



Cardinia

MINUTES OF GENERAL COUNCIL MEETING

MONDAY, 18 JUNE 2018

MINUTES OF GENERAL COUNCIL MEETING

held in the Council Chambers, 20 Siding Avenue, Officer
on Monday, 18 June 2018
The meeting commenced at 7pm

The Acting Chief Executive Officer opened the meeting and in the absence of the Mayor called for nominations for the appointment of a Temporary Chairperson

Cr Ray Brown nominated the Deputy Mayor Cr Brett Owen seconded by Cr Carol Ryan

There being no further nominations Cr Brett Owen was duly appointed as Temporary Chairperson and took the Chair.

PRESENT: Councillors Michael Schilling, Carol Ryan, Graeme Moore, Ray Brown, Jeff Springfield, Leticia Wilmot, Brett Owen

Messrs Mike Ellis (A/CEO), Andrew Paxton (GMPD), Doug Evans (MG)

OPENING PRAYER

Almighty God we humbly request that you bestow your blessings upon this Council, direct and prosper our deliberations to the advancement of your glory and to the betterment of the peoples of Cardinia Shire. Amen.

ACKNOWLEDGEMENT OF TRADITIONAL LANDOWNERS

The Cardinia Shire Council respectfully acknowledged that we are on the traditional land of the Bunurong and Wurundjeri people.

APOLOGIES:

Cr Collin Ross (Mayor), Cr Jodie Owen

CONFIRMATION OF MINUTES OF MEETINGS

Moved Cr G Moore Seconded Cr M Schilling

THAT MINUTES OF THE FOLLOWING MEETINGS BE CONFIRMED-

- General Council Meeting 21 May 2018
- Special Council Meeting 28 May 2018
- Town Planning Committee 4 June 2018

Cd.

DECLARATION OF PECUNIARY AND OTHER INTERESTS

Nil.

Due to the presence in the gallery of residents interested in Community Question time the Temporary Chairman brought Community Question forward.

COMMUNITY QUESTION TIME

The Mayor advised of a question received from Ms Jo Spencer and referred the question to Manager Governance to read and answer.

Question

Given that the council purchased the property at 335 McGregor Road 14 years ago for \$3.4 million and a significant portion is now potentially being sold for \$3.0m. Can you please advise to all rate payers why is the council selling at a perceived discount given the growth in property prices over that time? And if this land has been valued by an independent registered valuer and what the value currently is please?

Answer

Council sees significant economic benefit to the local community in the development of a world class motorsports facility on Lot 3 at the McGregor Road site, the recent valuation for Lot 3 by an independent registered valuer was \$2.3M. Council has resolved that if the sale proceeds the entire \$3M received will be used to purchase any additional land required for the use of the Koo Wee Rup and District Motor Cycle Club and the Pakenham Auto Club and to provide capital works for either building / accommodation or track works for both clubs.

The Temporary Chairman asked Ms Spencer if she wished to ask a supplementary question.

Ms Spencer advised that she was concerned with the proposed sale of the land.

The Mayor advised of a question received from Mr John Spencer and referred the question to Manager Governance to read and answer

Question

For the past ten years, council has advised they have been 'looking' for a permanent home for the Koo Wee Rup & District Motor Cycle Club. Given that 'notice to sell lot 3 at 335 McGregor Road Pakenham has been advertised in the Pakenham Gazette on 30th May 2018 - where and when is the council finding a permanent alternative premises for our community based club? Who has provided advice on its suitability for use? Why do we need to lobby to get land rezoned again when we fought that battle already for the McGregor Road site to be changed? Do council not remember how many years this process took last time?

Answer

Council has resolved to continue to seek a permanent home for the Club and has a proposed site that would be suitable for the club however as noted in the question this site requires a rezoning to allow use for motorsports, If this site does not come to fruition Lot 2 at the McGregor Road site would be available to the Club as a permanent home. The Club will certainly be involved in discussions regarding development of these sites, a working group has been established that will involve representatives from both the Pakenham Auto Club and Koo Wee Rup and District Motorcycle Club.

The Mayor asked Mr Spencer if he wished to ask a supplementary question.

Mr Spencer asked when the working group would commence meeting.

Manager Governance advised that this should be next month.

The Mayor advised of a question received from Mr Jason Miles, President of the Koo Wee Rup Motorcycle Club and referred the question to Manager Governance to read and answer

Question

The KWRMCC, along with The Pakenham AutoClub, was instrumental in lobbying the State Government to have the land at 335 Mc Gregor Road rezoned for Motorsport eight years ago. Can council please advise WHY it is now, as per the 'intention to sell' notice of the Gazette, 30th May 2018, looking to sell a significant portion of this land to a corporate entity, rather than commit to local community?

Answer

Council is of the opinion that development of this land for a motorsports facility will lead to significant economic benefits to the local community. The development of this world class facility will lead to 500,000 visitations per annum and an investment of over \$100M in development of the facility including the motor race track, education and training facilities and a hotel and will also generate significant rates for the Council. This will provide significant jobs during the construction stage and ongoing permanent full time positions once the facility becomes operational. It is anticipated that the facility alone will lead to at least an additional 90 local jobs being created, and an additional \$10M injection into the local economy over and above the initial \$100M capital investment. The development of this facility is in keeping with one of the Councils major goals in the Council Plan which is to create and support local employment and business opportunities for our community.

The Mayor asked Mr Miles if he wished to ask a supplementary question.

Mr Miles asked if Councillors were aware of the history of the club and offered to provide such a history to all councillors.

The Temporary Chairperson suggested that Mr Miles should send these details to all councillors.

The Mayor advised of a question received from Mr Graham Clark and referred the question to the Acting CEO to answer.

Question

Re Boom Gates/Rail crossings at Racecourse Road, McGregor Road and Cardinia Road. What procedures/consultation meetings are in place between Cardinia Council, State and Federal governments and any relevant community groups for removal of the crossings to make them safer and more productive for all residents etc in Cardinia.

Answer

Council continues to lobby for the upgrades to rail crossings. The arrangements agreed with the State Government when the plans were developed for the duplication of McGregor Road were that the Council would duplicate the road and the State government would duplicate the level crossing, unfortunately these works promised by the State government still have not been undertaken.

Council more recently engaged a specialist consulting firm to look at linkages of rail crossings in particular Pakenham and is using this specialist report to lobby local MP's and both sides of parliament, regional directors of Vic Roads and other state government authorities in regard to the urgency to have these level crossings upgraded.

Mr Clark reiterated his concerns in regard to traffic congestion in particular along Racecourse Road and commented that in his opinion the level of infrastructure investment has not kept pace with the level of development.

A/CEO advised that the Bald Hill & Racecourse Road, Cardinia Road and Beaconsfield Avenue crossings continue to be priorities and Council continues to lobby for improvements that has amongst other matters taking aerial drone imagery of the rail crossing concerns and using this as part of the lobbying efforts of any and all authorities about the necessary works required at all of these level crossings.

The Mayor advised of some question received from Mrs Gloria O'Connor and referred the questions to General Manager Planning and Development to read and respond.

Answer

Can you please advise regarding the current remains of the old kiln located on Princes Highway Officer? Is it to be preserved for historic value or perhaps left without adequate overlay protection for the benefit of an influential developer as was the historic property recently demolished in Ryan Road and also an earlier one in Greenhills Road built with bricks of very historic value that were disposed of with rubbish when the house was demolished?

Does Council have a formal register of historically important sites and buildings that are noted to be preserved and is that register available for public viewing and community interest and where can it be examined ?

Answer

There are two historic kilns located in Officer.

- On the South Side we have Berwick Pottery at 350 Princess Hwy
- On the north Side we have the James Hicks Pottery at 365 Princess Hwy

Both properties are identified in the Cardinia Planning Scheme, Heritage Overlay being section 43.01 and schedule one lists all heritage properties currently listed in the scheme for protection. This is a public document and available on State Government Planning scheme web page. Council is currently seeking to have additional properties within Pakenham added to this schedule. A planning permit is required to undertake works on properties with a heritage overlay. In 2017 Council issued a permit for the use of the land at 365 Princess Hwy for a restaurant and access to the Princess Hwy. No works permit has sought as yet.

The Mayor asked Mrs O'Connor if she wished to ask a supplementary question.

Mrs O'Connor advised that the general community may not always be aware of these matters and suggested that the Council should make these types of documents more available to the public.

Mr Paxton advised that all Heritage Groups are consulted in regard to potential heritage properties that may need protection and that he would make these documents available to the various Heritage Groups within the shire

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GENERAL REPORTS**1 CASEY CARDINIA LIBRARIES LIBRARY PLAN AND DRAFT BUDGET 2017-2018**

FILE REFERENCE INT1838477

RESPONSIBLE GENERAL MANAGER Jenny Scicluna

AUTHOR Jenny Scicluna

RECOMMENDATION

That council approves the proposed Casey Cardinia Libraries Library Plan and Strategic Resource Plan 2017-2021.

That Council approves the Casey Cardinia Library Plan 2018-2022 including the draft Strategic Resource Plan 2018-2022 and the draft Library Budget 2018-2019

Attachments

- | | | |
|---|---------------------------------|----------|
| 1 | Library Plan 2018-2022 | 22 Pages |
| 2 | Library Budget 2018-2019 | 16 Pages |
| 3 | Library Strategic Resource Plan | 14 Pages |

EXECUTIVE SUMMARY

The Casey Cardinia Libraries' Library Plan 2018-2022 including the draft Strategic Resource Plan 2018-2022 and the draft Library Budget 2018-2019 have been prepared by the corporation and forwarded to both councils on April 20, 2018 to be considered for adoption. The Library Corporation is required under Section 125 of the Local Government (Demographic Reform) Act 2003 to submit planning documents for the delivery of library services. A new inclusive approach to development of the Plan has seen a refreshing and future thinking strategic document being produced and endorsed by the Board for further consultation.

BACKGROUND

The Library Plan establishes the direction for the development and improvement of Casey Cardinia Libraries' services over a four year period. It is a requirement under Section 125 of the Local Government Act and forms the primary planning document for the delivery of library services. The Library Plan includes a draft Strategic Resource Plan in the form of standard statements describing required financial resources and non-financial resources, including human resources in respect of the coming four financial years.

Five strategic directions over the next four years reflect the ongoing priorities of Casey Cardinia Libraries:

1. The Knowledge Well - Create safe and welcoming places where everyone can gather, learn, share and grow.
2. Leadership and Innovation - Lead positive change through partnerships and teamwork.
3. Resilience - Strengthen capacity in our growing community.

4. Literacies - Encourage reading and lifelong learning.
5. Organisational Performance - Build an outstanding and innovative organisation.

The Library Plan is amended annually in regards to performance targets, dates, budget figures and any changes to service provision that occur from one year to the next.

Highlights of the draft Library Plan 2018 -2022 include:

- Invest in ICT that enhances the library user experience and enables greater staff productivity
- Form robust partnerships with organisations that support literacy and lifelong learning
- Recognised contribution to community wellbeing and social equity
- Host events and performances that inspire creativity and learning
- Create a people focussed organisation that is quick to embrace new ways of doing things.

Of significance to note is that in January 2018, CCL headquarters leadership team moved into the Cardinia Shire Council civic building under a lease agreement. This move has proven successful and the CCL team is enjoying the Activity Based Work environment.

