



Cardinia

MINUTES OF GENERAL COUNCIL MEETING

MONDAY, 10 DECEMBER 2018

MINUTES OF GENERAL COUNCIL MEETING

held in the Council Chambers, 20 Siding Avenue, Officer
on Monday, 10 December 2018
The meeting commenced at 7:00pm

PRESENT: Mayor Graeme Moore, Chairman

Councillors Michael Schilling, Carol Ryan, Collin Ross, Ray Brown, Jeff Springfield, Leticia Wilmot, Brett Owen

Messrs Carol Jeffs (CEO), Mike Ellis (GMAS), Jenny Scicluna (GMCS), Andrew Paxton (GMPD), Kristen Jackson (GMCWB), Doug Evans (MG)

OPENING PRAYER

Almighty God we humbly request that you bestow your blessings upon this Council, direct and prosper our deliberations to the advancement of your glory and to the betterment of the peoples of Cardinia Shire. Amen.

ACKNOWLEDGEMENT OF TRADITIONAL LANDOWNERS

The Cardinia Shire Council respectfully acknowledged that we are on the traditional land of the Bunurong and Wurundjeri people and pay our respects to their elders past present and emerging

APOLOGIES:

Cr Jodie Owen,

CONFIRMATION OF MINUTES OF MEETINGS

Moved Cr J Springfield Seconded Cr L Wilmot

THAT MINUTES OF THE FOLLOWING MEETINGS BE CONFIRMED-

- General Council Meeting 19 November 2018
- Town Planning Committee 3 December 2018

Cd.

DECLARATION OF PECUNIARY AND OTHER INTERESTS

Nil.

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1 PLANNING SCHEME AMENDMENT C235 - REZONING OF 145 ROSSITER ROAD, KOO WEE RUP

FILE REFERENCE INT1885966

RESPONSIBLE GENERAL MANAGER Andrew Paxton

AUTHOR Genna Walkley

RECOMMENDATION

That Council resolve to seek Authorisation from the Minister for Planning to prepare and exhibit Planning Scheme Amendment C235 to the Cardinia Planning Scheme.

Attachments

1 Planning Scheme Amendment C235 Documentation 14 Pages

EXECUTIVE SUMMARY

The *Koo Wee Rup Township Strategy (2015)* identifies the land located at 145 Rossiter Road, Koo Wee Rup as a residential development investigation area and provides in principle support for a future rezoning of this land to residential, subject to additional reports being prepared.

A request has been made by the landowner to rezone the land from Farming Zone to Neighbourhood Residential Zone 1, apply the Development Plan Overlay Schedule 22 (DPO22), and correct the mapping of the Heritage Overlay for the adjacent heritage property 'Shepton Mallet'.

The proposed Amendment facilitates the implementation of new planning controls, with the future development of the site, being subject to a planning permit application. The proposal will assist with the facilitation of a future development that will:

- Provide approximately 200 residential lots
- Open space of approximately 1.95ha contained in two parks at varying sizes
- Protection of the Southern Brown Bandicoot corridors
- Retarding basin and constructed wetland
- Tree protection reserve
- Shared pathways connecting to the town centre

BACKGROUND

The site is described as Lot 2 on Plan of Subdivision 321029 or 145-165 Rossiter Road, Koo Wee Rup and is approximately 24.4ha, zoned Farming Zone (FZ) and affected by the Land Subject to Inundation Overlay (LSIO), Heritage Overlay (HO), has an area of Aboriginal Cultural sensitivity and is adjacent to a road in a Road Zone - Category 1 (Rossiter Road). See Figure 1.

A request has been made by the landowner to rezone the land.



Figure 1. Lot 2 at 145 Rossiter Road, Koo Wee Rup

The Proposal

The proposed Amendment rezones the land from Farming Zone (FZ) to the Neighbourhood Residential Zone - Schedule 1 (NRZ1). The NRZ1 is consistent with the current zoning of all residential land in the township and, is also considered an acceptable zone adjoining a Green Wedge Zone (GWZ), allowing for a transition to larger 1000 square metre lots towards the western boundary. It also seeks to apply DPO22 which will identify the form and conditions of future use and development to be shown on a development plan before a permit can be granted to use or develop the land.

The proposal undertook an assessment of 'Shepton Mallet' known as HO198 in the Cardinia Planning Scheme's Heritage Overlay. The assessment recognises that the HO is incorrectly mapped and recommends a correction to ensure it only applies to the heritage property which is located at Lot 1 of 145 Rossiter Road, Koo Wee Rup and removes it from the subject site.

The proposal undertook an assessment of the land to ascertain whether there are any aboriginal cultural heritage sites. The assessment identified a moderate size aboriginal cultural heritage site on the north eastern section of the site and recommended its protection and preservation in the open space. However, if disturbance of the site is required during development, a contingency plan is in place and requires the negotiation with the Registered Aboriginal Parties.

The Land Subject to Inundation Overlay (LSIO) will require a referral to Melbourne Water demonstrating the treatment of any flood and water flows, drainage and stormwater. The proposed Amendment demonstrates how to manage flooding and overland flows via the Stormwater Strategy.

DPO22 is proposed to be applied to the site and will assist in facilitating the future subdivision and development of the land which is consistent with the *Koo Wee Rup Township Strategy (2015)*. DPO22 provides guidance on the location of internal road networks, subdivision layout, staging, open space locations, environment and landscaping, traffic and transport, infrastructure and drainage and urban design and character.

As part of statutory requirements of the Amendment process external referrals will be sent to the relevant Referral Authorities and any additional requirements will be added to DPO22.

The proposed Amendment will facilitate the following:

- Provide approximately 200 residential lots
- Open space of approximately 1.95ha provided by two parks at varying sizes and contains either remnant vegetation or aboriginal cultural heritage site.

- Protection of the Southern Brown Bandicoot corridors
- Retarding basin and constructed wetland
- Tree Protection Reserve
- Shared pathways connecting to the town centre

Background Reports

The following is a summary of the background reports provided with the Amendment request:

- *Residential Land Supply Report (January 2017)* - Spade Consultants.

Identifies the site as a residential growth area which is capable of providing around 4.5 years of additional residential supply to the current 9.1 years available in Koo Wee Rup.

- *Cultural Heritage Management Plan (CHMP) (June 2018)* - Archaeology at Tardis.

The CHMP identifies a site in the eastern section of the subject land which will require a management plan for the Aboriginal cultural heritage place of significance. The CHMP has been prepared and the proposed management and contingency plan for the protection of the place of significance is to allow development at 145 Rossiter Road, Koo Wee Rup while also ensuring the protection of an important historical site and the least amount of disturbance

- *Ecological Assessment (July 2017)* - Practical Ecology.

The biodiversity assessment identified areas of native vegetation at northern boundary and a patch adjacent to the heritage property on the site. The finding of the report was that areas of native vegetation identified as remnant patches are likely to be removed and will require an offset management plan. However, due to the required boundary setbacks, tree protection zones along Rossiter Road, and the location of proposed open space, these patches have been retained through careful design consideration.

- *Growling Grass Frog Targeted Survey (December 2017)* - Practical Ecology.

The survey did not detect the Growling Grass Frog at the two damns on the site. However, a referral under the *Commonwealth Environment Protection and Biodiversity Conservation Act 1999* (EPBC Act) is required to assess the potential impacts of the proposed residential development. Any requirements received from the Federal Government will be integrated into the proposed Development Plan.

- *Post Contact Heritage Assessment (March 2016)* - Bryce Raeworth (Heritage Architects) and John Patrick Landscape Architects.

A review of the *Cardinia Local Heritage Study Review Volume 3: Heritage Place & Precinct Citations (Context, 2011)* reveals that the subject site is affected by HO198 'Shepton Mallet'. This was because the property original formed part of the adjacent parcel, but was bisected due to VicRoads acquiring land for the Koo Wee Rup Bypass. This is now a mapping error which will be correct through this Amendment.

- *Stormwater Management Plan (July 2017)* - Brosnan Engineering.

The report considers the drainage and stormwater issues for the site and recommends the construction of a Sediment basin and wetland. The proposed road layout also assists with water flow to the proposed basin.

Planning Scheme Amendment

Specifically, the amendment will:

- Insert Schedule 22 to Clause 43.04 Development Plan Overlay.
- Amend Planning Scheme Map Nos. 26 and 27 rezoning Farming Zone to Neighbourhood Residential Zone Schedule 1.
- Amend Planning Scheme Map No. 27HO to correct HO198, 'Shepton Mallet'.

Next Steps

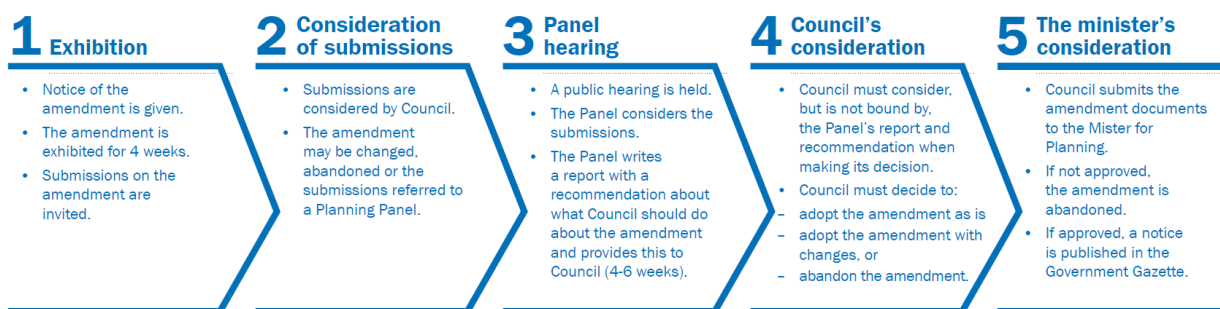


Figure 2. Steps in the Planning Scheme Amendment process

We are at **Stage 1** of the process. If Council resolves to seek Authorisation from the Minister for Planning at the 19 November 2018 General Council Meeting, the sub stages within Stage 1 will be undertaken and public exhibition of the Amendment will commence.

POLICY IMPLICATIONS

Plan Melbourne 2017-2050 - Melbourne Metropolitan Planning Strategy

The relevant directions and policies of Plan Melbourne are as follows:

- Direction 2.2. *Deliver more housing closer to jobs and public transport*
- Policy 2.2.5. *Require development in growth areas to be sequences and stages to better link infrastructure delivery to land release.*
- Direction 2.5. *Provide greater choice and diversity of housing*
- Policy 2.5.1. *Facilitate housing that offers choice and meets changing household needs*

Planning Policy Framework

- *Clause 11 Settlement* - to promote the sustainable growth and development of Victoria and deliver choice and opportunity for all Victorians through a network of settlement.
- *Clause 12 Environmental and landscape values* - to protect the health and ecological systems and the biodiversity they support and conserve areas with identified environmental and landscape values.
- *Clause 13 Environment risks and amenity* - to avoid and minimise environmental degradation and hazards. Planning should identify and manage the potential for the potential impact for the environment, and environmental changes, to impact upon the economic, environmental or social wellbeing of society.
- *Clause 14 Natural resource management* - to assist in the conservation and wise use of natural resources including energy, water, land, stone and minerals to support both environmental quality and sustainable development.
- *Clause 15 Built environment and heritage* - ensure all new land use and development appropriately responds to its surrounding landscape, valued built form and cultural context, and protect places and sites with significant heritage, architectural, aesthetic, scientific and cultural value.
- *Clause 16 Housing* - provide for housing diversity, and ensure the efficient provision of supporting infrastructure.

Local Planning Policy

- *Clause 21.01-5* - identifies the locations of the rural townships and the urban growth area.
- *Clause 21.02-7* - provide for the protection and management of significant Aboriginal heritage sites, material culture, and places of historical and spiritual significance to relevant contemporary Aboriginal people.
- *Clause 21.03-3* - classifies Koo Wee Rup as a Large Rural Township which needs to provide a diversity of housing types and densities while ensuring the consistency of the character of the township.
- *Clause 21.06-1* - recognising design issues in the rural townships including the need to protect and enhance the character and appearance of the town centres and associated sites of cultural and heritage significance.
- *Clause 21.07-7* provides local area implementation for Koo Wee Rup. Ensure that any proposed use or development within or around the Koo Wee Rup Township is generally consistent with the *Koo Wee Rup Township Strategy (October 2015)*.

Clause 72.04 - *Koo Wee Rup Township Strategy (October 2015)* is an incorporated document in the Cardinia Planning Scheme which guides the development in Koo Wee Rup Township. The Strategy specifically mentions the development potential of 145 Rossiter Road, Koo Wee Rup.

RELEVANCE TO COUNCIL PLAN

3. Our Environment

3.5. *Balanced needs of development, the community and the environment*

3.5.2. Plan for the development of the urban growth area with a mix of residential, commercial, employment, recreational and community activities to meet the needs of our growing community in a sustainable way.

CONSULTATION/COMMUNICATION

Planning Scheme Amendment C235 documents will be exhibited to the public for a period of 4 weeks in February 2018. Adjoining land owners, community groups, statutory referrals agencies and authorities will be sent notifications of the proposed amendment. Additionally, the proponent in conjunction with Council Officer's will attend a Koo Wee Rup Township committee meeting during the exhibition period.

The intention to rezone 145 Rosstier Road was identified by the *Koo Wee Rup Township Strategy (October 2015)* which was exhibited to the community via Planning Scheme Amendment process C189.

FINANCIAL AND RESOURCE IMPLICATIONS

There are no additional resource implications associated with undertaking the Planning Scheme Amendment and costs associated with this process are paid for by the proponent of the amendment. The rezoning and application of DPO22 Overlay provides a clear framework to assist Council planners when assessing and making decisions for the subject site.

CONCLUSION

The proposed Amendment rezones the land from FZ to NRZ1 applies DPO22 and corrects the mapping for HO198 'Shepton Mallet'. The *Koo Wee Rup Township Strategy (October 2015)* supports the rezoning and development of the subject site for residential. DPO22 provides a framework for the development of the site and has considered the sites opportunities and constraints.

It is recommended that Council support the recommendation to seek authorisation from the Minister for Planning to prepare Amendment C235 to the Cardinia Planning Scheme to rezone the land 145 Rossiter Road, Koo Wee Rup.

**1 PLANNING SCHEME AMENDMENT C235 - REZONING OF 145
ROSSITER ROAD, KOO WEE RUP**

Moved Cr C Ryan Seconded Cr R Brown

That Council resolve to seek Authorisation from the Minister for Planning to prepare and exhibit Planning Scheme Amendment C235 to the Cardinia Planning Scheme.

Cd.

2 CARDINIA PLANNING SCHEME REVIEW 2018 AND PLANNING SCHEME AMENDMENT C250

FILE REFERENCE INT1885968

RESPONSIBLE GENERAL MANAGER Andrew Paxton

AUTHOR Teresa Hazendonk

RECOMMENDATION

1. That Council endorse the *Cardinia Planning Scheme Review, 10 December 2018*, generally in accordance with Attachment B, for submission to the Minister for Planning pursuant to Section 12B(5) of the *Planning and Environment Act 1987*.
2. That Council seek the authorisation of the Minister for Planning under Section 8A(2) of the *Planning and Environment Act 1987* to prepare Amendment C250 to the Cardinia Planning Scheme, generally in accordance with Attachment C, to implement the actions identified by the *Cardinia Planning Scheme Review, 10 December 2018*.
3. That Council give notice of Amendment C250 to the Cardinia Planning Scheme under Section 19 of the *Planning and Environment Act 1987*, subject to receiving the authorisation of the Minister for Planning under Part 2.

Attachments

1	New structure of Victorian Planning Schemes	1 Page
2	Cardinia Planning Scheme Review - 10 December 2018	131 Pages
3	Cardinia Planning Scheme Amendment C250 Documentation	269 Pages

EXECUTIVE SUMMARY

The *Planning and Environment Act 1987* requires that Council regularly review its planning scheme.

In the first half of 2018 a review of the Planning Scheme was undertaken and presented to Council in June 2018, Following Council's endorsement the draft Planning Scheme Review was placed on public consultation and nine submissions were received.

Since the draft Planning Scheme Review was prepared, the State Government have made significant changes to the structure of all Victorian planning schemes. The review process has undergone further evaluation to take into account these changes.

The *Cardinia Planning Scheme Review, 10 December 2018* has been finalised following analysis of State and local planning policy changes, relevant decisions of the Victorian Civil and Administrative Tribunal (VCAT) and Planning Panels Victoria (PPV), advice from Council departments, relevant policy adopted by Council including the Council Plan and Liveability Plan, and submissions received during consultation.

The Review identifies sixty-one actions to update the Municipal Strategic Statement (MSS) in the Local Planning Policy Framework (LPPF) of the Cardinia Planning Scheme.

Officers recommend that Council adopts the *Cardinia Planning Scheme Review, 10 December 2018*, and submits it to the Minister for Planning as required by the *Planning and Environment Act 1987*.

Officers also recommend that Council seeks the authorisation of the Minister for Planning to prepare and exhibit Amendment C250 to make updates to the Cardinia Planning Scheme as identified by the Review.

BACKGROUND

Under Section 12B of the *Planning and Environment Act 1987*, every Municipal Council must review its planning scheme within one year after approving a Council Plan that is required under Section 125 of the *Local Government Act 1989*.

Following Council's briefing in June 2018, the draft Planning Scheme Review was placed on public consultation for six weeks during July and August. Nine submissions were received from community members, public authorities and Council departments.

Since the draft Planning Scheme Review was prepared, the State Government has progressed their 'Smart Planning Program' reforms to simplify and modernise Victoria's planning schemes to be more efficient, accessible and transparent. In July 2018, Amendment VC148 introduced a new structure for Victorian planning schemes as shown in Attachment A, which includes a new three-tier Planning Policy Framework (PPF) as shown here in figure 1.

Figure 1. New three-tier Planning Policy Framework (PPF)



At present, only tiers one and two of the PPF have been implemented, replacing the State Planning Policy Framework (SPPF), and setting out planning policy at the State and Regional levels for land use and development. Over the next two years DELWP will progressively translate every Council's current Local Planning Policy Framework (LPPF) to the new PPF.

The LPPF contains the local planning context and policy for a municipality. It is made up of the Municipal Strategic Statement (MSS) at Clause 21 and local planning policies at Clause 22. The MSS will be translated to a new Municipal Planning Strategy (MPS) and local policies will be translated to tier three of the new PPF. DELWP are not yet able to advise when the Cardinia Planning Scheme's LPPF will be translated.

The LPPF must be consistent with, and provides guidance on how, state planning policies will be achieved at a local level. The MSS provides the context of the municipality, and outlines the key strategic planning objectives for land use and development. Local Planning Policies focus on specific issues, and provide guidance to decision making on a day to day basis.

The Planning Scheme Review has now been completed. It reviews the MSS of the Cardinia Planning Scheme which articulates the strategic planning direction for the shire for the foreseeable future. The MSS was last updated in 2012 as part of Amendment C124, which was comprehensive and restructured the previous MSS which had not been updated since 1999. This current review therefore has not focussed on deleting the current MSS and starting from scratch, but rather, what changes have occurred since its approval and what updates are required.

The review covers the following:

- Changes to State Planning Policy since the previous planning scheme review. These include the introduction of *Plan Melbourne 2017-2050*, the Smart Planning Program which seeks to reform Victoria's planning system, updates to bushfire management, and native vegetation controls, urban design guidelines, and the reformed zones for Victoria, which was a review of the purpose and content of most of the zones in the Victorian Planning Provisions (VPPs).
- Relevant Planning Practice Notes. These provide guidance on how to deal with specific issues including particular sections of the Planning Scheme, and require consideration when making changes to the Planning Scheme.
- Changes at local level. This recognises changes such as the logical inclusions process that included Pakenham East within the Urban Growth Boundary (UGB), Precinct Structure Planning (PSP) work that has been completed and is being undertaken, the relocation of the Pakenham Racecourse to Tynong, Packaged Liquor Policy work, changes of economic significance such as the increasing tourism role of Puffing Billy, the opening of Gumbuya World, the Motor Recreation and Education Park, and access to non-potable water for south-east Melbourne.

