

Dear Councillor

You are advised that a **ANNUAL STATUTORY MEETING** will be held in the **COUNCIL CHAMBERS, 20 SIDING AVENUE, OFFICER** on **Monday, 12 November 2018** commencing at 7pm. Your prompt attendance is respectfully requested.

Please notify this Office of proposed discussion and withdrawal items by 12:00 noon on the day of the meeting.

Carol Jeffs
CHIEF EXECUTIVE OFFICER

**** A G E N D A ****

1. Opening and Prayer
2. Acknowledgements
3. Apologies
4. Adoption and Confirmation Minutes of the following meetings:
5. Declaration of any interest of Councillors
6. Ordinary Business

Councillors have advised of the matters on the Agenda that they wish to discuss or debate. All other items will be adopted without discussion.

- Town Planning Reports
 - General Reports
 - Policy Reports
 - Financial Reports
 - Activity Reports
7. Report or Minutes of Committees
 8. Reports by Delegates
 9. Urgent Business
 10. Confidential Business (items to be considered 'In Camera' under section 89(2) of the Local Government Act 1989).