POLICY IMPLICATIONS

Nil

RELEVANCE TO COUNCIL PLAN

The Casey-Cardinia Library Corporation's Draft Library Plan 2018-2022 and draft Budget 2018-2019 are relevant to the Council Plan 2018-2022 in accordance with the section "Our People' and specifically the objective to provide "access to a variety of services for all" and "learning opportunities for all ages and abilities".

CONSULTATION/COMMUNICATION

Casey Cardinia Libraries prepares an annual Draft Library Plan and Budget that are forwarded to both councils in November. The draft Budget is subsequently amended as necessary following receipt by the library corporation of population and library usage data to the end of March and the final draft is then forwarded to both Councils for formal adoption. Council received the current draft on April 20 2018. Casey Cardinia Libraries will publically advertise the budget and Library Plan and call for submissions from the Community over the coming weeks.

FINANCIAL AND RESOURCE IMPLICATIONS

Cardinia Shire Council has a financial obligation as outlined in the Casey Cardinia Libraries Regional Library Agreement to provide funding from its Operating Budget annually towards the costs of the Casey-Cardinia Library Corporation. It should be noted that this agreement is an ongoing agreement and has recently been reviewed as part of a five yearly review cycle.

Whilst formal advice has not yet been received, based on population and CPI increases it is estimated that a contribution of approximately \$2,597,300 will be allocated by the Victorian Government towards the cost of running the library service in 2018/19. This represents an increase of 4.4% from the previous year.

The draft Budget 2018 -19 contains forecasts for the operating costs of the Casey Cardinia Libraries over the next twelve months and incorporates estimated income from Victorian Government as well as the two member councils, determined by a formula for calculation. The proposed 2018-2019 draft Budget for the Casey Cardinia Libraries includes a core contribution by

Cardinia Shire Council of \$1,968,055. This represents 26% of the total council contribution (Casey meets 74%) and a 5.04% increase on the previous year's contribution.

This increase is largely due to Cardinia now absorbing some of the financial arrangements for Bunjil Place Library and in dollar terms is an increase of \$96, 595 (representing 9 months' worth of contribution). Whilst this increase may seem significant, it is actually less than predicted, as last year it was flagged that the increase for 18/19 was likely to come in at approximately 6.82%. Allowance has been made in Council's draft Operating Budget 2018/19 for the library contribution.

The average municipal per-capita contribution to Casey Cardinia Libraries in 2018-2019 is budgeted at \$18.71, which continues to compare favourably with the state municipal contribution averages for public libraries (the most recently reported state average was \$27.46 in 2016/17). This means that Casey and Cardinia councils are contributing, on average, \$8.75 less per capita than other Councils across the State. The annual survey of Public Libraries reveals that library services, on average, cost \$36.27 per capita overall. This draft budget for CCL is costed on funding of \$26.82 per capita. There was some discussion at the Board Meeting that the divide between average spend per capita was potentially untenable into the future. The Library Plan flags further discussion on this matter in Action 3.2 of the Plan.

The strategic resource plan outlines anticipated financial arrangements for the coming four years. Subsequent years have predicted an increase for Cardinia of 6.37% in 19/20 (due to realising the full impact of Bunjil Place), 1.79% in 20/21 and 2.11% in 21/22.

CONCLUSION

The proposed Casey Cardinia Libraries Draft Library Plan 2018-2022 and draft Budget 2018-2019 serve the purpose of achieving compliance with the Local Government (Demographic Reform) Act 2003 whilst also providing strategic tools for the Library Corporation and Council in planning and delivery of library services to the community.

CASEY CARDINIA LIBRARIES LIBRARY PLAN AND DRAFT BUDGET 2017-2018

Moved Cr M Schilling Seconded Cr C Ryan

That council approves the proposed Casey Cardinia Libraries Library Plan and Strategic Resource Plan 2017-2021.

That Council approves the Casey Cardinia Library Plan 2018-2022 including the draft Strategic Resource Plan 2018-2022 and the draft Library Budget 2018-2019

Cd.

2 SEASONAL AQUATIC FACILITIES 2017/18

FILE REFERENCE INT1838505

RESPONSIBLE GENERAL MANAGER Jenny Scicluna

AUTHOR Michael Casey

RECOMMENDATION

That Council support and endorse the following changes for the upcoming 2018/19 season:

- Operating hours at Pakenham, Koo Wee Rup and Garfield outdoor pools be set to;
 - Weekdays (school days) 3:00pm – 7:00pm
 - Weekends & Public Holidays 1:00pm – 7:00pm
 - School holiday period 11:00am – 7:00pm*
- Operating hours at Emerald wading pool be set to;
 - Every day 12:00pm – 6:30pm
- The temperature trigger at Koo Wee Rup pool be set at 26°C.
- All pools offer three 'guaranteed' hours every day in January, regardless of the weather.
- The Garfield pool season is shortened by one week, and the Pakenham pool season is extended by one week.

Attachments

- 1 Seasonal pools attendance analysis 3 Pages

EXECUTIVE SUMMARY

The 2017/18 season saw the pools open 22 more days than last season, however 1,652 less attendances were recorded.

Aligned Leisure's programming included another Summer of Fun calendar, and ensured all beverages were sugar free at all of the facilities. Aligned Leisure opened the Emerald Pool prior to season commencement as a response to warmer weather and at no cost to Council. Independent facility compliance and safety audits were conducted with excellent results.

Combined, the recommendations provide greater access to the community during the most utilised month of the season, whilst also streamlining operating hours, temperature triggers and season length, to provide consistent information to the community. In combination, the recommendations are cost neutral.

BACKGROUND

2017/2018 was the second summer under Aligned Leisure's management of Council's seasonal aquatic facilities. No changes were made to operating hours, season length, or temperature triggers this season, which is the third season using the 26°C trigger at Pakenham, Garfield and Emerald, and the 22°C trigger at Koo Wee Rup.

Days Open	Pakenham	Koo Wee Rup	Garfield	Emerald
2016/17	68	92	68	58

2017/18	72	112	75	49
Difference	+4	+20	+7	-9
% Change	+6%	+22%	+10%	-16%

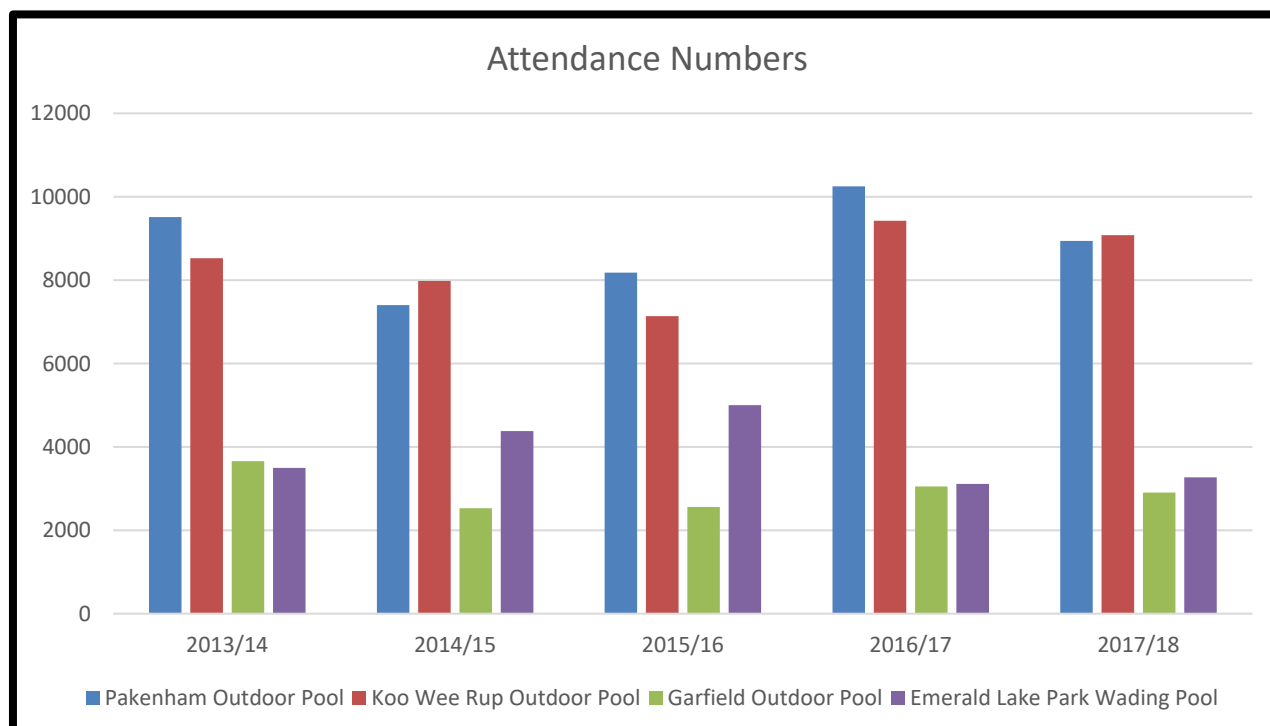
A trend in recent years has been the decline in days open in November and an increase in days open in March. That has reversed in 2017/18, with pools open for 52 days in November (compared with 9 last November) and 47 days in March (compared with 81 last March).

The overall attendance for the season was 24,189, 6% less than last season (25,841). The average daily attendances decreased at Pakenham (-15%), Koo Wee Rup (-4%), and Garfield (-5%), while Emerald saw an increase (+5%).

Pool operations continued to be responsive and adaptive to the Community with planning and promotion including;

- A ‘Summer of Fun’ calendar again promoted themed days during the school holidays in January. Themes included superhero day, swim with pirates, dance at a pool party, and Australia Day. To help cross promote other leisure facilities, the calendar included ‘kids play free’ vouchers to be used at either the Cardinia Life Stadium or Pakenham Regional Tennis Centre.
- The VicSwim program was delivered at Garfield and Koo Wee Rup pools, receiving 75 enrolments.
- The Emerald wading pool opened earlier than scheduled as a response to the warmer weather at the end of November. This was an initiative of Aligned Leisure, and came at no cost to Council.
- At the commencement of the season, Aligned Leisure implemented a positive change by announcing that the seasonal pools would only provide sugar free drinks.
- Life Saving Victoria completed their industry standard audits on Pakenham (93.5%), Koo Wee Rup (93%) and Garfield (90%) pools during this season, with each pool receiving fantastic results.

A comparison of this year’s attendances compared to the last 4 years can be found below:



The decline in attendances can be attributed to school and group bookings. Despite increasing the number of school bookings this season, the number of students attending each booking decreased. A comparison of casual usage data from last season to this season shows minimal difference;

2016/17 total casual attendance – 17,809

2017/18 total casual attendance – 17,709

Temperature Readings

The temperature is recorded at 6:00pm the day prior to opening, to allow patrons sufficient notice of pool openings/closures and to provide sufficient time for all staff to be deployed to each pool. This season, in difference to previous seasons, numerous amounts of feedback was received that community members were unhappy the pools were closed, with the temperature over the 26 °C mark. This was a result of the temperature increasing between the time it was recorded, and the opening of the pool the following day.