The Planning Scheme Review also recognises that a number of significant updates have been made to the MSS through work completed by Strategic Planning since the previous review as follows:

- Introduction of the Western Port Green Wedge Management Plan
- The Airport Policy
- Healthy by Design
- Gaming Policy
- Pakenham Structure Plan
- Beaconsfield Structure Plan
- Removal of the Rural Living Zone (with the exception of Glismann Road)
- Gembrook Township Strategy
- Koo Wee Rup Township Strategy

A number of Planning Panel and VCAT decisions have also been reviewed as these often make comment on the content or operation of the Cardinia Planning Scheme.

Section 12A(4) of the *Planning and Environment Act 1987* requires that the MSS must be consistent with the current Council Plan and therefore the Council Plan has been reviewed to ensure that all of the issues that are relevant to planning are addressed in the MSS. There are a number of other Council documents that are also relevant and these have been reviewed to identify any issues that are not covered in the MSS. These documents include:

- Liveability Plan 2017-2029
- Pedestrian and Bicycle Strategy August 2017
- Casey Cardinia Visitation Strategy 2017-2020
- Arts and Cultural Facility Feasibility Study June 2015
- Equestrian Strategy 2014

- Play Space Strategy 2014

Internal Council departments have been consulted, and they have provided feedback on interactions they have with the planning scheme. This includes any current gaps in the Planning Scheme, as well as emerging issues such as Affordable Housing and Environmentally Sustainable Design.

The review identifies a number of updates, changes, or further work that is required in relation to all of the information that has been considered. Sixty-one actions are identified that outline how this should be undertaken.

Next steps

- Adopt the *Cardinia Planning Scheme Review, 10 December 2018*, and submit it to the Minister for Planning to satisfy the requirements of Section 12B of the *Planning and Environment Act 1987*.
- Seek the Authorisation of the Minister for Planning to prepare and exhibit Planning Scheme Amendment C250 to update the Cardinia Planning Scheme in accordance with the 61 actions identified by the *Cardinia Planning Scheme Review, 10 December 2018*.

POLICY IMPLICATIONS

The review of the Planning Scheme has included an analysis against adopted Council documents including the Council Plan, the Liveability Plan, Pedestrian and Bicycle Strategy, Casey Cardinia Visitation Strategy, Arts and Cultural Facility Feasibility Study, Equestrian Strategy, and Play Space Strategy.

It has also reviewed relevant State government policies to identify any areas where the Cardinia Planning Scheme is inconsistent with these policies.

RELEVANCE TO COUNCIL PLAN

The Planning Scheme Review provides an analysis of the sections of the Council Plan that contain planning related actions.

As it has in the past, the Council Plan recognises the need to manage population growth, manage the built and natural environment, and assist in economic growth, however, the current plan also recognises the need to address climate change, and not just assist in economic growth but develop a prosperous local economy, and create employment.

The provision of a variety of services and industries to provide local employment is probably the greatest issue that has emerged, and that planning can play a role in. The MSS already contains a number of actions to ensure that this issue is recognised appropriately.

Also identified is the need to not only support but to increase agricultural productivity, ensure financial sustainability and providing for the timely delivery of infrastructure, transport options and services.

There is also a space for planning to create active places and spaces to encourage residents to engage in increased levels of physical activity. This is addressed through 'Healthy by Design' and can also be addressed by the MSS.

Several new challenges have also emerged, including the need to reduce the impact of family violence on our community, encourage residents to improve their health and wellbeing and encourage community engagement in Council's decision making. Although family violence is clearly a major issue for our community, planning is limited in the role it can play in this space. The issues of gaming and liquor licensing can be partially addressed through the planning scheme, however, the scope for this is relatively confined.

CONSULTATION/COMMUNICATION

Internal consultation was undertaken with Economic Development, Statutory Planning, Growth Area Planning, Active Communities, and Social and Community Planning.

The Draft Planning Scheme Review was placed on public consultation for six weeks during July and August 2018. Nine submissions were received from community members, public authorities and internal departments. A table of submissions and responses is included in the *Cardinia Planning Scheme Review 10 December 2018*.

Proposed planning scheme amendment C250 is required to be placed on formal exhibition as required by the *Planning and Environment Act 1987*.

FINANCIAL AND RESOURCE IMPLICATIONS

The Planning Scheme Review is part of Strategic Planning's work plan. Officer time has been allocated to undertake the review.

CONCLUSION

Under the *Planning and Environment Act 1987*, Council is required to regularly review its planning scheme to ensure that, among other things, it makes effective use of State and local provisions to give effect to State and local planning policy objectives.

A comprehensive review of the Cardinia Planning Scheme has been completed. It has reviewed relevant policy at both State and Local levels. It identifies 61 actions to be undertaken through a planning scheme amendment to update the Cardinia Planning Scheme, to effectively achieve the objectives of planning in Victoria and the objectives and strategies of State and local planning policy.

It is considered that the *Cardinia Planning Scheme Review, 10 December 2018* should be adopted by Council and submitted to the Minister for Planning in accordance with Section 12B(5) of the *Planning and Environment Act 1987*, prior to the dead-line of 31 December 2018.

It is also considered that the proposed Planning Scheme Amendment C250 should be initiated to implement the findings of the *Cardinia Planning Scheme Review, 10 December 2018*.

2 CARDINIA PLANNING SCHEME REVIEW 2018 AND PLANNING SCHEME AMENDMENT C250

Moved Cr C Ryan Seconded Cr R Brown

1. That Council endorse the *Cardinia Planning Scheme Review, 10 December 2018*, generally in accordance with Attachment B, for submission to the Minister for Planning pursuant to Section 12B(5) of the *Planning and Environment Act 1987*.
2. That Council seek the authorisation of the Minister for Planning under Section 8A(2) of the *Planning and Environment Act 1987* to prepare Amendment C250 to the Cardinia Planning Scheme, generally in accordance with Attachment C, to implement the actions identified by the *Cardinia Planning Scheme Review, 10 December 2018*.
3. That Council give notice of Amendment C250 to the Cardinia Planning Scheme under Section 19 of the *Planning and Environment Act 1987*, subject to receiving the authorisation of the Minister for Planning under Part 2.

Cd.

3 PLANNING SCHEME AMENDMENT C222 - REZONING OF 85 MCNAMARA ROAD, BUNYIP

FILE REFERENCE INT1886115

RESPONSIBLE GENERAL MANAGER Andrew Paxton

AUTHOR Genna Walkley

RECOMMENDATION

1. That Council seek the authorisation of the Minister for Planning under Section 8A(2) of the *Planning and Environment Act 1987* to prepare Amendment C222 to the Cardinia Planning Scheme which seeks to rezone the land from Farming Zone to Low Density Residential Zone Schedule 3, apply the Development Plan Overlay Schedule 21, apply the Design and Development Overlay Schedule 1, and delete the Environmental Significance Overlay Schedule 1, generally in accordance with Attachment 1.
2. That Council give notice of Amendment C222 to the Cardinia Planning Scheme under Section 19 of the *Planning and Environment Act 1987*, subject to receiving the authorisation of the Minister for Planning under Part 1

Attachments

- 1 Planning Scheme Amendment documentation 10 Pages

EXECUTIVE SUMMARY

The *Bunyip Township Strategy (September 2009)* identifies the land located at 85 McNamara Road, Bunyip for potential low density residential development site at the edge of the town. The proposed Amendment implements the development requirements for the site identified in the Strategy through a proposed Development Plan Overlay.

The proposed Amendment rezones the land from Farming Zone(FZ) to Low Density Residential Zone Schedule 3 (LDRZ3), applies the Development Plan Overlay Schedule 21 (DPO21), applies the Design and Development Overlay Schedule 1 (DDO1), and deletes the Environmental Significance Overlay Schedule 1 (ESO1).

The proposed Amendment facilitates the implementation of new planning controls with the future development of the site, being subject to a planning permit application. The proposal will assist with the facilitation of a future development that will:

- Provides approximately 30 residential lots
- Open space of approximately 5,000 square metres adjacent to significant vegetation on the site
- Protection of the Southern Brown Bandicoot corridors and Tree Protection Reserves
- Retarding basins and constructed wetlands
- Shared pathways connecting open space to the town centre
- Upgrades and widens McNamara Road between Wattletree Road to Petty Road Reserve
- Upgrade and widen the unsealed portion of Wattletree Road that connects to McNamara Road

BACKGROUND

The subject land 85 McNamara Road, is located on the west side of McNamara at the western end of Wattletree Road. The land is 11.09ha and has a frontage of approximately 596 metres to

McNamara Road. There is an existing dwelling on the southern part of the lot, the land mainly comprises of cleared paddocks and remnant woodland area.

The subject site is currently zoned Farming Zone and is affected by ESO1. The site also has an identified Aboriginal Cultural Heritage Sensitivity area.

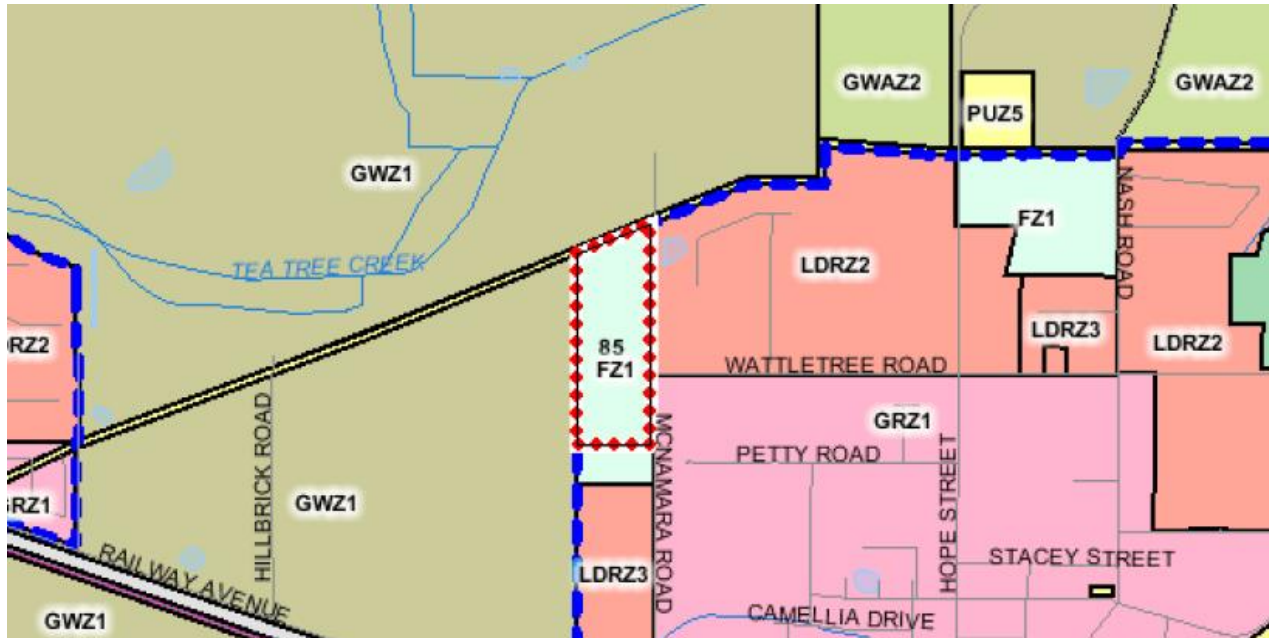


Figure 1. 85 McNamara Road, Bunyip

The Proposal

The proposed Amendment rezones the land from Farming Zone to Low Density Residential Schedule 3 (LDRZ3). LDRZ3 facilitates the low density style of residential development that is consistent with the style of development currently occurring on the edges of the Bunyip. It is also considered an acceptable zone that appropriately transitions to the adjoining Green Wedge Zone to the west and transition to the urban centre of Bunyip to the east.

The proposed application of the DDO1 to the site, in-conjunction with the LDRZ3, ensures the low density design of residential buildings, incorporates the environmental features and constraints of the land, and has regard to the existing pattern of subdivision in the area.

An ecological assessment of the site has also been undertaken and recommends the protection of the remnant woodland area in the south-west corner of the site, protection of the Aboriginal Cultural Heritage site, provision of open space and tree protection zones within lots abutting McNamara Road and the western property boundary, the protection of the Southern Brown Bandicoot habitat. This has resulted in no direct access to residential lots from McNamara Road and a considerable protective corridor on the northern boundary of the site.

As the proposal seeks to remove the ESO1, the application of DPO21 must ensure the significant landscape and environmental values are adequately protected and preserved.

DPO21 provides guidance for internal road networks, subdivision layout, open space, environment and landscaping, traffic and transport, infrastructure and drainage, and urban design and character.

During the statutory Planning Scheme Amendment process external referrals will be sent to the relevant Referral Authorities and any additional development plan requirements will be added to DPO21.

The proposed Amendment will facilitate the following:

- Provides approximately 30 residential lots
- Open space of approximately 5,000 square metres adjacent to significant vegetation on the site
- Protection of the Southern Brown Bandicoot corridors and Tree Protection Reserves
- Retarding basins and constructed wetlands
- Shared pathways connecting open space to the town centre
- Upgrades and widens McNamara Road between Wattletree Road to Petty Road Reserve
- Upgrades and widens the unsealed portion of Wattletree Road that connects to McNamara Road

Background Reports

The following is a summary of the background reports provided with the request for a Planning Scheme Amendment.

- *Cultural Heritage Management Plan (CHMP) (February 2015)* -Jem Archaeology.
- The CHMP identified a significant site in the mid-western section of the subject land which requires a management plan and protection of the Aboriginal cultural heritage place of significance.

- *Flora and Fauna Assessment (July 2017)* - Ecology Australia

The biodiversity assessment identified remnant Lowland Forest and Healthy Woodland in the South west corner of the land. These remnant areas of vegetation have been identified as habitat for the Southern Brown Bandicoot. Council's own assessment also identifies McNamara Road as a key corridor for the Bandicoots. A referral under the *Commonwealth Environment Protection and Biodiversity Conservation Act 1999* (EPBC Act) is required to assess the potential impacts of the changes to the site. Any requirements received from the Federal Government will be integrated into the proposed Development Plan.

- *A Stormwater Management Plan (January 2018)* - Afflux Consulting

The plan considered the drainage and stormwater issues for the subject site. The strategy recommends two basins, one at the north of the site and one at the south as a temporary treatment until the construction of the Bunyip West Drainage Scheme through Melbourne Water's infrastructure.

Planning Scheme Amendment

Specifically, the amendment will:

- Insert Schedule 21 to Clause 43.04 Development Plan Overlay
- Amend Planning Scheme Map Nos. 20 and 24 rezoning from Farming Zone to Low Density Residential Zone Schedule 3.
- Apply Clause 43.02 Design and Development Overlay Schedule 1.
- Delete Schedule 1 to the Environmental Significance Overlay.

Next Steps

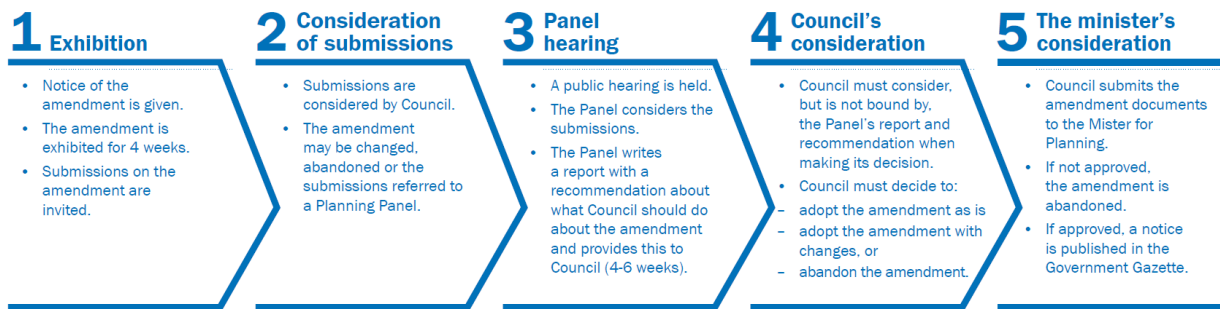


Figure 2. Steps in the Planning Scheme Amendment process

We are at **Stage 1** of the process. If Council resolves to seek Authorisation from the Minister for Planning at the 19 November 2018 General Council Meeting, the sub stages within Stage 1 will be undertaken and public exhibition of the Amendment will commence.

POLICY IMPLICATIONS

Plan Melbourne 2017-2050 - Melbourne Metropolitan Planning Strategy

The relevant directions and policies of Plan Melbourne are as follows:

- Direction 2.2. *Deliver more housing closer to jobs and public transport*
- Policy 2.2.5. *Require development in growth areas to be sequenced and staged to better link infrastructure delivery to land release.*
- Direction 2.5. *Provide greater choice and diversity of housing*
- Policy 2.5.1. *Facilitate housing that offers choice and meets changing household needs*

Planning Policy Framework

- *Clause 11 Settlement* - to promote the sustainable growth and development of Victoria and deliver choice and opportunity for all Victorians through a network of settlement.
- *Clause 12 Environmental and landscape values* - to protect the health and ecological systems and the biodiversity they support and conserve areas with identified environmental and landscape values.
- *Clause 13 Environment risks and amenity* - to avoid and minimise environmental degradation and hazards. Planning should identify and manage the potential for the potential impact for the environment, and environmental changes, to impact upon the economic, environmental or social wellbeing of society. Adjoining land owners, community groups, statutory referrals to affected agencies and authorities will be sent notifications of the proposed amendment.. *Clause 13.02 Bushfire* - to strengthen the resilience of settlements and communities to bushfire through risk-based planning that prioritises the protection of human life.
- *Clause 14 Natural resource management* - to assist in the conservation and wise use of natural resources including energy, water, land, stone and minerals to support both environmental quality and sustainable development.
- *Clause 15 Built environment and heritage* - ensure all new land use and development appropriately responds to its surrounding landscape, valued built form and cultural context, and protect places and sites with significant heritage, architectural, aesthetic, scientific and cultural value.
- *Clause 16 Housing* - provide for housing diversity, and ensure the efficient provision of supporting infrastructure.
-
- **Local Planning Policy**
- *Clause 21.01-5* - identifies the locations of the rural townships and the urban growth area.
- *Clause 21.02-7* - provide for the protection and management of significant Aboriginal heritage sites, material culture, and places of historical and spiritual significance to relevant contemporary Aboriginal people.
- *Clause 21.03-3* - classifies Bunyip as a Large Rural Township which needs to provide a diversity of housing types and densities while ensuring the consistency of the character of the township.

- *Clause 21.03-4* - recognising rural residential and rural living development impacts on the environmental characteristics and constraints of the area, encroachment on agricultural land and integration with the urban area or township.
- *Clause 21.06-1* - recognising design issues in the rural townships including the need to protect and enhance the character and appearance of the town centres and associated sites of cultural and heritage significance.
- *Clause 21.07-6* provides local area implementation for Bunyip. Ensure that any proposed use or development within or around the Bunyip Township is generally consistent with the *Bunyip Township Strategy (September 2009)*.
- *Clause 72.04 - Bunyip Township Strategy (September 2009)* is an incorporated document in the Cardinia Planning Scheme which guides the development in Bunyip Township. The Strategy specifically mentions the development potential of 85 McNamara Road, Bunyip.

RELEVANCE TO COUNCIL PLAN

3. Our Environment

3.5. *Balanced needs of development, the community and the environment*

3.5.2. Plan for the development of the urban growth area with a mix of residential, commercial, employment, recreational and community activities to meet the needs of our growing community in a sustainable way.

CONSULTATION/COMMUNICATION

Planning Scheme Amendment C222 documents will be exhibited to the public for a period of 4 weeks early 2019. Adjoining land owners, community groups, statutory referrals to affected agencies and authorities will be sent notifications of the proposed amendment.

