

**Councillor,**  
(as addressed)

Dear Councillor

You are advised that a **SPECIAL COUNCIL MEETING** will be held in the **COUNCIL CHAMBERS, 20 SIDING AVENUE, OFFICE** on **Monday, 6 August 2018** commencing at the conclusion of the Town Planning Committee Meeting.

**GARRY McQUILLAN**  
**CHIEF EXECUTIVE OFFICER**

**\*\* A G E N D A \*\***

Apologies

Declaration of any interest of Councillors

**TABLE OF CONTENTS**

1	CONTRACT 18/18 - RECONSTRUCTION OF WORRELL RESERVE OVAL .....	2
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## **1 CONTRACT 18/18 - RECONSTRUCTION OF WORRELL RESERVE OVAL**

FILE REFERENCE INT1853699

RESPONSIBLE GENERAL MANAGER Michael Ellis

AUTHOR Andrew Barr

### **RECOMMENDATION**

That:

- The tender submitted by Evergreen Turf Pty Ltd to undertake the works associated with Contract 18/18 - Worrell Reserve Oval Reconstruction be accepted for the contract sum of \$1,112,615.83 (excluding GST);
- The remaining Tenderers be advised accordingly;
- Affix the common seal of the Council to the contract documents and
- It be noted that Worrell Reserve may not be a designated Neighborhood Safer Place during the 2018/19 summer season if the construction works are not completed prior to 1 December 2018.

### **Attachments**

- 1 Confidential Memorandum detailing tenders received, circulated to Councillors only 3 Pages

### **EXECUTIVE SUMMARY**

This report provides consideration for the appointment of a contractor to undertake the works required under CT18/18 - Worrell Reserve Oval Reconstruction.

This package of works under the contract includes the re-shaping of the oval, oval sub surface drainage, oval irrigation, perimeter fence & retaining wall.

The final revised tender price submitted by Evergreen Turf Pty Ltd for the sum of \$1,112,615.83 (GST exclusive) represents the best value for money to Council and it is therefore recommended that CT18/18 - Worrell Reserve Oval Reconstruction be awarded accordingly.

The timing associated with the construction works will likely result in Worrell Reserve not being available as a Neighbourhood Safer Place for the 2018/19 fire season because of the oval reconstruction project. Council officers will work with the CFA to find an alternative temporary NSP if required for the 2018/19 then implement a community engagement plan around this.

Construction timelines will be confirmed once the contractor is appointed and a decision will be made if it is possible to retain Worrell Reserve as a NSP.

### **BACKGROUND**

This package of works is the civil component of the Worrell Reserve reconstruction. This project includes the re-shaping of the oval, oval sub surface drainage, oval irrigation, perimeter fence & retaining wall.

Tenders for the works were advertised on 2 June 2018 and closed on 26 June 2018. The tenders were checked against a range of weighted and non-weighted selection criteria to ensure the viability of the tender submissions. These criteria include: compliance with the conditions of contract, occupational health and safety, financial viability, risk and insurance, conflict of interest, compliance with the specification, capability and capacity, relevant experience and performance, quality system and project plan.

The final revised tender price submitted by Evergreen Turf Pty Ltd for the sum of \$1,112,615.83 (GST exclusive) provides the best value for money to Council. It is therefore recommended that the tender submitted by Evergreen Turf Pty Ltd be accepted for this contract.

The Worrell Recreation Reserve is a CFA designated Neighbourhood Safer Place (NSP), and is on the CFA list as a potential Staging Ground in the event of an emergency. For consideration as a NSP for the 2018/19 summer, the construction works need to be complete and the reserve accessible from 1 December 2018.

Council officers have investigated moving the timing of the oval construction. The conclusion of this investigation is that given oval reconstruction works need to be undertaken in the drier months, i.e. late spring, summer and not over winter the oval construction will still conflict with the NSP designation.

The current construction timeline has the oval works complete to establishment phase by 20 December 2018, not considering allowance for adverse weather conditions. As such it is expected that Worrell Reserve will not be available as a NSP for the 2019/19 summer period.

Council's Emergency Management Team have had discussions with the CFA regarding this issue & are working with the CFA to find an alternative temporary NSP for the 2018/19. An extensive community engagement plan will be formulated around this. With strong community engagement the CFA do not expect confusion from the community around the different sites and that community would understand the 'temporary' nature. It is important to note that there is no guarantee the temporary sites will be deemed compliant.

Should construction works proceed to enable compliance prior to 1 December 2018, a CFA assessment would be required for the site to be a designated NSP over the summer period. Alternatively, should the oval works have finished and it is in establishment phase, the fence could be removed and reserve oval made accessible to community if required.

## **POLICY IMPLICATIONS**

Nil

## **RELEVANCE TO COUNCIL PLAN**

The delivery of this project aligns with Councils' plan to provide active and passive recreation facilities to meet the needs of our residents, increase opportunities for our residents to participate in a range of sport, recreation and leisure activities, develop new and maintain existing parks,

gardens and reserves in a sustainable way and to plan and develop built environments that support improved health and wellbeing of our communities.

### **CONSULTATION/COMMUNICATION**

Throughout the design phase of this facility, extensive consultation has been undertaken with the Worrell Reserve Committee of Management (on behalf of all user groups, including Emerald Junior Football Club, Emerald Cricket Club and Emerald Tennis Club) for input into the design of the facilities as well as construction timelines.

As Worrell Recreation Reserve has been designated a Neighbourhood Safer Place (NSP), the Emergency Management team have had initial discussions with the CFA regarding an alternative temporary NSP for the 2018/19 summer season.

A communication plan is being developed to promote this project and its construction timelines, to ensure the community and local businesses are aware of the works. This plan will also include important messaging around the NSP access for the Emerald community for the 2018/19 summer season.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

The funding for this project is available through Council's 5yr capital works program. There are sufficient funding available to award these work

### **CONCLUSION**

The tender submitted by Evergreen Turf Pty Ltd for Worrell Reserve Oval Reconstruction is considered to be the most beneficial to Council and it is recommended that Contract 18/18 - Worrell Reserve Oval Reconstruction be awarded to Evergreen Turf Pty Ltd for the final revised price of \$1,112,615.83 (Excl. GST). Worrell Reserve may not be a designated Neighborhood Safer Place during the 2018/19 summer season if the construction works are not completed prior to 1 December 2018