Fluctuations of more than 3 °C occurred. Despite this being considered a random occurrence, benchmarking was completed with 33 outdoor pools across Melbourne. Only one local government area (Baw Baw) takes temperature readings the 'day of', with every other facility taking forecasts the evening prior.

It is intended to continue with the current temperature readings due to the temperature change outlined above being an unusual event and this being consistent with industry benchmarking.

Proposed Changes

Each of the proposed changes has been considered against usage data and benchmarking. The aim of the changes is to provide opening hours during times of higher demand and to increase usage. January is by far the best-attended month, with almost double the average daily attendances of the next best month.

1. Streamline facility hours of operation

The current hours of operation are different from pool to pool, and change throughout the season at certain pools.

There varying hours generally cater to the school holiday period, although not in all circumstances. Operating the same hours at each pool will provide consistency to the community. A snapshot of the current hours and dates for the 17/18 season is as follows;

Pakenham Weekdays (non-school days) – 12:00pm – 7:00pm Weekdays (school days) – 3:00pm – 7:00pm Weekends & Public Holidays – 11:00am – 7:00pm	Garfield Weekends (non-school days) – 1:00pm – 7:00pm Weekdays (school days) – 3:00pm – 7:00pm
Emerald Lake Park 1 Dec17 - 22 Dec 17 Weekends 11:30am – 6:30pm Weekdays 12:30pm – 6:30pm 23 Dec 17 - 28 Jan 18 All days 11:30am – 6:30pm 29 Jan 18 - 12 Mar 18 Weekends – 11:30am – 6:30pm	Koo Wee Rup 4 Nov 17 - 7 Jan 18 Weekends (non-school days) – 11:30am – 6:30pm Weekdays (school days) – 3:00pm – 6:30pm 8 Jan 18 - 11 Mar 18 Weekends (non-school days) – 11:00am – 8:00pm Weekdays (school days) – 3:00pm – 8:00pm

Weekdays – 12:30pm – 6:30pm	12 Mar 18 – 25 Mar 18 Weekends (non-school days) – 11:30am – 6:30pm Weekdays (school days) – 3:00pm – 6:30pm
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In line with usage trends and benchmarking, the following hours are recommended at Pakenham, Koo Wee Rup and Garfield pools, for the full season:

Weekdays (school days)	3:00pm – 7:00pm
Weekends & Public Holidays	1:00pm – 7:00pm
*School holiday period	11:00am – 7:00pm

(*school holiday hours include public holidays and weekends that fall within that period)

Opening hours at Emerald pool:

Every day	12:00pm – 6:30pm
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The minor change at Emerald reflects usage this summer (only 6% of attendances recorded before 12:00pm) and aligns with the goal of providing consistent hours.

The major change to hours is the weekend opening time. Again, this is driven by attendances. With January (school holidays) aside, only 10% attendances at all pools occur before 1:00pm.

2. Streamline temperature trigger for all pools

Pakenham, Garfield and Emerald pools all open with a temperature trigger of 26 °C. Koo Wee Rup, which has gas heating available, opens with a temperature trigger of 22 °C. Of the 5,140 casual attendances at Koo Wee Rup this season, only 7% of attendances (371) occurred when the temperature was below 26 °C.

The Koo Wee Rup pool opened 35 days where the temperature was between 22 °C and 25 °C for an average of 10 visits per day. For all other days where the temperature was above 26 °C, the average daily visits was 64.

3. Guaranteed hours in January

January received almost double the daily visits than the next closest month. Given the anticipated high foot traffic during this month, there is the potential to maximise the ability of the community to utilise each pool.

It is proposed that each pool opens for a guaranteed three hours every day in January, regardless of the weather, pending current safety requirements e.g. thunder storms etc. The pools will open as per the opening hours listed above for a minimum of three hours.

This provides patrons with adequate time to enjoy the pool on these days, with the three hours commencing in line with the opening hours (11:00am), and it continues the theme of providing consistent operating hours to the community. Importantly, where patronage and weather permits, the pool can then stay open as per normal operating hours. This change will enable the pools to respond to customer usage immediately.

This proposal also addresses the temperature forecast change from 6.00pm to the following day identified in the previous section.

4. Change in season length at Garfield and Pakenham

Current season length (dates reflective of 17/18):

- Koo Wee Rup 4 November 2017 – 25 March 2018
- Pakenham 11 November 2017 – 18 March 2018
- Garfield 11 November 2017 – 18 March 2018
- Emerald 1 December 2017 – 12 March 2018

Garfield is the least attended pool in Cardinia, yet it closes after the Emerald pool closes. It is recommended that the Garfield pool close for the season one week earlier, on March 12, 2019. This will bring it in line with the Emerald pool. This season, between Emerald and Garfield pools closing, the Garfield pool was open only two days, with zero attendances on one of those days.

Pakenham is the highest attended pool in Cardinia, yet it closes before Koo Wee Rup closes. It is recommended that the Pakenham pool close for the season one week later, on March 24, 2019. This will bring it in line with the Koo Wee Rup pool.

POLICY IMPLICATIONS

Nil

RELEVANCE TO COUNCIL PLAN

Operation of Council's seasonal aquatic facilities is in line with;

- 1.5.1 – Provide active and passive recreation facilities to meet the needs of residents
- 1.5.2 – Increase opportunities for residents to participate in a range of sport, recreation and leisure activities
- 2.3.1 – Promote initiatives by the community and Council that connect and strengthen our communities

CONSULTATION/COMMUNICATION

Promotion of Council's seasonal aquatic facilities was extensively conducted via:

- Media Release – season commencement
- Local newspaper editorial
- Council's connect magazine
- Electronic direct mail-outs to Cardinia Leisure members
- Via Council and Aligned Leisure websites
- Via Council and Aligned Leisure Facebook pages

To accompany the changes, a high level of promotion will occur through local newspaper, direct electronic mail-outs to Cardinia Leisure Facilities users, via social media channels (including Facebook and website) and through Council and Aligned Leisure networks.

CONCLUSION

The 17/18 outdoor pool season saw attendances similar to last season, despite the pools being open for more days this summer.

Aligned Leisure was again pro-active with its programming, introducing healthier beverage options in line with the other leisure facilities, and opening one of the pools before season commencement due to warmer weather.

Data collected from this summer, and previous summers, has helped to provide recommendations that seek to improve access for the community.

SEASONAL AQUATIC FACILITIES 2017/18

Moved Cr B Owen Seconded Cr G Moore

That Council support and endorse the following changes for the upcoming 2018/19 season:

- Operating hours at Pakenham, Koo Wee Rup and Garfield outdoor pools be set to;
- Weekdays (school days) 3:00pm – 7:00pm
- Weekends & Public Holidays 1:00pm – 7:00pm
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- The temperature trigger at Koo Wee Rup pool be set at 26°C.
- All pools offer three 'guaranteed' hours every day in January, regardless of the weather.
- The Garfield pool season is shortened by one week, and the Pakenham pool season is extended by one week.

Cd.

3 COMLEY BANKS RECREATION RESERVE - DETAIL DESIGN

FILE REFERENCE INT1838563

RESPONSIBLE GENERAL MANAGER Michael Ellis

AUTHOR Thomas Nicholls

RECOMMENDATION

That:

- The tender submitted by Sport Eng. Pty Ltd to undertake the works associated with Contract 18/05 Comely Banks Detailed Design be accepted for the contract sum of \$140,150.00 (Excl. GST);
- The remaining Tenderers be advised accordingly; and
- The common seal of the Council be affixed to the contract documents.

Attachments

1 Confidential memorandum detailing tenders received, circulated to Councillors only 3 Pages

EXECUTIVE SUMMARY

The Comely Banks masterplan identifies a number of significant sporting developments at the Comely Banks Recreation Reserve in Officer. These include two multi use ovals which include AFL, Rugby League and Cricket, two bowling greens, open space with walking tracks and play spaces and 230 car park spaces. The rugby league pitches will also be designed to also be able to accommodate rugby union, soccer and grid iron. The 7.6 - hectare site is located in the Arcadia Estate next to the newly opened Bridgewood Primary School.

This report provides consideration for the appointment of a suitably qualified designer to undertake works to provide a detailed design. The proposed design works include concept designs, schematic designs and detailed designs with full documentation for tender and construction purposes.

The tender for the Comely Banks Detailed Design submitted by Sport Eng. Pty Ltd is the most advantageous for Council, providing the best value for money and excellent service through their experience in detailed design and construction documentation.

BACKGROUND

The masterplan of the Comely Banks Recreation Reserve provides for a large scale development including two multi use sports ovals, two bowling greens, cricket practice wickets, open space with walking trails and car park. The design will also allow for vehicle access for drop off / pick up for the adjoining primary school.

Tenders were advertised on 31 March 2018 and closed on 24 April 2018. A total of nine (9) tenders were received.

Tenders were evaluated against the criteria of compliance with the specifications, financial viability, risk and insurance, compliance to conditions of contract, conflict of interest, OHS, quality systems, quality of previous work, project plan, pricing and value for money, compliance with the specifications, capability, relevant experience and past performance of the tenderer,

To provide best value for money, it is recommended that the Comely Banks Detailed Design be awarded to Sport Eng. Pty Ltd for a sum of \$140,150.00 (Excl. GST).

POLICY IMPLICATIONS

The works have been developed in accordance with Council's Asset Management Plans, Open Space Strategy, Pedestrian and Bicycle Strategy, Cultural Heritage Assessment, Developer Landscape Guidelines, Recreation Facility Guidelines and Community Facility Guidelines.

RELEVANCE TO COUNCIL PLAN

The project is consistent with efforts to " Provide active and passive recreation facilities to meet the needs of residents", " Increase opportunities for residents to participate in a range of sport, recreation and leisure activities", " Provide accessible facilities to meet identified community needs", and " Prioritise multi-use pathways, where practicable, to create networks that connect destinations".

CONSULTATION/COMMUNICATION

Throughout the design phase of this facility, with no user groups currently established, consultation has been undertaken with AFL Victoria and their South East Region and Cricket Victoria for input into the design of the facilities. Various standards that are also applicable to the design have also been included.

FINANCIAL AND RESOURCE IMPLICATIONS

The recommended tender submitted by Sport Eng. Pty Ltd is for the lump sum price of \$140,150.00 (Excl. GST), which is within the funding available to deliver this portion of the project through Councils capital works program

CONCLUSION

The tender submitted by Sport Eng. Pty Ltd for the Detailed Design of the Comely Banks is considered to be the most beneficial to Council and it is recommended that Contract 18/05 - Comely Banks Detailed Design be awarded to Sport Eng. Pty Ltd for \$140,150.00 (Excl. GST).

3 COMLEY BANKS RECREATION RESERVE - DETAIL DESIGN

Moved Cr C Ryan Seconded Cr B Owen

That:

- The tender submitted by Sport Eng. Pty Ltd to undertake the works associated with Contract 18/05 Comely Banks Detailed Design be accepted for the contract sum of \$140,150.00 (Excl. GST);
- The remaining Tenderers be advised accordingly; and
- The common seal of the Council be affixed to the contract documents.

Cd.

