables and correction of minor typographical errors. Additionally, the plan has been strengthened in Section 6.1 with a new issue of "Accessibility" added to ensure the plan adequately caters for improvements to parking for people with limited mobility.

A key action of the plan is that a Parking Overlay is applied to the commercial areas of the Pakenham Activity Centre. The Parking Overlay is to be implemented into the Cardinia Planning Scheme to provide a statutory mechanism for Council to collect financial contributions, which are to be paid in place of providing car parking spaces. This money can then be used to fund the construction of new car parking facilities and improvements to existing car parks as well measures to address other parking issues.

It is recommended that authorisation be sought from the Minister for Planning for Council to prepare Amendment C244 to the Cardinia Planning Scheme.

BACKGROUND

The *Pakenham Structure Plan* was adopted by Council in March 2017 and is the primary tool to guide Council’s decision making on planning matters and in the planning of works to improve the amenity of the Pakenham Activity Centre (Pakenham AC). During the development of this document, concerns were raised by the community in relation to traffic movement and insufficient car parking supply within the activity centre.

Following adoption of the Structure Plan, newspaper advertisements were published seeking community members to nominate for a reference group to deal with the issue of car parking. Six community members nominated for the group, and a group was formed with these people alongside Council planning, economic development and engineering staff. The group was supported by an external community consultation agency, (Co-Design) and by Salt3 Traffic Engineers. Through the work of this group, the draft Pakenham Parking Precinct Plan was developed by Salt 3 Traffic Engineers and then adopted by Council in December 2017.

- **Implementation of findings**

The Pakenham Parking Precinct Plan has been slightly modified to respond to some of the feedback received by including an additional issue of accessibility and highlighting the need for better parking for people with limited mobility to be accommodated within Pakenham.

To implement the plan and achieve its objectives, the Cardinia Planning Scheme will need to be amended to include a Parking Overlay. The Parking Overlay provides a statutory mechanism which will allow developers who can’t provide the required number of car parks on site to pay a financial contribution to fund the construction of new parking related infrastructure and/or improvements to existing infrastructure including Council owned car parks. The implementation of the Parking Overlay is a key action of the Precinct Plan.

- **Next steps**

Once Council resolves to seek authorisation, the documentation will be forwarded to DELWP and we will be at **Stage 1** of the planning scheme amendment process.



POLICY IMPLICATIONS

- **Plan Melbourne Metropolitan Planning Strategy 2017 - 2050**

Plan Melbourne is the Metropolitan Planning Strategy for Melbourne. The relevant directions of *Plan Melbourne* are as follows:

- *Direction 3.3.3 improve local transport choices*

- *Direction 5.1.2 Support a network of vibrant neighbourhood activity centres*

- **State Planning Policy Framework (SPPF)**

The following clauses of the SPPF are relevant to this work:

- Clause 09 - Plan Melbourne – by consolidating shared public parking facilities within an existing activity centre and improving the functionality of car parking within the centre.
- Clause 11 – Settlement- by improving parking within the activity centre and facilitating better access to the activity centre.
- Clause 17 - Economic Development - by ensuring that the centre has opportunities for commercial and residential growth, and providing a framework for the location and management of that growth within the activity centre in relation to managing car parking demand
- Clause 18 - Transport - by encouraging and facilitating development and growth within the activity centre which is integrated with easy access to the existing public transport system and ensures an adequate supply of car parking that is appropriately designed and located.

- **Local Planning Policy Framework (LPPF)**

This work supports and implements the LPPF by addressing the car parking and traffic issues in the activity centre and by implementing actions within the *Pakenham Structure Plan (March 2017)*.

RELEVANCE TO COUNCIL PLAN

The following relevant key actions within the 2017 Council Plan have been identified:

Section 3 Our environment is relevant of which the objective is: *we will continue to plan and manage the natural and built form environment for present and future generations.*

3.2 Transport linkages connecting towns

- *Action 3.2.3 Develop transport networks that incorporate effective public transport*
- **3.5 Balanced needs of development, the community and the environment**
- *Action 3.5.2 Plan for the development of the urban growth area with a mix of residential, commercial, employment, recreational and community activities to meet the needs of our growing community in a sustainable way.*

Section 4 Our economy is relevant, of which the objective is: *we will create and support local employment and business opportunities for our community and the wider region.*

4.1 Increased business diversity in Cardinia Shire

- *Action 4.1.2 Support the development of existing and new businesses within the Shire.*
- *Action 4.1.4 Plan the development of Officer and Pakenham town centres.*

4.3 Diverse and resilient business community

- *Action 4.3.3 Advocate for the delivery of small and large scale projects that enhance and drive economic activity.*

Section 5 Our governance is relevant, of which the objective is: *we will consult with the community, as appropriate, in an open and accountable way to help in determining the key direction of Council.*

5.3 Long term financial sustainability

- *Action 5.3.1 Make financial decisions that achieve the objectives of Council and long term financial sustainability.*
- *Action 5.3.2 Make financial decisions that are fair and ethical and balance the costs and benefits between present and future generations.*

CONSULTATION/COMMUNICATION

The Pakenham Parking Precinct Plan was developed with the input of a reference group drawn from the community. The reference group also included Council traffic engineers and planning staff. Terms of reference were developed and newspaper advertisements were run in early 2017 calling for volunteers and a total of 6 people volunteered to be on the reference group. The reference group commenced in May 2017, with three meetings held between May and August 2017 prior to the document being finalised and adopted by Council in December 2017.

Public consultation commenced on 23rd January 2018 concluding on 5th March 2018. Two individual written submissions were received and more than 100 verbal comments were recorded through community consultation. A final reference group meeting was held in March 2018.

Consultation Details;

Date	Format	Time	Location	No. of attendees
Various. 4 meetings from May 2017 through to March 2018	Reference Group	Various	Living Learning Pakenham	Various
21 June 2017	Meeting with Cardinia Access and Inclusion Advisory Group	10.00am-12.00pm	U3A Pakenham Hall	15
25 July 2017	Meeting with Outlook Vic	10.30am-11.30am	Outlook – 24 Toomuc Valley Road, Pakenham	6
24 January	Colour newspaper advertisement	N/A	Pakenham Berwick Gazette	N/A
31 January	Colour newspaper advertisement	N/A	Pakenham Berwick Gazette	N/A
7 February	Colour newspaper advertisement	N/A	Pakenham Berwick Gazette	N/A
14 February	Colour newspaper advertisement	N/A	Pakenham Berwick Gazette	N/A
21 February	Colour newspaper advertisement	N/A	Pakenham Berwick Gazette	N/A
28 February	Colour newspaper advertisement	N/A	Pakenham Berwick Gazette	N/A
23 January	Council webpage content	N/A	Council Website	N/A
7 February	Community ‘Drop-in” session	5.30pm - 8pm	Pakenham Living and Learning Centre	4

17 February	Community 'Drop-in' session	10.30am-1.30pm	Pakenham Main Street	72
21 February	Community 'Drop-in' session	10:00am - 12:00pm	Pakenham Central Marketplace Shopping Centre	8
23 February	Community 'Drop-in' session	10:00am - 12:00pm	Pakenham Place Shopping Centre	10

**Attendance numbers exclude Council staff*

Key findings of consultation

The key findings from the consultation are as follows:

- There were more than 90 'face to face' interactions with members of the local community.
- The feedback received was in support of the Parking Precinct Plan and the intended future actions outlined within the plan.
- 2 written submissions were received through Council's website. One advised that the underground parking at the Pakenham Central Marketplace was excellent and should be used as a model for all future car parking. The other advised that there were issues with staff not feeling safe when walking to car parking spaces after hours and highlighted the need for medium term parking for customers.
- Most people agreed there is a sufficient number of car parking spaces within the Pakenham Activity Centre.
- There is a lack of clarity as to where all day parking is available specifically for traders and staff.
- Shift workers arriving and starting during peak times found it difficult to find an all-day car space and often take the risk receiving a fine
- Traders also raised concerns about parking areas for staff. Comments included that staff parking areas are not well sign posted (along the train line) and fill up quickly, as well as other long-term parking areas not feeling safe at night
- Concerns were raised over the accessibility of disabled parking ie. location and number of disability spaces on Main Street, near to key destinations. More specific observations made regarding the pulling-up of specialist vehicles for loading and unloading of mobility scooters that encroaches on the road way and footpaths.
- The southern railway car park is poorly connected to the rest of the centre and is viewed by some commuters as a not a safe location to park.

FINANCIAL AND RESOURCE IMPLICATIONS

The implementation of the plan will require a Planning Scheme Amendment which is been accounted for in the Strategic Planning 2018 / 2019 budget.

There is no statutory mechanism in the planning scheme at present to allow Council to generate funds to improve and increase the parking inventory in the Pakenham Activity Centre. A parking overlay is required to allow Council to take a financial contribution to construct parking improvements and additional parking spaces.

Including the Parking Overlay within the Planning Scheme will not require Council to spend any additional money. The only requirement is that the money collected due to the inclusion of the Parking Overlay must be held and then used within the area for actions identified within the parking

precinct plan, and for administrative costs associated with accounting for the funds received. Inclusion of the Parking Overlay will defray some of the costs of Council constructing new parking spaces.

It is noted that the contributions payable under the Parking Overlay will rise with inflation each year.

If development were to exceed expectations, the preferred approach would be to create a multi deck car park at the James Street location, however it is not expected that this would occur within approximately the next 10 years.

CONCLUSION

The draft *Pakenham Parking Precinct Plan* has been through a thorough public consultation process with no objecting submissions received.

In order to achieve the objectives of the *Pakenham Parking Precinct Plan*, a Parking Overlay is required to be implemented into the Cardinia Planning Scheme to provide a statutory mechanism which will allow developers who can't provide the required number of car parks on site to pay a financial contribution to fund the construction of new, or improvements to Council owned car parks.

It is recommended that Council resolve to adopt the *Pakenham Parking Precinct Plan* (May 2018) and seek Authorisation from the Minister for Planning to prepare and exhibit Amendment C244 to the Cardinia Planning Scheme.

1 PAKENHAM CAR PARKING PRECINCT PLAN AMENDMENT C244

Moved Cr M Schilling Seconded Cr B Owen

That Council:

1. Resolve to adopt the updated *Pakenham Parking Precinct Plan (May 2018)*.
2. Resolve that authorisation be sought from the Minister for Planning under Section 9 of the *Planning and Environment Act (1987)* to prepare Amendment C244 to introduce a Parking Overlay to the Pakenham Activity Centre to provide a statutory mechanism to collect a financial contribution when permits are issued for a reduction of car parking, and include the *Pakenham Parking Precinct Plan (May 2018)* as a reference document in the Cardinia Planning Scheme.

Cd.

2 ADOPTION OF PLANNING SCHEME AMENDMENT C220 **IMPLEMENTATION OF THE BEACONSFIELD STRUCTURE PLAN**

FILE REFERENCE INT1831718

RESPONSIBLE GENERAL MANAGER Andrew Paxton

AUTHOR Celeste Grossi

RECOMMENDATION

That Council:

1. Adopt the modified Amendment C220 to the Cardinia Planning Scheme under Section 29 of the *Planning and Environment Act 1987* and submit the Amendment to the Minister for Planning for approval under Section 31 of the *Planning and Environment Act 1987*.

Attachments

- 1 Planning Scheme Amendment C220 documents
- 2 Beaconsfield Structure Plan (December 2013)
- 3 Panel Report - Cardinia Planning Scheme Amendment C220 Beaconsfield Structure Plan Implementation (10 April 2018)

EXECUTIVE SUMMARY

The *Beaconsfield Structure Plan* was adopted by Council in December 2013 and implemented as an incorporated document into the Cardinia Planning Scheme through Amendment C198 (approved May 2016). The approval of this Amendment was received with the following two conditions:

1. That the built form requirements within the Beaconsfield Point, Woodlands Grove and Princes Highway Precinct be implemented via a more appropriate planning control.
2. An expiry date be placed on the structure plan to ensure that the objectives of the structure plan are achieved by implementing its requirements regarding built form through the appropriate planning tool.

In response to the above, three draft Design and Development Overlays (DDOs) have been prepared based on the objectives and strategies as set out in the structure plan to guide built form outcomes for the following three precincts.

- **Proposed DD05** - Princes Highway Gateway Precinct (*Beaconsfield Structure Plan* - Pages 33-36)
- **Proposed DD06** - Beaconsfield Point Precinct (*Beaconsfield Structure Plan* - Pages 27-28)
- **Proposed DD07** - Woodlands Grove Precinct (*Beaconsfield Structure Plan* - Pages 29-30)

The proposed DDO's will be implemented through proposed Planning Scheme Amendment C220. Amendment C220 does not propose any new content, but is a direct translation of the objectives and strategies from the approved and adopted structure plan into an appropriate statutory tool.

The Amendment was on public exhibition from Thursday 9th November 2017 to Monday 11th December 2017 and during this time, six submissions were received in response to the Amendment. Five submissions were supportive and sought no changes to the amendment. One submission opposes the amendment and remained unresolved. As there was an unresolved submission to the Amendment, on the 22 January 2018, Council resolved to request that the

Minister for Planning appoint an independent Planning Panel to consider all of the submissions received.

The Panel hearing was held on Wednesday 28 March 2018 at Cardinia Shire Council. On 10 April 2018, the Panel Report was received with a number of minor recommended changes to the Amendment.

Officers support the Panel's recommendations and in response to this, a change to discretionary height controls in DDO5 and minor administrative changes in the drafting of the DDO's have been made to the Amendment documents.

BACKGROUND

Amendment C198 - Beaconsfield Structure Plan

The structure plan was adopted by Council in December 2013 and was implemented into the Cardinia Planning Scheme as an incorporated document through Amendment C198 (approved May 2016).

After the public exhibition period for Amendment C198, a Panel Hearing was held at which the Panel raised concerns in relation to the submissions that were seeking a decrease in the mandatory building heights in the Princes Highway Gateway Precinct.

In their report, the Panel submitted that a height reduction would work against the strategic objectives of the site and the removal of references to height would allow any development to be assessed on its ability to achieve the broader planning objectives for the site.

At the time Council did not support the Panel's recommendation and was of the view that this precinct should be modified to demonstrate a preferred building height. Variations to the preferred height may be considered where it is demonstrated that the design meets the objectives and strategies of the precinct and the built form provides high quality urban design and architecture. This responds to the concerns expressed by the Panel, but places greater emphasis on design quality where an application seeks to exceed the preferred height and assists in addressing community concern.

The preferred height limits are appropriate to help guide the growth and sustainable development of the Princes Highway Gateway Precinct and will provide the local community, developers and investor's greater certainty and confidence regarding future development in Beaconsfield. It will also provide the framework and guidance for the consideration of future planning permit applications.

Post the Panel Hearing, discussions in relation to approval of the Amendment were undertaken with the Department of Environment, Land, Water and Planning (DELWP) who raised concerns with the incorporation of the document in its entirety into the Cardinia Planning Scheme. Incorporation of large documents that have within them, specific planning controls, make it difficult for those controls to be found and are effectively located in the 'back' of the Cardinia Planning Scheme. DELWP suggested that implementation should occur through a planning tool that is easily accessed, such as a Design and Development Overlay (DDO). A DDO is also the most appropriate tool to implement built form and height controls, particularly for the Princes Highway Gateway Precinct.

Given the above, approval of Amendment C198 was received with the following conditions:

3. *A review of the Beaconsfield Structure Plan and the Planning Practice Note 13. 'Incorporated and Reference Document (PPN13), revealed that the built form requirements within the Beaconsfield Point, Woodlands Grove and Princes Highway Precinct should be implemented via a more appropriate planning control such as the Design and Development Overlay or the Development Plan Overlay.*
4. *Therefore, an expiry has been placed on the structure plan to 31 March 2019, to ensure that the objectives of the structure plan are achieved by implementing its requirements regarding built form through the use of an appropriate planning control within the Victorian Planning Provision.*

Amendment C220

Amendment C220 proposes to remove the incorporation of the structure plan; however, the *Beaconsfield Structure Plan* will remain as a reference document within the Cardinia Planning Scheme, providing guidance for future use and development applications within the town centre.

The Amendment is required in order to strengthen policy control in relation to the management of the design and built form outcomes of the *Beaconsfield Structure Plan*.

The DDO's will ensure the precinct character guidelines are given due consideration when assessing planning permit applications for buildings and works, ensure consistency in the design of development within the Beaconsfield town centre and encourage Crime Prevention Through Environment Design (CPTED).

Specifically, the DDO's will inform the following:

- Building heights to enable better sightlines of the surrounding area,
- Preferred outcomes of building facades and street frontages; creating zero metre street setbacks.
- Establishes active and safe street frontages; minimising blank walls and ensuring welcoming development.
- Improved pedestrian amenity through the provision of adequate access and connectivity.
- Safety in the form of maximising passive surveillance to the public domain, the provision of adequate lighting and sufficient activity within the precincts.
- Integrated car parking.

The Amendment was on public exhibition from Thursday 9th November 2017 to Monday 11th December 2017 and during this time, six submissions were received in response to the Amendment. Five submissions were supportive and sought no changes to the amendment. One submission opposes the amendment and remained unresolved. As there was an unresolved submission, at the 22 January 2018 General Council Meeting, Council resolved to refer all submissions received for consideration to an independent Planning Panel, to be appointed by the Minister for Planning.

The Panel report

The Panel hearing for Planning Scheme Amendment C220 was held on 28 March 2018 at Cardinia Shire Council, with Council and one submitter requesting to be heard. The submitter raised the following concerns:

- Strongly object to the Beaconsfield Memorial Site future outcomes as described on Pg. 24 of the Beaconsfield Structure Plan being incorporated or referenced in the Planning Scheme.
- The Beaconsfield Structure Plan and Amendment C198 cannot be incorporated or referred in the Cardinia Planning Scheme as an approved document until the conditions noted in the executive summary of the panel report for Amendment C198 are completed.
- Support the maximum height requirements of the proposed DD05, but strongly object to the minimum requirements for new building works.