The intention to rezone 85 McNamara Road was identified by the *Bunyip Township Strategy (September 2009)* which was exhibited to the community via Planning Scheme Amendment process for C124.

RISK ASSESSMENT

By preparing a Planning Scheme Amendment and resolving a number of matters through the proposed DPO21, the constraints and opportunities of the site and high level development outcomes are clear. This will assist with a more efficient and timely future planning permit application process.

The site is also in a Bushfire Prone Area which has been assessed through the Planning Report and currently meets the 12.5 BAL rating. There needs to be further assessment to ascertain the BAL rating when the site is developed in order to satisfy the requirements of Clause 13.02- Bushfire. Advice from Department of Land, Water and Planning (DELWP) has been that there may be further information required from the proponent prior to authorisation to satisfy Clause 13.02 or authorisation may be provided with conditions.

FINANCIAL AND RESOURCE IMPLICATIONS

There are no additional resource implications associated with undertaking the Planning Scheme Amendment and costs associated with this process are paid for by the proponent of the amendment. The rezoning and application of DPO21 Overlay provides a clear framework to assist Council planners when assessing and making decisions for the subject site.

CONCLUSION

The proposed amendment rezones the land from FZ to LDRZ3, applies DPO21, applies the DDO1, and deletes the ESO1. *The Bunyip Township Strategy (September 2009)* supports the rezoning and development of this subject site for residential dwellings. DPO21 provides a framework for the development of the site and has considered the sites opportunities and constraints.

It is recommended that Council support the recommendation to seek authorisation from the Minister for Planning to prepare Amendment C222 to the Cardinia Planning Scheme to rezone the land 85 McNamara Road, Bunyip.

3 PLANNING SCHEME AMENDMENT C222 - REZONING OF 85
MCNAMARA ROAD, BUNYIP

Moved Cr C Ryan Seconded Cr R Brown

1. That Council seek the authorisation of the Minister for Planning under Section 8A(2) of the *Planning and Environment Act 1987* to prepare Amendment C222 to the Cardinia Planning Scheme which seeks to rezone the land from Farming Zone to Low Density Residential Zone Schedule 3, apply the Development Plan Overlay Schedule 21, apply the Design and Development Overlay Schedule 1, and delete the Environmental Significance Overlay Schedule 1, generally in accordance with Attachment 1.
2. That Council give notice of Amendment C222 to the Cardinia Planning Scheme under Section 19 of the *Planning and Environment Act 1987*, subject to receiving the authorisation of the Minister for Planning under Part 1.

Cd.

4 LEASE OF 21 STRINGY BARK CIRCUIT, SJD COMMUNITY HOUSING PROJECT

FILE REFERENCE INT1884805

RESPONSIBLE GENERAL MANAGER Kristen Jackson

AUTHOR Petrina Dodds Buckley

RECOMMENDATION

That Council;

1. Proceed with the lease of the property at 21 Stringy Bark Circuit, Pakenham;
The principal terms of the lease to be:
 - Fixed Term – 50 years.
 - Commencement date – pending certificate of occupancy.
 - Rent – Nominal.
2. Partner with The Victorian Homeless Fund (VHF) and SJD Homes (SJD) in the construction of a family home on the property
3. Execute the development agreement with Victorian Homeless Foundation on the key terms set out in this report once the final form of the agreement has been agreed to by all parties.
4. Authorise the Chief Executive Office to:
 - Affect the lease of the land and
 - Execute all documentation associated with the lease and development agreement

Attachments

- 1 Locality plan 1 Page

EXECUTIVE SUMMARY

Council at its meeting held on 15 October 2018 resolved to give notice of its intention to lease the land at 21 Stringy Bark Circuit to facilitate a partnership partner with The Victorian Homeless Fund (VHF) and SJD Homes (SJD) in the construction of a family home for a family in need. Public notice of the proposed lease appeared in the Pakenham Gazette Newspaper on 24 October, no submissions have been received in regard to this matter. Council is therefore in a position to resolve on the proposed lease.

BACKGROUND

Council intends to partner with The Victorian Homeless Fund (VHF) and SJD Homes (SJD) in the construction of a family home. SJD Homes, based in Officer, will be responsible for undertaking construction and engaging local traders to donate materials.

The Victorian Homeless Fund will raise funds through community, corporate and philanthropic donations to pay for labour and administration expenses and 21 Stringy Bark Circuit has been identified as a suitable location for such a development.

Council will retain ownership of the land without any responsibility for grounds, building or tenant management.

A housing association/provider will manage the tenancy. Agreements with The Victorian Homeless Fund and the Housing Association responsible for managing the property and tenancies are currently being finalised.

The Victorian Homeless Fund (VHF)

The VHF was founded in 1987, the International Year of Shelter for the Homeless, and is an independent charitable organization with the sole purpose to work in the area of homelessness in Victoria.

The VHF aims not only to relieve homelessness but also to prevent homelessness by contributing housing stock where it is needed. Generally, the VHF partners with community and charitable agencies that deliver services to those in need and have the capacity to administer the properties. Through the work of the VHF, long-term and transitional housing has been provided for an estimated 300 people, predominantly families. In excess of \$9M worth of housing stock has been donated.

The VHF completed an extremely successful project in Carrum Downs in late 2017 and has recently commenced construction of another family home in Ashwood.

The Cardinia Project

In line with the objective to build a house to provide a home suitable for a family, the project entails construction of a 3-4 bedroom house on a suburban block. Construction will be undertaken by local Officer Builder, SJD Homes, using a standard design and specification.

Funding

Funding is sourced from donors, large and small, to support the construction of the houses. 100% of funds are used directly on the projects. The Housing Industry Association donates administrative support and those companies associated with the committee or the builder donate materials and labour.

Target Group

The VHF's target group for this project is specifically women and children, particularly those made homeless by family violence. The VHF has the skills, experience and commitment to contribute new, desperately needed houses solely for the relief of homelessness. The model brings together donations of building materials, labour and philanthropic funds to produce family homes on land supplied by Government or charitable organisations. The VHF partners with community housing providers who ensure that families in need receive not only shelter but the security and on-going support they require in order to thrive.

SJD Homes:

Local builder SJD Homes has been building homes in the Cardinia Shire for over 20 Years. The Company is committed to serving and giving back to the community and does so in many ways. SJD will build one of its range of quality houses using materials and labour donated by a wide range of suppliers and contractors, many of whom are also locals.

Stringy Bark Circuit

Address: 21 Stringy Bark Circuit

Size: 464sqm

Zone: Comprehensive Development Zone – Schedule 1 (CDZ1)

Overlay: Development Contributions Plan Overlay – Schedule 1 (DCPO1)

Due to the small land size, this site would be suitable only for a residential development. The development will respond to the surrounding character, which generally consists of conventional single dwellings.

Land History

In 2004 this parcel of land was transferred into Council ownership as part of the open space contribution associated with Stringy Bark Circuit subdivision of land.

In August 2017 the land was considered in excess and not required for this use

Council therefore considered selling the land on the open market and undertook a planning process to remove the Reserve status.

This process was completed in 2018 and the Reserve status has now been removed.

POLICY IMPLICATIONS

Cardinia's Liveability Health Plan 2017 -2021 (Municipal Public Health and Wellbeing Plan)

Housing has been identified as a critical health issue in our community and as such is a dedicated policy domain area. Living in lower-quality housing has been associated with poorer mental health and higher rates of infectious diseases, respiratory problems, and injuries. Those who live in rented accommodation have worse physical and mental health than owner-occupiers, and some studies have shown housing tenure to be a better predictor of health compared to other measures.

Together We Can

Council has committed to the large collective impact project 'Together We Can' in partnership with Family Life. This project sees involvement from every sector to act in preventing and ending family violence in Cardinia Shire. Family Violence is recognised as a significant cause of homelessness for women, children and youth.

Cardinia Housing Strategy 2014 -2018

On 16 December 2013, the Housing Strategy Strategic Plan 2013-2018 was endorsed at the General Council Meeting. A number of actions pertaining to affordable housing support this project.

RELEVANCE TO COUNCIL PLAN

Our Community

Improved health and wellbeing of our residents - Assist with establishing partnerships and social infrastructure opportunities that improve health and wellbeing outcomes for residents

Our diverse requirements are met - Promote access to a mix of housing types to cater for the varying needs of people

Our People

Access to a variety of services for all - routinely review overall community needs for services and either deliver or advocate for others to provide services to meet these needs.

Improved health and wellbeing for all - Support children, young people, families, older adults and people with disabilities by providing a range of accessible services and facilities

CONSULTATION/COMMUNICATION

Following the public notification of the proposal to lease the land no submissions have been received.

FINANCIAL AND RESOURCE IMPLICATIONS

There is no long term financial implications for Council.

CONCLUSION

SJD Homes and the Victorian Homeless Funds in partnership with Council propose to build a residential home for a family in need. This will be a community driven initiative as all tool, materials and labour will be donated from local philanthropists, suppliers and contractors. Council proposes that 21 Stringy Bark Circuit be used for this development.

4 LEASE OF 21 STRINGY BARK CIRCUIT, SJD COMMUNITY HOUSING PROJECT

Moved Cr M Schilling Seconded Cr L Wilmot

That Council;

1. Proceed with the lease of the property at 21 Stringy Bark Circuit, Pakenham;
The principal terms of the lease to be:
 - Fixed Term – 50 years.
 - Commencement date – pending certificate of occupancy.
 - Rent – Nominal.
2. Partner with The Victorian Homeless Fund (VHF) and SJD Homes (SJD) in the construction of a family home on the property
3. Execute the development agreement with Victorian Homeless Foundation on the key terms set out in this report once the final form of the agreement has been agreed to by all parties.
4. Authorise the Chief Executive Office to:
 - Affect the lease of the land and
 - Execute all documentation associated with the lease and development agreement

Cd.

5 SALE OF LAND CUMBERLAND DRIVE

FILE REFERENCE INT1884897

RESPONSIBLE GENERAL MANAGER Jenny Scicluna

AUTHOR Petrina Dodds Buckley

RECOMMENDATION

That Council;

1. receive and note the submission regarding the sale of the Cumberland Drive Reserve
2. Proceed with the sale of the land and an expression of interest process for the development of the Land.
3. Respond to the concerns raised by the submitters and advise that Council considers that the property is a suitable location to provide safe, secure and affordable Housing for Cardinia families experiencing social disadvantage.
4. Continue negotiations with Housing Associations to select a partner to develop the project
5. Partner with the selected Housing Association to consult with local residents to finalise the proposed development concept, which will be subject to Planning Approval, and
6. Authorise the Chief Executive Office to:
 - Affect the sale of land by a private treaty or lease of the land to the preferred Housing Association and
 - Execute all documentation associated with the sale and/or lease

Attachments

- | | | |
|---|------------------------|---------|
| 1 | Locality plan | 1 Page |
| 2 | Summary of submissions | 6 Pages |

EXECUTIVE SUMMARY

To further consider the proposed sale of Council's land in Cumberland Drive, Pakenham. Council resolved at its meeting held on 20 August 2018 as follows:

1. *That Council commence the statutory procedures under Sections 189 and 223 of the Local Government Act 1989 and that Council publish a Notice in the local paper circulating in the area for Pakenham advising of a proposal to sell the land known as Reserve 3 PS 638885 Cumberland Drive Pakenham.*
2. *In the event of submissions being received, a Committee comprising of the Central Ward Councillors be appointed and the Chief Executive Officer be authorised to set the day, time and place for the hearing of such submissions;*
3. *In the event of no submissions being received, a report will be presented to Council to determine whether to proceed with the sale of the land.*
4. *That Council lodge a subdivision application to remove the reserve status.*
5. *That Council commence an expression of interest to offer the land for sale subject to statutory procedures being carried out.*

The Notice of Intention to sell the property has appeared in the Pakenham Gazette and 15 submissions have been received. Council must consider the submissions and resolve to proceed with the sale or not.

BACKGROUND

Reserve 3 Cumberland Drive, as shown on the attached locality plan has been identified by Councils Community Strengthen team as land that would be suitable for the development of a disability housing facility. Research has indicated that the Land could accommodate a mix of one and two bedroom units to accommodate people with a disability, either in a single bedroom unit or a two bedroom unit to allow for the accommodation of support staff as well. A community hub could also be developed within the site to provide further support for the residents.

The Land was transferred to Council in 2015 as part of the subdivision of the residential area. It abuts IYU Recreational Reserve which is a large reserve currently being developed for Community use and provides adequate open space for this area. The Land is vacant undeveloped land.

Further details of the Land are as follows:

Property particulars:

Reserve 3 on PS 638885 and is more particularly described in Certificate of Title Volume 11609 Folio 913:

Land area: 2953 square metres

Zone: General Residential Zone 1

Overlays: Development Contributions Plan Overlay - Schedule 1 (DCP01)

In order to consider the suitability of the sale of the Land, Council must carry out the statutory procedures under section 189 and 223 of the Local Government Act 1989, by giving public notice and considering all submissions received, before a decision is made in relation to the suitability of selling the Land.

An application for a planning permit has been lodged to remove the reserve status of the land.

POLICY IMPLICATIONS

The Liveability Plan identifies Social and Affordable Housing as a high priority for Council. The State Government developed guidelines for the sale of Council land, known as "Local Government Best Practice Guidelines for the Sale and Exchange of Land" (the Guidelines). This document provides guidance for the sale of Council land but Council is not bound by the Guidelines. The Guidelines provide that all sales or transfers should be in the best interest of the community. Furthermore, the Guidelines propose that all sales should be by a market tested sales campaign. It is proposed that Council will carry out an expression of interest campaign to determine a suitable proponent that could purchase the Land and develop it to achieve the best outcome to deliver the proposed community housing project.

RELEVANCE TO COUNCIL PLAN

The relevant Council Plan objective is that 'We continue to plan and manage the natural and built environment for future generations'. The objective is to be achieved through balancing the needs of development, the community and the environment

CONSULTATION/COMMUNICATION

On 5 September 2018 a Public Notice was placed in the Pakenham Gazette stating Council's proposal to sell the land to a Housing Association for the purposes of developing Community Housing.

Council received 15 submissions (see summary table attached).

The major concerns raised in these submissions were:

- Traffic congestion

The development of this facility will require a Planning Permit, as part of this process a traffic management report will be required to be prepared to assess impact on local access and roads.

- Decrease in land value

There is no evidence to suggest land values will be reduced if community housing is built.

- Loss of Open Public Space

The IYU Reserve adjoins this site that provides adequate open space in this area and as such this land is considered to be in excess.

- Increase in crime

There is no evidence to suggest that crime rates will increase as a result of this development

FINANCIAL AND RESOURCE IMPLICATIONS

If a decision is made to proceed with the sale of the Land it is proposed that a market valuation of the Land be carried out and this will be factored into the decision making process, following an expression of interest. Council will also consider any community benefit derived by the sale of the Land and the development of the project. All legal, marketing, valuation and survey costs will be covered as part of the sale of the Land.

CONCLUSION

Taking account of the current use of the Land and the proximity to IYU Reserve and the ongoing need for community housing within Pakenham it is recommended that Council resolves to proceed with an expression of interest for the sale and development of the Land accordingly, advise the submitters accordingly and respond to their concerns.

5 SALE OF LAND CUMBERLAND DRIVE

Moved Cr L Wilmot Seconded Cr M Schilling

That Council;

1. receive and note the submission regarding the sale of the Cumberland Drive Reserve
2. Proceed with the sale of the land and an expression of interest process for the development of the Land.
3. Respond to the concerns raised by the submitters and advise that Council considers that the property is a suitable location to provide safe, secure and affordable Housing for Cardinia families experiencing social disadvantage.
4. Continue negotiations with Housing Associations to select a partner to develop the project
5. Partner with the selected Housing Association to consult with local residents to finalise the proposed development concept, which will be subject to Planning Approval, and
6. Authorise the Chief Executive Office to:
 - Affect the sale of land by a private treaty or lease of the land to the preferred Housing Association and
 - Execute all documentation associated with the sale and/or lease

Cd.

6 AMENDMENT TO MEETING PROCEDURE LOCAL LAW

FILE REFERENCE INT1885096

RESPONSIBLE GENERAL MANAGER Jenny Scicluna

AUTHOR Doug Evans

RECOMMENDATION

Council:

1. Formally makes Local Law 19, Meeting Procedure (Amendment) Local Law 2018 to amend Council's Meeting Procedure Local Law.
2. Advertise in the local media and Government Gazette that the Local Law has been made,
3. Sets the date that the Local Law becomes operative as the day after notice of the making of the Local Law appears in the Victorian Government Gazette ; and
4. Forward a copy of the Local Law to the Minister for Local Government.

Attachments

- 1 Meeting Procedure (Amendment) Local Law 2018 5 Pages

EXECUTIVE SUMMARY

To formally make Local Law 19 to amend the Meeting Procedure Local Law, Local Law 16 to remove the provision for supplementary questions at Council Meetings.

BACKGROUND

Council has committed to the live webcasting of Council Meetings, and has acknowledged that there are risks associated with this from potential claims for libel and slander (defamation) arising from comments made at such meetings.

The webcasting of Council meetings increases the possible risk of council, councillors, staff and the public being sued for comments made at these meetings. This being caused by the much larger audience created by the web cast.

The Council at its meeting held on 17 September resolved to propose to make Local Law 19, Meeting Procedure (Amendment) Local Law 2018 to amend Council's Meeting Procedure Local Law to remove the provision for persons asking Community Questions to also ask a supplementary question and undertake the statutory procedures required, in accordance with Sections 119 and 223 of the Local Government Act 1989. The reasoning behind this proposal is to remove the risk associated with allowing supplementary questions during Community Question time as the Council is not aware of what comments may be made during such a supplementary question. If these comments defame a person or are such that a third party takes objection to them the Council may be considered complicit in the matter as it has allowed these comments to be broadcast live over the internet.

Public notice of this proposed amending Local law has been given and no submissions have been received.

Several suggestions have been received via social media in regard to this proposal. These suggestions have included:

- Webcast the meetings with a time delay to allow for the removal of comments that are made during the meeting that may be defamatory.

To facilitate this suggestions it will be necessary for an experienced legally qualified person to attend all meetings to be able to pause or stop the recording if any comments are made that could be considered defamatory or objectionable

- Provide for the webcast to be stopped during the broadcast if comments are made that may be defamatory.

As with the previous suggestion it would be necessary for an experienced legally qualified person to attend all meetings to be able to pause or stop the recording if any comments are made that could be considered defamatory or objectionable

- Stop the webcast during Community Question Time to allow for the questioners to ask supplementary questions

This suggestion would decrease the risk risk of council, councillors, staff and the public being sued for comments made at these meetings as the only persons that would hear the comments would be the persons present at the meeting. This would not completely remove the risk however.

POLICY IMPLICATIONS

Nil

RELEVANCE TO COUNCIL PLAN

Webcasting of Council Meetings is relevant to the Council Plan goals included in the 'Our Governance' section of the Council Plan leading to an engaged community and open governance

CONSULTATION/COMMUNICATION

As required by various provisions of the Local Government Act notice that Council was proposing to make Local Law 15 appeared in local papers on 19 September and in the Victorian Government Gazette on 27 September. This notice advised of the purpose and general purport of the Local Law and invited any interested persons to make a written submission in regard to any of the matters contained within the draft Local Law.

No formal submissions have been received in regard to the proposed Local Law.

FINANCIAL AND RESOURCE IMPLICATIONS

The webcast trail currently underway costs \$1,648 per month for the monthly Council Meeting. Changes to the process or procedure of the webcast may increase this cost if additional resources are required to manager the broadcast.

CONCLUSION

As Council has complied with the provisions of the Local Government Act in regard to its proposal to make the Meeting Procedure (Further Amendment) Local Law and having received no submissions in regard to this proposal Council is able to formally resolve to make the Local Law and once notice of this has appeared in local papers and the Victorian Government Gazette the local law will be operative and the Meeting Procedure Local Law will be amended accordingly.

6 AMENDMENT TO MEETING PROCEDURE LOCAL LAW

Moved Cr L Wilmot Seconded Cr C Ross

That this matter be deferred for further consideration by the Council in the New Year.