4 CONTRACT 18/08 - ROAD LINE & PAVEMENT MARKING SERVICES 2018-2021

FILE REFERENCE INT1838669

RESPONSIBLE GENERAL MANAGER Michael Ellis

AUTHOR Kurt Pitts

RECOMMENDATION

That:

- The tender submitted by Roadlinez Pty Ltd, Allmark Linemarking Services Pty Ltd and Image Linemarking Pty Ltd to undertake the works associated with Contract 18/08 - Road Line and Pavement Marking Services 2018-2021 be accepted for the initial three (3) year period, with the option of a two (2) year extension as tendered in accordance with the submitted schedule of rates;
- the remaining tenderers be advised accordingly;
- the common seal of the Council be affixed to the contract documents

Attachments

- 1 Confidential memorandum detailing tenders received circulated to councillors only 4 Pages

EXECUTIVE SUMMARY

The current Road Line and Pavement Marking Contract (CT13/26) expires 30 August 2018. This contract allows Council to quickly and efficiently organise for line marking to be placed over recently resurfaced roads as well as renewal works, so tenders have been sought for the renewal of the services provided by this original contract.

This report provides consideration for the appointment of a panel of contractors for the supply of road line and pavement marking services within Cardinia Shire for a three year period, as detailed in Contract No. 18/08 - Road Line and Pavement Marking Services 2018-2021. This contract is for an initial period of three (3) years, with the option for a two (2) year extension.

Tenders were advertised on 24 March 2018 and closed at 2.00pm on 24 April 2018. Tenders were received from four (4) Tenderers. Following an assessment of the tenders taking into consideration the assessment criteria, the tenders submitted by the following contractors are considered to be the most advantageous to Council.

- Roadlinez Pty Ltd
- Allmark Linemarking Services Pty Ltd
- Image Linemarking Pty Ltd

It is therefore recommended that Contract No. 18/08 for the supply of road line and pavement marking services within Cardinia Shire be awarded accordingly.

BACKGROUND

The previous Road Line and Pavement Marking Contract (13/26) expires on 30 August 2018, this contract enables Council to quickly and efficiently organise for line marking to be placed over recently resurfaced roads as well as renewal works.

Contract 18/08 for the Provision of Road Line and Pavement Marking Services 2018-2021 is similar to the previous contract. The Contract will be for an initial term of three years commencing 16 July 2018 with an option to extend for a further two years. It is subject to a CPI indexed price increase for year two and three and any additional extension period.

The Contract provides for the following services:

- Installation of Linemarking for both new and renewal works
- Installation of raised pavement markers
- Water blasting/ grinding for Linemarking removal
- Supply and installation of basic road signage

The tender is structured to enable Council to engage several contractors for supply of the service to ensure a contractor is available when required. This contract does not require the contractor to be available to Council at all times to the exclusion of other customers, as costs would become prohibitive through contractors having limited opportunity to fully utilise their equipment.

Where several suppliers are contracted, Council may select a preferred supplier from those under contract for each particular job based on the hire rate and contractor availability.

The four tenders that were received for this contract were evaluated against the stipulated criteria of Pricing and Value for Money, Compliance with Conditions of Contract, Compliance with Specifications, Capability, Relevant Experience and Past Performance, Quality Systems, Customer Service, OHS, Condition of Contract, Location and Insurance.

In summary, there are three (3) contractors recommended to supply road line and pavement marking services as detailed in the tender documents. It is considered that the three (3) individual companies will provide Council the resources required to undertake road line and pavement marking works within the prescribed timeframes.

POLICY IMPLICATIONS

The Local Government Act requires Council to call tenders by public notice prior to entering into any contract valued in excess of \$150,000 for the supply of services and materials. The creation of this panel of contractors assists Council officers in adhering with this requirement.

RELEVANCE TO COUNCIL PLAN

The Council Plan provides for Council to “maintain all Council roads in a safe and functional condition in accordance with the Road Management Act 2004” and “upgrade local roads to improve safety” as established in the Council Plan, 2017-2021.

CONSULTATION/COMMUNICATION

Community consultation will occur as appropriate as the works under these contracts are implemented. No specific community consultation is involved for periodic supply contracts

FINANCIAL AND RESOURCE IMPLICATIONS

Funding for line marking is made available under various Capital and Operational budgets for annual maintenance and capital works. Based on the 2016/17 and the 2017/18 financial years, Council typically spends approximately \$180,000 on line marking services each year. Prices have been sought on a schedule of rates basis. This contract does not guarantee work or prevent Council from engaging consultants outside of the contract. There is no fixed financial implication resulting from the award of these contracts.

CONCLUSION

It is recommended that the tenders submitted by Roadlinez Pty Ltd, Allmark Linemarking Services Pty Ltd and Image Linemarking Pty Ltd will provide best value for Council and that they should be accepted for Contract CT18/08 - Road Line & Pavement Marking Services 2018-2021.

4 CONTRACT 18/08 - ROAD LINE & PAVEMENT MARKING SERVICES 2018-2021

Moved Cr C Ryan Seconded Cr B Owen

That:

- The tender submitted by Roadlinez Pty Ltd, Allmark Linemarking Services Pty Ltd and Image Linemarking Pty Ltd to undertake the works associated with Contract 18/08 - Road Line and Pavement Marking Services 2018-2021 be accepted for the initial three (3) year period, with the option of a two (2) year extension as tendered in accordance with the submitted schedule of rates;
- the remaining tenderers be advised accordingly;
- the common seal of the Council be affixed to the contract documents

Cd.

5 CONTRACT 18/07 - SUPPLY OF ASPHALT & ASPHALT PAVING SERVICES 2018-2021

FILE REFERENCE INT1838672

RESPONSIBLE GENERAL MANAGER Michael Ellis

AUTHOR Kurt Pitts

RECOMMENDATION

That

- The tender submitted by A1 Asphalting Pty Ltd, Boral Resources (Vic) Pty Ltd (Trading as Boral Asphalt), Meggetto Asphalting & Civil Construction Pty Ltd and R&C Asphalt Paving Pty Ltd to undertake the works associated with Contract 18/07 - Supply of Asphalt and Asphalt Paving Services 2018-2021 be accepted for the initial three (3) year period, with the option of a two (2) year extension as tendered in accordance with the submitted schedule of rates;
- The remaining tenderers be advised accordingly;
- The common seal of the Council be affixed to the contract documents

Attachments

1 Confidential memorandum detailing tenders received circulated to councillors only 4 Pages

EXECUTIVE SUMMARY

The current Supply of Asphalt & Asphalt Paving Services Contract (CT13/17) expires 30 August 2018. This contract has been used to complete a significant amount of the road renewal program which includes asphalt patching and resurfacing works allowing Council to meet its requirements under the Road Management Plan.

This report considers tenders received for the supply of asphalt and asphalt paving services within Cardinia Shire for the three year period, as detailed in Contract No. 18/07 - Supply of Asphalt and Asphalt Paving Services 2018-2021. The contract is for an initial period of three (3) years, with the option for a two (2) year extension.

Tenders were advertised on 24 March 2018 and closed at 2.00pm on 24 April 2018. Tenders were received from eight (8) Tenderers. Following an assessment of the tenders taking into consideration the tenderer's experience and capacity to undertake the required works, the quality of workmanship and the tendered prices, the tenders submitted by the following contractors are considered to be the most advantageous to Council:

- A1 Asphalting Pty Ltd
- Boral Resources (Vic)
- Meggetto Asphalting Pty Ltd
- R&C Asphalt Paving Pty Ltd

It is therefore recommended that Contract No. 18/07 for the supply of asphalt and asphalt paving services within Cardinia Shire be awarded accordingly.

BACKGROUND

The existing asphalt annual supply contract (Contract 13/17) is due to expire on 30 August 2018. This contract has been used to complete a significant amount of the road renewal program which includes asphalt patching and resurfacing allowing Council to meet its requirements under the Road Management Plan.

Contract 18/07 for the Supply of Asphalt and Asphalt Paving Services 2018-2021 is similar to the previous contract. The Contracts will be for an initial term of three years, with an option to extend for a further two years. It is subject to a CPI indexed price increase for year two and three and any additional extension period.

The tender documents provide for profiling services, supply of asphalt, asphalt paving and traffic management. Works are to be carried out on a schedule of rates basis with varying rates depending on the quantities of work involved, the specified asphalt type, timing of works (day or night) and various other attributes of the works. Suppliers are also required to comply with the Occupational Health and Safety legislation particularly with respect to plant and equipment safety, maintenance systems and traffic management to ensure their activities do not pose a health and safety risk to those carrying out the works or the general public.

The tender is structured to enable Council to engage several contractors for supply of the service to ensure a contractor is available when required. This contract does not require the contractor to be available to Council at all times to the exclusion of other customers, as costs would become prohibitive through contractors having limited opportunity to fully utilise their equipment.

Where several suppliers are contracted, Council may select a preferred supplier from those under contract for each particular job based on the hire rate and contractor availability.

The ten tenders that were received for this contract were evaluated against the stipulated criteria of pricing and value for money, conditions of contract, location, risk, insurance, environmental commitments, OHS and compliance to the conditions of contract, conflict of interest, quality of previous works, capability and capacity, relevant experience and past performance, quality system and compliance with the specifications

Prices were assessed by developing mock job sheets and inserting the relevant prices from the contractor's schedule of rates. The contractors were then rated according to their prices, and this was then compared to their overall weighted score.

In summary, there are four (4) contractors recommended to supplying asphalt and asphalt paving services as detailed in the tender documents. It is considered that the four (4) individual companies will provide Council the resources required to undertake the asphalt paving works.

POLICY IMPLICATIONS

The works have been developed in accordance with Council's Asset Management Plans.

The Local Government Act requires Council to call tenders by public notice prior to entering into any contract valued in excess of \$150,000 for the supply of services and materials. The creation of this panel of contractors assists Council officers in adhering with this requirement

RELEVANCE TO COUNCIL PLAN

The Council Plan provides for Council to “maintain all Council roads in a safe and functional condition in accordance with the Road Management Act 2004” and “upgrade local roads to improve safety” as established in the Council Plan, 2017-2021.

CONSULTATION/COMMUNICATION

Community consultation will occur as appropriate as the works under these contracts are implemented. No specific community consultation is involved for periodic supply contracts.

FINANCIAL AND RESOURCE IMPLICATIONS

Annually, there are significant funds within Council budget that are associated with works under this contract. In the 2018/19 Capital Works and Operational Budgets, it is estimated that there will be approximately \$1,800,000 associated with works to be allocated under this contract which will provide for renewal works over 50+ sites across the shire

CONCLUSION

It is recommended that the tenders submitted by A1 Asphalt Pty Ltd, Boral Resources (Vic) Pty Ltd (Trading as Boral Asphalt), Meggetto Asphalt & Civil Construction Pty Ltd and R&C Asphalt Paving Pty Ltd will provide best value for Council and that they should be accepted for CT18/07 - Supply of Asphalt & Paving Services.

5 CONTRACT 18/07 - SUPPLY OF ASPHALT & ASPHALT PAVING SERVICES 2018-2021

Moved Cr C Ryan Seconded Cr B Owen

That

- The tender submitted by A1 Asphalting Pty Ltd, Boral Resources (Vic) Pty Ltd (Trading as Boral Asphalt), Meggetto Asphalting & Civil Construction Pty Ltd and R&C Asphalt Paving Pty Ltd to undertake the works associated with Contract 18/07 - Supply of Asphalt and Asphalt Paving Services 2018-2021 be accepted for the initial three (3) year period, with the option of a two (2) year extension as tendered in accordance with the submitted schedule of rates;
- The remaining tenderers be advised accordingly;
- The common seal of the Council be affixed to the contract documents

Cd.