Council submitted that the mandatory minimum heights were appropriate for the following reasons:

- Creates a sense of arrival to Beaconsfield
- Provides for a mixed use development of this precinct
- Create active frontages surveillance and access to the Cardinia Creek landscape
- Decrease surface car parking to prevent car parking from dominating the precinct
- Strengthens the Beaconsfield town centre.

The Panel report was provided to Council and released to the public on Tuesday 24 April 2018.

The Panel report provides the following recommended changes:

The Panel recommends that Cardinia Planning Scheme Amendment C220 be adopted as exhibited subject to the following:

- Amend Design and Development Overlay Schedules 5, 6 and 7 as shown in Appendices C, D and E of the report with the exceptions that Design and Development Overlay Schedule 5 be further revised to:
 - Modify the sixth dot point under 2.0 Buildings and works to read ‘Should meet the Minimum Building Height as specified in Table 1 of this Schedule’
 - Modify Table 1 – Built Form Requirements for Specific Areas to read ‘Preferred minimum building height’.

The Panel report submitted that *the building height controls are appropriate, with the exception that exhibited mandatory minimum height controls proposed in DDO5 in the Princes Highway Gateway Precinct should be changed to discretionary controls. This conclusion is based on the translation of a concept plan in the Structure Plan to planning controls, which should include clear objectives for built form, but flexibility in achieving desirable outcomes.*

The recommendations of the panel are supported by Council officers as it is believed that the flexibility of discretionary controls will still allow for the facilitation of a high quality result while also providing a clear statement of intent relating to design requirements.

Changes to the Amendment

The Amendment documents have been updated to reflect the recommendations of the Panel. This has resulted in altering the mandatory minimum height controls in DDO5 to be discretionary controls and also minor administrative changes in the drafting of the DDO's including minor alterations to Figure 1 in DDO5 in order to simplify the concept and provide clearer definitions of the precinct boundaries.

Next steps

We are at the final **Stage 4** of the Planning Scheme Amendment Process as detailed below in Figure 1.

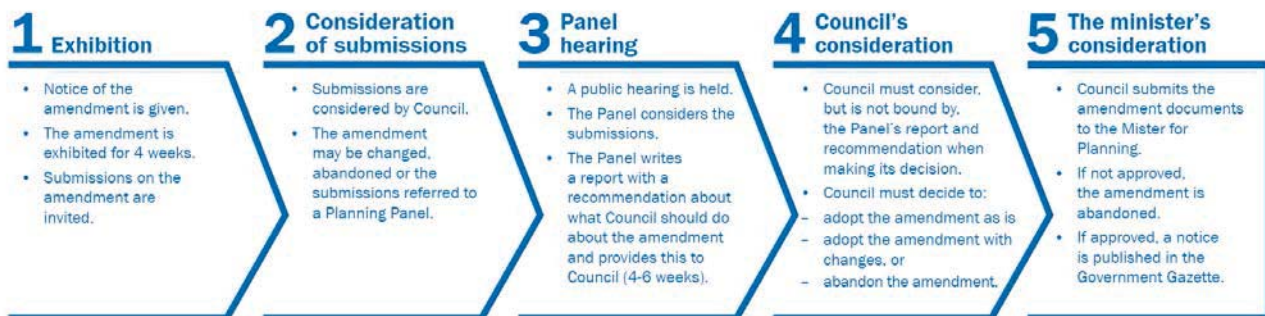


Figure 1. Steps in the Planning Scheme Amendment process

If Council resolves to adopt the Amendment, officers will prepare the final documents and submit these to the Minister for Planning for Approval (Stage 5). Approval timeframes of the Amendment cannot be confirmed and are subject to processes undertaken by DELWP.

POLICY IMPLICATIONS

- **Plan Melbourne Metropolitan Planning Strategy 2017 -2050**

Plan Melbourne is the Metropolitan Planning Strategy for Melbourne and sets the vision for and guides Melbourne's growth through the year 2050. It identifies the key issues relevant to the Beaconsfield town centre including the importance of providing well-designed alternative housing in suitable locations.

The relevant directions and initiatives of Plan Melbourne are as follows

- **Direction 1.2** - Improve access to jobs across Melbourne and closer to where people live.
Policy 1.2.2 - Facilitate investment in Melbourne's outer areas to increase local access to employment.
- **Direction 2.1** - Manage the supply of new housing in the right locations to meet population growth and create a sustainable city.
Policy 2.1.1 - Maintain a permanent urban growth boundary around Melbourne to create a more consolidated, sustainable city.

Policy 2.1.2 - Facilitate an increase percentage of new housing in established areas to create a city of 20-minute neighbourhoods close to existing services, jobs and public transport.

Policy 2.1.4 - Provide certainty about the scale of growth in the suburbs.

- **Direction 2.2** - Deliver more housing closer to jobs and public transport.
Policy 2.2.3 - Support new housing in activity centres and other places that offer good access to jobs, services and public transport.
- **Direction 2.4** - Facilitate decision-making processes for housing in the right locations
Policy 2.4.1 - Support streamline approval processes in defined locations.
- **Direction 3.3** - Improve local travel options to support 20-minute neighbourhoods
Policy 3.3.1 - Create pedestrian-friendly neighbourhoods
- **Direction 4.3** - Achieve and promote design excellence
Policy 4.3.1 - Promote urban design excellence in every aspect of the built environment.

- **State Planning Policy Framework (SPPF)**

Amendment C220 has been prepared in accordance with Clauses 9 (Plan Melbourne), 11 (Settlement), 11.06 (Metropolitan Melbourne), 15 (Built Environment and Heritage), 16 (Housing) and 17 (Economic Development) of the State Planning Policy Framework (SPPF). The amendment supports the objectives of these policies for the following reasons:

- The DDO's provide a tool to ensure well-designed and alternative housing in suitable locations within the Beaconsfield town centre.
- Supports housing growth and diversity in defined housing change areas and redevelopment sites.
- Provides certainty about the scale of growth in the suburbs by prescribing appropriate height and site coverage provisions for different areas.
- Provides a guide for structure, functioning and character of settlements in order to promote sustainable growth and development.
- Establishes a Neighbourhood Character to recognise and protect cultural identity and create a sense of place.
- Provides the tool to create a safe and functional precinct.
- Locates housing in or close to activity centres and employment corridors that offer good access to services and transport.

- **Local Planning Policy Framework (LPPF)**

The Municipal Strategic Statement (MSS) and Local Planning Policy Framework (LPPF) provides the vision for land use planning and development with Cardinia Shire. Clauses 21.01 (Cardinia Shire Key Issues and Strategic Vision), 21.02 (Environment), 21.03 (Settlement and Housing), 21.04 (Economic Development), 21.05 (Infrastructure) and 21.06-2 (Community Safety) and relevant to Amendment C220. The amendment supports the objectives and strategies of the above local policies for the following reasons:

- Implements a tool into the planning scheme that encourages an attractive, functional and sustainable built form in existing and future development.
- Ensures greater housing choice and diversity.
- Creates multi-use linked open space networks.
- Facilitates the development of retail, commercial, community, residential and entertainment activities within the Beaconsfield town centre to meet the needs of the existing and future community.
- Controls the orderly expansion and management of the Beaconsfield town centre.
- Supports active street frontages and street-based community interaction.
- Maximises passive surveillance of public open space.

RELEVANCE TO COUNCIL PLAN

The following relevant key actions within the 2017 Council Plan have been identified:

Section 2 Our community is relevant; the objective is *we will foster a strong sense of connection between Cardinia Shire's diverse communities.*

- Action 2.1.2 of the Council Plan seeks to *promote access to and encourage, a mix of housing types to cater for the varying needs of people in the Cardinia community.*

Section 4 Our Economy is relevant; the objective is *we will create and support local employment and business opportunities for our community and the wider region.*

- Action 4.1.1 of the Council Plan seeks to *plan for and support local employment opportunities.*
- Action 4.1.2 of the Council Plan seeks to *support the development of existing and new businesses within the shire.*

CONSULTATION/COMMUNICATION

All submitters have received email notification of the release of the Panel report.

FINANCIAL AND RESOURCE IMPLICATIONS

The Amendment has been funded out of the operating budget of the Strategic Planning department. The application of the DDO's provides a clear policy framework to assist Council planners when assessing and making decisions on applications in the Beaconsfield town centre.

CONCLUSION

The changes made to the Amendment as recommended by the Panel include altering the mandatory minimum height controls in DDO5 to be discretionary controls and also minor administrative changes in the drafting of the DDO's including minor alterations to Figure 1 in DD05 in order to simplify the concept and provide clearer definitions of the precinct boundaries.

The approval of Amendment C220 will strengthen policy control in relation to the management of the design and built form outcomes of the Beaconsfield Structure Plan. Therefore, it is recommended that Council resolve to adopt Amendment C220 to the Cardinia Planning Scheme under Section 29 of the Act and submit to the Minister for Planning for approval under Section 31 of the Act.

2 ADOPTION OF PLANNING SCHEME AMENDMENT C220
IMPLEMENTATION OF THE BEACONSFIELD STRUCTURE PLAN

Moved Cr B Owen Seconded Cr R Brown

That Council:

1. Adopt the modified Amendment C220 to the Cardinia Planning Scheme under Section 29 of the *Planning and Environment Act 1987* and submit the Amendment to the Minister for Planning for approval under Section 31 of the *Planning and Environment Act 1987*.

Cd.

3 AMENDMENT C232 OFFICER PRECINCT STRUCTURE PLAN REVIEW - OFFICER TOWN CENTRE REVIEW

FILE REFERENCE INT1831754

RESPONSIBLE GENERAL MANAGER Andrew Paxton

AUTHOR Lorna Lablache

RECOMMENDATION

That Council:

1. Endorse Attachment 1, Attachment 2 and Attachment 3 as Council's submission to Amendment C232 and send to the Victorian Planning Authority.
2. That the Victorian Planning Authority (VPA) be advised that Council acknowledges that the VPA has agreed to address the issues with regard to:
 - a. The average net density of 15 dwellings per developable hectare within the Precinct, as opposed to the 19 dwellings per developable hectare identified in the amended Officer PSP document.
 - b. Working with Council to ensure the accuracy of the detailed land use budget (which has a flow on affect to the information in several tables in the amended Officer PSP and DCP document).

Attachments

- 1 Amended Officer Precinct Structure Plan
- 2 Officer Development Contributions Plan
- 3 Cardinia Planning Scheme changes
- 4 Summary of submissions received by VPA to Amendment C232
- 5 Officer Precinct Structure Plan, September 2011 (Amended March 2018)

EXECUTIVE SUMMARY

The Victorian Planning Authority (VPA) in consultation with Cardinia Shire Council has reviewed the Officer Precinct Structure Plan (Officer PSP).

Amendment C232 to the Cardinia Planning Scheme seeks to implement:

- the amended Officer PSP
- the amended Officer Development Contributions Plan (DCP)
- associated changes to the Urban Growth Zone, overlays and ordinance provisions of the Cardinia Planning Scheme.

The Amendment seeks to facilitate the implementation of a simplified Officer PSP and associated Schedule 4 to the Urban Growth Zone to:

- improve clarity and certainty for applicants and planners
- plan for quality built form, urban design, public space and streetscape outcomes
- facilitate timely development of retail and commercial businesses
- build in flexibility to respond to changing retail and commercial trends
- revise car parking rates to reflect the proximity of the train station.

It is noted that the scope of the review has changed from initial discussions, and several changes have been made that impact land outside the town centre. Discussions are ongoing with the VPA with regards to these elements to mitigate the impacts.

It is recommended that Council:

- generally supports Amendment C232 and its proposed planning controls, subject to specific changes requested in Attachment 1, 2 and 3.
- does not support the amendment to the Cardinia Planning Scheme that proposes to insert the VPA as a referral authority for the Officer Town Centre.

BACKGROUND

The Officer Precinct Structure Plan (Officer PSP) and associated Amendment C149 to the Cardinia Planning Scheme was prepared by Cardinia Shire Council (Council) and was gazetted in January 2012.

Since approval of Amendment C149 there has been limited development in the Officer Town Centre, which is a vital component of the Precinct to service the future community. The Minister for Planning has directed the VPA to undertake a review of the Officer PSP at the request of Development Victoria, **focusing on the Town Centre** to facilitate private sector investment required to provide the services and facilities required by the growing community.

The Victorian Planning Authority (VPA) in consultation with Cardinia Shire Council has reviewed the Town Centre part of the Officer Precinct Structure Plan to simplify the planning controls as they apply to this area. However, several changes have been made to the Officer PSP document that impact land outside the town centre.

Amendment C232 to the Cardinia Planning Scheme seeks to implement:

- the amended Officer PSP (March 2018)
- the amended Officer Development Contributions Plan (DCP) (March 2018)
- associated changes to the Urban Growth Zone, overlays and ordinance provisions of the Cardinia Planning Scheme.

The VPA have advised that the revised Officer PSP aims to:

- unlock investment in Officer Town Centre by simplifying and improving the flexibility of the planning controls that apply to the town centre
- balance the desired outcomes for the town centre, such as quality built-form and public spaces, with the need for timely development of services and infrastructure required by the new community.

The VPA have advised that the review will:

- consolidate the form and content of the parts of the PSP that relate to the town centre
- standardise the residential and commercial zones applied by the urban growth zone
- redraft the Officer Town Centre Urban Design Framework (UDF) to reduce duplication with the PSP and increase flexibility.

The VPA have advised that the review will not:

- change the future urban structure (layout) of the town centre, for example, the location of roads
- alter the general intent of the Officer PSP, urban growth zone schedule or urban design framework.

A copy of the exhibited amended Officer Precinct Structure Plan (which includes notations of where changes have been made) is provided in Attachment 5.

The exhibition of the amendment started on Thursday 23 March 2018 and closed Friday 27 April 2018.

POLICY IMPLICATIONS

Amendment C232 (which includes the amended Officer PSP, amended Officer DCP and associated planning scheme changes) has been prepared with guidance from key Commonwealth, State, and Local Planning policies.

The suite of documents and planning scheme changes will implement provisions of the Cardinia Municipal Strategic Statement (MSS) and aligns with a variety of Council policies.

Once approved by the Minister for Planning and gazetted **all** planning applications within the Officer PSP area will be assessed against the following:

- Cardinia Planning Scheme
- Officer Precinct Structure Plan (2018)
- Officer Development Contributions Plan (2018)

RELEVANCE TO COUNCIL PLAN

Amendment C232 and the review of the Officer PSP is consistent with the Council Plan, in particular strategic objective (3) Our environment and (4) Our economy.

The review reinforces 'Our environment' objective by continuing to plan for, and manage the natural and built environment for present and future generations in line with current 'best practice'.

The Officer Town Centre also plays an important role for local employment and business opportunities for our community and the wider region. A specific action of the Council Plan (4.1.4) is to plan the development of Officer town centre.

CONSULTATION/COMMUNICATION

The exhibition of the amendment started on Thursday 23 March 2018 and closed Friday 27 April 2018.

On the 16 March 2018 VPA sent out approximately 3,000 letters (with a newsletter) to owners/occupiers advising of the exhibition of Amendment C232. The newsletter provided details about the amendment, including where to inspect the amendment documentation, the details about the information session times and how to make a submission.

The VPA and Council have hosted 2 drop-in information sessions at Council offices:

- Tuesday 17 April 5:30pm to 7:00pm (14 attended)
- Thursday 19 April 4:30pm to 6:00pm (20 attended)

Thirteen submissions have been received from the VPA, please refer to Attachment 4 for a summary of the submissions. At this point in time, VPA is still waiting on a submission from the purchaser of the Development Victoria land, CFA and DELWP. All submissions submitted to the VPA will be made public on their website in the near future.

Submissions that cannot be resolved by the VPA will be referred to an independent Planning Panel, currently scheduled for June/July 2018.

Council's submission

Council's submission has three components of the amendment:

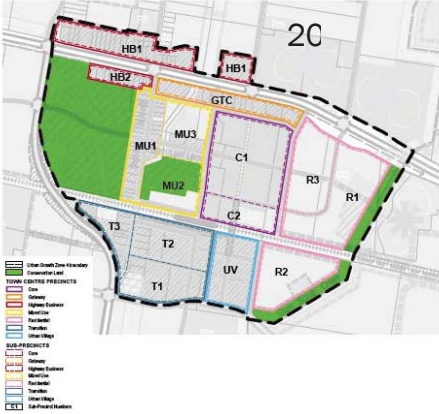
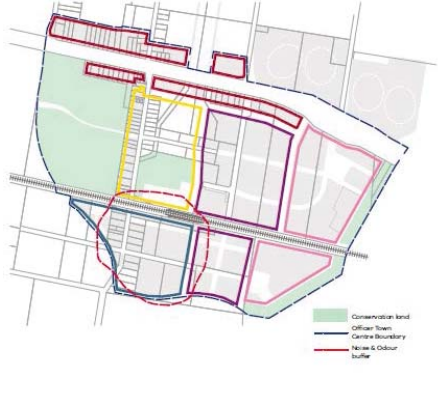
- Review of the proposed changes to the content and plans in the Officer PSP (dated March 2018)
 - Does the proposed Amendment meet the scope of the original task focus on the Officer Town Centre?
 - Attachment 1
- Review of the proposed changes to the Officer Development Contributions Plan (Officer DCP) (dated March 2018)
 - Do the proposed changes of the revised Officer PSP impact on the calculations in the DCP
 - Attachment 2
- Review of the proposed changes to the Cardinia Planning Scheme via Planning Scheme Amendment C232
 - Attachment 3

Review of the proposed changes to the content and plans in the Officer PSP (dated March 2018)

In a letter dated 17 July 2016 the Minister for Planning authorised the (then) MPA (Metropolitan Planning Authority) to "undertake a review of the Officer Precinct Structure Plan, with particular emphasis on the Officer Town Centre."

Several changes made to the original Officer PSP document approved in 2011. In summary, the main changes are outlined in Table 1.