Cd.

7 LANG LANG RECREATION RESERVE PAVILION

FILE REFERENCE INT1885177

RESPONSIBLE GENERAL MANAGER Michael Ellis

AUTHOR Walter Carmignani

RECOMMENDATION

That Council:

1. Award the tender for Contract No. 18/42 Lang Lang Recreational Reserve Sporting Pavilion to Devco for the contract sum of \$6,384,000 (excl. GST).
2. Advise all tenderers accordingly, and
3. Affix the Common Seal of the Council to the relevant contract documents.

Attachments

- 1 Confidential memorandum, circulated to Councillors only 3 Pages

EXECUTIVE SUMMARY

This report provides consideration for the appointment of a building contractor to construct and deliver the new two level 1518m² Lang Lang Recreational Reserve Sporting Pavilion. The proposed pavilion includes a ground level comprising of cricket, football, netball and tennis change rooms, umpires rooms, kiosk/canteen, complete with female friendly and accessible amenities for club and visitor use, spectator cover, with an upstairs integrated Social Space, kitchenette, accessible amenities and balcony area.

The tender submitted by Devco complies with all the conditions of tendering. The company is very experienced in delivering large scale projects including several constructed in Cardinia Shire. The tender price submitted by Devco is within Council's building works budget.

BACKGROUND

Through the masterplanning stages for the Lang Lang Recreation Reserve Development and the co-operation of the user groups, it was decided to build a pavilion that allowed for cricket, football, tennis and netball facilities located in the middle of the surrounding sporting fields/courts. Further, it was necessary that any proposed pavilion design also consider weather protection, direction and spectator viewing.

All of the stakeholder user groups formed a committee and named it the Lang Lang Recreation Reserve Development Committee, to further assist Council in bringing together the relevant user groups requirements and in informing on the appropriate design and subsequent operation of the pavilion.

The Lang Lang Recreation Reserve Committee were provided with Council's Facility Standards, visited the established Heatherbrae and Holm Park Pavilions, as well as being provided draft plans for the

James Bathe pavilion, which at the time was in the design stage, in considering the pavilion requirements for the Lang Lang Recreational Reserve.

The Committee met regularly and made a number of collective decisions for the proposed Lang Lang Recreational Reserve Pavilion, including the need for a second level all user groups social space, with related amenities. This, along with Council's Facility Standards formed the basis of the brief to the selected design consultants and also the details incorporated in the signed external funding agreement.

Tenders for the construction of the building were advertised on Saturday the 3rd of November 2018 with six (6) tenders being received by the closing date. A detailed assessment of the tenders was completed by the evaluation panel with the tender submitted by Devco with a tender price of \$6,384,000 being recommended to Council for adoption.

Devco are a reputable builder having completed a number of projects for the Cardinia Shire including the four court extension at Cardinia Life of 3,500sqm including a new premium court with retractable seating for 686 spectators at a contract value of \$5.5 million. In addition, Devco successfully delivered a major basketball stadium at Knox and the McKinnon Secondary College for a value of \$9.5 million.

POLICY IMPLICATIONS

Nil

RELEVANCE TO COUNCIL PLAN

The construction and delivery of the Lang Lang Recreational Reserve Sporting Pavilion addresses the following Council Plan areas:

1. Our People
 - 1.1 Access to a variety of services for all
 - 1.4 Improved health and wellbeing for all
 - 1.5 Variety of recreation and leisure opportunities

2. Our Community
 - 2.1 Our diverse community requirements met
 - 2.2 Engaged communities
 - 2.3 Increased levels of community participation
 - 2.4 Improved health and wellbeing of our residents

3. Our Environment
 - 3.4 Natural and built environments supporting the improved health and wellbeing of our communities
 - 3.5 Balanced needs of development, the community and the environment

CONSULTATION/COMMUNICATION

Extensive consultation and engagement with various stakeholders and decision makers including associated user groups, Councillors, Lang Lang Community Bank and council officers has occurred during the life of this project.

Following the masterplanning stage for this site, there has been regular meetings and involvement by the relevant stakeholders and decision makers in outlining the required process and outcomes to be achieved from this project undertaking.

In particular, the Lang Lang Recreation Reserve Committee was able to collectively make recommendations on requirements for the proposed pavilion, collaborating closely with Council officers, design consultants and external funding bodies.

This strong consultative and collaborative approach led to early design documentation for the proposed pavilion being endorsed and signed off by AFL Victoria, Tennis Victoria, Cricket Victoria and Netball Victoria, and in creating one integrated Social Space for all user groups.

FINANCIAL AND RESOURCE IMPLICATIONS

The tender price submitted by Devco of \$6,384,000 is within the project building budget provided in the Capital Works Program.

CONCLUSION

It is recommended that Council accept the tender submitted by Devco for the construction and delivery of the Lang Lang Recreational Reserve Sporting Pavilion, for the contract sum of \$6,384,000 (excl. GST). This recommendation is supported by the Tender Evaluation Panel.

7 LANG LANG RECREATION RESERVE PAVILION

Moved Cr C Ryan Seconded Cr R Brown

That Council:

4. Award the tender for Contract No. 18/42 Lang Lang Recreational Reserve Sporting Pavilion to Devco for the contract sum of \$6,384,000 (excl. GST).
5. Advise all tenderers accordingly, and
6. Affix the Common Seal of the Council to the relevant contract documents.

Cd.

8 CONTRACT 18/33 - PROVISION OF CATERING SERVICES FOR CARDINIA CULTURAL CENTRE

FILE REFERENCE INT1886033

RESPONSIBLE GENERAL MANAGER Kristen Jackson

AUTHOR James Fischer

RECOMMENDATION

That:

- Contract 18/33 be awarded to Khan's Management Group Pty Ltd (trading as Khan's Hospitality Services) with the common seal of the Council to be affixed to the contract documents; and
- The unsuccessful EOI submitters are advised they have not been selected.

Attachments

- 1 Confidential memorandum, circulated to Councillors only 4 Pages

EXECUTIVE SUMMARY

This report provides consideration for the appointment of a contractor to undertake the catering services for Cardinia Cultural Centre (Contract 18/33).

The proposed services covered under Contract 18/33 include:

- all aspects of food preparation and food and beverage service including provision of trained and professional staff to deliver that service;
- development and preparation of menus and menu pricing suitable for the clientele using the Cardinia Cultural Centre;
- provision of all utensils, plant and equipment, etc. necessary to deliver food and beverage service;
- operation and management of the Cardinia Cultural Centre café;
- operation of other food and beverage outlets at Cardinia Cultural Centre as required;
- setting of all rooms within the Cardinia Cultural Centre except the Theatre, as required for Functions.

Calls for Expressions of Interest (EOI) were advertised on Saturday 8 September 2018 and closed on Tuesday 16 October 2018. Three (3) companies provided submissions.

The evaluation process has been overseen and endorsed by the independent probity auditor appointed by Council (Anne Dalton and Associates).

As a result of this process, Khan's Management Group Pty Ltd is the recommended proponent.

BACKGROUND

Council requires café and catering services at Cardinia Cultural Centre for a wide range of patrons and organisations on an ongoing basis. The current caterer's contract expires on 13 February, 2018, hence this process occurring to ensure ongoing café and catering services at Cardinia Cultural Centre.

Expressions of Interest were advertised on Saturday 8 September 2018 and closed on Tuesday 16 October 2018. A total of three submissions were received.

Tenders were evaluated against the non-weighted criteria of: Food Safety; Liquor Licence; Compliance with Specification/Brief; Compliance with Commercial Requirements; Financial Viability; Risk and Insurance; Occupational Health and Safety; and Breaches.

Tenders were also evaluated against the weighted criteria of: Menu; Social Responsibility; Environmental Responsibility; Innovation; Adherence to Council Policies and Plans; Previous Café/Catering Experience and Past Performance; Proposed Fit-Out; Capability; Customer Service; Commercial Offer; Qualifications/Experience of Staff; Financial Projections for 5 years; Capital Expenditure and Timing; Customer Experience; Customer Complaints and Feedback; and Length of café close time for start-up/fit-out.

The tender evaluation process included: Written Applications; First Round Interviews & Referee Checks, and Second Round Interview.

Independent Probity Auditor Anne Dalton and Associates were involved in all aspects of this process and have provided a written report stating that all probity requirements have been met.

Following this process it was determined that Khan's Management Group Pty Ltd was the strongest submission and it is therefore recommended that they be awarded contract 18/33.

POLICY IMPLICATIONS

The services are consistent with the food related recommendations of Council's Liveability Plan and will align with Council's Community Food Strategy (draft), Sustainable Environment Policy and Waste and Resource Recovery Strategy. The services will also align with Council's Arts & Culture programs and its future Arts & Culture Strategy (2020-2025).

RELEVANCE TO COUNCIL PLAN

The services are consistent with the Our Community and Our Governance sections of the Council Plan.

CONSULTATION/COMMUNICATION

External consultation with catering and arts industries has been undertaken, along with internal consultation with key council officers and relevant stakeholders.

FINANCIAL AND RESOURCE IMPLICATIONS

The recommended proponent has agreed to comply with the financial terms and resource requirements of contract 18/33.

CONCLUSION

It is recommended that contract 18/33 be awarded to Khan's Management Group Pty Ltd.

8 CONTRACT 18/33 - PROVISION OF CATERING SERVICES FOR CARDINIA CULTURAL CENTRE

Moved Cr B Owen Seconded Cr C Ross

That:

- Contract 18/33 be awarded to Khan's Management Group Pty Ltd (trading as Khan's Hospitality Services) with the common seal of the Council to be affixed to the contract documents; and
- The unsuccessful EOI submitters are advised they have not been selected.

Cd.

9 OFFICER DISTRICT PARK MASTERPLAN

FILE REFERENCE INT1885959

RESPONSIBLE GENERAL MANAGER Kristen Jackson

AUTHOR Belinda Powell

RECOMMENDATION

That Council endorse the Officer District Park Masterplan.

Attachments

- | | | |
|---|---|---------|
| 1 | Final Officer District Park Masterplan | 1 Page |
| 2 | Officer District Reserve summary of community consultation and feedback | 4 Pages |

EXECUTIVE SUMMARY

Officer District Masterplan has been prepared in consultation with the Officer community to develop a plan which provides clear direction in relation to the development of this reserve.

BACKGROUND

Officer District Park is located to the North of the Officer Township within the Cardinia Road Precinct Structure Plan area. The subject site abuts the Quirks Creek drainage corridor. While Quirks Creek is a Melbourne water asset consideration was going to ensure the integration of the creek area with the district reserve.

The preparation of the masterplan included the following background studies:

- Digital surveying of the site by Surf Coast Drafting Pty Ltd.
- Geotechnical testing of the site by Civil Test Pty Ltd.
- A Flora and fauna draft assessment by Biosis.
- Hydrologic mapping by Alluvium.
- An Aboriginal Cultural Heritage Management Plan by Biosis.
- Site access scenarios analysis by Playce in consultation with VicRoads.

The preparation of the masterplan involved two rounds of community and stakeholder consultation. The proposed masterplan is a reflection of the feedback received through this process.

Key components of the masterplan include:

- **Play space.** The play space will focus on active adventurous play opportunities for all ages. Whilst incorporating junior elements, the focus of this space will be on tweens, teens and adults willing to be challenged. Combining parkour, an obstacle course, long slides, climbing, ropes, balance beams and climbing walls set into the hill to create an exciting, challenging, iconic and adventurous district play space.
- **Café.** The café will provide social opportunities to meet, enjoy a coffee or snacks whilst using the reserve.
- **Dry creek bed and nature play.** A dry creek bed water play space will provide natural sensory play adjacent to the Café. This provides a junior space which will complement the more active play areas that focus on older age groups.
- **Fitness zone and stairs.** The fitness zone will complement the play space. Creating a steep stepped access path, the intent is to become an attractive yet challenging space to exercise and train in.
- **Adventure Trails.** A wheeled adventure trail will be included along the northern slope of the reserve to provide opportunities for Mountain bike riding, Mountain Boarding and Bikes for all ages.

- **Regional Level Skate Facility.** A regional level skate park will provide skate, BMX and scooter opportunities to all ages. The facility will be able to cater large events.
- **Wetlands and boardwalk.** The wetlands will catch and treat park water run off using Water Sensitive Urban Design (WSUD) principles. WSUD will be included throughout the reserve, being showcased in the wetland and board walk areas. A board walk will provide a passive walking trail through the wetlands to view wildlife and natural environmental systems.
- **Accessible Paths.** An accessible path network will provide at grade access to the main look out and key nodes within the reserve.
- **Shared paths.** Shared paths provide access both through the reserve and connections to the broader bicycle trail and nearby reserves.
- **Off Lead Dog area.** A partially fenced off lead dog area at the southern edge of the reserve, with connections to the lower boundary path and carparking.
- **Toilets.** Public toilets will be provided within the footprint of the café for use by the general public using the reserve.
- **Lookout.** The lookout will be positioned centrally at the highest point in the reserve to take advantage of the surrounding views.
- **Access road from Princess Hwy.**
- **Car parking.**
- **Picnic lawn area.**
- **Open Grassland areas.**

POLICY IMPLICATIONS

Cardinia Road Precinct Structure Plan (2008)

The Cardinia Road Precinct Structure Plan (CRPSP) has identified the subject site as land to be used for a district open space. The objectives identified for open space are:

- To provide and develop a range of open space types to meet the active and passive needs of the community and protect and restore environmental values and features.
- To provide a range of appropriately sized and well-distributed open spaces to meet local and district open space needs.
- To provide for the protection and enhancement of areas of environmental significance and to integrate these areas with open space systems.
- To create an attractive urban environment with a strong sense of place through the provision and landscaping of open space.
- To ensure that open space development standards provide for a sustainable future maintenance regime.
- To encourage and promote the early development of open space through subdivisional works, the development contribution plan; and/or Council's Capital Works Programs.

The Officer District Park Masterplan meets these objectives.

Cardinia Road Development Contribution Plan (September 2008, amended June 2017)

The designation of this land for use as passive open space was specified in the CRPSP. The associated Development Contribution Plan (DCP) identifies the development of the subject site as being a funded development infrastructure item and specifies works which are to be included.

Play Space Strategy (2014)

Council's Play Space Strategy identifies that 'district' level play spaces are "medium to large play spaces, servicing a township...and providing for all ages" (2014, 5). The Strategy recognises the importance of planning and developing 'district' play spaces in key locations throughout new residential areas, including within the Officer precinct.

Cardinia Skate and BMX Strategy (2016)

The Cardinia Skate and BMX Strategy identifies as a high priority to implement a new regional scale skatepark within Officer or similarly appropriate central location along the main growth and rail corridor. This space is to service the entire Cardinia population, be the main space to hold events, run competitions and provide opportunities for training and education in action sports.

Cardinia Shire's Liveability Plan 2017-2029

Cardinia Shire's Liveability Plan 2017-2029, has Open spaces and places as one of the seven Liveability Policy Domains. The amount of time people spend being inactive everyday affects our health and wellbeing. Sedentary time is associated with being overweight or obese, increased risk of heart disease and unhealthy blood-glucose and blood profiles. Improve mental health and wellbeing, improve social cohesion, and reduce obesity are three of the seven outcomes in the Liveability Plan.

RELEVANCE TO COUNCIL PLAN

The development of this draft Masterplan is consistent with the following actions from the Council Plan 2018:

- 1.4.1 Source funding and deliver a range of initiatives that promote health and wellbeing.
- 1.5.1 Provide active and passive recreation facilities to meet the needs of residents.
- 1.5.2 Increase opportunities for residents to participate in a range of sport, recreation and leisure activities.
- 3.2.4 Prioritise multi-use pathways, where practicable, to create networks that connect destinations.
- 3.3.6 Promote water catchment management practices that improve the quality of our waterways.
- 3.3.7 Protect and improve biodiversity by increasing the area of natural ecosystems across the Shire.
- 3.4. Natural and built environments supporting the improved health and wellbeing of our communities
 - 3.4.1 Plan and develop built environments that support improved health and wellbeing of our communities through implementation of the Healthy by Design guidelines.

CONSULTATION/COMMUNICATION

The preparation of the Officer District Park Masterplan has involved two rounds of community consultation. The initial round of consultation prior to the development of the draft masterplan included:

- Information on Council's website.
- A flyer to all residents within the neighbouring Grandvue Estate.
- Article in local newspapers; Pakenham Gazette & Pakenham Officer News.
- A3 posters at the shopping centre entry points at Arena shopping centre.
- A drop-in session at Arena shopping centre.
- 45 students aged 10-12 at the St Clare's Primary School.
- 217 respondents to an on-line survey

The feedback obtained during the initial round of community consultation was used to directly inform the development of the Draft Officer District Masterplan. The Draft Masterplan was placed on public exhibition for four weeks from Monday August 20 to Monday September 17. During this time there were a number of ways the community was informed about the plan and the opportunity to provide feedback including:

- A letter sent to all property owners and occupiers within the Grandvue and Worthington Estates as well as other neighbouring properties along Princes Highway.
- Information placed on Council's website. Including an online survey.

- A drop in session held at the Arena Shopping Centre on Saturday 25th August.
- Direct engagement with students from the local primary school and secondary college
- A presentation to the Officer and District Community association by Council Officers.
- Face to face discussions with neighbouring property owners.

The feedback received from the community was overwhelmingly positive. In fact, when asked the specific question " What do you like the least about the draft master plan?" in the online survey, over 50% of respondents indicated that there wasn't anything that they disliked about the plan. A summary of the feedback received is attached to this report.

Upon review of the feedback received during the consultation process, it was determined that there were no significant changes needed to be made to the draft masterplan.

FINANCIAL AND RESOURCE IMPLICATIONS

An opinion of probable costs for detailed design and delivery has been drafted and it is estimated at \$4.7M. Council is collecting funds through the Cardinia Road Developer Contribution fund to facilitate the implementation of the capital works recommended in the Masterplan to develop the Officer District Park.

An application for funding assistance has also been made to the Australian Government Department of Industry, Innovation and Science in the form of an application for a grant from the Building Better Regions Fund - Infrastructure Projects Stream

CONCLUSION

A Masterplan has been prepared for the Officer District Park in consultation with the local community. The feedback received during the exhibition of the draft version of the masterplan was overwhelmingly positive and as such no significant changes have been made to the plan, which is now being presented to Council for endorsement.

9 OFFICER DISTRICT PARK MASTERPLAN

Moved Cr B Owen Seconded Cr L Wilmot

That Council endorse the Officer District Park Masterplan.

Cd.

10 CARDINIA'S COMMUNITY FOOD STRATEGY 2018-26

FILE REFERENCE INT1885983

RESPONSIBLE GENERAL MANAGER Kristen Jackson

AUTHOR Pieta Bucello

RECOMMENDATION

That Council:

Endorses the Final Community Food Strategy and Action Plan 2018 - 26

Attachments

1 Cardinia's Community Food Strategy and Action Plan 2018-26 47 Pages

EXECUTIVE SUMMARY

Following extensive initial community and stakeholder engagement, *Draft Cardinia's Community Food Strategy and Action Plan 2018 - 26* was available for public exhibition during the month of September 2018. Residents and other stakeholders were encouraged to provide feedback either online, face-to-face, in writing or over the phone. Council received twenty responses. Feedback from the exhibition period has now been incorporated into the final document, which is being presented for endorsement.

BACKGROUND

The *Cardinia Community Food Strategy and Action Plan 2018 - 26* is the first of its kind for Cardinia Shire. It provides a point of integrated strategic direction and action to focus and align all of Council's existing and future work across the food system. It identifies the issues facing the municipality and sets out a plan for how we can work together internally, and with the community, to ensure future generations have access to affordable, nutritious food.

The 'food system' comprises all processes involved in feeding a community; producing, processing, packaging, transporting, marketing, consuming and disposing of food. Food is increasingly becoming more central to the work of local government with the recognition that the food system impacts significantly across many areas of Council operations including waste management and recycling, health and wellbeing, sustainability, land use planning and economic development.