6 APPOINTMENT OF AUTHORISED OFFICERS UNDER PLANNING AND ENVIRONMENT ACT 1987

FILE REFERENCE INT1838544

RESPONSIBLE GENERAL MANAGER Andrew Paxton

AUTHOR Owen Hardidge

RECOMMENDATION

That the Council resolve to appoint the persons named in this resolution as Authorised Officers for the purpose of enforcement of the Planning and Environment Act 1987, and that the Council Seal be affixed to the instruments of appointment attached to this report:

- a) Ms Debbie Tyson
- b) Mr Shannon Maynard
- c) Mr Jack Alford
- d) Ms Samantha McMahon
- e) Ms Cassie Lukies
- f) Mr Jason Tiso
- g) Ms Jessica Azzopardi
- h) Ms Nicola Millward
- i) Mr Darryl McKean
- j) Mr Aditya Moond
- k) Mr Ashley Reed
- l) Ms Cara Moody
- m) Mr Owen Hardidge
- n) Ms Linda Ross
- o) Mr Glenn Howard
- p) Mr Dane Gade
- q) Ms Debbie Gorgorinis
- r) Mr Ajeet Ringe
- s) Mr Andre Brewer
- t) Mr Ben Essing
- u) Mr Jessie Jones
- v) Mr Mark Basilios
- w) Ms Jessica Freund

Attachments

- 1 Instruments of appointment 23 Pages

EXECUTIVE SUMMARY

It is necessary for Council to directly appoint persons as "Authorised Officers" for the purpose of enforcing the Planning and Environment Act 1987.

By doing so, Council ensures that it has the capacity to investigate and enforce the Cardinia Shire Planning Scheme, planning permits and agreements entered between Council and permit applicants.

BACKGROUND

Part 6 of the Planning and Environment Act 1987 ("the Act) provides for enforcement of planning schemes, planning permits and agreements entered in accordance with Section 173 of the Act.

Investigative powers are vested in individuals appointed as "Authorised Officers", such as the power to enter land, apply for an enforcement order, and file a charge and summons. Most regulatory legislation follows a similar "authorisation" process.

Unlike other Acts, the Planning and Environment Act requires Council to directly appoint officers by resolution (rather than delegate the power of appointment to the Chief Executive Officer).

The proposed resolution will renew the instruments of appointment for the specified officers.

The persons referred to in the resolution are members of the Compliance Services team (who directly investigate Planning and Environment Act breaches) and members of the Building, Environmental Health and Prosecutions teams, whose work frequently overlaps with that of the Compliance Services team.

All staff are employees, or direct employees of Kernow Environmental Services.

POLICY IMPLICATIONS

The authorisation of officers for this purpose is consistent with previous Council policy and practice.

RELEVANCE TO COUNCIL PLAN

Nil

CONSULTATION/COMMUNICATION

Public consultation is not required or appropriate in respect of this resolution.

FINANCIAL AND RESOURCE IMPLICATIONS

The proposed resolution has no financial or resource implications.

CONCLUSION

It is recommended that the Council resolve to appoint the designated officers referred to above and the Council Seal be affixed to the instruments of appointment.

6 APPOINTMENT OF AUTHORISED OFFICERS UNDER PLANNING AND ENVIRONMENT ACT 1987

Moved Cr C Ryan Seconded Cr B Owen

That the Council resolve to appoint the persons named in this resolution as Authorised Officers for the purpose of enforcement of the Planning and Environment Act 1987, and that the Council Seal be affixed to the instruments of appointment attached to this report:

- a) Ms Debbie Tyson
- b) Mr Shannon Maynard
- c) Mr Jack Alford
- d) Ms Samantha McMahon
- e) Ms Cassie Lukies
- f) Mr Jason Tiso
- g) Ms Jessica Azzopardi
- h) Ms Nicola Millward
- i) Mr Darryl McKean
- j) Mr Aditya Moond
- k) Mr Ashley Reed
- l) Ms Cara Moody
- m) Mr Owen Hardidge
- n) Ms Linda Ross
- o) Mr Glenn Howard
- p) Mr Dane Gade
- q) Ms Debbie Gorgorinis
- r) Mr Ajeet Ringe
- s) Mr Andre Brewer
- t) Mr Ben Essing
- u) Mr Jessie Jones
- v) Mr Mark Basilios
- w) Ms Jessica Freund

Cd.

POLICY REPORTS

7 SUSTAINABLE ENVIRONMENT POLICY

FILE REFERENCE INT1838491

RESPONSIBLE GENERAL MANAGER Michael Ellis

AUTHOR Desiree Lovell

RECOMMENDATION

That Council adopt the Sustainable Environment Policy

Attachments

1 Sustainable Environment Policy 23 Pages

EXECUTIVE SUMMARY

The Sustainable Environment Policy 2018-2028 is the roadmap for the future direction of Council's environmental sustainability. It identifies environmental challenges facing the municipality and provides an overarching framework to ensure a consistent and holistic approach. The policy focuses on the areas of:

- Biodiversity
- Climate change
- Waste
- Water

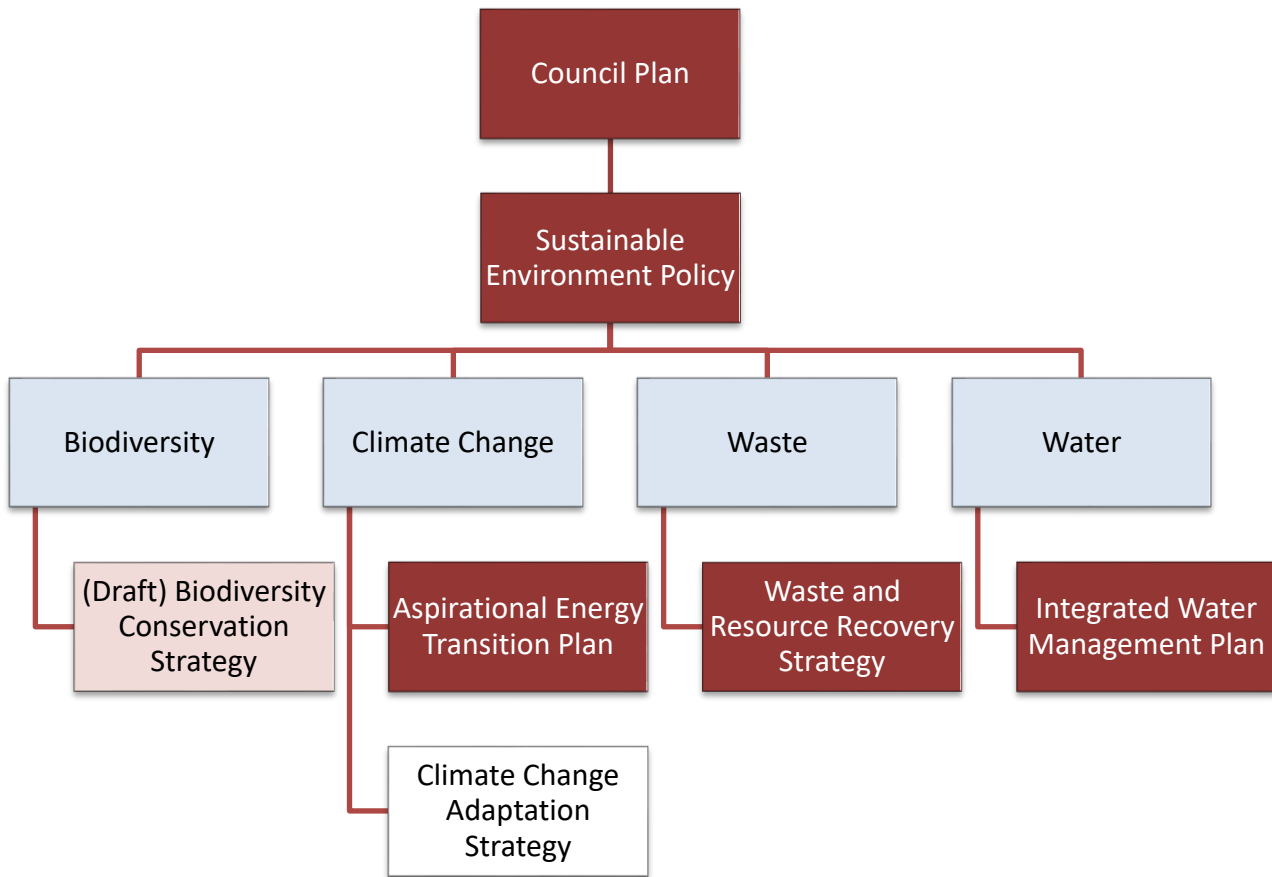
It also considers the interface of human settlements and impacts on each of the above. To this end the policy provides direction to ensure we're moving in the right direction, toward cohesive outcomes for a vibrant, liveable and sustainable future for Cardinia Shire.

BACKGROUND

Council's previous Sustainable Environment Strategy 2009 - 2012 (SES) is out of date and much of the data and legislation now obsolete.

In August 2017, the environment team began the review of the old SES and prepared a framework to guide the development of the new Sustainable Environment Policy. The policy outlines plans already in place and those yet to be developed as outlined in Figure 1.

How the SEP relates to other environmental strategies and plans



Traditionally, environmental policy at local government level is developed in isolation from other policies, plans and strategies. At Cardinia Shire we are taking a more global approach, recognising that our unique natural environment influences our communities in a myriad of ways, building a sense of place and belonging, contributing to our economic development, and affecting our health and wellbeing.

Similarly, we recognise that every action that our community and we as Council undertake has an influence on our environment, and we wish to make that influence as positive as possible. To this end, the Sustainable Environment Policy 2018 - 2028 has been developed in line with the United Nations Sustainable Development Goals (SGD's). The SGD's are a set of 17 goals to address environmental problems, end poverty, and fight for equality. While these goals are global, their achievement will depend on making them a reality in our local communities. All of the goals have targets that are relevant to the responsibilities of local governments.

The Sustainable Environment Policy demonstrates how we are already working within all areas of the Sustainable Development Goals and shows how all of our current environmental strategies impact more than just the environment.

Of noting is the name change from strategy to policy. This is in keeping with the naming protocol of strategies containing an action plan, and policies being considered a guiding document. The Sustainable Environment Policy is an umbrella document that incorporates the actions of the strategies and plans that sit under it, however it does not introduce new actions or require budgetary considerations.