Table 1: summary of main changes to OPSP	
Officer PSP (2011)	Officer PSP (amended March 2018)
75 objectives	9 objectives
170 guidelines that 'must' be met	18 guidelines that 'must' be met
60 guidelines that 'should' be met	13 guidelines that 'should' be met
No detailed land use budget	<ul style="list-style-type: none"> • Introduction of a detailed land use budget (at the request of Council). • The detailed land use budget has several errors that have had a flow on affect with inaccuracies across several tables in both the PSP and the DCP. • Need to ensure that the information in the detailed land use budget does not go beyond the scope of the review.
There is an average net density of 15 dwellings per developable hectare within the Precinct.	<ul style="list-style-type: none"> • There is an average net density of 19 dwellings per • developable hectare within residential areas. • This increase density has a flow on affect with regards to populations projections and the provisions of services and infrastructure.

	<ul style="list-style-type: none"> This increase goes beyond the scope of the review. VPA has advised that it supports the retention of the 15 dwellings per developable hectare, however this still needs to be addressed in Council's
<p>Officer town centre sub-precincts (2011)</p>	<p>Officer town centre sub-precincts (2018)</p>
	
<p>15 sub precincts</p>	<p>5 sub precincts</p>
<p>Highway Business 1 (HB1) Highway Business 2 (HB2) Gateway Town Centre (GTC)</p>	<p>Replaced with 'Gateway'</p>
<p>Mixed Use 1 (MU1) Mixed Use 2 (MU2) Mixed Use 3 (MU3)</p>	<p>Replaced with 'Mixed Use'</p>
<p>Commercial 1 (C1) Commercial 2 (C2) Urban Village (UV)</p>	<p>Replaced with 'Core'</p>
<p>Transition 1 (T1) Transition 2 (T2) Transition 3 (T3)</p>	<p>Replaced with 'Local Business' with a 'noise and odour buffer'</p>
<p>Residential 1 (R1) Residential 2 (R2) Residential 3 (R3)</p>	<p>Replaced with 'Residential'</p>
<p>The buffer around Hygain is captured within:</p> <ul style="list-style-type: none"> Transition sub-precinct T1, T2 and T3 with 17 objectives, 20 planning and design guidelines that must be met and 8 planning and design guidelines that should be met. For the area within the Urban Village 2 planning and design guidelines that must be met with regards to distance from T2 and T1. 	<ul style="list-style-type: none"> The majority of the transition area has been with 'local business' precinct with 7 planning and design guidelines that must be met that are specific to 'local business'. The buffer extends into the 'core' precinct to the east and the 'mixed use' precinct to the north. The amendment proposes that Schedule 4 to the UGZ will ensure that accommodation is not delivered within the buffer area to an industrial use while it is still in operation.

A total of 50 comments are listed in Council's response to the amended Officer PSP.

- 14 comments refer to basic updates to text/plans and/or minor error
- 22 comments request further discussion is required to determine extent and reasoning behind change in text, modification to table and/or changes to a figure or plan (some changes considered to be beyond scope of review)
- 8 comments request that original text be retained, proposed change is considered to be beyond the scope of the review.
- 6 comments refer to text changes that have not been clearly tracked in the revised PSP document and request further discussion with regard to intent of change.

Review of the proposed changes to the Officer Development Contributions Plan (Officer DCP) (dated March 2018)

The Amendment updates the Officer Development Contributions Plan to require land required for infrastructure projects to be revalued annually, instead of biennially, due to the rapid rate of increase in property values.

As mentioned earlier in this report, there are several errors in the 'updated' tables in the amended OPSP. This has had a flow on affect with inaccuracies across the tables in both the DCP.

There are several strategic elements and assumptions that underpin the Officer DCP, and it is important to understand what impacts the revised direction of the Officer Town Centre has on the DCP.

In particular, the Officer DCP has been structured with two contribution rates:

- a Standard rate; and
- a Differential rate.

The Standard rate applies to all land in the Officer PSP area, except where the Differential rate applies. The Differential rate **applies to the land shown as Peripheral Commercial** within the Officer PSP (September 2011) for specific properties.

It is also imperative that the amendment does not significantly modify the calculations within the Officer DCP or change the 'purchase of land' projects as identified in the project sheets. Any significant change to the ODCP goes beyond the scope of the review.

Attachment 2 provides a summary of Council's response to the proposed changes to the ODCP, a total of 10 comments are listed.

Review of the proposed changes to the Cardinia Planning Scheme via Planning Scheme Amendment C232

The Amendment implements the revised Officer Precinct Structure Plan (Amended February 2018) by making the changes to the zone, overlay and ordinance provisions of the Cardinia Planning Scheme.

Officers generally support the amendment and areas of concern with the proposed planning scheme changes are outlined in Attachment 3.

Officers however, do not support the VPA's amendment to the Cardinia Planning Scheme that proposes to insert the VPA as a referral authority. The VPA has played a significant role in the Officer PSP and Town Centre Review. The input provided by the VPA ensures that the amended PSP is in

line with the VPA's strategic vision and provides a streamlined implementation process to allow Council to proceed with assessing applications without further input from the VPA. Adding further 'red tape' to the planning permit application process is contrary to the intent and scope of the review.

Another critical proposed change is the amendment to Schedule 4 to Clause 37.07 Urban Growth Zone (UGZ4) to reflect the changes to the Officer Precinct Structure Plan in response to the Officer Town Centre review.

Officer Town Centre sub-precinct	Proposed applied zone
Core	Commercial 1 Zone
Gateway	Commercial 2 Zone
Mixed Use	Mixed Use Zone
Residential	Residential Growth Zone
Local Business	Commercial 1 Zone

Council seeks further discussion and documentation prior to the panel hearing with regard to:

- the list of 'permitted uses' in the all the applied zones in comparison to the 'permitted uses' in the original Officer PSP.
- list of uses where a permit can be considered for land within the noise and odour buffer in comparison to the 'permitted uses' in the original Officer PSP.

Officer's generally support the changes proposed. Attachment 3 provides a summary of Council's response to the proposed changes to the proposed planning scheme changes.

FINANCIAL AND RESOURCE IMPLICATIONS

Staff resources will continue to be required to proceed with the next phase of the amendment process. In addition to this, Council has secured Legal Representation to assist in the Panel hearing. Council will need to fund its submission to the future planning panel process.

CONCLUSION

Council's submission to Amendment C232 will be submitted following the Council resolution of the 21 May 2018.

The VPA has acknowledged to address the issues with regard to:

- The average net density of 15 dwellings per developable hectare within the Precinct, as opposed to the 19 dwellings per developable hectare identified in the amended Officer PSP document.
- Working with Council to ensure the accuracy of the detailed land use budget (which has a flow on affect to the information in several tables in the amended Officer PSP and DCP document).

However as this has been exhibited, these elements still need to be resolved at a panel hearing.

The VPA has outlined a very ambitious timeframe for the next phase of the amendment process. A directions hearing has been scheduled for the week commencing 28 May 2018 and the Panel hearing which is scheduled for the week of 25 June 2018.

It is proposed that the time following the panel hearing will be:

- August - September 2018 - Consideration of Panel Report
- October 2018 - Adoption

-
- January 2019 - Gazettal

**3 AMENDMENT C232 OFFICER PRECINCT STRUCTURE PLAN REVIEW -
OFFICER TOWN CENTRE REVIEW**

Moved Cr B Owen Seconded Cr R Brown

That Council:

1. Endorse Attachment 1, Attachment 2 and Attachment 3 as Council's submission to Amendment C232 and send to the Victorian Planning Authority.
2. That the Victorian Planning Authority (VPA) be advised that Council acknowledges that the VPA has agreed to address the issues with regard to:
 - a. The average net density of 15 dwellings per developable hectare within the Precinct, as opposed to the 19 dwellings per developable hectare identified in the amended Officer PSP document.
 - b. Working with Council to ensure the accuracy of the detailed land use budget (which has a flow on affect to the information in several tables in the amended Officer PSP and DCP document).

Cd.

4 PLANNING SCHEME AMENDMENT C242 - PROTECTING AND PRESERVING HERITAGE PROPERTIES AND PLACES IN PAKENHAM ACTIVITY CENTRE

FILE REFERENCE INT1831901

RESPONSIBLE GENERAL MANAGER Andrew Paxton

AUTHOR Genna Walkley

RECOMMENDATION

That authorisation be sought from the Minister for Planning under Section 9(2) of the *Planning and Environment Act 1987* to prepare amendment C242 to the Cardinia Planning Scheme. Amendment C242 proposed to amend the Schedule to the Heritage Overlay at Clause 43.01; insert the *Pakenham Structure Plan Heritage Review, February 2018* as a reference document into the Cardinia Planning Scheme; and vary Clause 81.01 Incorporated Documents by updating the *Cardinia Residential Heritage Precincts Incorporated Plan* with the three Pakenham precincts.

Attachments

- 1 Planning Scheme Amendment C242 documents 70 Pages

EXECUTIVE SUMMARY

The proposed amendment is required to implement the recommendations from the *Pakenham Structure Plan Heritage Review, February 2018*, ensuring that the protection of the Pakenham Activity Centre's cultural, aesthetic and architectural heritage by applying heritage controls to a number of places and precincts. Protecting the municipality's heritage places will assist in understanding Cardinia Shire's past, and enrich the residents of Pakenham's present and protect places for future generations.

The amendment includes the nine individual places, one group listing and three precincts from the Pakenham Activity Centre to the Schedule to Clause 43.01 Heritage Overlay. The proposed amendment inserts the *Pakenham Structure Plan Heritage Review, February 2018* as a reference document at Clause 21.02; and updates the *Cardinia Residential Heritage Precincts Incorporated Plan* by varying the Schedule to Clause 81.01 Incorporated Document with the three proposed Pakenham Precincts.

BACKGROUND

The proposed amendment was initiated by Action 82 from the *Pakenham Structure Plan*, which was implemented into the Cardinia Planning Scheme in March 2017 by Amendment C211. The heritage places and precincts identified by the proposed amendment, were previously identified by the *Pakenham Structure Plan inter-war and post-war heritage study, May 2013*.

A review of the 2013 study was undertaken during 2017, and completed in 2018. This review analysed the recommendations and identified places and precincts of the 2013 study. This process either re-affirmed or reduced the significance of the place or precinct. The methodology used in the study was underpinned by the nationally accepted heritage guidelines called *The Burra Charter: The Australia ICOMOS Charter for Places of Cultural Heritage Significance (1999)*.

Amendment C242 is required to implement the recommendations from the *Pakenham Structure Plan Heritage Review, February 2018*, ensuring the protection of the Pakenham Activity Centre's cultural, aesthetic and architectural heritage by applying heritage controls to the places and precincts listed below.

The Amendment proposes to introduce permanent Heritage Overlay's for the places and precincts listed in the study and includes updating the Heritage Overlay Schedule and an Incorporated Document.

Specifically, the Amendment:

- Amends the Schedule to Clause 43.01 Heritage Overlay to apply the Heritage Overlay to the addresses listed below.
- Amends the Cardinia Planning Scheme maps no. 14HO, 15HO and 17HO to include the proposed heritage places and precincts listed below.
- Inserts the *Pakenham Structure Plan Heritage Review, February 2018* as a reference document at Clause 21.02-6.
- Updates the *Cardinia Residential Heritage Precincts Incorporated Plan* varying the Schedule to Clause 81.01 Incorporated Document with the three proposed Pakenham Precincts.

The Amendment applies to:

Individual places

Proposed HO Number	Address
H0279	18A Henry Street, Pakenham
H0281	49 James Street, Pakenham
H0283	39 Main Street, Pakenham
H0284	62 Main Street, Pakenham
H0285	84 Main Street, Pakenham
H0286	90-92 Main Street, Pakenham
H0288	1-7 Station Street, Pakenham
H0289	12 Rogers Street, Pakenham
H0290	23 Rogers Street, Pakenham

Group listing

Proposed HO Number	Addresses included in Group Listing
H0287	11 14, 17 & 5-19 Rogers Street, Pakenham

Precincts

Proposed HO Number	Precinct Name	Addresses included in Precinct
H0291	St James' Village Precinct	1-23 Dame Pattie Avenue, Pakenham 2-18 Dame Pattie Avenue, Pakenham
H0292	Henty Street Precinct	3-10 Henty Street, Pakenham 1-7 Thomas Street, Pakenham H0227 6 Henty Street, Pakenham
H0293	James Street Precinct	5-21 James Street, Pakenham 6-32 James Street, Pakenham 1 Snodgrass Street, Pakenham H0228 21 James Street, Pakenham

The proposed amendment will protect Pakenham Activity Centre's culturally and locally significant, aesthetic and architectural heritage by applying heritage controls to properties and areas of significant value within the Pakenham. Protecting the municipality's heritage places will assist in

understanding Cardinia Shire’s past and enrich the residents of Pakenham’s present and protect places for future generations.

The heritage overlay applies the State Government’s policies and reflects our objectives to protect historically significant buildings, precincts, trees, structures and places. These places and precincts contribute to the neighbourhood character and the historical richness of the area.

Applying the Heritage Overlay requires a planning permit to undertake improvements or works for things such as (on rare occasions, internal controls can apply) external alterations, build a front fence, demolishing a property, painting the property and significant tree removal.

The Heritage Overlay does not discourage development, rather retaining heritage properties adds to the character and charm of an area. Heritage buildings can be readapted for new uses and can provide the opportunity to increase density, scale and height in developments, while maintaining the heritage character and façade.



Figure 1. Proposed Heritage Sites for Pakenham Activity Centre Amendment C242

Next Steps



Figure 2. Steps in the Planning Scheme Amendment process

We are at **Stage 1** of the process. If Council resolves to seek Authorisation from the Minister for Planning the sub stages within Stage 1 will be undertaken and public exhibition of the Amendment will commence.

POLICY IMPLICATIONS

Plan Melbourne 2017-2050 - Metropolitan Planning Strategy

Plan Melbourne is the Metropolitan Planning Strategy for Melbourne and sets the vision for and guides Melbourne's growth through the year 2050. It identifies heritage as being relevant to the Pakenham Activity Centre by preserving heritage while the next generation of growth is planned to complement existing communities and create attractive new neighbourhoods.

The relevant directions and policies of Plan Melbourne are as follows:

- **Direction 4.4** of Plan Melbourne to 'Respect Melbourne's heritage as we build for the future'
- **Policy 4.4.1.** 'Recognise the value of heritage when managing growth and change' – 'with all three levels of government sharing responsibility for protecting Melbourne's post-settlement cultural heritage, decision making must be consistent and credible and be based on clear and widely accepted heritage conservation principles and practices'.

State Planning Policy Framework

Clause 15.03 Heritage of the Planning Scheme encourages the conservation of places of natural, environmental, aesthetic, historic, cultural, scientific or social significance as a means of maintaining and enhancing Victoria's image and cultural growth.

The amendment supports the objectives of these policies by including the identified heritage places and precincts into the Schedule to the Heritage Overlay and the three precincts into the Incorporated Plan, which provides various planning controls.

Local Planning Policy Framework

Clause 21.01 identifies 'the protection and enhancement of areas and places of heritage significance' as a key issue for the municipality.

Clause 21.02-6 Post-contact heritage 'provides for the protection and appropriate management of sites of heritage significance'.

Clause 81.01 Cardinia Shire Pakenham Structure Plan 2017 is an incorporated document which guides the development in the Pakenham Town Centre and specifically mentions the protection and preservation of Heritage properties.

The implementation of this amendment will ensure Cardinia Shire's heritage places are preserved, protected and managed now and into the future.

RELEVANCE TO COUNCIL PLAN

The proposed amendment fulfils the following objective and actions from the Council Plan.

3. Our Environment

3.5. Balanced needs of development, the community and the environment.

- *Action 3.5.1.* Review the Municipal Strategic Statement and the Cardinia Planning Scheme regularly to ensure it continues to meet Council objectives.
- *Action 3.5.2.* Plan for the development of the urban growth area with a mix of residential, commercial, employment, recreational and community activities to meet the needs of our growing community in a sustainable way.
- *Action 3.5.3.* Provide for the sustainable development of rural townships while taking into account their existing character and community needs.

CONSULTATION/COMMUNICATION

Planning Scheme Amendment C242 documents will be exhibited to the public for a period of 6 weeks 5 July 2018 to 17 August 2018.

FINANCIAL AND RESOURCE IMPLICATIONS

There are no additional resource implications associated with undertaking the planning scheme amendment and costs associated with this process are provided for within the current and proposed Strategic Planning budget 2017-2018. The application of the Heritage Overlay provides a clear framework to assist Council planners when assessing and making decisions on applications in the Pakenham Activity Centre.

CONCLUSION

The nine individual places and one group listing and three precincts were identified by the *Pakenham Structure Plan Heritage Review, February 2018* and the proposed amendment will ensure Cardinia Shire's heritage places are preserved, protected and managed now and into the future.

It is recommended that Council support the recommendation to seek authorisation from the Minister for Planning to prepare Amendment C242 to the Cardinia Planning Scheme to protect the heritage properties and places identified in Pakenham Activity Centre.



4 PLANNING SCHEME AMENDMENT C242 - PROTECTING AND PRESERVING HERITAGE PROPERTIES AND PLACES IN PAKENHAM ACTIVITY CENTRE

Moved Cr G Moore Seconded Cr C Ryan

That authorisation be sought from the Minister for Planning under Section 9(2) of the *Planning and Environment Act 1987* to prepare amendment C242 to the Cardinia Planning Scheme. Amendment C242 proposed to amend the Schedule to the Heritage Overlay at Clause 43.01; insert the *Pakenham Structure Plan Heritage Review, February 2018* as a reference document into the Cardinia Planning Scheme; and vary Clause 81.01 Incorporated Documents by updating the *Cardinia Residential Heritage Precincts Incorporated Plan* with the three Pakenham precincts.

Cd.

GENERAL REPORTS

5 APPOINTMENT OF ACTING CHIEF EXECUTIVE OFFICER

FILE REFERENCE INT1831298

RESPONSIBLE GENERAL MANAGER Derek Madden

AUTHOR Doug Evans

RECOMMENDATION

That Council appoint the General Manager Assets and Services, Mr Mike Ellis as the Acting Chief Executive Officer during for the period 6 June to 20 July 2018 during a period of Annual Leave by the Chief Executive Officer.