Extensive community engagement over the last two years has drawn on previous work, undertaken during implementation of Healthy Together Cardinia, and has culminated in this Strategy; which outlines the community's vision for a healthy, sustainable, delicious and fair local food system. The Action Plan outlines actions that both Council, partner organisations and residents will take to achieve this vision.

Taking into consideration the challenges, opportunities, data, community consultation, existing commitment and policy context, the five strategies being addressed through the Community Food Strategy are to:

- Protect and utilise fertile land as a source of fresh food for current and future generations;
- Grow a vibrant local food economy which supports growers and enables people to access locally produced food;

- Enhance food knowledge, skills and culture within schools, workplaces, clubs and the wider community;
- Reduce and divert food waste from landfill and reuse water to grow food;
- Build capacity across the community to lead, participate in and support food system work.

Partnerships

Cardinia's Community Food Strategy and Action Plan 2018 - 26 documents the 'common agenda' for the Cardinia Food Circles Collective Impact Project. More than 20 organisations have committed to the vision and to leading or supporting actions within the Action Plan.

The committed partners include:

- Aligned Leisure
- Casey Cardinia Libraries
- Cardinia Food Network
- Cardinia Shire Council
- Conservation Volunteers Australia
- Country Women's Association (local branches)
- Healthy Eating Advisory Service Victoria
- Home Economics Victoria
- Kooweerup Regional Health Service
- Monash Health Community
- Monash University, Department of Nutrition, Dietetics and Food
- Pakenham Secondary College
- Pakenham Community Garden
- Port Phillip Water Catchment Management Authority
- Sikh Community
- South East Water
- Southern Migrant and Refugee Centre
- Stephanie Alexander Kitchen Garden Foundation
- Sustain: The Australian Food Network
- The Community Grocer
- Victorian Eco Innovation Lab
- Victorian Farmers Federation (Cardinia branch)

Proposed actions

A total of 67 actions have been proposed, of these 18 will be led by Council. To deliver the shared vision and agreed strategies, the key actions for Council include:

Action	Business Unit Lead	Timeframe
1.1.2 Review and update the Cardinia Shire Community Garden Policy and Guidelines	TBC	2019
1.1.9 Implement key actions from the Western Port Green Wedge Management Plan.	Strategic Planning	2019 - 23
1.1.10 Advocate to State Government for funding to develop Green Wedge Management Plans for the two remaining Green Wedge areas in Cardinia Shire.	Strategic Planning	2019 - 23

1.1.11 Consider the role of urban agriculture within open space in the Open Space Strategy.	Active Communities	2020
1.1.12 Scope the inclusion of community orchard plantings and expansion of existing Pakenham Community Garden as part of development of new master plan for PB Ronald Reserve.	Active Communities	2020
1.1.13 Continue to participate in the Eastern Region Pest Animal Network, advocating for the development of a regional pest animal strategy to address issues including deer.	Environment and Heritage	2018 - 26
1.1.14 Advocate for healthy food systems through the Interface Councils advocacy group	CEO	2018 - 26
1.2.5 Conduct research into the location, number and proximity of food access points within Cardinia Shire. (consider proximity to children's settings, area of food desert, ratio of essential to non-essential outlets and overlay with food affordability data)	Community Strengthening	2019 - 20
1.2.10 Cardinia Cultural Centre to work with catering provider to implement Victorian Healthy Choices.	Arts	2019 - 20
1.2.12 Undertake a re-brand of active recreation centre kiosks to promote healthy choices	Active Communities	2019 - 26
1.2.13 Investigate opportunities and funding to further support the agri-food sector across Cardinia Shire	Economic Development, Tourism and Major Projects	2018 - 26
1.2.16 Consult with the Cardinia Food Network regarding the Arts and Culture Strategy including opportunities for collaboration on exhibitions and edible food plantings.	Arts	2019 - 21
1.3.2 Review recreational facilities standards to identify gaps and opportunities to enable healthy choices: kitchen facilities and drinking fountains for public use.	Active Communities	2019
1.3.15 Continue to support a regional approach to healthy food systems through the SE Regional Prevention Leadership Group and the Regional Food Network	Community Strengthening	2019 - 26
1.3.22 Review and update the Cardinia Shire Council Healthy Food and Beverage Policy	People and Culture	2019
1.4.3 Implement key actions from the Cardinia Shire Waste and Resource Recovery Strategy	Infrastructure Services	2019 - 23
1.4.5 Continue to develop feasibility and advocate for alternative water sources for local producers.	Economic Development, Tourism and Major Projects	2019 - 26

1.5.8 Support Cardinia Food Network members through the Community Leadership Program	Community Strengthening	2018 - 19
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Measuring success

Progress across the Action Plan will be reviewed annually as part of the yearly review process for Cardinia Shire's Liveability Plan. This annual review process will involve organisations and groups that are leading the key actions to report to the Cardinia Food Circles Steering Group on their respective actions, further embedding collaboration and the alignment of work across our network of key stakeholders.

POLICY IMPLICATIONS

The Draft Cardinia Community Food Strategy directly aligns to the 'Food' policy domain within *Cardinia Shire's Liveability Plan 2017-29*, which sits alongside and integrates with the Municipal Strategic Statement (Cardinia's Planning Scheme).

It also supports and reinforces Council's internally adopted 'Cardinia Food Security Principles' and aligns to The *Urban and Regional Food Declaration*, of which Cardinia Shire Council became a signatory in November 2017.

Council's work and role in this area is also determined by relevant Victorian policy. The *Public Health and Wellbeing Act 2008* highlights Council's role in planning for the health and wellbeing of the municipality. The Victorian Public Health and Wellbeing Plan's priority area 'Healthy eating and active living' focuses on increasing fruit and vegetable consumption and reducing consumption of discretionary food and drink.

Plan Melbourne is the Victorian Government's plan to manage growth in the city and suburbs to the year 2050. It seeks to integrate long-term land use, infrastructure and transport planning through the State and Local Planning Schemes and includes a number of policies which particularly impact the food system.

Through the Interface Group of Councils, Cardinia has played a key advocacy role to protect Melbourne's foodbowl. The most recent report: *Food for thought: Challenges and opportunities for farming in Melbourne's foodbowl* was published in July 2018

RELEVANCE TO COUNCIL PLAN

the best outcomes for the local community having regard to the long term and cumulative effects of decisions. In seeking to achieve its primary objective, a Council must promote the social, economic and environmental viability and sustainability of the municipality.

The Cardinia Community Food Strategy provides an example of integrated planning, directly supporting delivery of a number of Council objectives and strategies, which were detailed in the previous Draft Food Strategy Report.

The Community Food Strategy specifically relates to the Council Plan strategy 2.4.2 - Enhance food literacy and security within the community.

CONSULTATION/COMMUNICATION

Public exhibition of the Draft Community Food Strategy and Action Plan took place for four weeks during September 2018. A total of 20 responses were received, with detail provided in the attached summary.

Stakeholders and community members could provide feedback on the strategy in a number of ways including:

- Online survey through Council's 'Have Your Say' page
- Face-to-face at one of the six drop-in sessions held across Pakenham, Lang Lang, Garfield and Emerald
- Cardinia Food Network meeting
- Cardinia Food Circles Steering Group meeting
- Calling, emailing or writing to the Healthy Communities Coordinator

The opportunity to provide feedback on the draft strategy was communicated through:

- Council's website 'Have Your Say' page
- Council's website - 'What's On'
- Council's website - 'News'
- Media release
- Posters at drop-in session venues
- Social media (Facebook and Instagram)
- Cardinia Food Movement Newsletter
- Direct email to everyone involved in the initial consultation and other stakeholders (e.g. food system experts)
- Network meetings

FINANCIAL AND RESOURCE IMPLICATIONS

Implementation of actions assigned to Council within the Action Plan will be undertaken within existing resources. This existing investment will be used to leverage further investment from other levels of government, partner organisations, sponsorship and philanthropists.

CONCLUSION

The Cardinia Community Food Strategy and Action Plan 2018 - 26 has now been finalised, following extensive community engagement of the last two years. The strategy directly aligns to the Council Plan, Cardinia Shire's Liveability Plan and Municipal Strategic Statement. It is the first of its kind for Cardinia Shire and positions Council as a leader in supporting and establishing community food systems that enhance the health of people, communities, the environment and our local economy.

It is recommended that Council endorses the Final *Community Food Strategy and Action Plan 2018 - 26*. Once endorsed, the document will be professionally designed to maximise communication with community members and the partners.

10 CARDINIA'S COMMUNITY FOOD STRATEGY 2018-26

Moved Cr M Schilling Seconded Cr C Ross

That Council endorses the final Community Food Strategy and Action Plan 2018 - 26

Cd.

11 BEACONSFIELD PARKING STUDY

FILE REFERENCE INT1885989

RESPONSIBLE GENERAL MANAGER Michael Ellis

AUTHOR Christopher Marshall

RECOMMENDATION

That the following recommendations are presented to Council for approval:

1. That Council advocate to Public Transport Victoria for:
 - a. Construction of additional car parking on vacant VicTrack land
 - b. Increased disabled parking spaces
 - c. Construction of secure bicycle parking
 - d. Review bus routes to provide improved connection between bus and train services
 - e. Update Beaconsfield railway station data to accurately reflect the parking provided
2. Council undertake the following actions
 - a. Consultation with traders to provide parking restrictions within the commercial section of Woods Street.
 - b. Maintain existing restrictions outside the school along Beaconsfield Avenue
 - c. Advise impacted residents that Council intends to hold the State Government to its commitment to provide 150 parking spaces at Beaconsfield Station and advocate for additional infrastructure improvements required to provide effective solutions to the current parking issues.
 - d. Investigate options to improve pedestrian and cyclist connections to Beaconsfield railway station within the Pedestrian and Bicycle Strategy which can be implemented following increased secure bicycle parking provisions.

Attachments

- 1 Copy of the petition 12 Pages

EXECUTIVE SUMMARY

Council has undertaken a parking study around Beaconsfield railway station.

Parking for railway stations is the responsibility of Public Transport Victoria to provide. Council is responsible as the road manager of the surrounding roads to ensure that they operate safely and balance the needs for all road users.

The study found that the station car park is at or near capacity from 7am to 6pm. The local roads near the station also follow a similar pattern for on-street parking occupancy indicating that the majority of this parking is the result of overflow from the station.

The survey found commuters had little appreciation of the existing 4 hour parking restrictions, indicating that similar 4 hour parking restrictions in other local roads would also have limited impact without an increase in parking provisions at the station.

The study identified that there is VicTrack land available for extension of the existing station car park. This would also provide an opportunity to increase disabled parking, which was occupied for the duration of the day with no turnover.

The commercial section of Woods Street was found to have a high turnover rate of 2 hours or less patrons indicating that restrictions in this section of the road may assist business to avoid the impacts from station overflow parking.

Alternative transport modes were also investigated with opportunities available to increase cycling to the station if Public transport Victoria provides secure bicycle parking at the station. This would reduce the car parking demand.

BACKGROUND

A petition was submitted at the May 2018 Council meeting request Council to install 4 hour parking restrictions in Railway Avenue, Beaconsfield. Council passed a motion at the July 2018 Council meeting to undertake a parking study of the area around Beaconsfield railway station to further investigate this issue and provide recommendations.

The provision of parking around railway stations is the responsibility of Public Transport Victoria. Council is responsible as the road manager of the surrounding roads to ensure that they operate safety and balance the needs for all road users.

The area around Beaconsfield railway station has had a steadily growing parking demand over the past few years due to increased development in surrounding areas with demand for parking from residents, rail commuters, business and the school.

Council has received on-going requests to address parking issues from residents living within the vicinity of the station and from commuters (including local residents) to address the parking issues.

Council has previously responded to concerns in this area by ensuring signs have been provided to reinforce statutory parking restrictions. Railway Avenue and Arthur Street are narrow residential streets. Generally, the provision of restricted parking times one side of the road in conjunction with no restrictions on the other side would provide options for residents to park as well as making some provisions for visitors. Unfortunately, the narrow nature of these streets does not allow for this arrangement. Therefore, in previous considerations to address parking and access issues on Railway Avenue and Arthur Street, these roads have had parking banned on one side and unrestricted access on the other to allow for residents to park while maintaining access to properties.

Council has recently heavily enforced and improved signage for the illegal parking on the south side of the station along Kenilworth Avenue due to safety concerns and moved most of these motorists on. Correspondence with City of Casey has revealed that parking from the railway station is also extending into the local roads within City of Casey and Manna Gum Park.

Parking Survey and Results

The parking survey was undertaken on Tuesday 21st August 2018 between 6am and 7pm. This day had reasonable weather and no issues with the train services or any other significant issues, as such the survey represents a typical day.

The table below identifies the parking provision identified as available within the survey area.

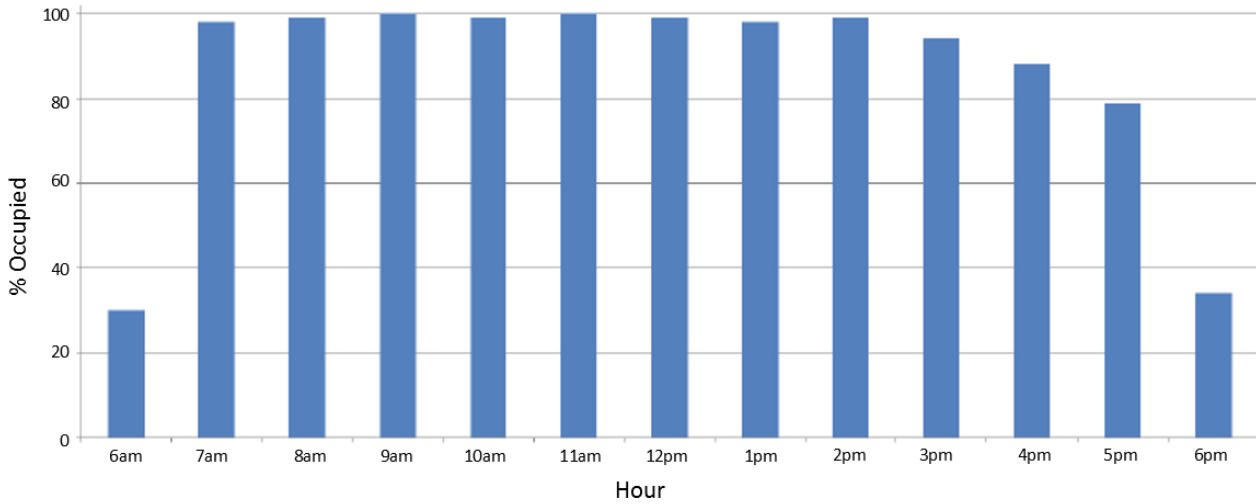
Location	Parking spaces
5 min parking outside school	~15

4 hour parking along east side of Woods St	~25
Disabled parking (PTV)	4
Station car park (PTV)	280
Unrestricted on-street parking	~269

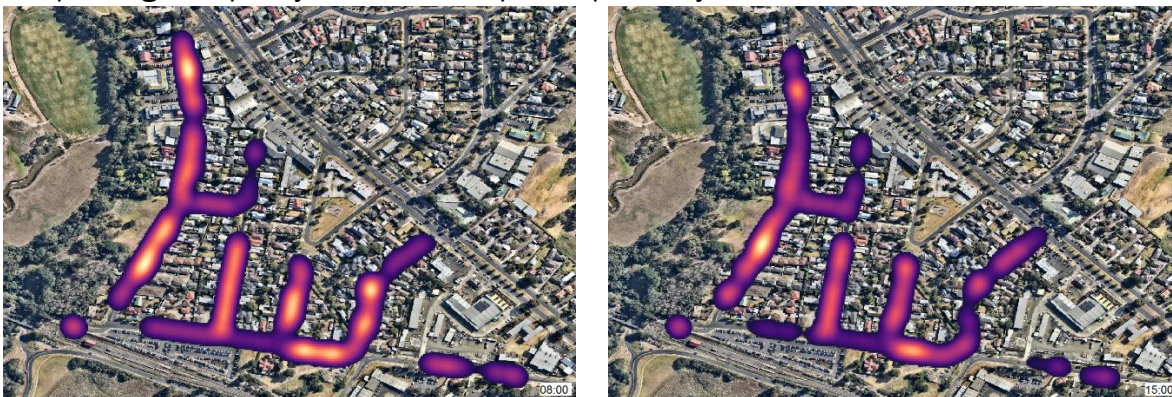
As the on-street spaces are not marked as individual bays, the numbers are approximate as it depends on how motorists park as to the actual availability of spaces. A review of the PTV website states that 341 parking spaces are provided. This overstates the actual parking provided by 57 spaces.

The survey found that the station car park was at capacity by 7am and remained at over 80% capacity until 6pm.

Station car park occupancy



The survey found that the on-street parking occupancy around the station reflected the parking occupancy observed within the station car park. This indicates that the majority of the on-street parking around the railway station is overflow from the railway station. The below heat maps show the parking occupancy at 8am and 3pm respectively.



Although difficult to pinpoint, based on observations and the survey results, it is estimated that the current level of spill parking generated by the railway station into neighbouring areas is approximately 150 - 250 cars.

The existing parking restrictions, disabled parking and commercial area parking were investigated in more detail to ensure these areas are operating as intended.

The existing 5 minute parking outside the school wasn't well captured due to the short duration and high turnover which the survey couldn't capture but was generally vacant indicating that it is working as intended for school drop-off and pick-up at that isolated time of day.

The existing 4 hour parking restrictions along the east side Woods Street between Beaconsfield Avenue and Arthur Street had 46% compliance. 33% of the motorists that ignored the restriction were parked for 6 or more hours. This indicates very poor conformity with these restrictions.

The disabled parking was occupied for the duration of the survey with no space occupied for less than 3 hours. This is likely to indicate that there is potentially an undersupply of disabled parking and investigation is required to determine if additional disabled parking is required.

The section of Woods Street north of Arthur Street generally consists of commercial properties. Whilst 57% of motorists parked for more than 4 hours within this section, 33% of motorists were parked for less than 2 hours. This would indicate that there is a need for short-term parking within this commercial area and parking restrictions may be beneficial to prevent railway parking from extending into this area and impacting the traders.

Solutions

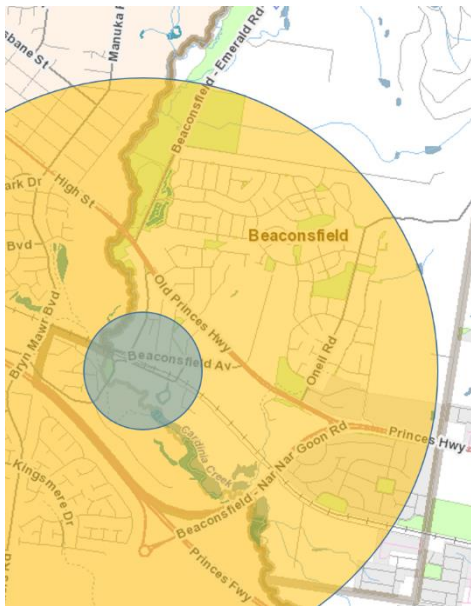
The preferred solution to reduce the impact of railway commuters would be to provide more adequate parking for commuters to address the shortfall. There is land available between Station Street and the existing Beaconsfield railway station car park that is owned by VicTrack that would be able to accommodate the extension of the car park to provide additional parking for rail patrons. This additional land would be able to accommodate 200-300 spaces and would therefore accommodate most of the overflow parking from the station. It is acknowledged that additional parking does generate more demand, meaning that although the car park would cater for the current problem, the improved facilities would attract more patrons to the station.

During the 2018 Victorian election, the State Government committed to providing 150 parking spaces at the station carpark during the current term of government. Council will advocate for the State Government to uphold its commitment and provide additional upgrades that have been identified in this report. If the full area of land available is not proposed to be formally constructed, Council will advocate that the remaining land be opened up as a temporary gravel car park until funds are available to formally construct the car park.