POLICY IMPLICATIONS

The Sustainable Environment Policy is consistent with all other previously adopted environmentally strategies including:

- Aspirational Energy Transition Plan 2014 - 2024
- Integrated Water Management Plan 2015 - 2025
- Waste and Resource Recovery Strategy 2017 - 2026

RELEVANCE TO COUNCIL PLAN

The Sustainable Environment Policy is relevant to most areas of the council plan, however its focus is:

Section 3 Our environment:

3.3 Enhanced natural environment

3.4 Natural and built environments supporting the improved health and wellbeing of our communities

3.5 Balanced need of development, the community and the environment

CONSULTATION/COMMUNICATION

A detailed internal consultation process was undertaken with:

- Buildings and Facilities
- Strategic Planning
- Statutory Planning
- Community Strengthening
- Corporate Information Services
- Infrastructure Services
- Operations

It is important to note that this policy forms an umbrella document for Council's other environment strategies and plans. It provides a holistic policy direction to ensure that these strategies and plans are moving in the same direction. Given the internal focus of this document external consultation was not undertaken

FINANCIAL AND RESOURCE IMPLICATIONS

The Sustainable Environment Policy provides an overarching framework to ensure consistent and holistic approach to environmental sustainability within the shire. There are no financial or resource implications associated with the policy. Resources required are identified in the individual strategies such as previously considered and adopted Aspirational Energy Transition Plan.

CONCLUSION

The Sustainable Environment Policy describes how the interactions between our responses to the environmental issues of climate change, water, biodiversity, waste, and the way we plan our human settlements, impact, and are impacted by, all facets of Council plans, policies and actions.

Best practice environmental management means we have the opportunity to create co-benefits for our community by integrating our actions across the sphere of Council influence. In this way, the Sustainable Environment Policy is a comprehensive umbrella document that provides a vision for the future of Cardinia Shire and clear direction to help guide decision making to take Cardinia Shire from good to great to excellent in relation to best practice environmental management.

7 SUSTAINABLE ENVIRONMENT POLICY

Moved Cr M Schilling Seconded Cr J Springfield

That Council adopt the Sustainable Environment Policy

Cd.

FINANCIAL REPORTS**8 GROWING SUBURB FUND GRANT APPLICATIONS 2018**

FILE REFERENCE INT1838675

RESPONSIBLE GENERAL MANAGER Jenny Scicluna

AUTHOR Kristen Jackson

RECOMMENDATION

That Council endorses the following list in priority order of applications for funding under the 2018 Growing Suburbs Fund:

1. Comely Banks Community and Sport Reserve Pavilion
2. Gembrook Recreation Reserve Playspace and Skate space
3. Shared path link along Soldiers Road between Lang Lang and new Lang Lang Community Recreation Reserve

Attachments*Nil.***EXECUTIVE SUMMARY**

The Victorian State Government 2018 Growing Suburb Fund (GSF) applications close on 7 July 2018. A Council resolution listing the applications in priority order is required. Council officers have met with DELWP officers four times to discuss the 2018 applications. Council is requested to endorse the list of applications in priority order.

BACKGROUND

The Victorian State Government 2018 Growing Suburb Fund (GSF) applications close on 7 July 2018. A Council resolution listing the applications in priority order is required. \$50 Million is available in the 2018 round of funding for Melbourne's ten interface Councils.

Announcements of successful funding will be made in August 2018 with funding agreements signed during September/October 2018. Applications for funding need to be for projects which are planned and ready to implement, not pipeline projects. Projects need to start construction within 12 months of the funding agreements being signed.

Council officers have met with DELWP officers four times to discuss the 2018 applications, including a joint meeting with DELWP and Sport and Recreation Victoria (SRV) Officers. About ten potential projects for GSF funding have been discussed with DELWP officers.

The following feedback has been provided regarding GSF projects:

- Construction can't have commenced yet on projects;
- GSF won't fund sporting fields or pavilions without clear broader community benefit.
- GSF wants to fund complete sections of trail, not small sections or bits and pieces.
- Can't apply for an SRV and GSF grant for the exact same project, but can for different parts of the same overall project.

Based on the feedback provided by DELWP officers and guidelines for the 2018 GSF funding round the applications for Cardinia Shire Council for the 2018 GSF program in priority order is:

- Comely Banks Community and Sport Reserve Pavilion;
- Gembrook Recreation Reserve Playspace and Skate space; and
- Shared path link along Soldiers Road between Lang Lang and new Lang Lang Community Recreation Reserve.

No other eligible or viable projects for the 2018 GSF funding round have been identified.

POLICY IMPLICATIONS

The proposed 2018 GSF applications are consistent with Council's current capital works program, current reserve Master Plans and planning framework.

RELEVANCE TO COUNCIL PLAN

The application for funding through the Growing Suburbs Fund relates to the following sections of the Council Plan:

Our Environment

- Develop new and existing, parks, gardens and reserves in a sustainable manner
- Provide accessible facilities to meet identified community needs

Our People

- Support children, young people, families, older adults and people with disabilities by providing a range of accessible facilities and services
- Provide active and passive recreational facilities to meet the needs of our residents; and
- Increase opportunities for participation in a range of sport and leisure activities.

CONSULTATION/COMMUNICATION

Consultation with officers from both DELWP and SRV has taken place to develop the list of recommended 2018 GSF applications. Extensive internal consultation has also taken place.

FINANCIAL AND RESOURCE IMPLICATIONS

The GSF aims for \$1 for \$1 funding for successful projects, however, the matching funding can be part of the overall project and by parties other than Council.

It is proposed to apply for the following amounts of funding under the 2017 GSF:

PROJECT	AMOUNT OF FUNDING APPLIED FOR	TOTAL PROJECT AMOUNT
Comely Banks Community and Sports Reserve pavilion	\$4M	\$7.5M
Gembrook Recreation Reserve Playspace and skate space	\$500k	\$1.2M

Shared path link along Soldiers Road between Lang Lang and the new Lang Lang Community Recreation Reserve	\$1.2M	\$1.2M
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CONCLUSION

The Victorian State Government 2018 Growing Suburbs Fund (GSF) applications close on 7 July 2018. A Council resolution listing the applications in priority order is required. Council officers have met with DELWP officers four times to discuss the 2018 applications. Council is requested to endorse the list of applications in priority order.

8 GROWING SUBURB FUND GRANT APPLICATIONS 2018

Moved Cr C Ryan Seconded Cr B Owen

That Council endorses the following list in priority order of applications for funding under the 2018 Growing Suburbs Fund:

1. Comely Banks Community and Sport Reserve Pavilion
2. Gembrook Recreation Reserve Playspace and Skate space
3. Shared path link along Soldiers Road between Lang Lang and new Lang Lang Community Recreation Reserve

Cd.

ACTIVITY REPORTS
9 MAJOR PROJECT AND STRATEGIES ACTIVITY REPORT

FILE REFERENCE INT1838532

RESPONSIBLE GENERAL MANAGER Michael Ellis

AUTHOR Andrew Barr; Ben Wood; Miranda Long; Desiree Lovell; Walter Carmignani

RECOMMENDATION

That the report be noted

Attachments*Nil.***EXECUTIVE SUMMARY**

As part of the reporting process to Council, this monthly report provides an update of the current status of major projects and strategies in progress. It includes an update on major projects, capital works, special charge schemes, asset management and strategies current at the time of this report

BACKGROUND

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POLICY IMPLICATIONS

Capital works

Reserves

James Bathe Recreation Reserve civil works

Project description	Construction of two football/cricket ovals, netball courts and playspace.
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Funding	The project is funded by Council and a contribution through Sport and Recreation Victoria.
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Timelines	The works are expected to be complete by March 2019.
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Update	Bulk earthworks and drainage to both ovals is complete, with earthworks and drainage to car park areas are underway. Electrical installation has also commenced.
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James Bathe Recreation Reserve pavilion

Project description	Construction of new pavilion servicing netball, football, cricket activities and includes provision for community use.
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Funding	Council and the Victorian Government's Growing Suburbs Fund are jointly funding this project.
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Timelines	Construction is expected to be complete by December 2019.
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Update Detailed design is being finalised with input from the Community Wellbeing teams.

Deep Creek Reserve

Deep Creek Reserve is a 48-hectare Council 'greenfield' site, bounded by the Pakenham Golf Course to the North and the railway line to the south.

The development of this site will include new paths and car park, development of infrastructure (including a sustainable environment complex, including new golf club rooms, all abilities playground, indigenous plant nursery, wetland and education facilities, kick about area, car park and associated drainage) and Melbourne Water wetlands.

Deep Creek Reserve – civil works package

Project description The civil works package includes the construction of a 200 plus car space car park and drainage, demonstration wetland, the kick-a-bout area, footpaths, solar lighting and associated works. A1 Civil Pty Ltd have been appointed to undertake the civil works.

Funding This part of the Deep Creek Reserve project is funded by Council

Timelines Works are expected to be completed in the second half of the year.

Update The contractor has now completed the majority of drainage works and is currently placing rock in the car park areas. The demonstration wetland has been completed and is ready for planting when the weather is favourable. Further works will occur when they will have minimal impact on the construction of the playground and building.

Deep Creek Reserve – regional all abilities playspace

Project description The installation of play structures and equipment, shelters and barbeques including a community meeting space, landscaping and sensory gardens, sand and water play and associated works. Red Centre Nominees Pty Ltd have been appointed to undertake the playspace works.

The play items will be withheld until the overall site works are complete (early 2019) to assist in preventing unauthorised access to the site

Funding This part of the Deep Creek Reserve project is jointly funded by Council and the Victorian Government's Growing Suburbs Fund.

Timelines The playspace is due to be completed early 2019 along with the other components of the site.

Update Services and a large amount of the fencing are now complete. Further foundations are being finalised and the area is starting to take shape. The fabrication of many of the larger items is taking place off site.

Deep Creek Reserve – Cardinia Community and Education Centre

Project description The Cardinia Community and Education Centre is a multi-user shared facility, combining sports, ecological values and education. The building

will combine the requirements of the Pakenham and District Golf Club and Cardinia Environment Coalition (CEC). The building will incorporate separate and shared spaces for the golf club and CEC users, including a multi-function room, lounge/dining/bar area, café, pro shop, environmental training areas, administration areas, and a commercial kitchen. Kirchner Constructions Pty Ltd has been appointed to undertake the building works.

Funding	This part of the Deep Creek Reserve project is funded by Council.
Timelines	Works expected to be complete in mid 2019.
Update	Building construction has commenced with services being installed in preparation for concrete slab pour.

Deep Creek Reserve – landscape package

Project description	The landscape works will complement the civil and building works and includes planting, furniture installation, hydro seeding, and other associated works.
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The landscape component of the project was tendered separately to ensure high environmental outcomes are achieved, with a focus on the use of indigenous plants of local providence. Australian Ecosystems Pty Ltd have been appointed to undertake the landscape works.

Funding	This part of the Deep Creek Reserve project is jointly funded by Council and the Victorian Government's Growing Suburbs Fund.
Timelines	Works will commence following completion of the civil works package – estimated spring 2018.
Update	The contractor is propagating plants in preparation for planting in spring.

Deep Creek Reserve – construction of new holes at Pakenham Golf Course

Project description	The construction of two new holes, practise areas, irrigation and associated works at the Pakenham Golf Course. The proposed works involve drainage, earthworks, landscaping, footpath and buggy path construction, irrigation, shaping and other associated works. SJM Turf & Civil Pty Ltd have been appointed to undertake the golf course expansion works. Works are being undertaken in close contact with the golf club to minimise any impact during construction and ensure quality greens are delivered.
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Funding	This part of the Deep Creek Reserve project is funded by Council
Timelines	Works are expected to be practically complete mid-2018, followed by a turf establishment period
Update	Works are progressing well and are nearing completion. The shape and layout can now be seen clearly on site and construction of the greens and tees is substantially completed.

