

8 CONTRACT - 18/06 - MOBILE LIBRARY TRAILER REPLACEMENT

FILE REFERENCE INT1870678

RESPONSIBLE GENERAL MANAGER Michael Ellis

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RECOMMENDATION

That:

1. Council accept the tender submitted by BCVT Pty Ltd for the supply a new mobile library trailer featuring a single flat floor and dual entries for the contract sum of \$668,617 excl. GST).
2. The common seal of council be affixed to the contract documents, and
3. All tenderers be advised accordingly

Attachments

- 1 Confidential memorandum detailing tenders received circulated to Councillors only 3 Pages

EXECUTIVE SUMMARY

This report requests the consideration for the appointment of BCVT Pty Ltd, to undertake the detailed design, construction, testing and delivery of a new mobile library trailer for use by the Casey Cardinia Library Corporation to support Cardinia's rural communities.

The tender was advertised on the 24th of February 2018 and closed on the 27th of March 2018.

Council received tenders from three organisations and assessed these in accordance Council's procurement process and the assessment criteria to determine the best overall value for money submission. It is recommended that the contract be offered to BCVT Pty Ltd (Brimarco) for a trailer with a single flat floor configuration, and dual access points that will best cater for our requirements including maximising accessibility for people who are mobility impaired.

Funding for the trailer purchase will be a split between grant funding (\$327,000 received) and Council funding from the plant replacement budget.

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BACKGROUND

The Cardinia mobile library is the busiest in the state, with approximately 57,000 visits per annum, operating 6 days a week and servicing 11 rural towns within Cardinia Shire. This mobile library service supports the vast majority of the Shire with the only other permanent libraries situated in Pakenham and Emerald.

The current trailer was constructed in 1999 and is at the end of its serviceable life. In addition, a new trailer can provide improved function in a number of areas including accessibility for mobility impaired people, stability and structural rigidity, removing the current split-level configuration, providing a dedicated entry and exit, improving lighting, heating and cooling and better visibility through the trailer from the counter along with reduced deployment times.

Application to the Living Library's fund was made in September 2017 with support from Cardinia Shire and Casey Cardinia Libraries to gain financial support for the trailer replacement. This application was successful with a grant of \$327,000 provided by the fund to support the trailer replacement. Casey Cardinia Libraries are also pursuing additional external funding opportunities to try and further reduce financial burden on Cardinia Council.

Tenders were called on the 24th of February 2018 following an extensive assessment of industry capability. Tenders closed on the 27th of March 2018, with submissions received from three vendors BCVT (Brimarco), Signature Custom Floats (SCT) and Varley. Tenderers had the option to provide a base price for a "standard" split level trailer as well as pricing for alternate configurations and add on options as stipulated in the tender documents.

The assessment of the tenders followed Council's established policy and included consideration of dimensions and details of the offering, compliance with specifications, functionality, innovation, and expected performance, as well as a range of non-weighted criteria. This was a detailed and extensive review including input from an experienced independent vehicle engineer on structure of a complex and expensive item of plant.

Additional options included in the tender schedules to further improve the functionality of the trailer for emergency use and to support increased amenity were discarded due to budgetary constraints.

POLICY IMPLICATIONS

Council has complied with The Local Government Act, where it is a requirement to call tenders prior to entering into any contract in excess of \$150,000 for the supply of services.

The tendering process followed Council's Procurement Policy and tenders were assessed accordingly.

RELEVANCE TO COUNCIL PLAN

The Council Plan supports programs and activities that promote, develop and improve the wellbeing of our growing communities including access to a variety of services.

- 1.1 Access to a variety of services for all.
- 2.3.1 Promote initiatives by the community and Council that connect and strengthen our communities
- 3.1.3 Provide accessible facilities to meet identified community needs.

CONSULTATION/COMMUNICATION

Consultation was undertaken with:

- Casey Cardinia Libraries; and
- Independent technical review by Rowan Carter of Cartech - an experienced motor vehicle engineer and VicRoads engineering signatory

FINANCIAL AND RESOURCE IMPLICATIONS

Grant funding of \$327,000 has been received from the Living Libraries Fund, with the remaining \$341,617 to be funded from the current Plant Replacement budget at this stage. Additional grant

funding is being sought by CCL to reduce cost to Council but this should not be relied upon at this stage.

CONCLUSION

That the tender submitted by submitted by BCVT Pty Ltd (Brimarco) for the supply of a new mobile library trailer featuring a single flat floor and dual entries for the contract sum of \$668,617 excl. GST be accepted as the best value option.