Until this additional parking is provided it is not considered suitable to provide new parking restrictions outside of the commercial area and existing parking restrictions. Any increases in parking restrictions will push the existing rail patrons parking in these streets into other nearby streets further increasing the impacted area. The poor conformance with the existing 4 hour parking restrictions also indicate that its likely impact will be low with any new restrictions at this time. In addition, the options available in the streets where the petition was generated is restricted based on the narrow roads while still providing for residents. The ideal time to introduce parking restrictions would be immediately following additional parking being provided before new rail patrons start parking in the locations within the residential streets that the existing rail patrons will have vacated.

Alternative active travel modes have also been investigated, as this has the potential to reduce car parking demand. The Pedestrian and Bicycle Strategy 2017 identifies that for commuting purpose pedestrians will walk for about 800m and cyclists will generally ride up to 5km. From a planning

perspective, this is generally shown using a radial catchment for a train station of 400m for pedestrians and 2km for cyclists. This area is shown below.



As can be seen from the image most of the section between the station and Princes Highway are within the walking catchment area whilst almost every estate within Beaconsfield falls within the cycling catchment area.

There are two major barriers to cycling; bicycle parking and incomplete infrastructure. The station has five bike racks based at one end of the outbound platform providing unsecured parking for up to 10 bicycles. To encourage cycling secure parking, such as the Parketeer cages provided at other train stations, would need to be available at Beaconsfield Railway station.

In addition to bicycle parking availability, there are missing sections of the bicycle network to enable easy access to the station for commuters that would need to be constructed. The main barrier for cyclists not confident enough to ride on the road is crossing the Princes Highway which will be addressed through future development with the signalisation of O'Neil Road and Beaconsfield Avenue intersections, though existing crossings would provide a suitable alternative in the short-term.

As such, a summary of actions to mitigate the issues of parking within this area include:

1. That Council advocate to Public Transport Victoria for:
 - a. Construction of additional car parking on vacant VicTrack land
 - b. Increased disabled parking spaces
 - c. Construction of secure bicycle parking
 - d. Review bus routes to provide improved connection between bus and train services
 - e. Update Beaconsfield railway station data to accurately reflect the parking provided
2. Council undertake the following actions
 - a. Consultation with traders to provide parking restrictions within the commercial section of Woods Street.
 - b. Maintain existing restrictions outside the school along Beaconsfield Avenue
 - c. Establish preferred parking restrictions (including 2hr and 4hr options) for the surrounding area for consultation with stakeholders pending the construction of additional car parking on the vacant VicTrack land.

- d. Investigate options to improve pedestrian and cyclist connections to Beaconsfield railway station within the Pedestrian and Bicycle Strategy which can be implemented following increased secure bicycle parking provisions.

POLICY IMPLICATIONS

The proposed recommendations are in line with and part of the priority actions in the Beaconsfield Car Parking Precinct Plan and the implementation plan for the Beaconsfield Structure Plan.

Investigation into pedestrian and bicycle access to the train station may provide additional information to support the Pedestrian and Bicycle Strategy 2017 and therefore prioritisation of actions.

RELEVANCE TO COUNCIL PLAN

This report is in line with Council Plan action 3.2 Transport linkages connecting towns and 3.5 Balancing needs of development, the community and environment.

CONSULTATION/COMMUNICATION

The chief petitioner for Railway Avenue was informed following the Council motion at the July 2018 Council meeting that a survey would be undertaken to further investigate the parking around the station.

FINANCIAL AND RESOURCE IMPLICATIONS

Advocacy to Public Transport Victoria can be incorporated into officer duties and preparation of advocacy documents generally considered part of core duties.

Parking restrictions will require officers to undertake consultation and the cost of any signage required can be incorporated into the Traffic Management Devices budget, which funds new signage.

Once secure bicycle parking is provided at the Beaconsfield Railway Station improvements to the cycling links to the station can be incorporated into the Pedestrian Bicycle Strategy program or footpath program prioritisation.

CONCLUSION

Council has undertaken a parking study around Beaconsfield railway station. The station car park and overflow into nearby streets shows near full occupancy from 7am to 6pm. with the exception of the Wood Street commercial area, without additional parking provisions the installation of parking restrictions is not considered likely to provide a solution to the overall parking issues around the station. There is VicTrack land available to extend the existing car park including increasing the available disabled parking. Implementation of secure bicycle parking at the station will provide incentive to cycle to the station and minimise the need for car parking.

11 BEACONSFIELD PARKING STUDY

Moved Cr B Owen Seconded Cr J Springfield

That the following recommendations are presented to Council for approval:

1. That Council advocate to Public Transport Victoria for:
 - a. Construction of additional car parking on vacant VicTrack land
 - b. Increased disabled parking spaces
 - c. Construction of secure bicycle parking
 - d. Review bus routes to provide improved connection between bus and train services
 - e. Update Beaconsfield railway station data to accurately reflect the parking provided
2. Council undertake the following actions
 - a. Consultation with traders to provide parking restrictions within the commercial section of Woods Street.
 - b. Maintain existing restrictions outside the school along Beaconsfield Avenue
 - c. Advise impacted residents that Council intends to hold the State Government to its commitment to provide 150 parking spaces at Beaconsfield Station and advocate for additional infrastructure improvements required to provide effective solutions to the current parking issues.
 - d. Investigate options to improve pedestrian and cyclist connections to Beaconsfield railway station within the Pedestrian and Bicycle Strategy which can be implemented following increased secure bicycle parking provisions.
3. Council write to all residents in the affected area (all residents south of Old Princes Highway) informing them of the results of the survey and council's intended actions.
4. Council urgently seek a delegation/audience with the Minister for Public Transport and local state government MP's (Bass and Narre Warren South Electorates) to highlight the survey results, detail current pressures at Beaconsfield Railway Station and the impacts on neighbouring residents and to get a timeline of the expected construction of the additional car parking spaces at the railway station, and
5. That a further council report be presented to councillors by April 2019 detailing the results of the state government delegation with the expected timelines of the construction of the additional car parking spaces. This report will further consider the decision of whether or not to install, retain or remove timed limit parking in Railway Avenue, Beaconsfield and other impacted streets in the vicinity of the Beaconsfield Railway Station.

Cd.

12 RAILWAY AVENUE, PAKENHAM ROAD CLOSURE

FILE REFERENCE INT1885999

RESPONSIBLE GENERAL MANAGER Michael Ellis

AUTHOR Christopher Marshall

RECOMMENDATION

That Council:

- 1 Approve the closure of Railway Avenue, Pakenham at the intersection of Racecourse Road following the opening of the Henry Street and Racecourse Road intersection
- 2 Continue to advocate to Public Transport Victoria for upgrades at Pakenham railway station, which include development of formal parking along the full length of Railway Avenue.

Attachments

- 1 Consultation responses 6 Pages

EXECUTIVE SUMMARY

At the July 2018 General Council meeting, Council resolved to commence the statutory procedures in accordance with clause 9 schedule 11 of the Local Government Act, 1989, (the Act) to block Railway Avenue, Pakenham at Racecourse Road.

As such, consultation was undertaken in accordance with the Local Government Act 1989. A public notice was issued on the 15th August 2018. Consultation was open between 12th August and 14th September 2018 with 73 responses received. Of the 73 responses, 59% of respondents in support of the proposed intersection closure including Victoria Police, VicRoads and Public Transport Victoria.

Negative responses related more so to issues associated with the railway crossing itself and issues associated with the traffic congestion at Bald Hill Road and Racecourse Road. Although both of these issues are valid concerns for the community and supported by council officers, they are outside the scope of the closure of Railway Avenue.

It is recommended that the closure of Railway Avenue, Pakenham at the intersection of Racecourse Road be undertaken following the opening of the Henry Street and Racecourse Road intersection.

BACKGROUND

Railway Avenue, Pakenham runs along the railway line on the north side of the train station between Main Street and Racecourse Road. It currently acts as the main and only local access to and from the eastern side of the Pakenham town centre. The intersection of Railway Avenue and Racecourse Road is currently unsafe due to sub-standard sightlines, to address this issue it is proposed to close Railway Avenue at the intersection as soon as a safe alternative is available.

The opening of Henry Street now provides a safer alternative. As such, it is proposed to close Railway Avenue at the intersection with Racecourse Road due to safety issues at this intersection.

At the July 2018 General Council meeting, Council resolved to commence the statutory procedures in accordance with clause 9 schedule 11 of the Local Government Act, 1989, (the Act) to block the Railway Avenue, Pakenham at Racecourse Road.

As such, consultation was undertaken in accordance with the Local Government Act 1989. A public notice was issued on the 15th August 2018. Consultation was open between 12th August and 14th September 2018 with 73 responses received. Of the 73 responses, 59% of respondents in support of the proposed intersection closure including Victoria Police, VicRoads and Public Transport Victoria.

Council is also aware that Transport for Victoria is looking at improvement around Pakenham railway station. This closure will provide an opportunity to get improvements that benefit rail patrons along Railway Avenue included in their design considerations.

During the 2018 Victorian election, the State Government committed to removing the level crossing at Racecourse Road. As the level crossing removal is still likely to be many years away it is not considered to impact on this proposal in the short term and due to the safety issues these works should proceed.

Long term planning should develop a master plan of this area taking into account the level crossing removal. This will maximise the planning options available around this location including reopening this intersection with a safer design if required in the future.

Taking this into account, the immediate civil works to close the road will be adapted to provide limited impact to the redundant existing road pavement. Pending the master planning, should this section of road be revitalised following the level crossing, the proposed works will have minimal interference.

It is proposed to time the closure of Railway Avenue as soon as possible given the recent opening of the Henry Street and Racecourse Road intersection so that it occurs whilst motorists are still adjusting their driving habits to the new intersection.

Based on the recommended road usage and consultation feedback, it is recommended that the closure of Railway Avenue, Pakenham at the intersection of Racecourse Road be undertaken following the opening of the Henry Street and Racecourse Road intersection.

POLICY IMPLICATIONS

Nil.

RELEVANCE TO COUNCIL PLAN

This proposal is relevant to the following actions in the Council Plan:

- 1.6.1. Work with the Police, Victorian Government and the community to improve safety in homes, businesses, public places and roads.
- 3.1.1. Maintain all Council roads and supporting infrastructure in accordance with the Road Management Act 2004.
- 3.2.1. Upgrade Council roads to improve safety while considering the traffic demand of the community.
- 3.2.3. Develop transport networks that incorporate effective public transport.

CONSULTATION/COMMUNICATION

A permanent road obstruction under clause 9, Schedule 11 of the Local Government Act, 1989, requires that under sections 207A and 223 that a person be given the opportunity to make a submission.

A public notice was issued on the 15th August 2018. Consultation was open between 12th August and 14th September 2018 with 73 responses received. Respondents could also request to present in person to the sub-committee established for this purpose however despite 25 respondents requesting this none took up the opportunity when given the option.

The 73 responses had 59% of respondents in support of the proposed intersection closure. Negative responses related more so to issues associated with the railway crossing itself and issues associated with the traffic congestion at Bald Hill Road and Racecourse Road. Although both of these issues are valid concerns for the community and supported by council officers, they are outside the scope of the closure of Railway Avenue.

The consultation responses have been provided in a tabulated format attached to this report.

Victoria Police, VicRoads, Public Transport Victoria and Metro Trains have all indicated in principle support for the proposal.

FINANCIAL AND RESOURCE IMPLICATIONS

The closure of Railway Avenue at the intersection with Racecourse road is expected to reduce maintenance costs in the long term as the current 4B Local Collector road classification can be reduced to a 4C Local Access road reducing the maintenance requirements.

The closure of the intersection is expected to cost up to \$100,000 and can be incorporated into the 2018/2019 roads rehabilitation program.

Council officers will need to identify and issue amendments to any planning permits that are restricted to having their delivery vehicles access their premises within the town centre via Railway Avenue to have this access amended to be via Henry Street (i.e. Pakenham Marketplace).

Future parking improvement opportunities will be considered separately. There are grant opportunities to improve parking around railway stations that may be able to fund these works.

CONCLUSION

The intersection of Railway Avenue and Racecourse Road is currently unsafe due to sub-standard sightlines, to address this issue it is proposed to close Railway Avenue at the intersection as soon as a safe alternative is available. A suitable alternative route is now available via the Henry Street and Racecourse Road signalised intersection, which is designed in accordance with current safety standards. Consultation was undertaken in accordance with the Local Government Act 1989 with majority of respondents supporting the closure.

12 RAILWAY AVENUE, PAKENHAM ROAD CLOSURE

Moved Cr C Ryan Seconded Cr R Brown

That Council:

- 1 Approve the closure of Railway Avenue, Pakenham at the intersection of Racecourse Road following the opening of the Henry Street and Racecourse Road intersection
- 2 Continue to advocate to Public Transport Victoria for upgrades at Pakenham railway station, which include development of formal parking along the full length of Railway Avenue.

Cd.

13 CORA LYNN RESERVE COMMUNITY PAVILION STATE LOAN

FILE REFERENCE INT1886005

RESPONSIBLE GENERAL MANAGER Carol Jeffs

AUTHOR Kristen Jackson

RECOMMENDATION

Council approves the acceptance of the loan under the State Government Community Sport Infrastructure Loan Scheme to only accept only the part of the state loan to build the new change rooms, canteen, and public toilets.

Attachments

Nil.

EXECUTIVE SUMMARY

This report presents the background regarding a successful loan Council has received under the State Government Community Sport Infrastructure Loan Scheme for the construction of a new community pavilion at Cora Lynn Reserve.

The loan amount being offered through the scheme is \$4,226,700. The loan will be repaid over 15 years and the interest rate will be 50% of a low interest rate. At an interest rate of 1.6%, the annual repayment amount becomes \$317,505.36. Total interest paid over the 15 year period of the loan is \$535,880.06, giving a total loan repayment of \$4,762,580.06.

The final details and conditions of the loan will be advised by the State Government in the coming weeks.

The community/social space proposed in the new building is well above what Council would normally fund under Council's Recreation Reserve Facility Standards Policy (April 2012). The clubs using Cora Lynn Reserve who will use the community pavilion have agreed in writing to contribute a total of \$5,000 annually to the loan repayments of the community/social rooms are included in the new building.

Council is requested to approve the acceptance of the loan under the State Government Community Sport Infrastructure Loan Scheme to only accept only the part of the state loan to build only the new change rooms, canteen, public toilets. With a second stage extension for the social rooms when other funding can be sourced in the future.

BACKGROUND

In July 2018, the State Government released a new program called the Community Sport Infrastructure Loan Scheme. Applications under the scheme closed on 31 August 2018.

Cardinia Shire Council submitted applications for three projects:

- Cora Lynn Reserve Community Pavilion.
- Koo Wee Rup Bowls clubhouse.
- Bunyip Recreation Reserve community auditorium extension.

On 26 October 2018, Council received a letter informing it that the application for a loan for the Cora Lynn Reserve Community Pavilion had been successful. Council then received confirmed on Monday 29 October that the applications for the loans for the other two project had been unsuccessful.

Currently there are three separate buildings at Cora Lynn Reserve which provide the function of social rooms, change rooms for users of the oval and canteen facilities.

The scope of the new Cora Lynn Reserve Community Pavilion funded by the loan application is:

- 2 x change rooms (45m² each) with 2 x unisex amenities (25m² each)
- 1 x accessible change room (8m²)
- Umpires rooms with unisex facilities (30m²)
- Storage for tenant groups (20m²)
- Cleaner store room (5m²)
- Meeting room/office (20m²)
- First aid/massage (15m²)
- Gym (25m²)
- Spectator cover (75m²)
- Timekeepers/score (8m²)
- Canteen (30m²)
- Community/social room to seat 200 people banquet style (220m²)
- Public toilets – male and female (20m² each)
- Accessible toilet (5m²)

Cora Lynn Recreation Reserve is Crown Land 'owned' by the Department of Environment, Land, Water, and Planning (DELWP) and managed by a community Committee of Management appointed under the Crown Land Reserves Act.

Cora Lynn Reserve is currently used by the Cora Lynn Football Club, Cora Lynn Netball Club and Cora Lynn Show Jumping Club. The reserve is proposed to be used by the Cora Lynn Junior Football Club in the future as they are relocating from Pakenham Upper Reserve.

POLICY IMPLICATIONS

The development of the new Cora Lynn Reserve Community Pavilion needs to be developed in accordance with Council's Recreation Reserve Facility Standards Policy (April 2012). The purpose of this policy is to provide a consistent and equitable approach to the development of new recreation reserve facilities to meet current and future community needs.

This policy sets out the facility components for each sport Council will fund as part of the development of a new or redeveloped facility.

The components and areas outlined in the scope for the new Cora Lynn Community Pavilion are consistent with this Policy with the exception of the area of the community/social room. Under the policy Council funds the following social space areas for the following sports for a District or Municipal level facility:

- Football/cricket - 90m²

Council's current Policy does not include standards for the provision of Equestrian facilities.

The existing netball pavilion at Cora Lynn Reserve which was constructed in 2015 includes a social space of 48 m², including kitchenette.

RELEVANCE TO COUNCIL PLAN

The development of the new Cora Lynn Reserve Community Pavilion relates to the following sections of the Council Plan:

Our Environment

- Develop new and existing, parks, gardens and reserves in a sustainable manner
- Provide accessible facilities to meet identified community needs

Our People

- Support children, young people, families, older adults and people with disabilities by providing a range of accessible facilities and services
- Provide active and passive recreational facilities to meet the needs of our residents; and
- Increase opportunities for participation in a range of sport and leisure activities.

Our Governance

- Make financial decisions that achieve the objectives of Council and long-term financial sustainability.

CONSULTATION/COMMUNICATION

Consultation with the Cora Lynn Reserve Committee of Management and the reserve users groups regarding the proposed development of the new pavilion commenced in April 2018. Since then, communication and consultation has been regular and the Committee of Management and reserve users groups have been involved in:

- discussions regarding the scope of the project,
- providing comment on the initial concept design when the project was a staged project, with the change rooms as stage 1 and canteen and social rooms as stage 2;
- providing comment on the initial concept design when the project scope was constructing all three components (change rooms, canteen and social rooms) at once;
- providing letters of support for the loan application and
- discussion regarding the loan application being successful and removal of existing buildings and financial contributions to loan repayments of user groups.

Consultation with DELWP has also been undertaken regarding this project. DELWP provided a letter of support for the construction of the new community pavilion as part of the loan application.

Formal approval of DELWP will be required once the detail design plans for the new community pavilion are prepared.

The Cora Lynn Reserve Committee of Management and user groups understand that the existing change rooms and canteen will be demolished either to make way for the new build or after the new building is constructed. This will depend on the final location of the new community pavilion.

FINANCIAL AND RESOURCE IMPLICATIONS

As part of the loan application a Design Concept and cost plan was prepared for the new Cora Lynn Reserve Community Pavilion. The cost estimate prepared was \$4,726,700.

The loan amount applied for, and which has been successful, is \$4,226,700.

Council has \$1,000,000 allocated in the 2018/19 approved capital works budget for the Cora Lynn pavilion (\$50k carryover for design and \$950k 2018/19 new allocation). \$500,000 of this funding will be used as Council's contribution to the project as outlined in the loan application. The remaining \$500,000 should be kept in reserve in case the project cost is higher when the fully designed community pavilion is put to market tender.

A 15 year loan repayment period was requested in the loan application Council submitted.

In addition to accessing a low-interest rate through the scheme, Council will also receive an interest rate subsidy. The letter from Minister John Eren confirmed that Council will be eligible to receive a 50 per cent interest subsidy, effectively halving the interest payable on the loan. The specific details of this subsidy will be confirmed when the loan agreement is finalised. The letter also advised that the terms of loan as approved by the Treasurer will be communicated to Council by the Department of Sport and Recreation in the following weeks.

An officer from the State Department of Sport and Recreation has advised that the subsidised interest rate is likely to be approximately 1.6% per annum. At an interest rate of 1.6%, the annual repayment amount becomes \$317,505.36. Total interest paid over the 15 year period of the loan is \$535,880.06, giving a total loan repayment amount of \$4,762,580.06.