Emerald Netball Facility

Project description	<p>Construction of new Emerald Netball Facility and associated infrastructure at Pepi's Land. The works will be undertaken in the following three stages:</p> <p>Stage 1b - Internal works including carpark, retaining walls, site services, stormwater drainage, netball courts, lighting and building platform for future pavilion</p> <p>Stage 1a - External works including road widening in Beaconsfield Emerald Road adjacent to the site.</p> <p>Stage 2 - Construction of new pavilion</p>
Funding	The project is funded by Council
Timelines	Construction of Stage 1b works are underway and practical completion is expected in late May, early June.
Update	<p>Works are progressing well and nearing completion for stage 1b. The car park and courts are nearly complete. Outfall drainage is currently under construction.</p> <p>VicRoads has approved the design of Stage 1a; however, council offices are still pursuing service authorities approvals. The construction contract is currently being prepared.</p> <p>Detailed design of the pavilion is continuing with input from stakeholders. The construction contract is due to be tendered later in the year.</p>

Officer Recreation Reserve no. 2 (western) oval reconstruction

Project description	<p>Reconstruction of western oval at the Officer Recreation Reserve, Starling Road Officer.</p> <p>The works include but are not necessarily limited to reorientation, reshaping and resurfacing of the oval and the installation of subsurface drainage and irrigation. The existing floodlighting will also be upgraded.</p>
Funding	The project is funded by Council
Timelines	Works scheduled to commence in the 2018-19 financial year.
Update	The oval design is currently being reviewed and finalised before a tender is issued.

Worrell Recreation Reserve pavilion

Project description	Redevelopment of the football and cricket pavilion, which will now include an appropriate space for gym.
Funding	The project is fully funded by Council.
Timelines	Construction is expected to be complete by end of June 2019.

Update An architect has been engaged to complete the design for the pavilion. The consultation phase with the stakeholders has commenced to enable a concept design to be developed.

Lang Lang Community and Recreation Precinct

Project description The construction of a major recreation and community precinct being undertaken in partnership with the Lang Lang Community Bank. It will include sporting facilities, multipurpose community spaces, parks and other open spaces for recreational activities.

Stage 1 includes the construction of:
 2 x ovals including cricket wickets, subsurface drainage, irrigation and flood lighting
 4 x netball court and flood lighting
 1 x practice cricket facility
 sedimentation basin, wetlands and water re-use pond (for irrigation purposes)
 internal access roads, carparks, footpaths and associated drainage earthworks for the future pavilion, car parking and associated drainage landscaping

Funding Lang Lang Community Bank purchased the 36-hectare parcel of land upon which the precinct will be constructed and have committed \$3.2 million including land purchase to the project. \$1.5 million has been received from the Australian Government’s Building Better Regions Fund.

Council and our partners have committed in excess of \$10 million to the project between 2015-16 and 2020-21

Timelines Stage 1 works have been completed with the ovals expected ready for the middle of the 2018–19 cricket season (weather dependent).

Update Works have reached practical completion on stage 1 and have been placed onto maintenance. There is now a grass establishment period for the ovals to enable them to be played on.

The architect has been engaged and is commencing the early stages on consultation with stakeholders to produce a concept design.

Bunyip Recreation Reserve - temporary portables for soccer club

Project description Provision of temporary change room facilities for the Bunyip Soccer Club, while the new facilities are constructed.

Funding The project is fully funded by Council.

Timelines This project is complete

Update The temporary portables have been installed on site and stakeholders are utilising the facility.

Koo Wee Rup Primary and Secondary School oval upgrades

Project description	<p>Reconstruction of the Koo Wee Rup Primary School oval and the adjacent Koo Wee Rup Secondary School oval.</p> <p>The primary school oval upgrade includes new sub-surface drainage, two new cricket nets and some portable barrier netting to protect school infrastructure.</p> <p>The secondary school oval upgrade includes new sub-surface drainage and irrigation and flood lighting, installation of a bore, power upgrade, construction of a new pavilion and extension of the synthetic hockey pitch to meet Australian standards.</p>
Funding	<p>The primary school upgrade is funded by Sport and Recreation Victoria (\$100,000) and Council (\$50,000)</p> <p>The secondary college is funded by the Victorian Government's Department of Education (\$1.6 million), of which \$500,000 is allocated for the oval upgrade works.</p>
Timelines	Works are scheduled to commence in the 2018–19 financial year.
Update	Designs have been received from the consultant and are currently under review in consultation with the schools.

Holm Park Recreation Reserve Skate Park

Project description	Construction of a concrete skate park at Holm Park Recreation Reserve, Beaconsfield.
Funding	The project is funded by the Australian Government's Department of Infrastructure and Regional Development and Council
Timelines	Skate park construction works are complete (approximately one month ahead of schedule).
Update	The construction of the skate park and associated works was recently completed in May and is already being heavily utilised.

IYU Recreation Reserve carpark resurfacing

Project description	Construction and sealing of the entrance road, carpark and associated access roads. The works include pavement and drainage works.
Funding	The project is funded by Council
Timelines	The works are expected to be complete by June.
Update	The contractors have completed construction of the internal roads and drainage. Wet weather has caused some delay however the majority of the works should be completed by the end of June.

Emerald Community Hub

Project description	The Hills Hub project has been in development since late 2014. The Hills Hub will enhance existing community activities delivered by the
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Emerald Mechanics Institute, establishing a long term base for Emerald U3A, Emerald Men's Shed, 3MDR Community Radio station and other existing stakeholders. It will also provide opportunity to respond to emerging local needs, including skill development, training and employment creation. An Advisory Group of community stakeholders across a wide range of community organisations was established. Council has undertaken extensive consultation and negotiations to design a multi-purpose facility.

Funding	The project is funded by Council (\$4.88 million), the Australian Government's National Stronger Regions Fund (\$1.5 million), Victorian Government Growing Suburbs Fund (\$1.5 million) and the Eastern Dandenong Ranges Group/Dandenong Ranges Community Bank Group (\$250,000)
Timelines	Construction is due to be complete by May 2019.
Update	The contractors have established on site and are preparing the services ready for the slab to be poured.

Arcadia Park, Officer

Project description	<p>The design and construction of a neighbourhood park and playground at Arcadia Estate Neighbourhood 1 (east of Gum Scrub Creek). The park includes:</p> <ul style="list-style-type: none"> • large climbing forest • swings • existing large trees • additional tree and garden bed planting • park features that relate to well-known children's stories • free Wi-Fi • a large deck and sand pit • feature paving <p>The theme of the park is based on well-known children's stories including 'Mother Goose', 'The 100 Storey Treehouse' and 'The Very Hungry Caterpillar' and ties in with the estate street names of famous authors.</p>
Funding	This project is funded by Satterley (the developer of the estate) and is valued over \$1million
Timelines	The playground was opened on 4 May 2018
Update	Works are complete and the playground is open for public use.

Cochrane Park Tennis Courts

Project description	The construction of two new tennis courts and the refurbishment of the existing tennis courts. The works include synthetic surfacing, improved lighting and shelters.
Funding	The project is fully funded by Council

Timelines	Detailed design is complete.
Update	The tender for the construction of the new courts closed end of May. Tenders are currently being accessed with a recommendation for a contractor expected to be presented at the July Council meeting.

Roads, paths, drains and bridges

Eastern Dandenong Ranges Trail

Project description	The Eastern Dandenong Ranges Trail is a multipurpose trail linking Emerald to Gembrook. The Emerald-Cockatoo component through Emerald Lake Park and Wrights State Forest providing a link between the two towns was completed some time ago.
	Council has been successful in securing funds to construct the final 6.5km length from McBride Street, Cockatoo to Gembrook Station. The trail follows existing road reserves and the Puffing Billy train line between the towns to create a unique and scenic trail.
Funding	Council (\$900,000), the Australian Government's Department of Infrastructure (\$1 million election commitment) and the Victorian Government's Growing Suburbs Fund (\$545,000) jointly fund the project.
Timelines	The Cockatoo to Gembrook section is expected to be complete early 2018.
Update	The trail is now substantially complete. One small section in front of the Cockatoo Primary school is awaiting power authorities to relocate a pole and allow the path to be upgraded at this location. Council are also in negotiations with VicRoads, in relation to the pedestrian crossing of Pakenham Road, Cockatoo
	Council have commenced consultation with the Eastern Dandenong Ranges Association in the development of signage along the trail.

Shared trail and pedestrian crossing of Puffing Billy Railway

Project description	Construction of a shared trail from Como Street to Pinnocks Road and a pedestrian crossing of Puffing Billy railway at Pinnocks Road Emerald. The works include the construction of rail crossing point and associated fencing, asphalt and crushed rock pathways.
Funding	The project is jointly funded by Council and the Transport Accident Commission local government small scale infrastructure grant
Timelines	This project is complete.
Update	Works are now substantially complete. The constructed path now provides a safer route for pedestrians and cyclists along the Puffing Billy rail reserve from Como Street, Emerald to Edenmont Road, Clematis.

Emerald Lake Park

Project description	Replacement of outfall drainage pipe and reconstruction of Emerald Lake Park Road dam wall
	The leak in the Emerald Lake Park outfall drain was discovered in March, with expert dam and hydraulic engineers attending the site on the same day. Road closure, response program and inspection regime was put in place immediately.
Funding	The works are fully funded by Council
Timelines	Emergency works have commenced and are anticipated to be complete in the coming weeks. Additional works (such as landscaping) will be undertaken later in the year.
Update	The pipe has been uncovered and replaced, along with the overflow pipe and the end wall structure. The road has now been reinstated. Delineation devices will be installed shortly.

Thirteen Mile Road/Bunyip River Road Blackspot Project

Project description	This intersection has been identified as a high risk intersection. The offsetting of the western leg of the Bunyip River Road to the north at this intersection will improve safety at this location.
Funding	The project is being funded through VicRoads Blackspot Program
Timelines	Works are expected to be complete by December.
Update	Construction is due to commence in June and is expected to be complete by December

2017-18 Footpath maintenance program

Project description	The maintenance of Council's existing footpath network, as set out in Council's Road Management Plan (RMP).
Timelines	This is an ongoing program. Regular inspections are carried out on Council's footpath networks and defects outside the intervention levels as set out in the RMP are rectified. Customer notifications of footpath issues are also covered as part of this program.
Funding	The \$563,000 program is fully funded by Council
Update	Any defects outside the intervention levels that were highlighted as part of the regular inspections on Council's footpath network are currently being repaired.

2017-18 new footpath program

Project description	Council's footpath program looks to extend the footpath network in and around townships. The following footpaths have been selected to be constructed in the 2017-18 new footpath program:
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Footpath location	Status	Timing (estimate)
Carnarvon Street, Lang Lang	Complete	
Railway Avenue, Bunyip	Complete	
Bald Hill Road, Pakenham	Complete	
Macclesfield Road, Avonsleigh	Complete	
Fourteen Mile Road/Beswick Street Garfield	Complete	
Pinnocks Road, Emerald	Complete	
Rossiter Road, Kooweerup	Complete	
Fairbridge Lane, Cockatoo	Complete	
Belgrave Gembrook Road, Gembrook	Complete	
Belgrave Gembrook Road/Puffing Billy Rail	Substantially complete	

Funding The \$850,000 program is fully funded by Council through the footpath and pedestrian and bicycle strategy programs

Update The Puffing Billy rail line path has been substantially constructed and the program fully completed.