Attachments

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EXECUTIVE SUMMARY

To appoint an Acting Chief Executive Officer during a period of Annual leave by the Chief Executive Officer.

BACKGROUND

The Chief Executive Officer is taking a period of Annual Leave between 6 June to 20 July 2018 and it is therefore necessary for the Council to appoint a person to act in this role during this period.

The Chief Executive Officer has suggested that the General Manager Assets and Services, Mr Mike Ellis, be appointed to this position during his absence.

POLICY IMPLICATIONS

Council is required to appoint a person to act as the CEO whilst the CEO is absent during a period of Annual Leave.

FINANCIAL AND RESOURCE IMPLICATIONS

Nil

CONCLUSION

The Chief Executive Officer has recommended that the general Manager Assets and Services be appointed to act on his behalf whilst he is away from the Office on annual Leave between 6 June to 20 July 2018.

5 APPOINTMENT OF ACTING CHIEF EXECUTIVE OFFICER

Moved Cr G Moore Seconded Cr C Ryan

That Council appoint the General Manager Assets and Services, Mr Mike Ellis as the Acting Chief Executive Officer during for the period 6 June to 20 July 2018 during a period of Annual Leave by the Chief Executive Officer.

Cd.

6 APPOINTMENT OF CHIEF EXECUTIVE OFFICER RECRUITMENT AGENCY

FILE REFERENCE INT1831321

RESPONSIBLE GENERAL MANAGER Garry McQuillan

AUTHOR Doug Evans

RECOMMENDATION

That McArthur Management Services (Vic) Pty Ltd be engaged by Council to assist with the recruitment of a new Chief Executive Officer

Attachments

Nil.

EXECUTIVE SUMMARY

To appoint a recruitment company to assist the Council with the executive search for a new Chief Executive Officer

BACKGROUND

The current Chief Executive Officer has decided to retire and has lodged his resignation with an effective date of 5 October 2018. The recruitment of a new Chief Executive Officer is a delicate and sensitive matter and the Council has sought proposals from a range of professional agencies to assist in the recruitment and selection of the best candidate for the position. Following interviews of a shortlist of the companies that submitted proposals McArthur Management Services (Vic) Pty Ltd is the preferred firm to undertake the recruitment and selection process.

POLICY IMPLICATIONS

Nil

RELEVANCE TO COUNCIL PLAN

Nil

CONSULTATION/COMMUNICATION

Expressions of interest to partner with the Council in the recruitment of a new Chief Executive Officer were sought from a range of companies and following interviews of a shortlist of the proponents McArthur Management Services (Vic) Pty Ltd is considered to be the preferred firm to undertake this executive recruitment process.

FINANCIAL AND RESOURCE IMPLICATIONS

The cost of the executive recruitment will be funded via the operating budget.

CONCLUSION

It is recommended that McArthur Management Services (Vic) Pty Ltd be engaged by Council to assist with the recruitment of a new Chief Executive Officer

6 APPOINTMENT OF CHIEF EXECUTIVE OFFICER RECRUITMENT AGENCY

Moved Cr M Schilling Seconded Cr L Wilmot

That McArthur Management Services (Vic) Pty Ltd be engaged by Council to assist with the recruitment of a new Chief Executive Officer.

Cd.

7 TENDER REPORT CONTRACT NO.17/55 LANG LANG SPORTS PAVILION DETAILED DESIGN AND CONTRACT ADMINISTRATION

FILE REFERENCE INT1831782

RESPONSIBLE GENERAL MANAGER Michael Ellis

AUTHOR Walter Carmignani

RECOMMENDATION

That:

- The tender for Contract no. 17/55 - Lang Lang Sports Pavilion Detailed Design and Contract Administration, inclusive of Superintendent Services, submitted by Cohen Leigh Architects Pty Ltd for the contract sum of \$250,870.00 (excl. GST) be accepted.
- Common seal is affixed to the relevant contract documents
- Unsuccessful tenderers are advised accordingly.

Attachments

- 1 Confidential memorandum, to be distributed to councillors only

EXECUTIVE SUMMARY

This report provides consideration for the appointment of an architect to undertake the detail design and contract administration services, inclusive of the option for superintendent services, for the Lang Lang sporting pavilion.

Tenders for the Lang Lang Sports Pavilion detailed design and contract administration were advertised with a number of tenders received.

Based on the tender assessment, it is considered that the tender submitted by Cohen Leigh Architects Pty Ltd which includes the option for the Superintendent Services provides best value for money for Council.

BACKGROUND

The proposed new sporting facility pavilion is to be located at the new sporting precinct at Lang Lang, located on the corner of Caldermeade Road and Soldiers Road Lang Lang.

The new pavilion will provide provisions for football, cricket, tennis, netball and other related activities.

Tenders were advertised on Saturday 17 February 2018 with a closing time and date of 2:00pm Tuesday 13 March 2018. Eleven (11) companies provided submissions.

Tenders were checked against a range of non-weighted selection criteria to ensure the viability of the relevant submissions. The criteria comprised of Financial Viability, Insurances, Conditions of Contract, Conflict of Interest, and OHS.

Tenders were also assessed against weighted criteria, such as Compliance with the Specifications, Capability and Capacity, Relevant Experience and Performance, Quality System, Customer Service and Project Plan.

It is recommended that the tender submitted by Cohen Leigh Architects Pty Ltd which includes the option for the Superintendent Services provides best value for money for Council.

POLICY IMPLICATIONS

Nil

RELEVANCE TO COUNCIL PLAN

The redevelopment of the CCC will address the following Council Plan areas:

- 1 Our people**
 - 1.1 Access to a variety of services for all
 - 1.2 Access to support services and programs for your people
 - 1.3 Learning opportunities for all ages and abilities
 - 1.5 Variety of recreation and leisure opportunities
- 2 Our community**
 - 2.1 Our diverse community requirements met
- 3 Our Environment**
 - 3.1 Provision and maintenance of assets on a lifecycle basis

CONSULTATION/COMMUNICATION

Extensive consultation has been undertaken with various community groups in Lang Lang who will utilise this building. These groups and the Community Bank have assisted in developing the project scope.

FINANCIAL AND RESOURCE IMPLICATIONS

The 2018/19 Capital Works budget for the Lang Lang Sports Pavilion has sufficient funds for the required design consultancy services.

CONCLUSION

It is recommended that Council accept the tender submitted by Cohen Leigh Architects Pty Ltd for Contract no. 17/55 Lang Lang Sports Pavilion Detail Design and Contract Administration, inclusive of Superintendent Services, for the contract sum of \$250,870.00 (excl. GST).

7 TENDER REPORT CONTRACT NO.17/55 LANG LANG SPORTS PAVILION DETAILED DESIGN AND CONTRACT ADMINISTRATION

Moved Cr R Brown Seconded Cr B Owen,

That a decision on tender report contract No 17/55 Lang Lang Sports Pavilion detailed design and contract administration be deferred until the June 2018 General Council Meeting.

Upon being put to the meeting, the motion was declared **Lost**.

Cr Graeme Moore called for a Division.

For the Motion were Crs C Ross, B Owen, C Ryan and R Brown Total (4).

Against the Motion were Crs G Moore, J Owen, L Wilmot, J Springfield and M Schilling Total (5).

Moved Cr G Moore Seconded Cr L Wilmot

That:

- The tender for Contract no. 17/55 - Lang Lang Sports Pavilion Detailed Design and Contract Administration, inclusive of Superintendent Services, submitted by Cohen Leigh Architects Pty Ltd for the contract sum of \$250,870.00 (excl. GST) be accepted.
- Common seal is affixed to the relevant contract documents
- Unsuccessful tenderers are advised accordingly.

Carried Unanimously.

8 WINDERMERE BOULEVARD

FILE REFERENCE INT1831789

RESPONSIBLE GENERAL MANAGER Michael Ellis

AUTHOR Christopher Marshall

RECOMMENDATION

That:

- Council note the recent installation of a pram crossing on Windermere Boulevard near the Coles car park within the shopping strip,
- A school crossing at this location be considered and addressed by Council Officers as part of the development of the new school on Atlantic Drive, and
- The implementation of a future pedestrian crossing at this location and the associated required infrastructure be considered as a part of the 2019/20 capital works funding considerations.

Attachments

Nil.

EXECUTIVE SUMMARY

A petition was tabled at the January Council meeting requesting pram crossings be installed on Windermere Boulevard, Pakenham, between Princes Hwy and Superior Waters and a location be identified for a controlled pedestrian crossing in the shopping strip.

Council Officers have programmed the installation of a pram crossing on Windermere Boulevard near the Coles car park within the shopping strip to be completed this financial year.

Additional pram crossings will be provided at Bonneville Parade in the future following the connection of Ivory Drive to Windermere Boulevard, however the delivery of these works are dependent on a developer and timing of completion at this point is uncertain.

The location of a future controlled wombat-style flashing zebra crossing has been identified for this location, however it does not currently meet the VicRoads requirements for pedestrian numbers and car speeds at this period in time.

A new primary school will be opening in 2019 on Atlantic Drive that is likely to increase pedestrian volumes across Windermere Boulevard during the school peaks. As this increase in pedestrian volumes from the school is during discrete times it will be addressed through the school crossing program and a school crossing will be installed over Windermere Boulevard if required.

BACKGROUND

A motion was passed at the February Council meeting to investigate the requests of a petition tabled by Cr Schilling at the January Council meeting.

The petition had two requests:

- 1 As a matter of high priority identify and provide areas where pedestrians with access issues or prams can cross with provisions of ramps, preferably at all intersections in the road section of Windermere Boulevard between the Princes Hwy and the Superior waters Round about. Within 2 months of receipt of this petition

- 2 Identify the best location and provide a safe pedestrian crossing as close as practicable to the Windermere Boulevard Shops. Provision of crossing within 6 months of receipt of this petition.

Windermere Boulevard, Pakenham, is a major local collector road and the main entry into the Cardinia Lakes and Cardinia Views estates. There are shops located on both sides of the road between Atlantic Drive and Bonneville Parade forming a small strip shopping centre. The shops on the east side have recently been constructed and are not yet fully occupied.

A traffic count was undertaken on the 20th February 2018 with an average of 7,981 vehicles per day and an 85th percentile speed of 51 km/h recorded. A review of previous traffic counts at this location indicates that the speed has been reducing as the volume of traffic has been increasing.

There are currently pram crossings across Windermere Boulevard at the intersections of Superior Waters and Princes Highway but none between these intersections. Pram crossings are likely to be provided in the future at Bonneville Parade after Ivory Drive is extended to connect to Windermere Boulevard. The completion of Ivory Drive will be undertaken by a developer. Based on the current situation, it is not possible to provide a timeline for this construction, however this is a project that Council officers have been advocating for a number of years with the developer and are hopeful of its delivery this calendar year.

Council officers have arranged the installation of a pram crossing near the access of the Coles car park on the west side of Windermere Boulevard to be completed this financial year. This will provide an accessible crossing point for pedestrians within the shopping strip.

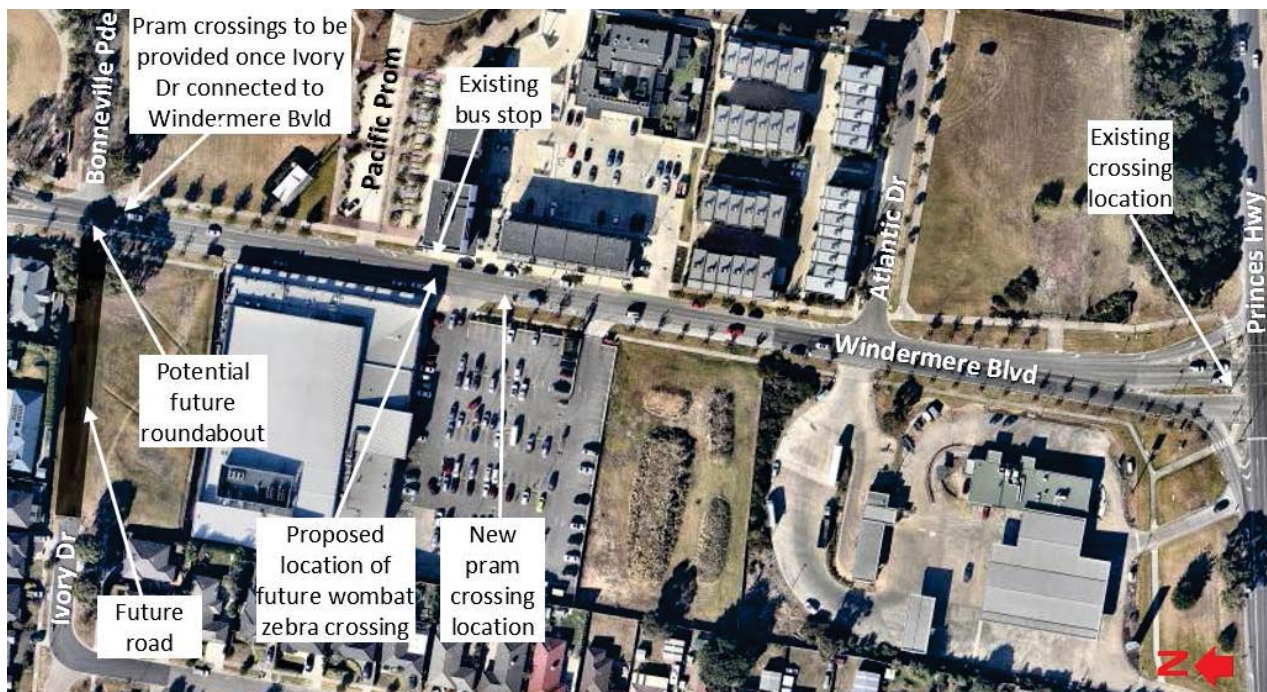


Figure 1 Windermere Boulevard crossing locations

A controlled wombat-style flashing zebra crossing has been considered in this vicinity. A wombat-style zebra crossing is one where the crossing is provided on top of a flat top hump to increase pedestrian visibility and reduce speeds and provide a safe low speed environment for both pedestrians and vehicles with priority for pedestrian movements across a road. The ideal location for this crossing is on the north side of the Coles supermarket car park access to provide direct access between the shops on both sides of the road. This location will require relocating the current

bus stop and bus shelter on the eastern side of Windermere Boulevard including consultation with Public Transport Victoria.

As a major traffic control device under the Road Safety Regulations 1999, a zebra crossing requires a VicRoads Authorisation. Consideration requires the crossing to have 60+ pedestrians in any peak period in a low speed environment.

Previous discussions with VicRoads officers about this location have indicated that additional traffic management would be required to reduce the traffic speeds. This traffic management could include the installation of a roundabout at the intersection with Bonneville Parade to ensure a safer low speed environment for pedestrians.

Council has recently reviewed and prioritised 16 potential pedestrian crossing locations across the municipality which included this location. The review prioritised these crossings based on their strategic value, safety, recorded pedestrian usage and community requests. The proposed crossing site on Windermere Boulevard currently averages 16 pedestrians crossing per hour with a peak of 28 pedestrians and is ranked outside the top 10. Furthermore, the VicRoads warrants for a flashing zebra crossing require a peak of at least 60 pedestrians in a single hour and as such does not currently meet the VicRoads warrants at this point in time. It is therefore not considered suitable to provide a pedestrian crossing at this point in time.

This site will however continue to be monitored, as it is expected that pedestrian numbers will increase as development occurs into the future. It is noted that a new primary school will be opening in 2019 on Atlantic Drive that is likely to increase pedestrian volumes across Windermere Boulevard during the school peaks. As this increase in pedestrian volumes from the school is during discrete times it will be addressed through the school crossing program and a school crossing will be installed over Windermere Boulevard if required. Any school crossing considered for Windermere Boulevard would consider potential for a future flashing zebra crossing on Windermere Boulevard and, if required, be designed to accommodate a future upgrade.

POLICY IMPLICATIONS

This relates to the following actions within the Road Safety Strategy 2016-25:

4.3 Improve pedestrian linkages including the installation of street lighting at identified locations

RELEVANCE TO COUNCIL PLAN

3.2.1 Upgrade Council roads to improve safety while considering the traffic demand of the community

3.2.4 Prioritise multi-use pathways, where practicable, to create networks that connect destinations.

CONSULTATION/COMMUNICATION

Council's traffic engineers have met on site with the chief petitioner to discuss the options presented in this report and explain the investigations that needed to be undertaken to provide this report to Council.

Preliminary discussions have been held with VicRoads previously to get an indication if they would support a zebra crossing in Windermere Boulevard - the response was subject to appropriate traffic

management being undertaken to mitigate vehicle approach speeds, however in this location it could be considered an appropriate location should council be able to achieve this and warrants are met.

Consultation would occur with Public Transport Victoria and the bus operator, as the bus stop / shelter would have to be relocated (at Council cost), and the bus operator would need to consent to the proposed traffic management (roundabout and flat top hump).

Traders adjacent to the proposed crossing would also be consulted during the design phase of the crossing to minimise any disruption to parking and accessibility for the shops.

FINANCIAL AND RESOURCE IMPLICATIONS

The installation of pram crossings is estimated to cost under \$5,000 and can be incorporated into the current financial year's footpath program.

The works required to provide a wombat-style flashing zebra crossing is estimated to cost approximately \$190,000 (including roundabout provision, kerb outstands, flashing lights, floodlights and bus shelter relocation). This will require budgeting in future year's programs.

The installation of the School Crossing at this location is estimated to cost around \$45,000 which can be facilitated within the 2018/19 capital works if required

CONCLUSION

Council has programmed the installation of pram crossings to be installed on Windermere Boulevard within the shopping strip to provide accessible crossing points for pedestrians. Provision of pram crossings at Bonneville Parade will be provided in the future as part of improvements to the intersection however the timing is dependent on developer works being completed.

Windermere Boulevard has been identified as a potential candidate for a future wombat-style flashing zebra crossing; however there are other locations throughout the municipality that are currently considered a higher priority due to pedestrian and vehicle numbers that already meet VicRoads warrants.

The installation a school crossing at this location will be considered and addressed by Council Officers as part of the development of the new school on Atlantic Drive.