As detailed in the Policy section of this report, the size of the community/social space is well above what Council would normally fund. Therefore, as part of the discussions regarding the successful loan application, the four clubs have agreed to make financial contributions to the loan repayments of \$5,000 if the loan includes the community/social space.

Once Council have resolved to accept the loan, written agreement via signed letter will be sought with each user group before the loan agreement between Council and the State Government is signed.

With the scope of the community pavilion reduced to Council's Finance Department have advised that the last SRP was showing a borrowing / rate revenue indicator of 88.0% for 2018/19 and 80.8% in 2019/20. Adding this \$4.2m loan to the 2018/19 Budget model would increase the 2019/20 indicator to 85.5% as well as increasing the years beyond.

CONCLUSION

This report presents the background regarding a successful loan Council has received under the State Government Community Sport Infrastructure Loan Scheme for the construction of a new community pavilion at Cora Lynn Reserve.

The loan amount being offered through the scheme is \$4,226,700. The loan will be repaid over 15 years and the interest rate will be 50% of a low interest rate. At an interest rate of 1.6%, the annual repayment amount becomes \$317,505.36. Total interest paid over the 15 year period of the loan is \$535,880.06, giving a total loan repayment of \$4,762,580.06.

The final details and conditions of the loan will be advised by the State Government in the coming weeks.

The community/social space proposed in the new building is well above what Council would normally fund under Council's Recreation Reserve Facility Standards Policy (April 2012). The clubs

using Cora Lynn Reserve who will use the community pavilion have agreed in writing to contribute a total of \$5,000 annually to the loan repayments.

Council is requested to approve the acceptance of the loan under the State Government Community Sport Infrastructure Loan Scheme to only accept only the part of the state loan to build only the new change rooms, canteen, public toilets. With a second stage extension for the social rooms when other funding can be sourced.

13 CORA LYNN RESERVE COMMUNITY PAVILION STATE LOAN

Moved Cr R Brown Seconded Cr C Ryan

Council approves the acceptance of the loan under the State Government Community Sport Infrastructure Loan Scheme to only accept only the part of the state loan to build the new change rooms, canteen, and public toilets.

Cd.

14 COUNCIL'S ROAD MANAGEMENT PLAN

FILE REFERENCE INT1886009

RESPONSIBLE GENERAL MANAGER Michael Ellis

AUTHOR Graeme Fletcher

RECOMMENDATION

That Council:

- revoke the Road Management Plan which it made on 17 August 2009; and
- make the new Road Management Plan (attached)
- publish final Notices in the Government Gazette and Daily newspaper as required by the Road Management Act 2004.

Attachments

- 1 Road Management Plan 46 Pages

EXECUTIVE SUMMARY

A formal review of the RMP was undertaken in 2017 and at the General Meeting in August 2018 Council resolved to give public notice of its intention to revoke the existing RMP and make a new one. The Public Notices were published in September.

The proposed RMP reflects a shift from traditional reactive road maintenance to a cyclic proactive approach and the associated benefits, in particular the unsealed road network.

The period for receiving Public Submissions on the proposed new Road Management Plan (RMP) closed on 23 October 2018. One submission was received.

The standards for inspection, maintenance and repair of roads, as noted in the attached revision of the RMP, were provided to the community Roads Focus Group for comment. The members of the Roads Focus Group provided their full support for the standards as noted.

It is recommended that Council revoke the Road Management Plan which it made on 17 August 2009 and make the new Road Management Plan.

BACKGROUND

The RMP documents the standards for performing Council's road management functions including inspection, maintenance and repair of the roads and pathways.

A formal review of the RMP was undertaken in 2017 and at the General Meeting in August 2018 Council resolved to give public notice of its intention to revoke the existing RMP and make a new one. The Public Notices were published in September.

The proposed RMP reflects a shift from traditional reactive road maintenance to a cyclic proactive approach and the associated benefits, in particular the unsealed road network. A separate detailed report will be provided to councillors prior to Christmas outlining the future approach regarding the management of the road network.

The proposed RMP was made available at Council Offices and on the Council Website. Members of the public were given four weeks to make a submission if they were aggrieved by the proposed RMP.

One submission was received relating to specifications for unsealed road construction and materials used. While recognising that these are important factors for long-term road management these are specifications that should be included in an Asset Management Plan rather than the RMP which focusses on hazard identification and repair. These points have been noted and will be included in the review of the Asset Management Plan for roads and off-street car parks to be undertaken in 2019/2020.

It is recommended that Council revoke the Road Management Plan which it made on 17 August 2009 and make the new Road Management Plan.

POLICY IMPLICATIONS

Council's Road Management Plan is the means by which the council has enlivened the "policy defence" embodied in section 103 of the Road Management Act. Section 50 explains the purposes of a Road Management Plan to be:

- (a) to establish a management system for the road management functions of a road authority which is based on policy and operational objectives and available resources; and*
- (b) to set the relevant standard in relation to the discharge of duties in the performance of those road management functions*

The Road Management Plan therefore has the effect of facilitating Council's defence to negligence claims.

RELEVANCE TO COUNCIL PLAN

The relevant section of the Council Plan is "Our Environment" that states:

We will continue to plan and manage the natural and built environment for future generations.

This includes the Key Activity:

Maintain all Council roads in a safe and functional condition in accordance with the Road Management Act 2004.

CONSULTATION/COMMUNICATION

The standards for inspection, maintenance and repair of roads, as noted in the attached revision of the RMP, were provided to the Roads Focus Group for comment. The members of the Roads Focus Group provided their full support for the standards as noted.

FINANCIAL AND RESOURCE IMPLICATIONS

Monitoring and inspection requirements will change across the various assets groups covered with increase to monitoring in some areas as well as reductions in other areas. As we continue to manage the existing extent of assets covered under the Plan, it is expected that these changes will balance out after a phase in period, however increase in growth and expansion of the network will see impacts to resources in the short to medium term.

The standards as set out in the revised RMP are not expected to affect the required maintenance funding for Council's assets compared to provisions forecast in the future long term financial plan.

CONCLUSION

The preferred outcome is for Council to now revoke the existing Road Management Plan and remake the plan in accordance with requirements of the Road Management Act.

14 COUNCIL'S ROAD MANAGEMENT PLAN

Moved Cr J Springfield Seconded Cr M Schilling

That Council:

- revoke the Road Management Plan which it made on 17 August 2009; and
- make the new Road Management Plan (attached)
- publish final Notices in the Government Gazette and Daily newspaper as required by the Road Management Act 2004.

Cd.

15 MAJOR PROJECTS AND STRATEGIES ACTIVITY REPORT

FILE REFERENCE INT1886122

RESPONSIBLE GENERAL MANAGER Michael Ellis

AUTHOR Andrew Barr; Desiree Lovell; Ben Wood; Kristen Jackson; Walter Carmignani

RECOMMENDATION

That the report be noted.

Attachments

Nil.

EXECUTIVE SUMMARY

As part of the reporting process to Council, this monthly report provides an update of the status of major projects and strategies in progress. It includes an update on major projects, capital works, special charge schemes, asset management and strategies current at the time of this report.

CONCLUSION

This regular activity report is provided for Councillors' information.

Capital works

Reserves

James Bathe Recreation Reserve civil works

Project description	Construction of two football/cricket ovals, netball courts and playspace.
Funding	The project is funded by Council and a contribution through Sport and Recreation Victoria.
Timelines	The works are expected to be complete by April 2019.
Update	Bulk earthworks and drainage to both ovals, the car park and playground areas are complete. Concrete works are underway in the playground area. The gas and electrical connections to site are underway and potable and recycled water are to follow. Irrigation to oval 1 is complete with irrigation to oval 2 well underway. The pump shed has also been installed. Spoon drains to both ovals are complete. Fencing works to oval 2 are nearly completed and have commenced on oval 1.

James Bathe Recreation Reserve pavilion

Project description	Construction of a new pavilion servicing netball, football, cricket activities and includes provision for community use.
Funding	Council and the Victorian Government's Growing Suburbs Fund are jointly funding this project.
Timelines	Construction is expected to be complete December 2019.
Update	The construction tender has been awarded to Lloyd Group Pty Ltd. The contractors has commenced site establishment and is starting works associated with the preparation of the ground slab and services.

Deep Creek Reserve

Deep Creek Reserve is a 48-hectare Council 'greenfield' site, bounded by the Pakenham Golf Course to the North and the railway line to the south.

The development of this site will include new paths and car park, development of infrastructure (including a sustainable environment complex, including new golf club rooms, all abilities playground, indigenous plant nursery, wetland and education facilities, kick about area, car park and associated drainage) and Melbourne Water wetlands.

Deep Creek Reserve – civil works package

Project description	The civil works package includes the construction of a 200 plus car space car park and drainage, demonstration wetland, the kick a bout area, footpaths, solar lighting and associated works. A1 Civil Pty Ltd have been appointed to undertake the civil works.
Funding	This part of the Deep Creek Reserve project is funded by Council.
Timelines	Works are expected to be complete February 2019.
Update	The contractor has returned to site to finalise the car park works and kick about area.

Deep Creek Reserve – regional all abilities play garden

Project description	The installation of play structures and equipment, shelters and barbeques including a community meeting space, landscaping and sensory gardens, sand and water play and associated works. Red Centre Nominees Pty Ltd have been appointed to undertake the playspace works.
Funding	This part of the Deep Creek Reserve project is jointly funded by Council and the Victorian Government's Growing Suburbs Fund.
Timelines	The play garden is due to be complete early 2019 along with the other components of the site.
Update	Many of the play components surfacing and finishing works are now complete. Landscaping works are well progressed. Once the works are complete the site will remain closed to allow an establishment period for the landscaping.

Deep Creek Reserve – Cardinia Community and Education Centre

Project description	The Cardinia Community and Education Centre is a multi-user shared facility, combining ecological values, education and sport. The building will combine the requirements of the Pakenham and District Golf Club and Cardinia Environment Coalition (CEC). The building will incorporate separate and shared spaces for the golf club and CEC users, including a multi-function room, lounge/dining/bar area, café, pro shop, environmental training areas, administration areas, and a commercial kitchen. Kirchner Constructions Pty Ltd have been appointed to undertake the building works.
Funding	This part of the Deep Creek Reserve project is funded by Council.
Timelines	Works expected to be complete in mid-2019.
Update	Building construction works completed include all in ground mains services, floor slab and internal timber stud framing. External structural steel framing, roof truss construction is completed. Box guttering and roof covering works are 75% completed. The contractor is looking to reach lock up stage by the festive break. Pathways to building perimeter and access via Eco Playgarden are due to commence shortly.

Deep Creek Reserve – landscape package

Project description	The landscape works will complement the civil and building works and includes planting, furniture installation, hydro seeding, and other associated works. The landscape component of the project was tendered separately to ensure high environmental outcomes are achieved, with a focus on the use of indigenous plants of local providence. Australian Ecosystems Pty Ltd have been appointed to undertake the landscape works.
Funding	This part of the Deep Creek Reserve project is jointly funded by Council and the Victorian Government's Growing Suburbs Fund.
Timelines	Works will commence following completion of the civil works package.
Update	The contractor is now on site planting out the demonstration wetlands and southern section of the car park.

Deep Creek Reserve – Nursery and education centre

Project description	Construction of a community driven indigenous plant nursery including outdoor education space, retail display garden, propagation facilities, irrigation, shade houses and green houses to grow the plants.
Funding	This part of the Deep Creek Reserve project is jointly funded by Council and the Andrew's Foundation.
Timelines	Construction is due to commence April 2019 to be completed in July 2019 to coincide with the completion of the Deep Creek Reserve development.
Update	The Nursery and Education Centre concept has been signed off by stakeholders and tender documentation is being prepared for Tender issue in January 2019.

Emerald netball facility

Project description	<p>Construction of the new Emerald Netball Facility and associated infrastructure at Pepi's Land. The works will be undertaken in the following three stages:</p> <ul style="list-style-type: none"> • Stage 1a - External works including road widening in Beaconsfield Emerald Road adjacent to the site. • Stage 1b - Internal works including carpark, retaining walls, site services, stormwater drainage, netball courts, lighting and building platform for future pavilion. • Stage 2 – Construction of new pavilion.
Funding	The project is funded by Council.(\$2.6m)
Timelines	<p>Construction of Stage 1b works are expected to be complete in November.</p> <p>Tendering of Stage 1a works are to occur in March /April 2019.</p> <p>Tenders for the pavilion will be called early in the new year.</p>
Update	<p>The internal civil works have reached practical completion.</p> <p>Stage 1a: Council officers are still pursuing service authority approvals and some additional requests from VicRoads.</p> <p>The detail design of the pavilion for Stage 2 is continuing, in liaison with Yarra Valley Water for the provision of sewerage facilities to the site.</p>

Catani Tennis Courts

Project description	Construction to upgrade two tennis / netball courts including new lighting, surfacing and shelters.
Funding	The Victorian Government and Council jointly fund this project.
Timelines	Completion is due by February 2019
Update	Works have commenced on site. .

Officer Recreation Reserve no. 2 (western) oval reconstruction

Project description	Reconstruction of the western oval at the Officer Recreation Reserve, Starling Road Officer. The works include, but are not necessarily limited to reorientation, reshaping and resurfacing of the oval and the installation of subsurface drainage, irrigation and perimeter fence. A funding application has been made to the Australian Government for ball catch nets, lighting upgrades and to upgrade the proposed gravel footpaths to a concrete footpath
Funding	Council funds the project.
Timelines	Works are expected to be complete in May 2019.
Update	The contract has been awarded to SJM Civil and Turf and the contractor has commenced onsite..

Bunyip Recreation Reserve Soccer pavilion

Project description	Construction of a new pavilion servicing soccer, cricket activities and includes provision for community use.
Funding	Council and the Victorian Government's BBRF Fund are jointly funding this project.
Timelines	Construction is expected to be complete December 2019.
Update	The design scheme has been approved by all stakeholders and the project is at Tender stage. It is anticipated that the tenders will be presented to Council at the February Meeting. This would allow construction works to commence in March 2019.

Worrell Recreation Reserve pavilion upgrade

Project description	Redevelopment of the football and cricket pavilion, which will now include an appropriate area for gym.
Funding	The project is fully funded by Council.(\$2.8m)
Timelines	Construction is programmed to be complete by end of December 2019.
Update	All stakeholders have approved concept designs. Tender documentation preparation has commenced. Tender due to be advertised January 2019 and construction works to commence early April 2019 for a December 2019 completion.

Worrell Recreation Reserve oval upgrade

Project description	Redevelopment of the football and cricket oval.
Funding	The project is fully funded by Council.

Timelines Construction is expected to be complete early 2019, with a maintenance period to follow.

Update Bulk earthworks and irrigation are complete, & sub-surface drainage has commenced. The retaining wall has been completed. The centre cricket wicket & rear access road have been installed & the fence is also complete.

Lang Lang Community and Recreation Precinct

Project description The construction of a major recreation and community precinct being undertaken in partnership with the Lang Lang Community Bank. It will include sporting facilities, multipurpose community spaces, parks and other open spaces for recreational activities.

Funding Lang Lang Community Bank purchased the 36-hectare parcel of land upon which the precinct will be constructed, and have committed \$3.2 million including land purchase to the project. \$1.5 million has been received from the Australian Government’s Building Better Regions Fund.

Council and our partners have committed in excess of \$10 million to the project between 2015-16 and 2020-21.

Timelines Stage 1 works are complete, with the ovals expected ready for the middle of the 2018–19 cricket season (weather dependent).

Update The Stage 1 civil works have reached practical completion. There is now a grass establishment period for the ovals to enable them to be played on.

With reference to the pavilion, Scheme approved by all stakeholders and the Project is at Tender stage. A separate council report will be presented at this meeting to obtain Council approval of award . This would allow construction to commence in February 2019.

Koo Wee Rup Primary and Secondary School oval upgrades

Project description Reconstruction of the Koo Wee Rup Primary School oval and the adjacent Koo Wee Rup Secondary School oval.

The primary school oval upgrade includes new sub surface drainage, two new cricket nets and some portable barrier netting to protect school infrastructure.

The secondary school oval upgrade includes new sub surface drainage, irrigation, and flood lighting, installation of a bore, power upgrade, and construction of a new pavilion and extension of the synthetic hockey pitch to meet Australian standards.

Funding The primary school upgrade is funded by Sport and Recreation Victoria and Council

The secondary college is funded by the Victorian Government's Department of Education of which a portion is allocated for the oval upgrade works.

Timelines	Works are scheduled to commence once the tender has been awarded.
Update	Design approval has recently been received by the VSBA. Meetings have been organised to discuss delivery timelines and program with the school to best match in with the school program. This will determine the timing associated with the tender.

Koo Wee Rup Recreation Reserve netball and football/cricket pavilion upgrades

Project description	Extend and upgrade the netball pavilion to provide home and away change and unisex toilet and shower facilities Upgrade the existing toilet and shower facilities in the football/cricket pavilion to be unisex (female friendly). Negotiations are occurring with state government regarding utilisation of funding towards a new football and cricket pavilion.
Funding	The Victorian Government (\$800,000) and Council are jointly funding this project.
Timelines	The project is due for completion by June 2020
Update	Council has been working with the netball, football, cricket and equestrian clubs and the reserve committee of management to prepare draft concept plans for each pavilion upgrade/replacement project. After club and committee consultation on the draft concept plans, the plans will be refined and cost plans sought.

Cora Lynn change room upgrades

Project description	Construction of new change rooms at Cora Lynn Recreation Reserve.
Funding	This project is fully funded by Council.
Timelines	Construction completion date to be confirmed.
Update	Council officers have been working with the football, netball and equestrian clubs and the reserve committee of management regarding developing a concept plan for the new change rooms.

Emerald Community Hub

Project description	The Hills Hub will be a multipurpose facility that will enhance existing community activities delivered by the Emerald Mechanics Institute, establishing a long-term base for Emerald U3A, Emerald Men's Shed, 3MDR Community Radio station and other existing stakeholders. It will also provide opportunity to respond to emerging local needs, including skill development, training and employment creation. An advisory group
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of community stakeholders across a wide range of community organisations was established. Council has undertaken extensive consultation and negotiations to design a multipurpose facility.

Funding	The project is funded by Council (\$4.88 million), the Australian Government's National Stronger Regions Fund (\$1.5 million), Victorian Government Growing Suburbs Fund (\$1.5 million) and the Eastern Dandenong Ranges Group/Dandenong Ranges Community Bank Group (\$250,000).
Timelines	Construction is due to be complete by August 2019.
Update	Construction works are well underway. The ground floor slab and blockwork have been completed. Steelwork framing has commenced.

Cochrane Park Tennis Courts

Project description	The construction of two new tennis courts and the refurbishment of the existing tennis courts. The works include synthetic surfacing, improved lighting and shelters.
Funding	Council and the Victorian Government (\$250,000) are jointly funding this project.
Timelines	Project completion is scheduled for April 2019.
Update	Construction of the tennis courts has commenced.

Roads, paths, drains and bridges

Emerald Lake Park

Project description	Replacement of outfall drainage pipe and reconstruction of Emerald Lake Park Road dam wall.
	The leak in the Emerald Lake Park outfall drain was discovered in March, with expert dam and hydraulic engineers attending the site on the same day. Road closure, response program and inspection regime was put in place immediately.
Funding	The works are fully funded by Council.
Timelines	This project is due for completion in December 2018.
Update	The road above the dam wall has been sealed completing the road works. ongoing landscape works will continue into early 2019. .

Thirteen Mile Road/Bunyip River Road Blackspot Project

Project description	This intersection has been identified as a high-risk intersection. The offsetting of the western leg of the Bunyip River Road to the north at this intersection will improve safety at this location.
Funding	The project is funded through VicRoads Blackspot Program.

Timelines	Works expected to be complete by December.
Update	Despite several instances of bad weather delaying works, this project has been completed. The intersection is now offset with new guardrail installed and is now considerably safer.