2017–18 Road renewal and resurfacing program

Project description The significant proactive maintenance and upgrade of Council's road network as per Council's asset management system.

Funding The \$4.8 million program is jointly funded by Council and the Australian Government's Roads To Recovery Program.

Timelines It is anticipated that the program will be completed by the end of May

Update Works on Hall Road, Pakenham South are now complete.

Works on the asphalt overlay program are well progressed and council are working with contractors to complete as many of the outstanding roads by the end of June.

2017–18 Unsealed road re-sheeting program

Project description The unsealed roads re-sheeting program is aimed to replenish approximately 45 kilometres of unsealed roads throughout the shire with new crushed rock that has been lost due to storms and general wear and tear.

Funding The \$960,000 program is fully funded by Council

Timelines	It is anticipated that the program will be completed by April 2018
Update	The 2017-18 program is complete, with just over 45 kilometres of roads having been re-sheeted.

2017-18 Unsealed footpath re-sheeting program

Project description	This program aims to replenish approximately 8 kilometres of unsealed gravel footpaths with new crushed rock material that has been lost due to varied weather conditions and general wear and tear, resulting in an improved and safer surface for users of these footpaths.
Funding	The \$92,000 program is fully funded by Council
Timelines	It is anticipated that the program will be completed by mid-June 2018
Update	An unexpected delay in commencing these works has occurred due to the availability of the contractor who was diverted to emergency works requested by Council. Works on this project have commenced, however the completion date has been extended a further two weeks due to the emergency works at Emerald Lake Park taking more time, therefore the planned completion date is now mid-June 2018.

2017-18 Drainage program

Project description	The maintenance and upgrading of Council's drainage network.
Funding	The \$400,000 program is fully funded by Council
Timelines	This program is complete.
Update	<p>Works on drainage upgrade in Beaty Parade, Cockatoo and Poplar Crescent in Emerald were completed in March.</p> <p>Major culvert replacement on Ingram Road, Nar Nar Goon North has received approval from Melbourne Water and works have been scheduled for spring. Materials have been ordered and works will occur when the weather improves.</p> <p>Drainage works in Sutherland Road, Upper Beaconsfield are now complete.</p>

Kenilworth Avenue construction

Project description	Construction of the first stage of Kenilworth Avenue, extending from Brunt Road to the Princes Highway underpass. The works include a sealed road pavement, kerb and channel on both sides, underground drainage, a concrete path on the south side and a shared concrete pathway on north side.
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Funding	This project is funded through the Officer Developer Contributions Plan and is being delivered by an active developer in the immediate area as works in kind against payment of their developer contributions.
Timelines	<p>Stage 1 (Brunt Road to Princess Highway underpass) expected to be completed mid year.</p> <p>Stage 2 (extending to Coach House Lane) will proceed following the completion of stage one and will be undertaken by Council.</p>
Update	<p>Stage 1 works on Kenilworth Avenue are temporarily on hold due to a contractual dispute between the developer (who is funding the works) and the contractor delivering the project. Council officers are working closely with both the developer and contractor to try to resolve the issues as soon as possible so that works can continue.</p> <p>Stage 2 design works are progressing well.</p>

Jolley Road Bridge Replacement

Project description	Replacement of existing timber bridge with a contemporary reinforced concrete structure. The existing bridge was constructed in the 1930's and has a 10 tonne load limit which severely restricts the bridge being able to be used by large agricultural machinery and CFA fire fighting vehicles.
Funding	The project is funded by Council and the Australian Government's Bridges Renewal Program.
Timelines	Works to be completed by mid-2018
Update	Construction works commenced end of May with an anticipated completion by July.

Other capital projects

Cardinia Cultural Centre (CCC), Stage 1 upgrade incorporating arts space

Project description	The Upgrade of the CCC is Stage 1 of a proposed 3-stage upgrade. Stage 1 includes the provision of an Arts Space, significant improvements to the Foyer/Crush Space and the provision of flexible dance of flexible dance/rehearsal rooms.
Funding	The project is funded by Council and a contribution through the Growing Suburbs Fund
Timelines	Tenders will open on the 27 January and close on the 27 February 2018.
Update	Lloyd Group Pty Ltd have been awarded the contract to undertake the stage 1 upgrade works, they have established themselves on site and preliminary works have commenced.

Pakenham Depot construction of stages 3 and 4 for the administrative building

Project description	Stages 3 and 4 include: completion of the lower and upper level of the concrete portion of the redeveloped building refurbishment of the metal shed portion providing full occupancy of the lower level and with opportunity for upper level as need may arise formal toolbox and meeting space for over 100 staff lift adjacent to reception and stair access to both buildings lunchroom incorporating kitchen, amenities including toilets for the disabled and showers multi-purpose room and sick bay, and formal meeting rooms and informal spaces
Funding	The project is funded by Council.
Timelines	Completion end of May 2018.
Update	Construction works are complete with the fit out of furniture and IT services continuing.

Pakenham Kindergarten redevelopment

Project description	The redevelopment includes new 100m ² extension accommodating a new multipurpose area, storage room, staff room, amenities and covered outdoor storage space renovations throughout the remainder of the building replacement of weatherboards, timber fascia and gutters replacement of evaporative cooler with two new multi-head air conditioning units
Funding	The project is funded by Victorian Government Department of Education and Training grant (\$350,000) and Council.
Timelines	Works commenced late January 2018 and are due to be finished in June, with students and teachers to commence classes in Term 3. Students and teachers will be accommodated in another facility during construction
Update	Works are progressing on target for completion and occupation by the start of term 3.

Strategies

Biodiversity Conservation Strategy

Project description	The development of a Biodiversity Conservation Strategy (BCS) that will provide clear long term strategic direction within the Shire to conserve biodiversity on both private and public land while working in partnership with the community. A detailed community consultation process will be undertaken prior to drafting of the strategy, to understand how land managers and the community value biodiversity. The community consultation will assist Council to develop conservation programs and projects that will
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make our natural biodiversity healthier, diverse and more resilient. This means the land can be managed for environmental, economic and social outcomes.

The BCS consultation process will also be used in the Pest Plant Strategy review.

Funding	The project is fully funded by Council
Timelines	The finalised strategy is due to be adopted by Council in June 2019.
Update	The feedback from the internal and industry stakeholder workshops are currently being collated. The community workshops are due to be held late June.

Pest plant management strategy

Project description The Pest plant management strategy 2012-2017 (PPMS) is currently undergoing review. The strategy aims to reduce pest plant infestations across Cardinia Shire through the identification and implementation of an action plan targeting community education and engagement, planning controls and enforcement, and on ground works and monitoring

The strategy highlights the combined role of all land managers including Council, private landholders, and state and federal agencies to control weeds collaboratively. There is an emphasis on community education and extension programs to ensure private landholder participation.

Funding	The project is fully funded by Council
Timelines	The finalised strategy is due to be adopted by Council in June 2019.
Update	The facilitator appointed to undertake the workshops for the development of the BCS will be incorporating pest plant questions to gain information that will assist in the review of the PPMS

CONCLUSION

This regular activity report is provided for Councillor’s information.

9 MAJOR PROJECT AND STRATEGIES ACTIVITY REPORT

Moved Cr J Owen Seconded Cr M Schilling

That the report be noted

Cd.

REPORTS OR MINUTES OF COMMITTEES

The Temporary Chairman advised of various reports and minutes received from various Committees and recent Briefing Sessions that were available for any interested councillors.

COUNCILLOR REPORTS

Cr Ryan reported on her attendance at the Pakenham Library for CPR AND defibrillator training that will assist in saving lives.

Cr Ryan reported on her attendance at a recent Art and Fashion Show.

Cr Ryan reported on her attendance at the recent opening of the refurbished PB Ronald playground

Cr Ryan reported on her attendance at the recent opening of the Best Chance new offices.

Cr Ryan reported on her attendance at a recent event hosted by Pony rescue

Cr Ryan reported on her attendance at a recent meeting of the Youth Network Group

Cr Ryan reported on her attendance at the Pakenham Librray for discussions with the librarians.

Cr Ryan reported on her visit to Ron Andrews Park and congratulated Council staff for the recent improvement works undertaken to the Park.

Cr Schilling reported on his attendance at the recent opening of the Sikh community temple in Officer Road in company with the Mayor and other Councillors and congratulated the group on their activities.

Cr Schilling reported on his attendance at a recent community Leadership Fundamentals Program event.

Cr Schilling reported on his attendance in company with Cr Moore at Lakeside Primary School to present to grade 4 student regarding local government.

Cr Moore reported on his attendance at the Bunyip Kindergarten to open their newly refurbished kitchen and noted that the group are doing good work in the community.

Cr Brown also reported on his attendance at the Bunyip kindergarten and commented on how impressed he continues to be with the community spirit evident in the rural townships.

Cr Brett Owen reported on his attendance at a recent meeting of the Upper Beaconsfield Country Women's Association that celebrated their 90th Anniversary and of the forthcoming meeting of the Officer Country Women's Association that will also celebrate the same anniversary.

Cr Brett Owen reported on his attendance at the recent volunteer reception and congratulated Eric Bumstead on receiving the Stan Henwood Award.

Cr Brett Owen reported on his attendance at the Vic Health sponsored 'This girl can luncheon' conducted at Cardinia Life and hosted by Aligned leisure.

Cr Brett Owen reported on her attendance at the Emerald Senior Citizens meeting to celebrate their 40th Anniversary and the 30th Anniversary of the opening of their clubrooms.

Cr Brett Owen reported on his attendance at the Debutante Ball conducted by the Emerald Rotary Club that involved 30 young couples mainly from the Emerald Secondary College.

Cr Brett Owen reported on his attendance at a the recent launch of the 'Ferns of Emerald' booklet and congratulated the authors .

Cr Brett Owen advised that the Casey Cardinia Foundation annual dinner was being held on 12 October and encouraged Councillors and interested resident to purchase tickets.

PRESENTATION OF PETITIONS

Cr Moore tabled a petition received from residents of Lang Lang, the prayer of the petition reading 'We the below signatories, respectfully request that Cardinia Shire Council construct a shared pedestrian and bicycle pathway from the Lang Lang Township to the Caldermeade Recreation Precinct'

In accordance with the Meeting procedure Local Law the petition will lay on the table for consideration by the Council at its next meeting.

Cr Brett Owen the Temporary Chairman tabled a petition received from interested residents involved with the Koo Wee Rup and District Motorcycle Club in respect of the proposed sale of part of the land at 335 McGregor Road with the prayer of the petition reading:
'We the undersigned petition the Cardinia Shire Council to postpone the sale of this land until Council can provide concrete answers to questions regarding the future permanent home for KWRMCC that may be further developed for community (not corporate) use as a motorsports facility.'

The Temporary Chairperson advised that the petition will be referred to the Special Council Meeting to be held on 9 July which will consider all submissions received regarding the proposed sale of the land and hear any persons that wish to speak to their submissions.

Meeting closed at 8.40pm

Minutes Confirmed
Chairman