8 WINDERMERE BOULEVARD

Moved Cr M Schilling Seconded Cr J Owen

That:

- Council note the recent installation of a pram crossing on Windermere Boulevard near the Coles car park within the shopping strip,
- A school crossing at this location be considered and addressed by Council Officers as part of the development of the new school on Atlantic Drive, and
- The implementation of a future pedestrian crossing at this location and the associated required infrastructure be considered as a part of the 2019/20 capital works funding considerations.

Cd.

9 LITTLE ROAD BRIDGE CLOSURE

FILE REFERENCE INT1831817

RESPONSIBLE GENERAL MANAGER Michael Ellis

AUTHOR Christopher Marshall

RECOMMENDATION

That

- 1 Council endorse the closure of Little Road bridge to vehicular traffic while maintaining pedestrian and cyclist activities similar to that of a shared path.
- 2 Main Drain Road between Little Road and Pitt Road is included in the 2018/19 resheeting program

Attachments

- 1 Little Rd Bridge public hearing presentation 7 Pages
- 2 Minutes for Little Road bridge public hearing February 2018 4 Pages

EXECUTIVE SUMMARY

The Little Road bridge is located across Bunyip River at the north end of Little Road, Iona connecting Main Drain Road South and Bunyip River Road. The bridge is an old style timber deck bridge with steel support beams with heritage significance. Due to its current condition the bridge is proposed to be closed to vehicular access and made a shared path.

The Little Road bridge has a 7 tonne load limit following Level 3 condition assessment in 2013. This report also identified that as a long term solution the bridge would require significant strengthening or replacing to meet the traffic demands and requirements.

The heritage significance of the Little Road bridge, supports extending the bridges life for as long as possible.

The Little Road bridge is located between bridges at Thirteen Mile Road (1km to west) and the recently constructed bridge at Bunyip-Modella Road (2.9km to east) which are considered suitable alternatives for traffic currently using the Little Road bridge.

As the shortest route between the Little Road bridge and the sealed road network, Main Drain Road between Little Road and Pitt Road will be included in the 2018/19 resheeting program to ensure that the road is in the best condition possible for motorists

Consultation has been undertaken in accordance with the Local Government Act 1989.

BACKGROUND

The Little Road bridge is located across Bunyip River at the north end of Little Road, Iona connecting Main Drain Road South and Bunyip River Road. The bridge is an old style timber deck bridge with steel support beams with heritage significance. Due to its current condition the bridge is proposed to be closed to vehicular access and made a shared path.

The Little Road bridge has a 7 tonne load limit following Level 3 condition assessment in 2013. This report also identified that as a long term solution the bridge would require significant structural strengthening or replacement to meet the traffic demands. In the past 12 months the bridge headstock on the south abutment has been repaired and reinstated. However, this is a temporary fix as the approach slab abutment on this side of the bridge is dropping and currently being monitored. The bridge will require significant maintenance works in the short term if vehicle access is maintained including deck timber and pier replacements. Total labour hours spent on the bridge is averaged at approximately 12 work days per year. Over the past several years some of the maintenance work that has been carried out on the bridge includes repair and replacement of the various timber assets, including but not limited to cross beams, decking and handrails members.

The Little Road bridge is located between the bridge at Thirteen Mile Road (1km to west) and the recently constructed bridge at Bunyip-Modella Road (2.9km to east). These two bridges are considered strategic bridges across Bunyip River able to support large and heavy commercial and agricultural vehicles and are on the major north-south collector roads running through the area. The 7 tonne load limit of Little Road bridge prevents these vehicles from being able to use this bridge.

A traffic count conducted in October 2017 indicated that an average of 132 vehicles per day use the Little Road bridge. The surrounding road network and bridges have the capacity to support the closure of Little Road bridge.

The Little Road bridge has heritage significance as the last remaining timber bridge across Bunyip River. It is evidence of the massive swamp drainage project carried out and the eventual development of transport networks when this area was turned into rich farming land. The construction of many of these timber bridges along the drains also symbolises the devastation of the 1934 floods, when the previous timber bridges were washed away. When the upgrade of the timber bridges across Bunyip River was being planned, it was identified that one of the bridges should be retained for heritage purposes and that the Little Road bridge was the most appropriate to be retained.

The heritage significance of the Little Road bridge, supports extending the bridges life for as long as possible. As such it is considered that the safest and most cost effective option is to close the bridge as a road preventing vehicular access and convert it to a shared path for pedestrians and cyclists. This will continue to allow the local residents non-vehicular access across the river using this bridge, which includes access to St Joseph's Catholic Church, and maintain the heritage associated with the bridge.

As the shortest route between the Little Road bridge and the sealed road network, Main Drain Road between Little Road and Pitt Road will be included in the 2018/19 resheeting program to ensure that the road is in the best condition possible for motorists that are unaware of the closure to get to the sealed road network. At this time, potential improvements for localised widening will also be considered.

Consultation has been undertaken in accordance with the Local Government Act 1989 and residents' concerns from the consultation are outline below.

POLICY IMPLICATIONS

Nil

RELEVANCE TO COUNCIL PLAN

This proposal is relevant to the following actions in the Council Plan:

3.1.1. Maintain all Council roads and supporting infrastructure in accordance with the Road Management Act 2004.

3.1.4. Manage Council's assets like roads, drainage, footpaths and buildings, etc. in a way that ensures they are adequately maintained over their life.

5.3.3. Manage the municipality's finances and assets in a responsible way.

CONSULTATION/COMMUNICATION

Consultation was undertaken in accordance with clause 9, Schedule 11 of the Local Government Act, 1989, that required under sections 207A and 223 that a person be given the opportunity to make a submission under section 223.

A public notice was published on the Council website on 23rd October 2017 and in the Pakenham Gazette on 25th October 2017. The consultation period ran for 33 days from 23rd October till 24th November 2017. A total of 62 people from 35 addresses responded, the majority as part of a petition.

A public hearing was held on Tuesday 13th February 2018 from 7pm at St Joseph's Catholic Church, Iona. The public hearing was for the committee consisting of the ward councillors to hear responses in person from the two respondents that wished to present their concerns in person. Following these two submissions a general discussion was held to allow other members of the public to express their concerns. The public hearing was attended by 43 people.

The main concerns raised were:

- Maintenance of the bridge that has occurred on the bridge over previous years
- Access during floods as the road level drops to either side of the bridge,
- The quality and convenience of the alternative routes due to their unsealed nature
-

The heritage significance of the bridge was acknowledged by most of the respondents; however the loss of vehicle access across the bridge was perceived as a loss of investment in the Iona community.

FINANCIAL AND RESOURCE IMPLICATIONS

Timber bridges of this heritage aren't designed to meet current day vehicle conditions. In the recent years Council has spent several thousand per annum on minor maintenance works for the bridge. In coming years it is expected that major maintenance works will be required if the bridge stays open to vehicular traffic.

The proposed road closure will reduce the future maintenance requirements for the bridge, as the bridge will no longer need to accommodate the same loads that it currently accommodates. As a result, this will reduce costs to Council. More importantly this is expected to extend the life of the heritage bridge by at least 10-20 years.

Even with significant maintenance works, as a vehicle bridge it is expected the bridge will still remain functional to traffic for only a few more years until the bridge reaches the end of its useful life. At this point it will no longer be suitable for any users and be fully removed. Although difficult to put a price on, losing all heritage value with it.

The cost to replace the current bridge structure and to bring it up to current standards would be well in excess of \$1.4 Million. This would need to be a concrete structure and would result in the loss of the heritage value of the bridge.

The financial costs to close the bridge can be accommodated within the 2017/18 bridge program, including improvements to the surface to ensure it is suitable for pedestrians and cyclists.

The financial cost of resheeting Main Drain Road can be incorporated within the 2018/19 unsealed road resheeting program.

CONCLUSION

Little Road bridge is of heritage significance as the last remaining timber bridge over Bunyip River. It is in need of significant major works to maintain access for vehicular traffic, which will only prolong its useful life for a few more years. Given the nearby alternative routes available and heritage considerations, the safest and most cost effective solution is to close the bridge to vehicular traffic and convert the bridge to a shared path which will prolong the life of the bridge significantly.

Whilst consultation has raised concerns regarding the suitability of alternative routes, these routes are considered suitable to accommodate the additional traffic currently catered to by the bridge. This is expected to have minimal impact on commercial and agricultural businesses due to the existing load limit on the bridge.

It is therefore recommended that Little Road bridge is closed to vehicular traffic and converted to a shared path and the shortest route to the sealed road network along Main Drain Road be resheeted.

9 LITTLE ROAD BRIDGE CLOSURE

Moved Cr G Moore Seconded Cr R Brown

That

1. Council endorse the closure of Little Road bridge to vehicular traffic while maintaining pedestrian and cyclist activities similar to that of a shared path.
2. Main Drain Road between Little Road and Pitt Road is included in the 2018/19 resheeting program

Cd.

10 APPOINTMENT OF COMMITTEE MEMBER TO: THE COCKATOO TOWNSHIP COMMITTEE

FILE REFERENCE INT1831909

RESPONSIBLE GENERAL MANAGER Jenny Scicluna

AUTHOR Kym Ockerby

RECOMMENDATION

That Catherine Gardner-Gaskin be appointment as a member of the Cockatoo Township under Section 86 of the Local Government Act (1989).

Attachments

Nil.

EXECUTIVE SUMMARY

This report advises Council of the membership of the Committee of Management that have been appointed as the result of public meetings.

BACKGROUND

Members of Special Committees require appointment by Council resolution pursuant to Section 86 of the Local Government Act. The election of Special Committees of Management is organised by Council and takes place annually or at other specified times.

The Act requires that Council approves the membership of Special Committees. It also notes those who are no longer members.

At a meeting held on Tuesday 3rd April 2018, the member detailed above was elected to be appointed by Council to the Cockatoo Township Committee to fill current vacancies for the current term as specified in the Instrument of Delegation.

POLICY IMPLICATIONS

Nil

RELEVANCE TO COUNCIL PLAN

Establishing and maintaining Committees of Management is directly relevant to the Council Plan goals of actively engaging with communities and increasing levels of community participation

CONSULTATION/COMMUNICATION

Nil

FINANCIAL AND RESOURCE IMPLICATIONS

Nil

CONCLUSION

It is appropriate for the Council to confirm the appointment of the new member to the Cockatoo Township Committee.

10 APPOINTMENT OF COMMITTEE MEMBER TO: THE COCKATOO TOWNSHIP COMMITTEE

Moved Cr G Moore Seconded Cr C Ryan

That Catherine Gardner-Gaskin be appointment as a member of the Cockatoo Township under Section 86 of the Local Government Act (1989).

Cd.

POLICY REPORTS

11 ADOPTION OF COUNCIL PLAN AND COUNCIL PLAN ACTIONS 2018-2022

FILE REFERENCE INT1831952

RESPONSIBLE GENERAL MANAGER Derek Madden

AUTHOR Peter Philp

RECOMMENDATION

That;

1. Council adopt the draft Council Plan for the period 2018-2022.
2. Council adopt the draft Council Plan Actions, subject to the following amendments.

a) Update of the actions for activity 1.2.2, which list the project priorities under the playground strategy and playground renewal program, as per the following table:

2018/2019	2019/2020	2020/2021	2021/2022
Implement priorities within the Playground Strategy and playground renewal program. Project nominated include: Robin Crt, Pakenham, Phillip Crt, Pakenham, Gembrook Adventure Playground, Gembrook. Maryknoll recreation reserve, Maryknoll.	Implement priorities within the Playground renewal program. Projects nominated include: Nar Nar Goon Recreation Reserve, Nar nar Goon. James St, Lang Lang. Dick Jones Reserve, Lang Lang. Tantallon Bvd	Implement priorities within the Playground Strategy and playground renewal program. Projects nominated include; Keith Ewenson, Upper Beaconsfield. Kath Roberts Reserve, Beaconsfield. Redwood Rd Reserve, Gembrook. Jim Parks Reserve, Beaconsfield.	Implement priorities within the Playground strategy and Playground renewal program. Projects nominated include: WB Ronald Reserve, Pakenham. Greenland Ct, Garfield. Mountain Road Recreation Reserve, Cockatoo. Ebony Drive Reserve, Pakenham.

b) Addition of an action, under Activity 1.5.2, for 2018/2019, to 'Continue to investigate an appropriate location, for a permanent home for the Koo Wee Rup and District Motorcycle Club'.

c) Addition of an action, under Activity 4.1.5, for each year of the Council Plan, to 'Advocate to state government regarding the development, of a suitable site within Cardinia Shire, for an airport'.

Attachments

- 1 Draft Council Plan 27 Pages
- 2 Draft Council Plan Actions 17 Pages

EXECUTIVE SUMMARY

To consider adoption of the draft Council Plan and Council Plan Actions, with the amendments noted in the recommendation above, following the public notification process undertaken in accordance with the relevant provisions of the Local Government Act 1989.

BACKGROUND

Council, at a Special Meeting held on Monday 26 March 2018 resolved to release the draft Council Plan 2018-2022, and the corresponding draft Council Plan Actions, for public comment.

No public comments, relevant to the draft Council Plan or the draft Council Plan Actions, were received

Internal review of the draft Council Plan Actions resulted in recommendations to make the amendments listed above

POLICY IMPLICATIONS

The Council Plan is the major policy document for the Council.

RELEVANCE TO COUNCIL PLAN

The adoption of the Council Plan provides guidance to the organisational direction for the forthcoming four financial years.

CONSULTATION/COMMUNICATION

The appropriate public notices have appeared in local newspapers advising that the draft Council Plan was available for inspection and the Plan and supporting information was placed on the Council's website.

Copies were also available for inspection at the Shire Office and at the Pakenham, Emerald and mobile libraries and on the Council's website.

FINANCIAL AND RESOURCE IMPLICATIONS

Nil

CONCLUSION

Having complied with the Local Government Act provisions, Council is now in a position to adopt the draft Council Plan and draft Council Plan Actions, subject to the abovementioned amendments for the period 2018-2022.

11 ADOPTION OF COUNCIL PLAN AND COUNCIL PLAN ACTIONS 2018-2022

Moved Cr L Wilmot Seconded Cr B Owen

That;

1. Council adopt the draft Council Plan for the period 2018-2022.
2. Council adopt the draft Council Plan Actions, subject to the following amendments.
 - a) Update of the actions for activity 1.2.2, which list the project priorities under the playground strategy and playground renewal program, as per the following table:

2018/2019	2019/2020	2020/2021	2021/2022
Implement priorities within the Playground Strategy and playground renewal program. Project nominated include: Robin Crt, Pakenham, Phillip Crt, Pakenham, Gembrook Adventure Playground, Gembrook. Maryknoll recreation reserve, Maryknoll.	Implement priorities within the Playground renewal program. Projects nominated include: Nar Nar Goon Recreation Reserve, Nar nar Goon. James St, Lang Lang. Dick Jones Reserve, Lang Lang. Tantallon Bvd	Implement priorities within the Playground Strategy and playground renewal program. Projects nominated include; Keith Ewenson, Upper Beaconsfield. Kath Roberts Reserve, Beaconsfield. Redwood Rd Reserve, Gembrook. Jim Parks Reserve, Beaconsfield.	Implement priorities within the Playground strategy and Playground renewal program. Projects nominated include: WB Ronald Reserve, Pakenham. Greenland Ct, Garfield. Mountain Road Recreation Reseve, Cockatoo. Ebony Drive Reserve, Pakenham.

- b) Addition of an action, under Activity 1.5.2, for 2018/2019, to 'Continue to investigate an appropriate location, for a permanent home for the Koo Wee Rup and District Motorcycle Club and the Pakenham Auto Club'.
- c) Addition of an action, under Activity 4.1.5, for each year of the Council Plan, to 'Advocate to state government regarding the development, of a suitable site within Cardinia Shire, for an airport'.

Cd.

FINANCIAL REPORTS

12 ADOPTION OF BUDGET 2018-2019

FILE REFERENCE INT1831580

RESPONSIBLE GENERAL MANAGER Derek Madden

AUTHOR Doug Evans

RECOMMENDATION

That Council having advertised the Budget for the financial year 2018-19 and considered the submissions received resolves as follows;

1. The Budget as presented for the financial year 2018-19 be adopted, without amendment;
2. The Chief Executive Officer be authorised to give public notice of the adoption of such budget;
3. All person that lodged submissions be thanked for their interest and a written response be forwarded to all submitters advising that the budget has been adopted without amendment and responding to the matters raised in their individual submissions;
4. The amount which Council intends to raise by general rates and the annual service charges be declared as \$89,428,000 and calculated as follows:

General Rates	\$75,603,000
Garbage Charge	\$11,223,000
Green Waste Charge	\$2,602,100

or such further amount as is lawfully levied as a consequence of this resolution;

5. A general rate be declared in respect of the 2018-19 financial year and that the general rate be raised by the application of differential rates;
6. Each differential rate will be determined by multiplying the capital improved value of each rateable land (categorised by the characteristics described in the Budget document) by the relevant cents in the dollar of the Capital Improved Value of each property indicated in the following table:

Type	\$/CIV
Base Rate	0.002913
Agricultural Land	0.002185
Urban Rate	0.003088
Urban Vacant Land	0.006669
Urban Commercial and Industrial	0.004225
Urban Agricultural Land	0.002477
Lakeside Residential	0.003147
Lakeside Vacant Land	0.006796

7. In accordance with section 4(4) of the Recreational Lands Act 1963, the amount of rates payable in respect of each of the rateable land to which that Act applies be determined by multiplying the capital improved value of that rateable land by .2185% (or 0.2185 cents in the dollar of capital improved value);
8. That council adopt the fees and charges for 2018-19 included within the budget
9. An annual service charge be declared in respect of 2018-19 financial year for the collection and disposal of refuse and that this charge be set at of \$283.70 for land (or part) in respect of which any annual service charge may be levied, and be based on the criterion of location within council's municipal district
10. An annual service charge be declared in respect of 2018-19 financial year for the collection of

green waste and that this charge be in the sum of \$117 for land (or part) supplied with a green waste collection service

11. All rates and charges be paid in four instalments, in accordance with section 167(1) of the Local Government Act 1989;
12. If any rates and charges are not paid by the date on which they are due, interest be paid by the person liable to pay them in accordance with section 172 of the Local Government Act 1989;
13. The General Manager Corporate Services be authorised to levy and recover the general rates, annual service charges and interest in accordance with the Local Government Act 1989.