2018-19 Footpath maintenance program

Project description	The maintenance of Council's existing footpath network, as set out in Council's Road Management Plan (RMP).
Timelines	This is an ongoing program. Regular inspections are carried out on Council's footpath networks and defects outside the intervention levels as set out in the RMP are rectified. Customer notifications of footpath issues are covered as part of this program.
Funding	The program is fully funded by Council.
Update	Any defects outside the intervention levels that are highlighted as part of the regular inspections on Council's footpath network are currently being repaired. The latest round of inspections on all high priority footpaths has now been completed.

2018-19 Unsealed Footpath Re-sheeting program

Project description	This program aims to replenish approximately 4 kilometres of unsealed gravel footpaths with new crushed rock material that has been lost due to varied weather conditions and general wear and tear, resulting in an improved and safer surface for users of these footpaths.
Timelines	It is anticipated that the program will be completed by March 2019
Funding	This program is fully funded by Council
Update	Requests for quotations for the 2018-19 unsealed gravel footpath re-sheeting program have been sent, with works planned to commence in February 2019.

Toomuc Creek pedestrian bridges north and south

Project description	Toomuc Creek pedestrian bridges are a design and construct project which involves removal and replacement of the existing pedestrian bridge near Toomuc Reserve and design and installation of a new pedestrian bridges over Toomuc Creek south of the train line.
Funding	Council funds the northern bridge and the new pedestrian bridge i south of the rail line is funded through the DCP.
Timelines	The project is due for completion by the end of April 2019.
Update	This is currently out to tender and is due to close on the 18 December.

Installation of w beam safety barriers at Paternoster Road – Blackspot Project

Project description	Installation of profiled (audio tactile) edge lines along entire section of Paternoster Road and installation of W-Beam safety barriers at two accident prone locations identified as Black Spots.
Funding	VicRoads fully funds this project through their Black Spot Program.
Timelines	The project is due for completion by March 2019
Update	Feature surveys have been undertaken and design is currently underway through a consultant.

2018-19 New footpath program

Project description Council's footpath program looks to extend the footpath network in and around townships. The footpaths to be constructed in 2018-2019 are:

Footpath location	Construction dates (proposed)	Status
Tivendale Road, Officer	October	Complete
Station Street, Pakenham	Pedestrian Crossing	In Design
Kennilworth Ave , Beaconsfield	October	Complete
Bald Hill Road, Pakenham	January	
Anderson Road, Bunyip	October/November	Complete
Main Street, Bunyip	October/November	Complete
Gembrook Road and Redwood Road , Gembrook	November	Complete
Pinnocks Road, Emerald (Gravel path)	February/March 2019	
Grange Court, Koo Wee Rup	January/February 2019	Complete
O'Neil Road, Beaconsfield	October/November	Complete
Webster Way, Pakenham	October/November	Complete
Princes Hwy: Brunt Road to Panorama Avenue, Beaconsfield	October/November	Complete

Funding The \$680,000 program is fully funded by Council through the footpath and pedestrian and bicycle strategy programs.

Update The concrete footpath component of the program is now 90percent complete. Construction of the Bald Hill Road footpath is now proposed to be undertaken in the school holidays to minimise traffic disruption in this busy area.

2018-19 Road renewal and resurfacing program

Project description	The significant proactive maintenance and upgrade of Councils road network as per Council's asset management system.
Funding	Council and the Australian Government's Roads To Recovery Program jointly fund the program.
Timelines	It is anticipated that the program will be complete by the end of May.
Update	The rehabilitation program has been awarded to QR Constructions (Gippsland) and MACA Infrastructure respectively, with works scheduled to commence shortly in the new year. Preparation works for the asphalt and reseal programs have been completed. The asphalt renewal program has commenced planning with projects being allocated to specific panel contractors. Works on the reseal and asphalt overlay programs will occur in the summer months.

Bridge Road Duplication

Project description	Duplication of the northern carriageway of Bridge Road between Niki Place and Optima Street.
Funding	This project is funded through Council Roads program, the Cardinia Road DCP and the Australian Government's Roads To Recovery Program jointly fund the program.
Timelines	The project is due for completion by February 2019
Update	Works have commenced on site as of mid-November, commencing with the removal of the tree and required earthworks.

PB Ronald Reserve Car Park

Project description	The removal of the fuel tanks from the old depot site, the demolition of the old depot building and the construction of a car park.
Funding	The program is fully funded by Council.
Timelines	The project is due for completion by May 2019
Update	The underground fuel tanks have been removed and the building demolition works for the depot are complete. Tenders for the car park construction works will be called in the new year.

2018-19 Unsealed road re-sheeting program

Project description	The unsealed roads re-sheeting program is aimed to replenish approximately 60 kilometres of unsealed roads throughout the shire with new crushed rock that has been lost due to storms and general wear and tear.
Funding	The program is fully funded by Council
Timelines	It is anticipated that the program will be completed by April 2019
Update	This project has commenced, with 19.5 kilometres of roads re-sheeted

to date.

2018–19 Drainage program

Project description The maintenance and upgrading of Council's drainage network.

Funding The \$421,000 program is fully funded by Council.

Timelines This program is complete.

Update Planning for the drainage program is complete with most projects allocated and proposed to be undertaken through the spring and summer seasons.

Major culvert replacement works on Ingram Rd, Nar Nar Goon North and Bald Hill Road, Pakenham are due to be completed over the summer months. Orders have been placed on materials, which have a long lead time.

Kenilworth Avenue construction

Project description Construction of the first stage of Kenilworth Avenue, extending from Brunt Road to the Princes Highway underpass. The works include a sealed road pavement, kerb and channel on both sides, underground drainage, a concrete path on the south side and a shared concrete pathway on north side.

Funding This project is funded through the Officer Developer Contributions Plan and is being delivered by an active developer in the immediate area as works in kind against payment of their developer contributions.

Timelines Stage 1 (Brunt Road to Princess Highway underpass) works will recommence once the legal dispute is resolved.

Update Stage 1 Kenilworth Avenue works continue to be on hold due to circumstances beyond our control. Council Officers continue to facilitate a favourable outcome between the developer and the delivery contractor.

Possible options are being considered to deliver Stage 2 works from the underpass to Station Street Beaconsfield. Design associated with this section of Kenilworth Ave is now complete and tenders will be called once a resolution to stage 1 works is achieved.

Other capital projects

Cardinia Cultural Centre (CCC), Stage 1 upgrade incorporating arts space

Project description The upgrade of the CCC is stage 1 of a proposed 3-stage upgrade. Stage 1 includes the provision of an arts space, significant improvements to the foyer/crush space and the provision of flexible dance of flexible dance/rehearsal rooms.

Funding The project is funded by Council and a contribution through the Growing Suburbs Fund.

Timelines	This project is due for completion in 2019.
Update	Steelwork and roofing and framing is continuing. The installation of services has commenced as well as wall cladding substrates. The new carpark is completed to allow it to be handed over to the facility for use on major events.

Pakenham Hall, Library and U3A solar electricity system

Project Description	Installation of an 84kW solar electricity system at the Pakenham Library Hall and U3A.
Funding	This project is funded by Council.
Timelines	Works commenced in June 2018.
Update	The solar electricity system installed through the completion of the project is currently awaiting AusNet to undertake works to enable its connection and operation.

Beaconsfield Community Complex solar electricity system

Project Description	Installation of a 26kW solar electricity system at the Beaconsfield Community Complex.
Funding	This project is funded by Council.
Timelines	Works to commence once AusNet pre-approval is received.
Update	Suntrix have been appointed as solar installer for the project and will begin works once AusNet pre-approval is received.

Lighting upgrade at Pakenham Hall, U3A and Library and Koo Wee Rup pool

Project Description	Energy efficiency lighting upgrades will involve the replacement of over 500 inefficient lights in the Pakenham Hall, Library and U3A and the Koo Wee Rup outdoor pool.
Funding	This project is funded by Council.
Timelines	Project is scheduled for completion in July 2019
Update	Echo Group have been engaged to conduct the upgrades and the project is currently underway.

Decorative street lighting upgrade

Project Description	Stage 3 of the decorative street lighting upgrade. Approximately 280 Toorak street-lights will be retro fitted with energy efficient alternatives in this stage of the project.
Funding	This project is Council funded.
Timelines	Upgrades are on track to commence at the start of next financial year.
Update	A network modification agreement is being created between Council and

AusNet. A contractor has been appointed and they will be retrofitting 345 lights due to the favourable quote being received. The retro fit kits have been order, these have a lead time of several months.

Officer Town Centre landscape works

Project description	<p>Landscape embellishments to northern part of Siding Avenue, around Central Energy Plant and Stormwater Tanks Park. Finalisation of landscape works around the Civic Centre.</p> <p>In addition to the required infrastructure around the tank, the works around the stormwater tank are designed to create a public square in the middle of officer. Stairs and decking leading up to the existing generator shed will have garden beds and will form an amphitheatre to allow this to become a 'city square' style park for all to enjoy.</p>
Funding	<p>Fully funded by Development Victoria under their permit for Officer Town Centre.</p> <p>Works on the tank park itself are costed at over \$750,000</p>
Timelines	Works are due to be completed in 2019.
Update	<p>Works are well under way on the Tank Park. They have completed the tank stabilisation and electrical work to ensure the generator and tanks are not impacted by the works.</p> <p>Works around the Central Energy Plant are awaiting VicTrack signoff to complete the retaining wall works and then paving, garden bed and lighting works.</p>

Strategies

Biodiversity Conservation Strategy

Project description	<p>The development of a Biodiversity Conservation Strategy (BCS) that will provide clear long term strategic direction within the Shire to conserve biodiversity on both private and public land while working in partnership with the community.</p> <p>A detailed community consultation process will be undertaken prior to drafting of the strategy, to understand how land managers and the community value biodiversity. The community consultation will assist Council to develop conservation programs and projects that will make our natural biodiversity healthier, diverse and more resilient. This means the land can be managed for environmental, economic and social outcomes.</p> <p>The BCS consultation process will also be used in the Pest Plant Strategy review.</p>
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Funding	The project is fully funded by Council.
Timelines	The finalised strategy is due to be adopted by Council in June 2019.
Update	A first draft of the strategy including a costed action plan is nearing completion. It will be present to Council's senior leadership team before being made available for public comment early in 2019.

Pest plant management strategy

Project description	The pest plant management strategy 2012 to 2017 (PPMS) is currently undergoing a major review. The strategy aims to reduce pest plant infestations across Cardinia Shire through the identification and implementation of an action plan targeting community education and engagement, planning controls and enforcement, and on ground works and monitoring.
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The strategy highlights the combined role of all land managers including Council, private landholders, and state and federal agencies to control weeds collaboratively. There is an emphasis on community education and extension programs to ensure private landholder participation.

Funding	The project is fully funded by Council.
Timelines	The finalised strategy is due to be adopted by Council in June 2019.
Update	For efficiency, community consultation has been undertaken concurrently with the Biodiversity Conservation Strategy above. Following the consultation phase the strategy review is nearing completion with the new draft strategy being developed ready for further feedback in early 2019.

15 MAJOR PROJECTS AND STRATEGIES ACTIVITY REPORT

Moved Cr C Ryan Seconded Cr R Brown

That the report be noted.

Cd.

REPORTS OR MINUTES OF COMMITTEES

The Mayor advised of minutes received from various Committees and Briefing sessions that were available for Councillors information.

REPORTS BY DELEGATES

Cr Brett Owen advised of his attendance at the annual event held on 22 November celebrating the achievements of environmental groups.

Cr Brett Owen reported on his attendance at the 60th Birthday Celebrations of the CWA Branch in Upper Beaconsfield

Cr Brett Owen advised of his attendance at the Kids Fun Run with Thomas held in Emerald arranged by the Emerald Rotary Club and advised that this event had raised in the order of \$30,000 for the Children's Hospital.

Cr Brett Owen advised of his attendance at the announcement of the Harold Bould Award winners with one recipient being from the Officer Secondary College and the other from Pakenham Secondary College.

Cr Brett Owen advised of the Officer Art Exhibition held in September where and donated an art work of Siding Ave

Cr Carol Ryan advised of the activities held during Mental Health Week

The Mayor advised of his attendance in company with the CEO of a deputation by the South East Metro Group of Councils to Canberra to lobby senators and Ministers for the benefit of South East Melbourne

PRESENTATION OF PETITIONS

Nil

NOTICES OF MOTION

Notion of Motion 1042

Moved Cr Brett Owen seconded Cr Jeff Springfield

That council through the Mayor write to the Minister for Public Transport, The Hon Melissa Horne, Metro Trains Melbourne (MTM) and Public Transport Victoria (PTV) requesting that the replacement bus service for passengers previously using the Officer Railway Station be immediately re-routed to pick up passengers at the Officer Railway Station rather than on the Princes Highway which is over 600 metres from the station. The current service is unacceptable with local residents and public transport users raising serious concerns regarding safety and car parking issues as well as the inconvenience of the Princes Highway pick up/drop off location.

Cd

Notion of Motion 1043

Moved Cr Brett Owen seconded Cr Leticia Wilmot

That council, through the Mayor write to the Minister for Planning, The Hon Richard Wynne seeking urgent assistance to provide protection of the historic Kiln and chimney located on the North Side

of Princes Hwy in Officer which was formerly part of ‘Hicks’ pipe works” The Kiln is now exposed to the weather and is in serious risk of further deterioration through neglect and assistance from the Minister in protecting this valuable landmark is urgently sought.

Cd

COMMUNITY QUESTION TIME

The Mayor advised of a question received from Mr Henk Heeremans and directed the question to the General Manager Planning & Development to read and answer

Question

Re Proposed 6 Unit development at 20 Storey Drive, Pakenham.

The majority of the walls are cement sheet weather boards, nowhere on the plan does it show brick veneer construction.

How can Council say that such a construction fits with the surrounding area?

Answer by General Manager Planning & Development

Councils planning team assessed the planning application as in keeping with the surrounding area, as the application is assessed against the existing neighbourhood character and the emerging character of built form which includes rendered walls and lighter forms of construction particularly at upper levels. The emerging neighbourhood character includes a greater density and diversity of built form and increased density consistent with the planning scheme.

The Mayor advised that three questions had been received from Gloria O’Connor and referred the first question to the Acting General Manager Community Wellbeing to respond.

Question 1

At the Council meeting 3rd December Councillor Ross spoke about problems with family violence and need for refuge and social housing, advising that there has been a report stating that the highest level of these problems has been identified in Cardinia Shire. Has any action been taken to have some professional examination of this serious level of social dysfunction and the reasons why it has become so large in Cardinia Shire, instead of just walking about with a slogan? Should State government be requested to investigate this growing social problem and its reasons.

Answer by Acting General Manager Community Wellbeing

Together We Can is a movement run by the community – for the community. It is the first Australian initiative of its kind addressing what Cardinia Shire was experiencing – the second highest level of Family Violence in the Southern Metropolitan area. Cardinia Shire Council is one of many member organisations committed to preventing Family Violence in the long term.

More than a slogan – it calls every community member to take action to stop, prevent and end family violence by becoming involved in community solutions, having conversations with friends, neighbours, colleagues, seek support from our many dedicated professionals based in the Shire, to consider the impact on children, and to build more healthy respectful relationships where residents and visitors, live, learn, work and play.

People who use violence in families are asked to seek help to change their behaviours and all members of the community are asked to challenge their unconscious biases that lead to the condoning of violence against women, gender stereotyping of roles, and the minimisation of sexist comments – known drivers of violence against women, and proven by research

Given the increased awareness of Family Violence through the Together We Can initiative, more

women and children are seeking assistance after experiencing sexual, physical, emotional, spiritual, social, technological and financial violence and abuse at home. And as a result, we have an increased need for affordable and social housing in the Shire – and beyond.

Together We Can was launched in 2016 soon after the release of the Victorian Royal Commission into Family Violence where the 227 recommendations from the report have been accepted by and will continue under the re-elected Labour State Government. As an intergenerational and complex social problem, Cardinia Shire Council is committed to the long-term vision that the community has to stop, prevent and end family violence in Cardinia Shire and the State Government, through their Free From Violence Strategy and Action Plan have funded Together We Can to raise awareness and build momentum amongst the community to prevent family violence from starting in the first instance.

Cardinia Shire no longer has the second highest rate per 100,000 population in the Southern Region. In 2016-17 it recorded a 16% rate decrease in serious incidents reported to police, and a further 18.8% for the last financial year – 2017-18.

Family Violence and Violence against women is a local, statewide, national and international problem, and Council is working closely with all levels of Government, Universities, and primary prevention specialists to address this insidious problem.

Thank you for your question, Gloria. When we all work together to build a safer and more respectful community, we will meet our vision to have a shire where everyone thrives – especially our children.

Ms Jackson offered to provide Mrs O'Connor with a copy of a previous publication in regard to Together We Can, Mrs O'Connor declined the offer.

The mayor referred Mrs O'Connor's second question to the General Manager Planning & Development to respond.

Question 2

Regarding the 'Mr.Yakkerboo' display in Pakenham Main Street, the nearby real estate business is still continuing to locate an advertising board very close to the figures on site. Is anything being done to require the advertising to be located further distant from the edge of the display?

Answer by General Manager Planning & Development

Thank you for raising this question with Council again. As previously advised the A frame has an existing permit and the business operator has been requested to locate it further from the sculptures. When a new permit is applied for, this will be an opportunity for a condition to be placed on the permit to clarify the exact location of any advertising if deemed appropriate.

The Mayor referred Mrs O'Connor's third question to the Acting General Manager Community Wellbeing to respond.

Question 3

What Council funding, if any, is required for the youth council and who is responsible for organising any activities involved?

Answer by Acting General Manager Community Wellbeing

We have \$6,000 to fund activities of the Youth Council and \$8,000 to fund the services of a youth officer to support the councillors and young people in the decision making and design of activities; risk assessing and consideration and the evaluation of the program.

COUNCILLOR QUESTION TIME

Question from Cr Brett Owen to General Manager of Planning and Development – Andrew Paxton

The Emerald Golf and Country Resort has been closed for over 18 months and there are genuine concerns in the Emerald community regarding the deterioration of this historical building. The clubhouse is an important part of the local heritage of Emerald. It is located in what was once part of the historic Nobelius Nursery. The nursery became the largest in the southern hemisphere, sending fruit and ornamental trees all over the world. The Country Club was built in 1929 mainly from local pink stone which was quarried on the property. The interior has a beautiful timber ceiling, wooden panels around the walls, and features double-sided stonework fireplaces.

Question 1

What is council doing to nominate the property for a higher heritage significance and for state government support/protection?

Answer by General Manager Planning & Development

Councils Heritage team are looking into the process and likely success of nominating the site for State Significance as this may provide greater ability to protect this valued asset.

Question 2

What discussions have council had with the owners of the Emerald Golf and Country Resort regarding their plans for the property and the preservation of this heritage property?

Answer by General Manager Planning & Development

Council Officers have been in discussions with the owner and his appointed consultants in looking at the future of the property and how the valued heritage assets and amenity can be protected in any proposal brought forward by the owner.

At this time Council has no proposal from the owner on the future of this site, as they are still undertaking a business case and assessing options available under the planning controls. We have been told to expect this information in the next few weeks.

Mike Ellis, General Manager Assets & Services

Before closing the meeting the Mayor took the opportunity to advise that this will be the last meeting that Mike Ellis will be attending in his role of General Manager Assets & Services after an illustrious career at Cardinia. The Mayor advised that he would be taking a well-deserved long service leave break and will be returning to Cardinia later in 2019 but in a different role. The Mayor thanked Mr Ellis for his invaluable service to the Council over the past 18 years.

The Mayor wished to place on permanent record the Councils deep appreciation of his service and asked for this to be recorded in the Minutes of the meeting.

Supported with acclamation.

Crs Ross, Ryan and Brett Owen supported the Mayor's comments.

Mr Ellis responded thanking the Councillors for their kind comments.

The Mayor also wished all councillors and those present in the gallery the compliments of the season.

Meeting closed at 9.31 pm

Minutes Confirmed
Chairman