Attachments

- | | | |
|---|--|----------|
| 1 | Draft Budget | 72 Pages |
| 2 | Alliance for Gambling Reform request for grant | 8 Pages |
| 3 | Budget Submission David Roberts | 1 Page |
| 4 | Budget submissions received | 87 Pages |

EXECUTIVE SUMMARY

To formally consider the Budget for the 2018-19 financial year and to resolve on the submissions received.

BACKGROUND

Council at a Special Meeting held on Monday 26 March 2018 resolved to give public notice of the preparation of the budget for the forthcoming financial year and the advertising undertaken indicated that the Council would consider a recommendation to adopt the Budget at this meeting.

Any persons that lodged a submission regarding the Draft Budget or Council Plan were given the opportunity to speak to their submission at a Special Council Meeting held on Tuesday 7 May.

Council is therefore now in a position to formally resolve on the budget.

POLICY IMPLICATIONS

Nil

RELEVANCE TO COUNCIL PLAN

The budget for the forthcoming financial year has been prepared on the basis of delivering the Council Plan activities.

CONSULTATION/COMMUNICATION

The appropriate public notice has appeared advising that the draft budget was available for inspection at the Civic Centre and at the Pakenham, Emerald and mobile libraries as well as on the Council's website seeking comment and submissions.

At the closing date for the lodgement of submissions on the Proposed Budget 2018-19 8 submissions had been received. Those persons who wished to speak in support of their

submission were provided with this opportunity at a Special Council Meeting held on Monday 7 May 2018.

Community information sessions were held at the Pakenham Library, Gembrook Community Centre and Koo Wee Rup Community Centre during April 2018. Although not overly attended, these sessions provided the opportunity for the community to engage with Senior Management of Council. A number of issues were discussed at these forums. The main items are listed below:

1. Council infrastructure, in particular roads, was highlighted as an area that needs to be adequately resourced.
2. Sporting infrastructure - the issues around a second oval needed for Koo Wee Rup and the extension of the community centre were discussed.
3. Council's financial sustainability was discussed and residents expressed a desire for Council to be as prudent as possible with public funds and ensure that value for money was been received for works completed.

Written submissions were received from:

Name	Details
David Roberts and others	Allocation of funding for completion of Zebra Crossing at shopping centre at Windermere Boulevard Pakenham. Petition also attached will also be tabled at Council meeting.
<p>Proposed response</p> <p>As acknowledged by Mr Roberts when he spoke in support of this submission a pram crossing has recently been installed on Windermere Boulevard near the Coles car park within the shopping strip to assist in pedestrians crossing at this location.</p> <p>The location of a future controlled wombat-style flashing zebra crossing has been identified for this location, however it does not currently meet the VicRoads requirements for pedestrian numbers and car speeds at this period in time.</p> <p>A new primary school will be opening in 2019 on Atlantic Drive that is likely to increase pedestrian volumes across Windermere Boulevard during the school peaks. As this increase in pedestrian volumes from the school is during discrete times it will be addressed through the school crossing program and a school crossing will be installed over Windermere Boulevard if required.</p>	
Teena Graham	Allocation of funds for improvements to Tynong Bayles Road, Bayles. The section of road referred to is a 3 km stretch from Bayles to Ropers Lane
<p>Proposed response</p> <p>Traffic counts and surveys will be undertaken along this stretch of road to ascertain traffic volumes and speeds, if these surveys indicate that improvements works are required then these works will be factored into future road programs.</p>	
Cheryl Daly 4C's	<p>4C's is asking Cardinia Shire Council for a \$500,000 operating budget to provide sustainable funding for 4C's to continue to operate in 2018 and impact the lives of our community.</p> <p>Ideally, we request a commitment for 3 years of funding at \$500,000 per year as we source and establish longer term funding options which will include Major Events which will sustain us for the future.</p>
<p>Proposed response</p> <p>Council is not able to provide the \$500,000 requested by 4C's but will be able to continue to commit the \$50,000 (approx.) to 4C's as rental of their premise on an ongoing basis. Council staff can work with 4C's to identify potential grant funding opportunities and assist in supporting these efforts.</p>	

Name	Details
Gavin Brook Koo Wee Rup Township Committee	Requesting extension of the Koo Wee Rup Community Centre. We urge you to include this important upgrade of Koo Wee Rup's main community facility in this planning process.
Proposed response: That the Township Committee be asked to provide details of the proposed extension and demands on the facility so that Council can gain an understanding of the extent of the works involved and cost associated with the improvements for consideration as part of future budgets or potential grant applications.	
Toni Hunter-Miller	Requesting construction of footpaths in Walford, Yackatoon & Bergland Roads in Upper Beaconsfield
Proposed response That as Council resolved at its April Council Meeting Ms Hunter-Miller be advised that: 1. That the footpath is listed on Council's footpath priority list, however is ranked as a low priority and would not be constructed in the foreseeable future, and 2. To bring construction forward, affected residents would need to contribute to the construction of the footpath In addition the suggestion by Ms Hunter-Miller to undertake these works progressively over a period of years be considered in future footpath construction budgets.	
Gloria O Connor, Cardinia Ratepayers and Resident's Assoc.	I am interested to know why Corporate Management has been increased from \$3,463,000 to \$4,205,000, and why Child and Family Services has been reduced from \$1,216,000 to \$1,189,000 ? Also, new projects in the Capital Works program include James Bathe Recreation Reserve \$2.025m, Deep Creek Reserve \$1.865m, Bunyip Soccer Facility \$1.8m, Comely Banks Children's Facility \$2.580m, but Lang Lang Recreation Facility has been allocated \$4.724m, why this urgent priority? Regarding the currently on trial camera network in the formal Council meeting room, there is common opinion that it is unnecessary, and that its future cost would be far better allocated towards upgrade and improvement of the current Council telephone communication system that is no longer adequate to service the growing increase of incoming calls from the community. The inefficient microphone system installed for Council meetings also requires inspection. Regarding the very bad condition of a huge number of unsealed rural roads, although dry weather conditions have contributed to their deterioration, it is still a fact that they require more frequent efficient maintenance.
Proposed response: A detailed response will be provided to Mrs O'Connor correcting some inaccuracies in her submission.	

All persons who lodged submissions will be thanked for their interest and a written response will be forwarded advising that the Budget has been adopted without amendment and responding to the matters raised in their individual submissions.

FINANCIAL AND RESOURCE IMPLICATIONS

Council must prepare and adopt a budget for the forthcoming financial year to be able to fund the various services and programs required. Any reduction in revenue or increase in expenditure would require corrections to be made to the 2018-19 Budget document.

CONCLUSION

Having complied with the Local Government Act provisions and considered the submissions received Council is in a position to formally resolve on the Budget for the 2018-19 financial year and resolve on the submissions received.

12 ADOPTION OF BUDGET 2018-2019

Moved Cr B Owen Seconded Cr M Schilling

That Council having advertised the Budget for the financial year 2018-19 and considered the submissions received resolves as follows;

1. The Budget as presented for the financial year 2018-19 be adopted, subject to the amendment to reduce the rates in the dollar amounts to be set for each differential rate following receipt of the final valuation data as detailed in points 6 and 7 below.
2. The Chief Executive Officer be authorised to give public notice of the adoption of such budget;
3. All person that lodged submissions be thanked for their interest and a written response be forwarded to all submitters advising that the budget has been adopted without amendment and responding to the matters raised in their individual submissions;
4. The amount which Council intends to raise by general rates and the annual service charges be declared as \$89,428,000 and calculated as follows:

General Rates	\$75,603,000
Garbage Charge	\$11,223,000
Green Waste Charge	\$2,602,100

 or such further amount as is lawfully levied as a consequence of this resolution;
5. A general rate be declared in respect of the 2018-19 financial year and that the general rate be raised by the application of differential rates;
6. Each differential rate will be determined by multiplying the capital improved value of each rateable land (categorised by the characteristics described in the Budget document) by the relevant cents in the dollar of the Capital Improved Value of each property indicated in the following table:

Type	\$/CIV
Base Rate	0.002728
Agricultural Land	0.002048
Urban Rate	0.002893
Urban Vacant Land	0.006249
Urban Commercial and Industrial	0.003958
Urban Agricultural Land	0.002320
Lakeside Residential	0.002948
Lakeside Vacant Land	0.006367

7. In accordance with section 4(4) of the Recreational Lands Act 1963, the amount of rates payable in respect of each of the rateable land to which that Act applies be determined by multiplying the capital improved value of that rateable land by .2048% (or 0.2048 cents in the dollar of capital improved value);
8. That council adopt the fees and charges for 2018-19 included within the budget
9. An annual service charge be declared in respect of 2018-19 financial year for the collection and disposal of refuse and that this charge be set at of \$283.70 for land (or part) in respect of which any annual service charge may be levied, and be based on the criterion of location within council's municipal district
10. An annual service charge be declared in respect of 2018-19 financial year for the collection of green waste and that this charge be in the sum of \$117 for land (or part) supplied with a green waste collection service
11. All rates and charges be paid in four instalments, in accordance with section 167(1) of the Local Government Act 1989;
12. If any rates and charges are not paid by the date on which they are due, interest be paid by the person liable to pay them in accordance with section 172 of the Local Government Act 1989;
13. The General Manager Corporate Services be authorised to levy and recover the general rates, annual service charges and interest in accordance with the Local Government Act 1989.

Cd.

13 QUARTERLY FINANCIAL REPORT

FILE REFERENCE INT1831889

RESPONSIBLE GENERAL MANAGER Derek Madden

AUTHOR Joanne Harris

RECOMMENDATION

That the quarterly financial report for the period 1 January 2018 to 31 March 2018 be received and noted.

Attachments

- 1 Financial Performance Report 10 Pages

EXECUTIVE SUMMARY

This report details Council's financial performance for the nine months ended 31 March 2018.

BACKGROUND

The report is broken into a number of parts highlighting different components that affect the financial performance of Council:

Income Statement – Analysed by Income, Expenditure and Non-Recurrent Items;
Balance Sheet;
Cashflow Statement; and
Capital Works.

POLICY IMPLICATIONS

Nil

RELEVANCE TO COUNCIL PLAN

Monitoring the financial performance of the organisation against the annual budget and longer term financial outlooks. Manage the municipality's finances and assets in a responsible way.

CONSULTATION/COMMUNICATION

Accountants within the Finance business unit meet monthly with Departmental Managers to discuss their year-to-date progress against the budget for both the Operating and Capital Works programs. Results of these discussions provide input to the completion of the Monthly Financial Performance Report and are further discussed with the relevant General Manager.

FINANCIAL AND RESOURCE IMPLICATIONS

The analysis undertaken as part of the Financial Performance Report is based on the differences between the 2017-18 budget adopted in May 2017 and the actual result as at 31 March 2018. The operating result for the nine months ended 31 March 2018 is a surplus of \$4.637m. This is \$5.347m better than the budgeted deficit of \$710k.

Operating income is \$2.736m favourable to budget, predominantly in Interest, Operating Grants, and Statutory Fees & Fines. Operating expenditure is \$2.612m favourable to budget, mainly in Materials & Services and Depreciation. Detailed variance analysis is included in the attached report.

The total cash balance as at 31 March 2018 is \$100.962m, which is \$9.763m higher than at the end of June 2017. Excluding developer related funds, the cash balance is \$61.458m. Total project expenditure for the nine months to 31 March 2018 is \$25.993m, which is \$761k less than at the same time last year.

For further details, Councillors are referred to the detailed Financial Performance Report attached.

CONCLUSION

It is appropriate that the Council receives and notes the Financial Performance Report for the period 1 January 2018 to 31 March 2018

13 QUARTERLY FINANCIAL REPORT

Moved Cr G Moore Seconded Cr C Ryan

That the quarterly financial report for the period 1 January 2018 to 31 March 2018 be received and noted.

Cd.

ACTIVITY REPORTS**14 QUARTERLY ENVIRONMENT REPORT**

FILE REFERENCE INT1831907

RESPONSIBLE GENERAL MANAGER Michael Ellis

AUTHOR Misty Johannsen

RECOMMENDATION

That the report be noted

Attachments*Nil.***EXECUTIVE SUMMARY**

This report provides a summary of some key environmental sustainability projects currently being undertaken by Council. Projects have been categorised according to the Sustainable Environment Strategy themes:

- Climate change and energy conservation
- Development and built environment
- Water conservation
- Waste minimisation and sustainable procurement
- Natural systems

A similar report will be presented each quarter highlighting new programs or projects that have achieved significant milestones.

BACKGROUND

There are a broad range of environmental actions taking place throughout the organisation. While many of these occur within or are led by the Environment Unit, the vast majority of the organisation is involved in environmental sustainability to some degree. Below is a highlight of some of the key projects currently being undertaken.

All actions fall within the Council Plan 2017–18 under the key performance area of Environment 'we will continue to plan and manage the natural and built environment for present and future generations'.

Climate change and energy conservation

Council Plan action – Reduce Council's energy consumption and help the community to do likewise.

Residential scorecard

This free service is being delivered as part of Council's ongoing partnership with the South East Councils Climate Change Alliance (SECCCA). The walk-through assessments are conducted by an accredited assessor and provide eligible homeowners with an energy star rating and recommendations for improving energy efficiency of their homes.

Residential energy efficiency assessments are ongoing and 25 assessments have been conducted in the Shire, with the households achieving an average 5 star energy rating. Assessors are currently

working towards a range of retrofit upgrades and test study results will be available in the coming months.

A SECCCA representative joined Council at the Pakenham Show, to further promote this free service and had four households sign up on the day.

Casey Cardinia Library Corporation Take2 pledge

Casey Cardinia Libraries has taken the pledge to join the Take 2 climate change initiative and reduce organisational emissions. The pledge came as a direct result of the energy and emissions savings achieved through the installation of a solar electricity system at the Emerald Library in November. Council officers will support Casey Cardinia Libraries to reduce their organisational energy consumption by 20 per cent and achieve an overall goal of emissions reductions in the Pakenham and Emerald libraries.

Solar savers

The solar savers initiative funds the installation of photovoltaic systems on pensioner households. Installations have been completed in the Shire on households in Pakenham, Emerald, Koo Wee Rup and Bunyip. The PV systems will improve the thermal comfort of the house, as well as reducing the energy costs of cooling the homes. The cost of the installation is repaid via a special charge scheme through the rates notice.

The photovoltaic system installations are complete on 10 of the eligible households. These households are now experiencing the benefits of the PV systems in reducing their carbon dioxide emissions and reduced energy bills.

The program promotes positive environmental outcomes by supporting the reduction of 36 tonnes of carbon dioxide annually, equivalent to the annual emissions from nine average Australian vehicles.

Development and built environment

Pakenham Library, Hall and U3A solar energy system

A contractor has been appointed for the installation of the solar electricity system at the Pakenham Library, U3A and Hall is scheduled to start in early June. The installation of the 84kW system will support annual savings of approximately \$16,500 and emissions reductions of approximately 120 tonnes of carbon dioxide annually, which is equivalent to the annual emissions from 30 average Australian vehicles.

Sustainable design assessment in the planning process

The Sustainable design assessment in the Planning process (SDAPP) is not currently in Council's planning scheme and is being rolled out on a voluntary basis. The number of planning applications that have been reviewed continues to increase, as community interest and uptake is growing. SDAPP requires buildings of a particular size to address sustainability as part of their planning application. Sustainable design considerations in the planning process supports energy and water efficiency in the built environment.

Water conservation

Council Plan action – Plan to manage water in an integrated manner, including the reduction of potable water consumption by Council and households.

Gembrook Park

Gembrook Park is a bushland reserve south of Gembrook. Most of the park is in excellent condition, but stormwater from the township has damaged the vegetation community through the north-east of the park.

Council received a grant from Melbourne Water's Living Rivers program to investigate solutions to the park's stormwater problems. The area affected by urban runoff previously supported indigenous species, but is now covered in weeds. Another issue is the ongoing erosion of roadside drains; erosion has made the drains deeper and wider, narrowing the access for vehicles and threatening to destabilise nearby trees.

Specialist stormwater and environment consultants have been engaged to design a solution to the stormwater problems so Council can begin the process of rehabilitating these areas of the park.

Waste minimisation and sustainable procurement

Council Plan action – promote practices that result in the reduction per household of the amount of waste going to landfill, particularly food waste.

Adoption of strategy

The Waste and resource recovery strategy (2017-26) (WRRS) was adopted at the December Council meeting. The WRRS replaces the Waste management strategy (2010-15) and the Litter strategy (2012-17). It is a roadmap for the future direction and actions of Council's waste and resource recovery services, waste related education and advocacy activities. It identifies the issues facing the municipality and sets out a plan for how we can keep services efficient and effective, minimise waste to landfill and other impacts on the environment, as well as keeping the costs low. Many of the actions outlined for the first year of the strategy are underway including, but not limited to:

- implementing a suite of options that provide alternatives to burning off
- trialling green waste drop off option for residents at two transfer stations (Nov 2017) (Complete)
- promoting green waste services and their benefits within the community to expand knowledge
- exploring options for gaining evidence of illegal dumping and littering and undertake trial.

Reducing Dumped Rubbish through camera and signage project

Sustainability Victoria (SV) has part funded a project which will trial the use of roving CCTV cameras and signage, along with media promotion to help reduce the illegal dumping of rubbish at 10 identified hot spots within the Shire.

This project was identified as an action within Council's Waste and resource recovery strategy (2017-26), to "explore options for gaining evidence of illegal dumping and littering and undertake trial"

A key element of the project is to gain community feedback regarding illegal dumping "hot spots" and a Facebook poll will be developed to allow residents to nominate sites. New designs for roving signage are also being developed. Signs and cameras will be installed once the hot spots have been identified, with the camera locations changing intermittently during the 6 months of the trial. It is anticipated the trial will be complete by March 2019, and will provide important data on their effectiveness.

Natural systems

Council Plan action – Preserve and improve our bushland and natural environment by implementing weed management strategy and programs and continuing activities on high conservation bushland reserves and roadsides.

Biodiversity conservation strategy

Council is developing its Biodiversity conservation strategy (BCS), with the aim to provide clear long term strategic direction within the Shire to conserve biodiversity on both private and public land; working in partnership with the community. The strategy will outline an agreed action plan for future conservation programs and projects which will improve the health and resilience of our natural biodiversity. The BCS will also assist Council to appropriately target future biodiversity initiatives.

A detailed community consultation process will be undertaken prior to drafting of the BCS strategy, to understand how land managers and the community value biodiversity. The outcomes of the consultation process will inform directions for future programs and projects. Consultation has started with a survey undertaken at the Pakenham Show.

Internal and community stakeholder workshops are planned for mid year to help inform the strategy objectives. It is anticipated that the BCS will be complete by June 2019.

Pakenham show

Six staff attended Council's Waste and Environment stall at the Pakenham Show on Saturday 17 March. The Environment team commenced the consultation for the Biodiversity Conservation Strategy by conducting a survey with an indigenous plant giveaway. Great feedback on the day was received with 125 surveys completed. The results will provide valuable information on community knowledge of assets and threats in relation to the natural environment. An additional 57 residents also signed up to Council's environmental newsletter 'Down To Earth' at the show. Information was also available for attendees on Council's waste and recycling services and Gardens for Wildlife program.

Pest plant management strategy review update

The Pest plant management strategy 2012-2017 is currently undergoing a major review. The strategy aims to reduce pest plant infestations across Cardinia Shire through the implementation of an action plan targeting community education and engagement, planning controls and enforcement, and on ground works and monitoring.

The strategy highlights the combined role of all land managers including Council, private landholders, and state and federal agencies to control weeds collaboratively. There is an emphasis on community education and extension programs to ensure private landholder participation.

The community consultation phase of this review is running concurrently with the development of the new Biodiversity conservation strategy to capture the communities' values and priorities on the shire's natural values.

It is anticipated that the strategy will be complete by June 2019.

Heritage

Heritage grants program

Applications for Council's annual Heritage Grant Program 2018-19 will be opening in May. The grant offers matching 1:1 funds (up to \$5,000) for the restoration and enhancement of heritage places that are included in the Cardinia Shire Planning Scheme Heritage Overlay.

The funding aims to assist and encourage owners or managers of heritage properties in Cardinia Shire to carry out maintenance and restoration works that are integral to the long term protection and life of the site. Heritage assets can include heritage-listed buildings, significant trees and

gardens, war memorials and other community heritage assets that are included in the heritage overlay on both private and public places. Interpretive signage is also included in the grant criteria.

The application form, grant guidelines and other information will be available on Council's website.

Consultation/communication

Where internal and external consultation has taken place it is captured in the background information above.

Conclusion

Council continues to work hard toward reviewing, developing and adopting a number of important strategies which will help it to continue to deliver effective and innovative programs and initiatives into the future. This will ensure Cardinia Shire can continue to demonstrate the type of environmental leadership evident in this report.

14 QUARTERLY ENVIRONMENT REPORT

Moved Cr G Moore Seconded Cr C Ryan

That the report be noted

Cd.

15 QUARTERLY PERFORMANCE REPORT

FILE REFERENCE INT1831940

RESPONSIBLE GENERAL MANAGER Derek Madden

AUTHOR Jo Battin

RECOMMENDATION

That the report be noted

Attachments

- 1 Quarterly Performance Report 63 Pages

EXECUTIVE SUMMARY

To present the Quarterly Performance Report for the January to March 2017-18 period

BACKGROUND

The third quarter of 2017-18 saw Cardinia Shire Council continue its work to deliver results in alignment with the Council Plan 2017-21. Some highlights follow.

Celebrating our diverse citizens

In January, Council celebrated Australia Day, welcomed new citizens, and acknowledged Cardinia Shire's citizens of the year at the annual Australia Day ceremony. On the day, we welcomed 55 Cardinia Shire citizens as they took the Australian citizenship pledge. Council also acknowledged the contributions made to the community by this year's Australia Day award nominees and announced the winners.

The 2018 Australia Day award winners were:

- Citizen of the year: Malcolm Graham
- Senior citizen of the year: Les Jacobs
- Young citizen of the year: Sally Jenson
- Community event of the year: Casey Cardinia Biggest Ever Blokes Lunch

As one of the fastest growing communities in Victoria, Cardinia shire is proudly multicultural, with residents originating from an estimated 150 different nationalities. Council celebrated this vibrant diversity in March with the annual Harmony Day community event, promoting the message that 'everyone belongs'. The event brought together residents from diverse cultural and religious backgrounds, inviting them to experience new things and explore the richness that diversity offers our community.

Supporting our youth

Council was able to secure funding from VicHealth to enable the extended delivery of its 'Safe and Supported in Cardinia' program. The Youth Services program supports the LGBTI+ community and young people living with a disability in Cardinia Shire. The program aims to bring about social and cultural change to increase acceptance and inclusion in our community. Through this program and Council's other youth and liveability initiatives, we hope to improve the mental health and wellbeing of our young people.

Council worked with the Cardinia Alcohol and Other Drugs Action Group in March to encourage parents to make a pledge to discuss the responsible use of alcohol with their teen as part of a new

initiative to combat drug and alcohol abuse in the region. The Cardinia Pledge Project, which is supported by the Victorian Government, helps parents to take a stand against teen alcohol abuse and complements the Smart Generation Program, currently operating in local schools.

Providing a range of recreation opportunities for our youth continues to be a priority for Council and in January, construction of Beaconsfield Skate Park began. Community consultation was instrumental in shaping the design of park, with young people contributing some valuable feedback. Community consultation was also conducted this quarter for the upcoming playground and skate park upgrades to be undertaken at Gembrook Leisure Park.

Council's first ever Youth Council also commenced in January, with some incredibly bright and talented Youth Councillors selected from a wide range of applicants. The Youth Council will work closely with Councilor-mentors to gain a greater understanding of how the Australian political system, and local government in particular, works. The Youth Council will be a fantastic resource for Cardinia Shire, ensuring the needs and opinions of our younger generation are captured and understood.

Enhancing liveability in our shire

The Cardinia Shire Liveability Plan 2017-29 identifies seven health and social priorities impacting the wellbeing of Cardinia Shire residents. The Cardinia Food Movement began its work to enable local solutions for local issues by kicking off a series Kitchen Table Talks in February, which will help inform Cardinia Shire's first Community Food Plan. Additionally, in March a Community Grocer market opened in Pakenham as part of the broader food movement, which aims to improve the community's access to fresh, quality produce at affordable prices while also supporting local farmers.

Council ensured music and entertainment were accessible and affordable to all with its annual Summer Music Series this February. The free family-friendly concerts were hosted at Emerald Park Lake on Sundays with a bonus show held at the Cardinia Cultural Centre. Cardinia Cultural Centre is currently undergoing a redevelopment to refurbish parts of the existing building and add new sections to the facility to allow for an even wider range of artistic performances, exhibitions and activities.

The partnership between the Richmond Football Club and Cardinia Shire Council has provided for some exciting opportunities for residents this quarter. The 2017 grand final champions visited Holm Park for an open training session in January and hosted a junior football clinic for local children. Council has also partnered with Windana Drug and Alcohol Recovery and Reclink Australia to form the Cardinia Tigers Community Football Team in Cardinia Shire, who'll be playing their first season this year. Furthermore, Council worked with the South East Football commission to bring a new football club called the Cardinia Tigers, with both junior and senior teams, to James Bathe Reserve upon the development's completion.

Delivering innovative solutions for our community

Bridgewood Primary School and integrated Child and Family Centre opened its doors in January, completing the Officer Education Precinct. The Bridgewood facility allows students to transition from an integrated early learning and development environment to formal education in the primary school and, finally, to high school, all within an education precinct that includes the existing Officer Secondary College and Officer Specialist School. The Child and Family Centre will also provide a Maternal and Child Care Health service as well as parenting support programs. This integrated approach aligns to Council's Child, Youth and Family Strategy, where it is acknowledged that improving outcomes for children requires a multi-service response.

In February, the Bourke Park CCTV project was completed, marking the first surveillance system of its kind for Cardinia Shire. Eleven cameras were installed, providing blanket coverage of the park with data transmitted directly to the Pakenham police station. This system is an important crime prevention strategy by Council, aimed at reducing anti-social and criminal behaviour in our shire. Bourke Park has been transformed from an area where people felt unsafe, to a more active and attractive public open space for the whole community to enjoy.

POLICY IMPLICATIONS

Nil

RELEVANCE TO COUNCIL PLAN

A major component of the attached report details progress in delivering the actions adopted to deliver the Council Plan.

CONSULTATION/COMMUNICATION

Nil

FINANCIAL AND RESOURCE IMPLICATIONS

There are no financial implications involved in receiving this quarterly performance report

CONCLUSION

It is appropriate to receive the quarterly performance report and note the contents.

15 QUARTERLY PERFORMANCE REPORT

Moved Cr G Moore Seconded Cr C Ryan

That the report be noted

Cd.

16 MAJOR PROJECT AND STRATEGIES ACTIVITY REPORT

FILE REFERENCE INT1831925

RESPONSIBLE GENERAL MANAGER Michael Ellis

AUTHOR Andrew Barr; Ben Wood; Miranda Long; Desiree Lovell; Walter Carmignani

RECOMMENDATION

That the report be noted

Attachments

Nil.

EXECUTIVE SUMMARY

As part of the reporting process to Council, this monthly report provides an update of the current status of major projects and strategies in progress. It includes an update on major projects, capital works, special charge schemes, asset management and strategies current at the time of this report.

Capital works

Reserves

James Bathe Recreation Reserve civil works

Project description	Construction of two football/cricket ovals, netball courts and playspace.
Funding	The project is funded by Council and a contribution through Sport and Recreation Victoria.
Timelines	The works are expected to be complete by February 2019.
Update	The earthworks and drainage are currently underway.

James Bathe Recreation Reserve pavilion

Project description	Construction of new pavilion servicing netball, football, cricket activities and includes provision for community use.
Funding	Council and the Victorian Government's Growing Suburbs Fund are jointly funding this project.
Timelines	Construction is expected to be complete by December 2019.
Update	The schematic design is complete. Detailed design is continuing with input from the Community Wellbeing teams.

Deep Creek Reserve

Deep Creek Reserve is a 48-hectare Council 'greenfield' site, bounded by the Pakenham Golf Course to the North and the railway line to the south.

The development of this site will include new paths and car park, development of infrastructure (including a sustainable environment complex, including new golf club rooms, all abilities playground, indigenous plant nursery, wetland and education facilities, kick about area, car park and associated drainage) and Melbourne Water wetlands.

Deep Creek Reserve – civil works package

Project description	The civil works package includes the construction of a 200 plus car space car park and drainage, demonstration wetland, the kick-a-bout area, footpaths, solar lighting and associated works. A1 Civil Pty Ltd have been appointed to undertake the civil works.
Funding	This part of the Deep Creek Reserve project is funded by Council
Timelines	Works are expected to be completed in the second half of the year.
Update	The contractor has now completed the majority of drainage works. The demonstration wetland has been completed and is ready for planting when the weather is favourable. Further works will occur when convenient and when works will have minimal impact on the construction of the playground and building.

Deep Creek Reserve – regional all abilities playspace

Project description	The installation of play structures and equipment, shelters and barbeques including a community meeting space, landscaping and sensory gardens, sand and water play and associated works. Red Centre Nominees Pty Ltd have been appointed to undertake the playspace works.
	The play items will be withheld until the overall site works are complete (early 2019) to assist in preventing unauthorised access to the site
Funding	This part of the Deep Creek Reserve project is jointly funded by Council and the Victorian Government's Growing Suburbs Fund.
Timelines	The playspace is due to be completed early 2019 along with the other components of the site.
Update	Services and a large amount of the fencing has now been completed. Further foundations are being finalised and the area is starting to take shape. The fabrication of many of the larger items is taking place off site.

Deep Creek Reserve – Cardinia Community and Education Centre

Project description	The Cardinia Community and Education Centre is a multi-user shared facility, combining sports, ecological values and education. The building will combine the requirements of the Pakenham and District Golf Club and Cardinia Environment Coalition (CEC). The building will incorporate separate and shared spaces for the golf club and CEC users, including a multi-function room, lounge/dining/bar area, café, pro shop, environmental training areas, administration areas, and a commercial kitchen. Kirchner Constructions Pty Ltd has been appointed to undertake the building works.
Funding	This part of the Deep Creek Reserve project is funded by Council.
Timelines	Works expected to be complete in mid 2019.

Update Building construction has commenced with services being installed in preparation for concrete slab pour.

Deep Creek Reserve – landscape package

Project description The landscape works will complement the civil and building works and includes planting, furniture installation, hydro seeding, and other associated works.

The landscape component of the project was tendered separately to ensure high environmental outcomes are achieved, with a focus on the use of indigenous plants of local providence. Australian Ecosystems Pty Ltd have been appointed to undertake the landscape works.

Funding This part of the Deep Creek Reserve project is jointly funded by Council and the Victorian Government’s Growing Suburbs Fund.

Timelines Works will commence following completion of the civil works package – estimated spring 2018.

Update The contractor is propagating plants in preparation for planting in spring.

Deep Creek Reserve – construction of new holes at Pakenham Golf Course

Project description The construction of two new holes, practise areas, irrigation and associated works at the Pakenham Golf Course. The proposed works involve drainage, earthworks, landscaping, footpath and buggy path construction, irrigation, shaping and other associated works. SJM Turf & Civil Pty Ltd have been appointed to undertake the golf course expansion works. Works are being undertaken in close contact with the golf club to minimise any impact during construction and ensure quality greens are delivered.

Funding This part of the Deep Creek Reserve project is funded by Council

Timelines Works are expected to be completed mid 2018, followed by a turf establishment period

Update Works are progressing well and are nearing completion. The shape and layout can now been seen clearly on site and construction of the greens and tees is taking place.

Emerald Netball Facility

Project description Construction of new Emerald Netball Facility and associated infrastructure at Pepi’s Land. The works will be undertaken in the following three stages:

- Stage 1b - Internal works including carpark, retaining walls, site services, stormwater drainage, netball courts, lighting and building platform for future pavilion
- Stage 1a - External works including road widening in Beaconsfield Emerald Road adjacent to the site.
- Stage 2 – Construction of new pavilion

Funding	The project is funded by Council
Timelines	Construction of Stage 1b works are underway and practical completion is expected in late May, early June.
Update	<p>Works are progressing well and nearing completion for stage 1b. The car park and courts are nearly complete. Outfall drainage is currently under construction.</p> <p>VicRoads has approved the design of Stage 1a; however, approval from service authorities is still outstanding. The construction contract is currently being prepared.</p> <p>Detailed design of the pavilion is continuing with input. It is anticipated that the construction contract will be tendered later in the year.</p>

Officer Recreation Reserve no. 2 (western) oval reconstruction

Project description	<p>Reconstruction of western oval at the Officer Recreation Reserve, Starling Road Officer.</p> <p>The works include but are not necessarily limited to reorientation, reshaping and resurfacing of the oval and the installation of subsurface drainage and irrigation. The existing floodlighting will also be upgraded.</p>
Funding	The project is funded by Council
Timelines	Works scheduled to commence in the 2018–19 financial year.
Update	The designs are currently being reviewed and finalised before a tender is issued.

Worrell Recreation Reserve pavilion

Project description	Redevelopment of the football and cricket pavilion, which will now include an appropriate space for gym.
Funding	The project is fully funded by Council.
Timelines	Construction is expected to be complete by end of June 2019.
Update	The designs are currently being reviewed and finalised. Quotations have been received from architects and a report for approval is being submitted.

Lang Lang Community and Recreation Precinct

Project description	The construction of a major recreation and community precinct being undertaken in partnership with the Lang Lang Community Bank. It will include sporting facilities, multipurpose community spaces, parks and other open spaces for recreational activities.
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Stage 1 includes the construction of:

- 2 x ovals including cricket wickets, subsurface drainage, irrigation and flood lighting
- 4 x netball court and flood lighting
- 1 x practice cricket facility
- sedimentation basin, wetlands and water re-use pond (for irrigation purposes)
- internal access roads, carparks, footpaths and associated drainage
- earthworks for the future pavilion, car parking and associated drainage
- landscaping

Funding Lang Lang Community Bank purchased the 36-hectare parcel of land upon which the precinct will be constructed and have committed \$3.2 million including land purchase to the project. \$1.5 million has been received from the Australian Government’s Building Better Regions Fund.

Council and our partners have committed in excess of \$10 million to the project between 2015-16 and 2020-21

Timelines Stage 1 works have been completed with the ovals being ready for the middle of the 2018–19 cricket season (weather dependent).

Update Works are complete and have been placed onto maintenance

Tender submissions for design consultancy services related to the pavilion have been received and assessed. A separate report will be tabled at this Council meeting with recommendations.

Bunyip Recreation Reserve - temporary portables for soccer club

Project description Provision of temporary change room facilities for the Bunyip Soccer Club, while the new facilities are constructed.

Funding The project is fully funded by Council.

Timelines Installation complete by April 2018, for the start of the soccer season.

Update The installation of the temporary portables, along with services is expected to be complete by the end of May.

Koo Wee Rup Primary and Secondary School oval upgrades

Project description Reconstruction of the Koo Wee Rup Primary School oval and the adjacent Koo Wee Rup Secondary School oval.

The primary school oval upgrade includes new sub-surface drainage, two new cricket nets and some portable barrier netting to protect school infrastructure.

The secondary school oval upgrade includes new sub-surface drainage and irrigation and flood lighting, installation of a bore, power upgrade,

construction of a new pavilion and extension of the synthetic hockey pitch to meet Australian standards.

Funding	The primary school upgrade is funded by Sport and Recreation Victoria (\$100,000) and Council (\$50,000)
	The secondary college is funded by the Victorian Government's Department of Education (\$1.6 million), of which \$500,000 is allocated for the oval upgrade works.
Timelines	Works are scheduled to commence in the 2018–19 financial year.
Update	Designs have been received from the consultant and are currently under review.

Holm Park Recreation Reserve Skate Park

Project description	Construction of a concrete skate park at Holm Park Recreation Reserve, Beaconsfield.
Funding	The project is funded by the Australian Government's Department of Infrastructure and Regional Development and Council
Timelines	Works commenced in March and are anticipated to be complete by end of June.
Update	Works are underway with the bulk of the earthworks complete and the concrete pavements underway.

IYU Recreation Reserve carpark resurfacing

Project description	Construction and sealing of the entrance road, carpark and associated access roads. The works include pavement and drainage works.
Funding	The project is funded by Council
Timelines	The works are expected to be complete by June.
Update	The contractors have commenced work on site.

Emerald Community Hub

Project description	The Hills Hub project has been in development since late 2014. The Hills Hub will enhance existing community activities delivered by the Emerald Mechanics Institute, establishing a long term base for Emerald U3A, Emerald Men's Shed, 3MDR Community Radio station and other existing stakeholders. It will also provide opportunity to respond to emerging local needs, including skill development, training and employment creation. An Advisory Group of community stakeholders across a wide range of community organisations was established. Council has undertaken extensive consultation and negotiations to design a multi-purpose facility.
Funding	The project is funded by Council (\$4.88 million), the Australian

Government's National Stronger Regions Fund (\$1.5 million), Victorian Government Growing Suburbs Fund (\$1.5 million) and the Eastern Dandenong Ranges Group/Dandenong Ranges Community Bank Group (\$250,000)

Timelines Construction is due to be complete by May 2019.

Update Demolition works are complete with construction work starting. The library has not been unduly affected in its requirement for continuing operations.

Arcadia Park, Officer

Project description The design and construction of a neighbourhood park and playground at Arcadia Estate Neighbourhood 1 (east of Gum Scrub Creek). The park includes:

- large climbing forest
- swings
- existing large trees
- additional tree and garden bed planting
- park features that relate to well-known children's stories
- free Wi-Fi
- a large deck and sand pit
- feature paving

The theme of the park is based on well-known children's stories including 'Mother Goose', 'The 100 Storey Treehouse' and 'The Very Hungry Caterpillar' and ties in with the estate street names of famous authors.

Funding This project is funded by Satterley (the developer of the estate) and is valued over \$1million

Timelines The playground is anticipated to be opened in May

Update Works are mostly complete with minor works and audit sign offs still to be done. The park is expected to be available for the community in the coming weeks.

Cochrane Park Tennis Courts

Project description The construction of two new tennis courts and the refurbishment of the existing tennis courts. The works include synthetic surfacing, improved lighting and shelters.

Funding The project is fully funded by Council

Timelines Detailed design is complete.

Update The project is currently out to tender with recommended contractor expected to be presented to Council in July.

Roads, paths, drains and bridges

Eastern Dandenong Ranges Trail

Project description	<p>The Eastern Dandenong Ranges Trail is a multipurpose trail linking Emerald to Gembrook. The Emerald-Cockatoo component through Emerald Lake Park and Wrights State Forest providing a link between the two towns was completed some time ago.</p> <p>Council has been successful in securing funds to construct the final 6.5km length from McBride Street, Cockatoo to Gembrook Station. The trail follows existing road reserves and the Puffing Billy train line between the towns to create a unique and scenic trail.</p>
Funding	Council (\$900,000), the Australian Government's Department of Infrastructure (\$1 million election commitment) and the Victorian Government's Growing Suburbs Fund (\$545,000) jointly fund the project.
Timelines	The Cockatoo to Gembrook section is expected to be complete early 2018.
Update	<p>The trail is now substantially complete. One small section in front of the Cockatoo Primary school is awaiting power authorities to relocate a pole and allow the path to be upgraded at this location.</p> <p>Council will consult with the Eastern Dandenong Ranges Association in the development of signage along the trail.</p>

Shared trail and pedestrian crossing of Puffing Billy Railway

Project description	Construction of a shared trail from Como Street to Pinnocks Road and a pedestrian crossing of Puffing Billy railway at Pinnocks Road Emerald. The works include the construction of rail crossing point and associated fencing, asphalt and crushed rock pathways.
Funding	The project is jointly funded by Council and the Transport Accident Commission local government small scale infrastructure grant
Timelines	Works have commenced and are scheduled to be completed late May/early June weather permitting.
Update	The contractor was called away to undertake emergency works at Emerald Lake Park, which delayed the commencement of works. Works are now underway and should be complete early next month pending favourable weather conditions.

Emerald Lake Park

Project description	Replacement of outfall drainage pipe and reconstruction of Emerald Lake Park Road dam wall
Funding	The works are fully funded by Council
Timelines	Emergency works have commenced and are anticipated to be complete in the coming weeks. Additional works (such as landscaping) will be undertaken later in the year.

Update The leak in the Emerald Lake Park outfall drain was discovered in March, with expert dam and hydraulic engineers attending the site on the same day. Road closure, response program and inspection regime was put in place immediately.

The pipe has been uncovered and replaced, along with the overflow pipe and the end wall structure. Temporary road access was provided to allow access over the wall for the Puffing Billy Great Train Race and other events. The road works are expected to be completed in the coming weeks.

Thirteen Mile Road/Bunyip River Road Blackspot Project

Project description This intersection has been identified as a high risk intersection. The offsetting of the western leg of the Bunyip River Road to the north at this intersection will improve safety at this location.

Funding The project is being funded through VicRoads Blackspot Program

Timelines Works are expected to be complete by December.

Update Land acquisitions have delayed the commencement of the project. A licence agreement between Council and the Victorian Government for the purchase of the former Iona State School site has been finalised. Construction is expected to commence within the coming weeks.

2017-18 Footpath maintenance program

Project description The maintenance of Council’s existing footpath network, as set out in Council’s Road Management Plan (RMP).

Timelines This is an ongoing program. Regular inspections are carried out on Council’s footpath networks and defects outside the intervention levels as set out in the RMP are rectified. Customer notifications of footpath issues are also covered as part of this program.

Funding The \$563,000 program is fully funded by Council

Update Any defects outside the intervention levels that were highlighted as part of the regular inspections on Council’s footpath network are currently being repaired.

2017-18 new footpath program

Project description Council’s footpath program looks to extend the footpath network in and around townships. The following footpaths have been selected to be constructed in the 2017-18 new footpath program:

Footpath location	Status	Timing (estimate)
Carnarvon Street, Lang Lang	Complete	
Railway Avenue, Bunyip	Complete	

	Bald Hill Road, Pakenham	Complete	
	Macclesfield Road, Avonsleigh	Complete	
	Fourteen Mile Road/Beswick Street Garfield	Complete	
	Pinnocks Road, Emerald	Complete	
	Rossiter Road, Kooweerup	Complete	
	Fairbridge Lane, Cockatoo	Complete	
	Belgrave Gembrook Road, Gembrook	Complete	
	Belgrave Gembrook Road/Puffing Billy Rail	Works have commenced	April/May
Funding	The \$850,000 program is fully funded by Council through the footpath and pedestrian and bicycle strategy programs		
Update	The Puffing Billy rail line path is currently under construction.		

2017–18 Road renewal and resurfacing program

Project description	The significant proactive maintenance and upgrade of Councils road network as per Council’s asset management system.		
Funding	The \$4.8 million program is jointly funded by Council and the Australian Government’s Roads To Recovery Program.		
Timelines	It is anticipated that the program will be completed by the end of May		
Update	Works on Seven Mile Road, Nar Nar Goon are now complete, with works on Hall Road in Pakenham South underway following a delay receiving approval from Melbourne Water for works over a major pipeline.		
	Works on the asphalt overlay program are well progressed with 80% of overlay works complete to date and the remaining works are expected to be complete during May.		

2017–18 Unsealed road re-sheeting program

Project description	The unsealed roads re-sheeting program is aimed to replenish approximately 45 kilometres of unsealed roads throughout the shire with new crushed rock that has been lost due to storms and general wear and tear.		
Funding	The \$960,000 program is fully funded by Council		
Timelines	It is anticipated that the program will be completed by April 2018		
Update	The 2017-18 program is complete, with just over 45 kilometres of roads		

having been re-sheeted.

2017-18 Unsealed footpath re-sheeting program

Project description	This program aims to replenish approximately 8 kilometres of unsealed gravel footpaths with new crushed rock material that has been lost due to varied weather conditions and general wear and tear, resulting in an improved and safer surface for users of these footpaths.
Funding	The \$92,000 program is fully funded by Council
Timelines	It is anticipated that the program will be completed by May 2018
Update	An unexpected delay in commencing these works has occurred due to the availability of the contractor who was diverted to emergency works requested by Council. The works are now planned to be completed by the end of May 2018

2017-18 Drainage program

Project description	The maintenance and upgrading of Council's drainage network.
Funding	The \$400,000 program is fully funded by Council
Timelines	It is anticipated that the program will be completed by the end of April
Update	Works on drainage upgrade in Beaty Parade, Cockatoo and Poplar Crescent in Emerald were completed in March. Major culvert replacement on Ingram Road, Nar Nar Goon North has received approval from Melbourne Water and works have been scheduled for spring. Materials have been ordered and works will occur when the weather improves. Drainage works in Sutherland Road, Upper Beaconsfield have recently commenced on site.

Kenilworth Avenue construction

Project description	Construction of the first stage of Kenilworth Avenue, extending from Brunt Road to the Princes Highway underpass. The works include a sealed road pavement, kerb and channel on both sides, underground drainage, a concrete path on the south side and a shared concrete pathway on north side.
Funding	This project is funded through the Officer Developer Contributions Plan and is being delivered by an active developer in the immediate area as works in kind against payment of their developer contributions.
Timelines	Stage 1 (Brunt Road to Princess Highway underpass) expected to be completed mid year.

Stage 2 (extending to Coach House Lane) will proceed following the completion of stage one and will be undertaken by Council.

Update Stage 1 works on Kenilworth Avenue are temporarily on hold due to a contractual dispute between the developer (who is funding the works) and the contractor delivering the project. Council officers are working closely with both the developer and contractor to try to resolve the issues as soon as possible so that works can continue.

Stage 2 design works are progressing well.

Jolley Road Bridge Replacement

Project description Replacement of existing timber bridge with a contemporary reinforced concrete structure. The existing bridge was constructed in the 1930's and has a 10 tonne load limit which severely restricts the bridge being able to be used by large agricultural machinery and CFA fire fighting vehicles.

Funding The project is funded by Council and the Australian Government's Bridges Renewal Program.

Timelines Works to be completed by mid-2018

Update The contract for the replacement of this bridge was awarded to Victorian Green Work and they have commenced on site with works expected to be complete by the mid-2018.

Other capital projects

Cardinia Cultural Centre (CCC), Stage 1 upgrade incorporating arts space

Project description The Upgrade of the CCC is Stage 1 of a proposed 3-stage upgrade. Stage 1 includes the provision of an Arts Space, significant improvements to the Foyer/Crush Space and the provision of flexible dance of flexible dance/rehearsal rooms.

Funding The project is funded by Council and a contribution through the Growing Suburbs Fund

Timelines Tenders will open on the 27 January and close on the 27 February 2018.

Update Lloyd Group Pty Ltd have been awarded the contract to undertake the stage 1 upgrade works, they have established themselves on site and preliminary works have commenced.

Pakenham Depot construction of stages 3 and 4 for the administrative building

Project description Stages 3 and 4 include:

- completion of the lower and upper level of the concrete portion of the redeveloped building
- refurbishment of the metal shed portion providing full occupancy of the lower level and with opportunity for upper level as need may

- arise
- formal toolbox and meeting space for over 100 staff
- lift adjacent to reception and stair access to both buildings
- lunchroom incorporating kitchen, amenities including toilets for the disabled and showers
- multi-purpose room and sick bay, and
- formal meeting rooms and informal spaces

Funding	The project is funded by Council.
Timelines	Completion end of May 2018.
Update	Construction works are expected to be completed by May, then fit-out will commence.

Pakenham Kindergarten redevelopment

Project description	<p>The redevelopment includes</p> <ul style="list-style-type: none"> • new 100m2 extension accommodating a new multipurpose area, storage room, staff room, amenities and covered outdoor storage space • renovations throughout the remainder of the building • replacement of weatherboards, timber fascia and gutters • replacement of evaporative cooler with two new multi-head air conditioning units
Funding	The project is funded by Victorian Government Department of Education and Training grant (\$350,000) and Council.
Timelines	Works commenced late January 2018 and are due to be finished in June, with students and teachers to commence classes in Term 3. Students and teachers will be accommodated in another facility during construction
Update	Works are progressing on target for completion and occupation by the start of term 3.

Strategies

Biodiversity Conservation Strategy

Project description	<p>The development of a Biodiversity Conservation Strategy (BCS) that will provide clear long term strategic direction within the Shire to conserve biodiversity on both private and public land while working in partnership with the community.</p> <p>A detailed community consultation process will be undertaken prior to drafting of the strategy, to understand how land managers and the community value biodiversity. The community consultation will assist Council to develop conservation programs and projects that will make our natural biodiversity healthier, diverse and more resilient. This means the land can be managed for environmental, economic and social outcomes.</p>
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The BCS consultation process will also be used in the Pest Plant Strategy review.

- Funding The project is fully funded by Council
- Timelines The finalised strategy is due to be adopted by Council in June 2019.
- Update A workshop facilitator has been appointed to run both the stakeholder and community workshops. The internal and industry stakeholder workshops were held in early May, with the community workshops due to be held in June.

Pest plant management strategy

Project description The Pest plant management strategy 2012-2017 (PPMS) is currently undergoing review. The strategy aims to reduce pest plant infestations across Cardinia Shire through the identification and implementation of an action plan targeting community education and engagement, planning controls and enforcement, and on ground works and monitoring

The strategy highlights the combined role of all land managers including Council, private landholders, and state and federal agencies to control weeds collaboratively. There is an emphasis on community education and extension programs to ensure private landholder participation.

- Funding The project is fully funded by Council
- Timelines The finalised strategy is due to be adopted by Council in June 2019.
- Update The facilitator appointed to undertake the workshops for the development of the BCS will be incorporating pest plant questions to gain information that will assist in the review of the PPMS

16 MAJOR PROJECT AND STRATEGIES ACTIVITY REPORT

Moved Cr G Moore Seconded Cr C Ryan

That the report be noted

Cd.

REPORTS OR MINUTES OF COMMITTEES

The Mayor advised that reports from various committees had been received in addition to the Minutes of recent Council Briefing sessions and these are available if any councillors or members of the public wish to view them.

REPORTS BY DELEGATES

Tourism Advisory Board

Cr Wilmot provide an update on progress with the process for the appointment of representatives to the Tourism Advisory Board at the close of nominations 22 applications had been received for 9 positions.

Puffing Billy Toy Library

Cr Brett Owen reported on his attendance at the opening of the Puffing Billy Toy Library's new premises attached to St Marks Church in Emerald.

Anzac Ceremonies

Cr Brett Owen reported on the Anzac Ceremonies that he had attended.

Yakkerboo Festival

Cr Brett Owen reported on his attendance at the Yakkerboo Festival

Casey Cardinia Heritage Group 150 years of Casey Cardinia History

Cr Brett Owen reported on his attendance at the event held in Upper Beaconsfield to celebrate the 150th year celebrations of the Casey Cardinia History.

Cr Carol Ryan also reported on her attendance at the history fair in Upper Beaconsfield and the Yakkerboo Festival.

PRESENTATION OF PETITIONS

Cr Brett Owen tabled a petition received from Railway Avenue residents in Beaconsfield regarding parking concerns in Beaconsfield.

The petition is to lay on the table for consideration by the Council at its next Monday.

NOTICES OF MOTION

Nil

COUNCILLOR QUESTION TIME

Question to the CEO from Cr Brett Owen

Officer Recreational Reserve is planning to build a community space/social rooms for all the sporting clubs at the reserve and to cater for the wider Officer Community.

This community space is detailed in the Officer Recreational Reserve Master Plan adopted by council.

Council has committed \$150,000 towards the project.

The project is currently approximately \$400,000 short of reaching the funds needed to commence the project.

How does council's \$150,000 contribution compare to other recent council financial contributions for similar community spaces/social spaces at other recreational reserve projects across our shire? What else can council do to assist the Officer Recreational Reserve to obtain the sufficient funds required to proceed with this much needed project?

Answer by CEO

The CEO clarified that the 2012 review of the Officer Recreation Reserve Masterplan superseded all previous masterplans.

The Council contribution of \$150,000 for community /social space could not be compared with other facilities, as this was a standalone facility as the pavilion had already been built.

Holm Park and Chandler Recreation Reserve pavilions included first floor community/social spaces with private funding for Holm Park and a mix of government grants and local sponsors for Chandler.

The 2012 Masterplan defined the new community pavilion as:

- To be constructed as an iconic feature of the reserve both in design and location.
- To become the main joint-use pavilion to service the sporting needs for football, cricket and club-based netball by incorporating player and umpire change rooms, canteens, first aid, storage, and terraced / undercover spectator seating for viewing across both ovals.

The pavilion will be designed in accordance with Recreation Reserve Facility Standards Policy with the ability for expansion (at the cost of user groups) to incorporate a large, flexible function space that could be available for community and club functions and events. The existing clubrooms are proposed to be retained as the main social base for the ROC Football, Cricket and Netball Clubs. In keeping with this use, a drop-off / pick-up area has been included at the rear of the pavilion. Council would contribute part of the costs for this development, (in accordance with the Recreation Reserves Facility Standards Policy – to be considered by Council in the near future), with a user contribution required for elements in excess of this Draft.

The existing pavilion to be retained as the main social base for ROC Fopotball, Cricket and Netball Clubs and the place to locate honour boards and trophies.

To enable this project to proceed the project needs to be reduced in line with the amount of money available or alternatively seek external funding for the additional \$330,000.

The CEO also advised that the project was not a Federal or State election priority.

Meeting closed at 10pm

Minutes Confirmed
Chairman